

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL ANNUAL EVALUATION SESSION

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District per district bylaws to “critique board performance of the past year, evaluate the performance of the fire chief, and discuss planning strategies for the coming calendar year”. No other business was considered at this special meeting.

Wednesday, January 19, 2011, 7:30 pm.

Location: Station 810, 33900 West Street (behind Albion Grocery), Albion, California

Call to order and determination of a quorum. Meeting called to order at 7:39 pm by President Alan Taeger. Board members present were Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp. Chief Derek Wilson was present from the Fire Department

Public communication to the board. None.

Annual evaluation. The board discussed its performance during the past year. Alan commented that we have put in a good effort especially in regards to new fire station construction and fundraising planning. A goal for the next year will be to have individual district board members alternate attending fire department business meetings (which occur on the second Thursday of the month at 7:00pm at Station 810) in order to facilitate communication between district and department. It was also agreed among board members and chief that we should focus our grant seeking energy on obtaining local grants instead of larger government grants due to the lack of money available to our district from larger programs.

In evaluating the chief's performance, the board consensus was that the relationship between the district board and the fire department is good. Alan repeated previous requests from the board that the chief put his monthly reports to the board in writing prior to the meetings so that they can be attached to the board packet for distribution at the meeting. Planning strategies for improvements in the coming year, a suggestion was made to create a vehicle maintenance schedule so we can track vehicle service and maintenance better. A vehicle maintenance schedule should also help streamline vehicle service communication between the Board and the Fire Department. It was also suggested that another schedule be made for property maintenance to help keep our buildings and grounds neatly groomed and maintained.

Adjournment. Meeting adjourned at 8:30pm.

Minutes approved as presented by unanimous vote of the board at the January 25, 2011 regular business meeting.