

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING MINUTES  
THURSDAY, SEPTEMBER 12, 2013 – 7:00 P.M.**

**Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.**

**Commence: 7:10pm**

1. **Fire department operations meeting**
  - a. **Roll call**

Board: Riley, Canclini, Roat, Levine, Matheson absent  
Firefighters: Chief Williams, Roat, Levine, Steve and Debbi Wolfe, Brown, Goforth, Issel, John and Tony Oakley, Geer, Citlali, Andrew Crowningshield, Anderson, Placido  
Guests: Sharon Stegman, Bookkeeper: Sara Spring, Shirley Hallowed (Auxiliary member)
  - b. **Chief's Report: Chief Williams presented written report of Fire Dept. operations**
  - c. **Review and discussion of chief's report**

02 bottle hydro testing – John Oakley  
Woods open house on the 21<sup>st</sup> – Marshall Brown  
Discussion of FCC license  
Checklist for Trainings – more cliff training, merge effort with Mendo?  
Unit 8165 the Fed. Truck to be returned  
Discussion on cascade unit (SCBA) Refill project to be performed late Oct. at Burtons. Deposit was sent.
  - d. **Other Fire Department Business**

After a lengthy discussion, about a new logo design for shirts for duty and sale, no decision was reached for new logo design. Duty shirts to be long sleeved-still in review.  
CPR training – quote given \$2500; follow up with Susan Hewlitt.  
Cal/OSHA will be coming in October per our request.  
Discussion about labeling PPE with names and location. Debbie to check on labels for names on PPE Wildland Gear. May ask Aux. for help with this project.
  - e. **Adjournment 9pm**

**9:04pm**

2. **Board of Directors meeting.**
  - a. **Call to order with a quorum present by President Rich Riley.** Board members present : Sam Levine, Bob Canclini, Scott Roat, with Ken Matheson absent.
  - b. **Approval of agenda**
  3. **Approval of minutes.** Minutes were approved for the Aug. 8, 2013 Reg. Meeting, and Special Meeting of Aug. 22, 2013. Minutes approved 4-0 in favor. Special Meeting minutes of Aug. 12, 2013 not available at time of meeting.
  4. **Public Comment:** None presented.
  5. **Financial Report:** A written report was presented by Rich Riley with bookkeeper present.
  6. **Items for Board Consideration and possible action:**
    - a. **Fire Department Personnel:** None new presented.
    - b. **New Tender Purchase:** Deposit was sent for the build with completion late Oct. or early November.
    - c. **Sale of Tender 8191:** Water Tender 8191 – two offers received, reviewing
    - d. **Equipment Purchase:** Approximately 4 spotlights for placement on apparatus; \$250 allocated, approved all in favor, 4-0.
7. **Correspondence:**

*QUORUM*

*APPROVED AT OCT. 10, 2013 BUS. MEETING*  
*R. Riley*

- a. Received USPS letter from a Stephen Mizroch, M.D., a fire commission chair, City of San Rafael Fire Dept. requesting a fire patch from ALRVFD. He is a collector of fire patches & has enclosed a donation.
8. **Committee Reports:**
  - a. **Grants:**  
Grants – data entry for call (Levine), reporting system.
  - b. **SCBA Project:** see Chief's report above.
  - c. **Jet Ski**  
Department generally in favor of acquiring skis from Mendocino. Budget discussed.  
Defray costs:
  - d. **River Boat/Jet ski**  
River Boat – Placido to help manage sale for \$1500 or best offer.  
Jet Ski – Geer to help manage sale a price range of \$850-\$1400.
9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
  - a. **New Fire House:**  
Discussion of housing vehicles with metal bays.
  - b. **Fund Raising:**  
Need to communicate better to public Dept. \$\$ needs.  
Sell surplus unit 8182  
Assessment/parcel tax.
  - c. **Other Fund Raising Options**  
GAP Foundation  
**SRA Timber Tax from CalFire-State Tax, not for local agency**  
Hughes Cowboy Party – fund raiser for Fire Department will be held 10/5/13  
Taco Station organized by Debbie Wolfe  
Abalone Benefit Dinner at Ledford House, Scott Road
10. **Next Meeting: Thursday, October 10, 2013, 7:00 p.m.**
11. **Adjournment: 9:52pm**