.

Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Wednesday, January 21, 2026 10:00AM

Please note that this meeting will be held at ALRFPD Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform. Information on attending this meeting can be found on our website: https://www.alrfpd.com under the NOTICES tab.

1. **Call to Order and determination of a quorum.**
2. **Roll Call.**
3. **Motion by Secretary Steve Acker to adopt the agenda:**
4. **Public communication to the board:**

ZOOM Invitation:

Albion-Little River Fire Protection District is inviting you to a scheduled Zoom meeting.

Topic: Albion Little River FPD Board of Directors Meeting
Time: Jan 21, 2026 10:00 AM Pacific Time (US and Canada)
Join Zoom Meeting
https://us06web.zoom.us/j/84783727711

Meeting ID: 847 8372 7711

One tap mobile
+16699006833,,84783727711# US (San Jose)
+16694449171,,84783727711# US

Join instructions
https://us06web.zoom.us/meetings/84783727711/invitations?signature=gvp31trGl01Hs_n_yt94GXD4N5k3W4b_8_Lf0-XMbZI

This meeting is being presented in a hybrid format, both in person at ALRFPD Station 810 and via ZOOM.
To speak during public comment portions of the agenda via ZOOM, please join the meeting and use the raise hand feature when the Board President or the Board Vice President calls for public comment on the item you wish to address.

Public Comments on Non-Agenda Items

Members of the public may address the board pursuant to the Brown Act. No person shall speak without being recognized by the Board President or the Board Vice President. Public comments are restricted to three (3) minutes per speaker.
Any citizen, after being recognized by the Board President or Board Vice President may speak on any topic that may be a proper subject for discussion before the Board for such period of time as the Board President or Board Vice President may determine is appropriate under the circumstances of the particular meeting, including the number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.
BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Board's response to questions and requests made during this comment period.
WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to all Board members as soon as possible after receipt. ***Members of the public may address the board by emailing the board at board@albionfire.com on any matter within the jurisdiction of the board.***

5. **Chief's report:**
6. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action
    a. **Approval of the December 17 Regular meeting minutes.** (see packet)
    b. **Acceptance of submitted current financial report.** (see packet)
7. **Committee Reports:**
    a. **Building Committee:** Albion Grocery encroachment permit. (see packet)
    b. **Treasurers report:** Welty
    c. **Finance Committee:**
    d. **MCAFD report: Linstedt**
    e. **Fire Tax Ad Hoc Committee**
    f. **Fire Safe Council**: Lapidus
8. **Items for discussion and possible action by the board**
    a. **Auxiliary** (see packet)
    b. **Measure D,P,prop172 allocations**
9. **Directors Discussion:**
10. **ADJOURNMENT:**

Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES draft

Wednesday, December 17, 2025, 10:00AM

Please note that this meeting was held at ALRFPD Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform

1. **Call to Order and determination of a quorum.** The meeting was called to order at 10:05 AM by Acting President Linstedt. Directors Acker, Linstedt, Welty and Campbell were present at Station 810. Also present Chief Rees and Stacey Burnett at Station 810. Members of the public Rolf Shandel and Sydell were present at Station 810.
2. **Roll Call.** Acker present, Linstedt present, Welty present, Campbell present
3. **Motion by Secretary Steve Acker to adopt the agenda:** Approved by a vote of 4 ayes
4. **Public communication to the board:** Sydell for the Fire Safe Council is looking into MacKenzie Scott Grants.
5. **Chief's report:** (see page 2)
6. **Consent calendar:** Approved by a vote of 4 ayes
    a. **Approval of the November 19 Regular meeting minutes.** (see packet)
    b. **Acceptance of submitted current financial report.** (see packet)
7. **Committee Reports:**
    a. **Building Committee:**
    b. **Treasurers report:** Welty
    c. **Finance Committee:**
    d. **MCAFD report: Linstedt** (see packet)
    Motion: An ALRFPD board member and the Fire Chief can represent the ALRFPD at any government meeting related to fire district concerns. 2nd Welty, Approved by a vote of 4 ayes
    e. **Fire Tax Ad Hoc Committee**
8. **Items for discussion and possible action by the board**
    a. **Quick Books Change** (see packet) Motion: Shift Quick Books License Management to Level Up Bookkeeping. Approved by a vote of 4 ayes
    b. **Parcel Assessment Review and Correction Process** (see packet)
    c. **MCAFD letter of support** (see packet)
9. **Board of directors officer elections**: President- Pam Linstedt, Vice President-Eric Campbell, Secretary-Steven Acker, Treasurer-Lee Welty
10. **Directors Discussion:**
    a. **Bylaws 1200 - SPECIAL ANNUAL EVALUATION SESSION: Tuesday January 20 10:30 am.**
11. **ADJOURNMENT:** Meeting adjourned at 11:46 am. The next regular meeting has been scheduled for Wednesday, January 21, 2026 10:00 am at Station 810 and Zoom.

DRAFT

Chief's Report 12/17/2025

Incidents

11/01-12/17/2025
Fires-2
Structure Fire-2
Medical-12
Traffic Collision-2
HazmaUFMS-3
Public Assist-6
Total Incidents-27
Year to date incident total-226

Schedule

Schedule December
12/04/25 Operations
12/08-12/25 Driver Operator 1B UVFA
12/11/25 Fire Ventilation
12/13-14/25 MCAFC Basic Fire Academy Ventilation Coast Training Tower
12/18/25 Holiday Party
12/25/25 No Training

California Fire Assistance Agreement

-FEMA has agreed to begin talks of a special California agreement

Voter Initiative to Secure County Fire Funding

-This is secure Measure P and D funding from the County General Fund.
-The Initiative has been approved by the County.
-We will begin collecting signatures soon.

Calfire Volunteer Capacity Grant

-Calfire accepted ALRFPD's resolution.
-We are approved to purchase the radio equipment.

Personnel

-Leslie Hrabcek, John Crowningshield, Paul Shandel and Wyatt Lawrason completed SFT Driver/Operator 18.

Calfire Downstaffed 12/15/2025

-Woodlands Station will be closed until 04/2026
-Update Fort Bragg Station will be staffed 7 days a week, when staffing is available

Training

-ALRFPD along with Mendocino Fire and Fort Bragg Fire hosted the MCAFC Basic Firefighter Academy on 12/13-12/14/2025 at Coast Training Tower with a live fire ventilation drill.

Policy Updates

-I am working through our District Policies reviewing and updating for compliance.
-A number of policies are required for RMAP
-Policies that have been updated:

Purchasing, Contracting, and Expense Reimbursement Policy
Workplace Violence Prevention Plan (WVPP)
Code of Conduct
Social Media Policy
Community Fire, Life & Safety Risk Assessment

DRAFT

005

Albion Little River Fire Protection District

Balance Sheet

As of December 31, 2025

	Dec 31, 25	
ASSETS		
Current Assets		
Checking/Savings		
1000 · General Cash		
1050 · Local Agency Investment Fund		
Transferred from Fee Service	22,000.00	
Transferred from Donations	171,000.00	
Transferred from Public Tax	100,000.00	
1050 · Local Agency Investment Fund - Other	11,213.19	
Total 1050 · Local Agency Investment Fund		304,213.19
1001 · Public Tax Account		69,077.45
1002 · Fee Service Fund		10,298.72
1003 · District Checking		29,951.84
1004 · County Held Funds		16.86
1005 · Building Fund - Checking		19,772.31
1006 · Fire Department - Donations		129,890.52
Total 1000 · General Cash		563,220.89
Total Checking/Savings		563,220.89
Total Current Assets		563,220.89
Fixed Assets		
1600 · Accumulated Depreciation		-611,890.00
1500 · Building & Improvements		578,481.86
1400 · Construction-in-Progress		
1404 · 810 New Building Project		109,881.58
Total 1400 · Construction-in-Progress		109,881.58
1550 · Firefighting Equipment		
1553 · Vehicle Purchase	5,000.00	
1550 · Firefighting Equipment - Other	503,254.00	
Total 1550 · Firefighting Equipment		508,254.00
1450 · Land		377,970.68
Total Fixed Assets		962,698.12
TOTAL ASSETS		**1,525,919.01**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable		11,003.64
Total Accounts Payable		11,003.64
Credit Cards		
2001 · Umpqua Bank		-3,695.33
Total Credit Cards		-3,695.33
Total Current Liabilities		7,308.31
Total Liabilities		7,308.31
Equity		
3201 · Investment in Capital Assets		1,099,667.00
3200 · Undesignated Fund Balance		517,572.94
Net Income		-98,629.24
Total Equity		1,518,610.70

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Accrual Basis

Albion Little River Fire Protection District
Balance Sheet
As of December 31, 2025

	Dec 31, 25
TOTAL LIABILITIES & EQUITY	1,525,919.01

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01/08/26
Accrual Basis

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual
July through December 2025

	Jul - Dec 25	Budget	$ Over Budget	% of Budget
Income				
4100 · Property Taxes				
4101 · CURRENT SECURED TAX	0.00	102,425.00	-102,425.00	0.0%
4102 · CURRENT UNSECURED TAX	0.00	3,198.00	-3,198.00	0.0%
4103 · SB813 SUPPLEMENTAL TAX	0.00	919.00	-919.00	0.0%
4105 · PRIOR UNSECURED TAX	0.00	141.00	-141.00	0.0%
Total 4100 · Property Taxes	0.00	106,683.00	-106,683.00	0.0%
4200 · Other Taxes				
4202 · SPECIAL TAX	0.00	165,217.68	-165,217.68	0.0%
4203 · TOT - Measures D & E	0.00	21,517.00	-21,517.00	0.0%
4204 · Measure P	0.00	111,320.00	-111,320.00	0.0%
4205 · TIMBER TAX	0.00	350.00	-350.00	0.0%
Total 4200 · Other Taxes	0.00	298,404.68	-298,404.68	0.0%
4500 · Intergovernmental - State				
4501 · HOMEOWNER PROPERTY TAX	0.00	600.00	-600.00	0.0%
4502 · Highway Property Rental	0.00	3.34	-3.34	0.0%
4503 · PROP 172	0.00	13,500.00	-13,500.00	0.0%
4505 · Fire Recovery USA, LLC	195.00	2,340.00	-2,145.00	8.3%
4506 · Cal Fire ABH	0.00	160,000.00	-160,000.00	0.0%
4500 · Intergovernmental - State - Other	0.00	642.33	-642.33	0.0%
Total 4500 · Intergovernmental - State	195.00	177,085.67	-176,890.67	0.1%
4600 · USE OF MONEY & PROPERTY				
4601 · INTEREST INCOME	6,711.82	0.00	6,711.82	100.0%
Total 4600 · USE OF MONEY & PROPERTY	6,711.82	0.00	6,711.82	100.0%
4700 · OTHER REVENUE				
4704 · Reserves	0.00	42,253.00	-42,253.00	0.0%
4703 · Reimbursement	0.00	0.00	0.00	0.0%
4702 · Fire Recovery USA Fees	0.00	0.00	0.00	0.0%
4701 · INSURANCE PAYMENT	0.00	0.00	0.00	0.0%
4700 · OTHER REVENUE - Other	0.00	0.00	0.00	0.0%
Total 4700 · OTHER REVENUE	0.00	42,253.00	-42,253.00	0.0%
4800 · Donations				
4801 · 810 Building Capital Campaign	0.00	0.00	0.00	0.0%
4803 · Donor Advised Charitable Funds	2,000.00			
4805 · Business	1,695.40	0.00	1,695.40	100.0%
4806 · Individual	124,919.74	0.00	124,919.74	100.0%
4800 · Donations - Other	0.00	40,000.00	-40,000.00	0.0%
Total 4800 · Donations	128,615.14	40,000.00	88,615.14	321.5%
Total Income	135,521.96	664,426.35	-528,904.39	20.4%
Gross Profit	135,521.96	664,426.35	-528,904.39	20.4%
Expense				
5000 · Salaries and Benefits				
5004 · CalFire ABH/OES	0.00	160,000.00	-160,000.00	0.0%
5011 · Hiring Expenses	0.00	0.00	0.00	0.0%
5001 · Full-Time Salaries	61,045.30	126,000.00	-64,954.70	48.4%
5002 · Part-Time Salaries	10,364.76	42,000.00	-31,635.24	24.7%
5003 · On-Call Stipends	10,788.82	22,000.00	-11,211.18	49.0%
5005 · Payroll Taxes	2,930.21	0.00	2,930.21	100.0%
5010 · Payroll Fees	95.00	0.00	95.00	100.0%
5101 · MISC EMPLOYEE BENEFITS	227.01	9,300.00	-9,072.99	2.4%
5102 · WORKERS COMPENSATION	0.00	14,786.20	-14,786.20	0.0%
5103 · CLOTHING & PERSONAL ITE	771.92	12,000.00	-11,228.08	6.4%
5104 · MED AND DENTAL	3,750.00	9,000.00	-5,250.00	41.7%
5105 · EDUCATION & TRAINING	7,685.63	9,000.00	-1,314.37	85.4%
Total 5000 · Salaries and Benefits	97,658.65	404,086.20	-306,427.55	24.2%
6000 · Materials Services and Supplies				
6050 · Communications				
6058 · Radios-Mobile/Portable	0.00	19,393.89	-19,393.89	0.0%
6057 · Tablets	0.00	15,044.00	-15,044.00	0.0%
6055 · Radios and Maintenance/Repair	11,534.70	500.00	11,034.70	2,306.9%
6052 · TELEPHONE	3,817.01	2,000.00	1,817.01	190.9%
6054 · WEBHOSTING	224.15			
6051 · INTERNET SERVICE	997.13	6,500.00	-5,502.87	15.3%
6050 · Communications - Other	678.65	0.00	678.65	100.0%
Total 6050 · Communications	17,251.64	43,437.89	-26,186.25	39.7%
6000 · Materials Services and Supplies - Other	2,975.94	0.00	2,975.94	100.0%
Total 6000 · Materials Services and Supplies	20,227.58	43,437.89	-23,210.31	46.6%
6100 · FOOD	2,563.69	6,000.00	-3,436.31	42.7%
6150 · INSURANCE GENERAL	0.00	36,300.00	-36,300.00	0.0%
6200 · Maintenance				
6201 · MAINTENANCE EQUIPMENT	60.00	2,000.00	-1,940.00	3.0%
6202 · Vehicle Maintenance	453.00	7,500.00	-7,047.00	6.0%
6203 · MAINTENANCE STRUCTURES	1,624.09	2,000.00	-375.91	81.2%
6250 · MEDICAL, LAB SUPPLIES	1,169.21	5,250.00	-4,080.79	22.3%
6200 · Maintenance - Other	1,882.92	7,400.00	-5,517.08	25.4%
Total 6200 · Maintenance	5,189.22	24,150.00	-18,960.78	21.5%
6300 · MEMBERSHIPS	2,112.00	3,371.00	-1,259.00	62.7%
6350 · DISTRICT OFFICE SUPPLIE	7,672.69	12,000.00	-4,327.31	63.9%
6400 · PROFESIONAL & SPECIAL SERVICES	0.00	2,200.00	-2,200.00	0.0%
6401 · AUDITING & FISCAL SERVI	6,080.21	3,600.00	2,480.21	168.9%
6700 · TRANSPORTATION & TRAVEL				
6701 · Fleet Fuel	5,351.72	22,000.00	-16,648.28	24.3%
6700 · TRANSPORTATION & TRAVEL - Other	153.25	0.00	153.25	100.0%
Total 6700 · TRANSPORTATION & TRAVEL	5,504.97	22,000.00	-16,495.03	25.0%
6600 · SMALL TOOLS & SUPPLIES	883.42	1,600.00	-716.58	55.2%

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Accrual Basis

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual
July through December 2025

	Jul - Dec 25	Budget	$ Over Budget	% of Budget
6650 · ELECTION SUPERVISION & SERVICES	0.00	3,500.00	-3,500.00	0.0%
6750 · UTILITIES				
6751 · Redwood Waste Solutions	1,321.68	2,010.00	-688.32	65.8%
6752 · Albion Water District	370.00	750.00	-380.00	49.3%
6753 · PG&E	2,936.65	5,200.00	-2,263.35	56.5%
6754 · Propane	391.99	1,000.00	-608.01	39.2%
6755 · Thompson Septic Service	1,627.74	3,200.00	-1,572.26	50.9%
Total 6750 · UTILITIES	6,648.06	12,160.00	-5,511.94	54.7%
6800 · PAYMENTS TO GOVT AGENCIES	1,878.45	3,309.00	-1,430.55	56.8%
7800 · Other Expenses - Grants	0.00	0.00	0.00	0.0%
7900 · Donation expenditures	225.50	0.00	225.50	100.0%
8000 · Capital Outlay				
8250 · Construction in Progress	40,781.96	0.00	40,781.96	100.0%
8100 · BUILDINGS & IMPROVEMENT	1,083.33	30,000.00	-28,916.67	3.6%
8200 · EQUIPMENT (PURCHASE)				
8202 · Firefighting Equipment	5,744.78	6,000.00	-255.22	95.7%
8203 · Medical Equipment	2,500.65	5,000.00	-2,499.35	50.0%
8205 · Trucks	38.73	0.00	38.73	100.0%
8207 · Leased Equipment	26,979.90	60,000.00	-33,020.10	45.0%
8200 · EQUIPMENT (PURCHASE) - Other	197.78	0.00	197.78	100.0%
Total 8200 · EQUIPMENT (PURCHASE)	35,461.84	71,000.00	-35,538.16	49.9%
Total 8000 · Capital Outlay	77,327.13	101,000.00	-23,672.87	76.6%
9900 · Suspense	179.63			
Total Expense	234,151.20	678,714.09	-444,562.89	34.5%
Net Income	**-98,629.24**	**-14,287.74**	**-84,341.50**	**690.3%**

Docusign Envelope ID: 05C228B2-70A3-4A81-9104-3A0E7672E58F

ENCROACHMENT AGREEMENT

Between Albion Little River Fire Protection District (ALRFPD) and Boulevard Construction Inc.

This Agreement is entered into as of this 13th day of January 2026, by and between the **Albion Little River Fire Protection District (ALRFPD)** ("District"), and **Boulevard Construction Inc.** ("Contractor"), regarding certain activities on the property located at 34920 Albion River South Side Rd, Albion, CA 95410

RECITALS

Whereas Contractor desires to conduct Single wall Underground Fuel Storage Tanks removal and Installation of double wall Tank and related construction activities on the property for the purposes described herein; and

Whereas the District agrees to allow such activities subject to the terms and conditions herein.

AGREEMENT

1. **Scope of Work**
   Contractor is authorized to access the property solely for the purpose of performing the following work:
   - Excavation to expose two single-wall underground fuel storage tanks, associated single-wall piping, and single-wall under-dispenser containment (UDCs).
   - Collection of soil and/or water samples from beneath the tanks, piping, and UDCs.
   - Removal of the existing tanks, piping, and UDCs.
   - Installation of a new double-wall tank, piping, and dispensers as required.
   - All work shall be conducted in accordance with the schematic map attached as Attachment A, which shows test hole locations, sample locations, and areas of excavation.
2. **Test Holes / Sampling Locations**
   - Estimated number of test holes/sampling locations: 10
   - Estimated depth: 2 feet
   - Estimated size width: 2 feet
3. **Timing of Work**
   - Estimated Start Date: 01/19/2026
   - Estimated Completion Date: 04/01/2026
4. **Restoration of Property**
   The Contractor agrees to leave the property in the same condition or better (*In reference to Farah's call with Pam, it was discussed and agreed that the property would be left in its original condition or better*) as it was prior to commencing work.
5. **Reporting Soil Sampling Results:** The contractor shall report to ALRFPD if the soil is contaminated and include remediation activities planned.

Docusign Envelope ID: 05C228B2-70A3-4A81-9104-3A0E7672E58F

6. The parties have executed this Agreement as of the date first written above.

Albion Little River Fire Protection District (ALRFPD)

By: _____
Name: _____
Title: _____
Date: _____

Boulevard Construction Inc.

By: Signed by: Farah Chaudhary 6437FF57CBC741C...
Name:
Title: _____
Date: 1/13/2026

Attachment A: Schematic Map Showing Test Hole, Sampling, and Excavation Locations

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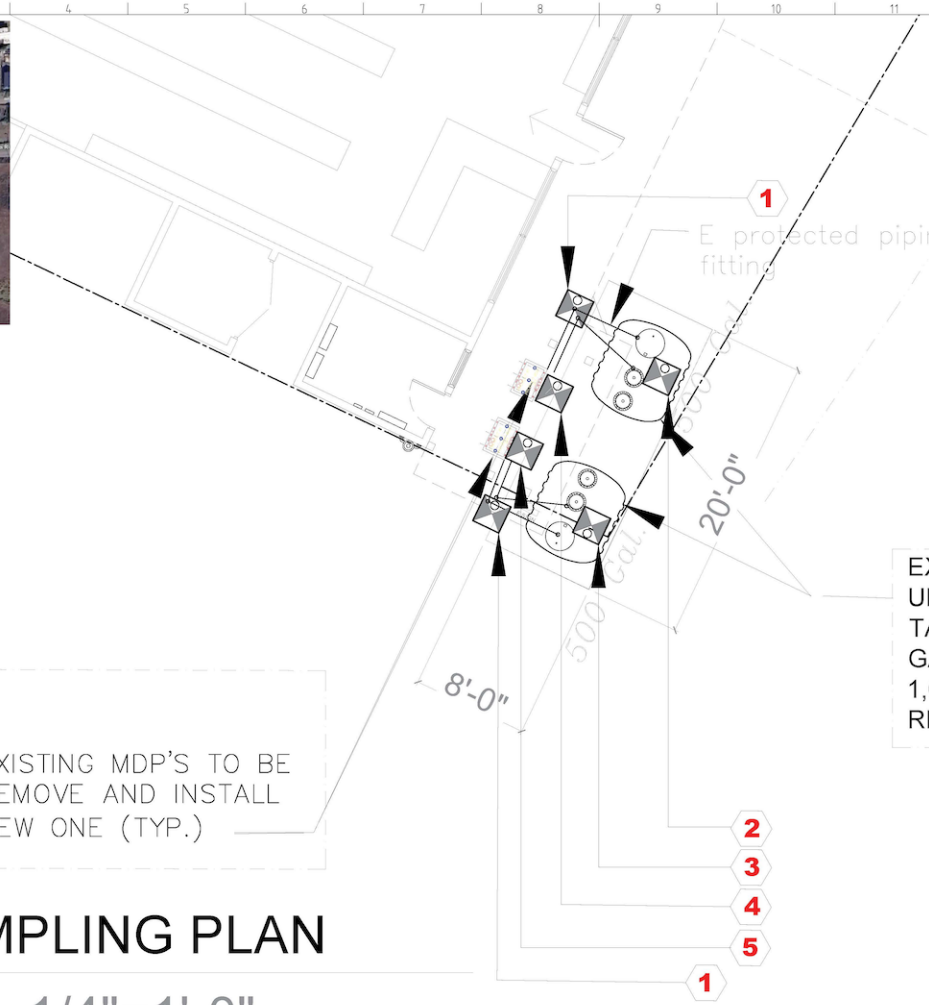
SITE LOCATION MAP



EXISTING TWO (2) UNDERGROUND STORAGE TANKS (USTs), EACH 500 GALLONS, TOTAL CAPACITY 1,000 GALLONS, TO BE REMOVED.

EXISTING MDP'S TO BE REMOVE AND INSTALL NEW ONE (TYP.)

SOIL SAMPLING PLAN

SCALE: 1/4"=1'-0"

NORTH ARROW

○ Test Pit Sampling 0.125 cu ft

⊠ Soil sampling Dig 24"/24"/24"

NOTE: Excavations for soil sampling beneath the USTs, dispensers, and product piping shall be 24" × 24" × 24" in size. Approximately 0.125 cubic feet of soil will be collected from each excavation for sampling and testing.

1 Test holes measuring 24 inches by 24 inches by 24 inches will be excavated at protected piping and fitting locations to collect soil samples.

3 2 Test holes measuring 24 inches by 24 inches by 24 inches will be excavated at each 500-gallon tank location for soil sampling.

4 5 Test holes measuring 24 inches by 24 inches by 24 inches will be excavated at each dispenses location for soil sampling.

Rev No	Revision note

PROJECT DIRECTOR:
FARAH CHAUDHARY
PHONE:+1 (916) 793-4048
Farah@theboulevard.us

PROJECT MANAGER:
M HAMMYOON BAHEZ
+1 (916) 477-0102
hamayoon@theboulevard.us

ARCHITECT OF RECORD :
BOULEVARD Construction
4080 TRUXEL ROAD, SUITE 100,
SACRAMENTO, CA, US 95834
Website - https://theboulevard.us
Call - +1(916) 330-4200
FAX NO:1(916) 914-2215
Email - Info@theboulevard.us

PROJECT ADDRESS: **34920 ALBION ST, ALBION, CA 95410**

BUSINESS NAME: GAS STATION AND C-STORE

Assessor's Parcel: ID-123-150-05-00

REVISIONS: DESCRIPTION BY:
DATE:

CURRENT ISSUE DATE: 08/25/2025
ISSUED FOR : 12/17/2025
CONTROL NO":

DRAWN BY:
CHECKED: F C
APPROVED:

SHEET TITLE: SOIL SAMPLING PLAN

SHEET # SP-1.0

012

ALR Fire Auxiliary Meeting Minutes

January 13, 2026 6:30 pm on Zoom

A. Start at 6:30 pm

B. Roll Call: President Larissa Maness-McAllister, Auxiliary Treasurer Carolyn Latkin, Vice-President Vacant, Secretary Jessie Waldman

C. Position Reports:

1. **President** Larissa Maness-McAllister
2. **Vice President** Vacant
3. **Treasurers Report:** Carolyn Latkin provided end of year Treasurer's report
4. **Secretary** Jessie Waldman
    a. Fire Tax Committee meets on Wednesday
    b. Fire Building Grant writing is underway

D. Auxiliary Minutes None.

E. Next Auxiliary Meeting February 10, 2026 on Zoom

F. Old Business:

1. Susy's Retirement Party
    a. Tentative 5 pm Monday or a Tuesday, February 24, 2026
    b. Appetizers
    c. Larissa to confirm dates Mickey to play music
    d. Invitation List Auxiliary Fire and Board Members and Suy's List Members
    e. Gift for Susy
        i. Ledford House Gift Certificate to Susy
        ii. Placard from Penny's Trophies in Ukiah, Penny's Personalized Awards & Gifts
2. XMAS Dinner on December 19, 2026 ran by Larissa
    a. Larissa says it was a success.
3. Next **Board of Directors Meeting** is January 21, 2026 at 10 am
    a. Zoom Available, https://us06web.zoom.us/j/84713971769, Meeting ID: 847 1397 1769
4. Harvest Market fundraiser jars with Logo and mission
    a. Month of April 2026
    b. Larissa will make fliers
5. 63rd Annual BBQ 2025, JULY 12, 2026
    a. Start discussing the BBQ in February
6. Saint Patrick's Day Dinner Volunteer March 14, 2026, Saturday too soon for this year start planning in November

G. New Business:

1. Elections – President and Vice President
2. New members, on-call or Active – get recruitment
3. Past Board Member Chuck Greenberg passed away on January 8, 2026

a. The Jewish Community Center is holding service on January 18, 2026 Carolyn has the Zoom Link

4. Fundraisers Ideas:

H. Matters from Auxiliary Members None.

I. Convene 8:08 am

ALR Fire Auxiliary Agenda

February 10, 2026 6:30 pm on Zoom

A. Start at 6:30 pm

B. Roll Call: President Larissa Maness-McAllister, Auxiliary Treasurer Carolyn Latkin, Vice-President Vacant, Secretary Jessie Waldman

C. Position Reports:

1. **President** Larissa Maness-McAllister
2. **Vice President** Vacant
3. **Treasurers Report:** Carolyn Latkin
4. **Secretary** Jessie Waldman

D. January 13, 2026 Auxiliary Minutes

E. Next Auxiliary Meeting March 10, 2026 on Zoom

F. Old Business:

1. Susy's Retirement Party
2. Next **Board of Directors Meeting** is February 18, 2026 at 10 am
   a. Zoom Available, https://us06web.zoom.us/j/84713971769, Meeting ID: 847 1397 1769
3. Harvest Market fundraiser jars Month of April 2026
4. 63rd Annual BBQ 2025, JULY 12, 2026
   a. Start discussing the BBQ in February

G. New Business:

1. Elections – President and Vice President
2. New members, on-call or Active – get recruitment
3. Fundraisers Ideas:

H. Matters from Auxiliary Members None.

I. Convene

EXHIBIT A

updated: 12/31/2025

Measure D (TOT) Fire Funding Allocations (1) — QUARTERLY Calcs (3) — 2025-26 Meas D (TOT)

$ 505,000	←	FY BU 1000 Revenue Forecast	2025-26
$ 505,000	←	100% Fire Agencies minimum portion (2) (4)	
$0	←	0% Fire Chiefs maximum recommendation portion (2) (4)	

Funding basis: Mendocino County, 2020 Ballot Measures D & E, 10% TOT on Campgrounds and RV Parks in unincorporated areas

20 ← Agencies (1)

Agencies included

		Qtr 1 (12/19 tally)	Qtr 2	Qtr 3	Qtr 4	YTD QTRS
QTR Meas D Actual Revenues →		278,115.12				278,115.12
[AUDITOR's reported FY Total] →						
QTR Fire Chiefs percent →		0%				
QTR Fire Chiefs allocation →						
QTR Fire Agencies NET allocation →		278,115.12				278,115.12
QTR Net per Agency →		13,905.76				13,905.76
District/Agency	***JPA***	**Allocations**	**Allocations**	**Allocations**	**Allocations**	**TOTALS**
1 Albion-Little River FPD		13,905.75				13,905.75
2 Anderson Valley CSD		13,905.75				13,905.75
3 Brooktrails CSD		13,905.75				13,905.75
4 Comptche CSD		13,905.75				13,905.75
5 Covelo FPD		13,905.75				13,905.75
6 Elk CSD		13,905.75				13,905.75
7 Fort Bragg City FD	***Fort Bragg***					13,905.75
Fort Bragg Rural FPD	***Fire Authority (1)***	13,905.75				
8 Hopland FPD		13,905.75				13,905.75
9 Leggett Valley FPD		13,905.75				13,905.75
10 Little Lake FPD		13,905.75				13,905.75
11 Long Valley FPD		13,905.75				13,905.75
12 Mendocino FPD		13,905.75				13,905.75
13 Piercy FPD		13,905.75				13,905.75
14 Potter Valley CSD		13,905.75				13,905.75
15 Redwood Coast FPD		13,905.75				13,905.75
16 Redwood V-Calpella FD		13,905.75				13,905.75
17 South Coast FPD		13,905.75				13,905.75
Ukiah City FD	***Ukiah Valley***					13,905.87
18 Ukiah Valley FPD	***Fire Authority (1)***	13,905.87				
19 Westport VFC		13,905.75				13,905.75
20 Whale Gulch VFC		13,905.75				13,905.75
(truncation manual adj: UVFA +/- cents to balance as indicated) →		0.1200				0.12
Totals:		**278,115.12**				**278,115.12**
Proportion of total budgeted funding:		55.1%				55.1%

NOTES:

1) Meas D allocations follow a funding formula detailed in voter-approved Meas E in place since 2021-22. (Funding source is a general fund TOT tax on campgrounds and RV Parks outside of incorporated Cities that aren't eligible to receive basic allocations.)
2) 2020 Voter advisory Meas E recommended TOT 75% revenue allocations shared equally among agencies and remaining ~25% to be allocated based on Chiefs Assoc recommendations (the "holdback").
3) Converted to quarterly distribution format in FY 2023-24
4) September 10th 2025 Chiefs Meeting, Chiefs voted to distribute 100% of Measure D FY 25-26 to Agencies, no 25% holdback

by:

EXHIBIT A

updated: 12/31/2025

Measure P (.25% STx) Fire Funding Allocations (1) — QUARTERLY Calcs (2) — 2025-26 — Meas P

$ 3,923,000 ← FY BU 1000 Revenue Forecast 2025-26
3,530,700 ← 90% Total Fire Agencies Budget portion (3)
392,300 ← 10% Total MC Fire Safe Council Budget portion (3)

91,601 ← 2020 Census County Population (4)

Funding basis: Mendocino County, 2022 Ballot Measure P, .25% Sales Tax (sunsets 3/31/2033), and BOS Resolution #22-159

22 ← Agencies (5)

	Qtr 1 (12/19 tally)	Qtr 2	Qtr 3	Qtr 4	TOTALS to Date
QTR Meas P Actual Revenues →	1,327,824.89				1,327,824.89
[AUDITOR's reported FY Total] →					
QTR 90% Fire Agencies portion →	1,195,042.40				1,195,042.40
QTR 10% Fire Safe Council portion →	132,782.49				132,782.49

	Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%	
QTR gross Basic & Pop alloc →	478,017	717,025	1,195,042.40										478,017	717,025	1,195,042.40
QTR per Agency & per capita →	21,728	7.83											21,728	7.83	

Agencies included: 016

	District/Agency	JPA	Pop (4)	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS
1	Albion-Little River FPD		1,447	1.58%	21,728	11,327	33,054.72										21,728	11,327	33,054.72
2	Anderson Valley CSD		3,189	3.48%	21,728	24,963	46,690.58										21,728	24,963	46,690.58
3	Brooktrails CSD		3,483	3.80%	21,728	27,264	48,991.93										21,728	27,264	48,991.93
4	Comptche CSD		521	0.57%	21,728	4,078	25,806.27										21,728	4,078	25,806.27
5	Covelo FPD		2,750	3.00%	21,728	21,526	43,254.22										21,728	21,526	43,254.22
6	Elk CSD		390	0.43%	21,728	3,053	24,780.84										21,728	3,053	24,780.84
7	Fort Bragg City FD	*Fort Bragg*	7,537	16.71%	21,728	119,815	163,270.81										21,728	119,815	163,270.81
8	Fort Bragg Rural FPD	*Fire Authority* (4)	7,770		21,728												21,728		
9	Hopland FPD		1,965	2.15%	21,728	15,381	37,109.47										21,728	15,381	37,109.47
10	Leggett Valley FPD		461	0.50%	21,728	3,609	25,336.61										21,728	3,609	25,336.61
11	Little Lake FPD (Willits)		9,156	9.99%	21,728	71,667	93,394.57										21,728	71,667	93,394.57
12	Long Valley FPD (Laytonville)		2,574	2.81%	21,728	20,149	41,876.54										21,728	20,149	41,876.54
13	Mendocino FPD		2,848	3.11%	21,728	22,293	44,021.33										21,728	22,293	44,021.33
14	Piercy FPD		131	0.14%	21,728	1,025	22,753.46										21,728	1,025	22,753.46
15	Potter Valley CSD		1,981	2.16%	21,728	15,507	37,234.72										21,728	15,507	37,234.72
16	Redwood Coast FPD		1,788	1.95%	21,728	13,996	35,723.97										21,728	13,996	35,723.97
17	Redwood V-Calpella FD		7,106	7.76%	21,728	55,624	77,351.69										21,728	55,624	77,351.69
18	South Coast FPD		1,777	1.94%	21,728	13,910	35,637.86										21,728	13,910	35,637.86
19	Ukiah City FD	*Ukiah Valley*	16,499	37.38%	21,728	268,036	311,492.47										21,728	268,036	311,492.47
20	Ukiah Valley FPD	*Fire Authority* (4)	17,744		21,728												21,728		
21	Westport VFC		278	0.30%	21,728	2,176	23,904.14										21,728	2,176	23,904.14
22	Whale Gulch VFC		208	0.23%	21,728	1,628	23,356.20										21,728	1,628	23,356.20
	(truncation manual adj: UVFA +/- cents to balance as indicated) →						0.1810												0.1810
	Totals:		91,601	100%	478,017	717,025	1,195,042.40										478,017	717,025	1,195,042.40
	Percent of quarterly funding:				40%	60%											40%	60%	

NOTES:

1) Meas P allocations above are based on a MCAFD funding formula approved 6/15/2022 with a 40% basic allocation shared equally by fire agencies including Cities, remaining 60% allocated by population
2) Began with quarterly allocation/distribution format starting with Q4 FY 2022/23
3) Fire Safe Council authorized to receive 10% and Fire Agencies 90% of allocated funding based on BOS resolution #22-159
4) Agency population numbers adjusted to match County's 2020 Census total, each agency increased by same 3.96% over previously agreed upon agency and County numbers (88,113 to 91,601) - per 2022 MCAFD agreement
5) Because Meas P .25% sales tax applies uniformly throughout all areas of the County, jointly-run Fort Bragg and Ukiah JPA's each include 2 separate agencies and are eligible to receive 2 basic allotments.

by:

EXHIBIT A

revision date: 12/31/2025

Prop 172 Fire Funding Allocations [1] — QUARTERLY Calcs [2] — 2025-26 — Prop 172

$8,834,380	← Total Prop 172 Revenue Forecast	2025-26
$ 584,836	← Fire Agency Prop 172 Revenue Forecast[5]	
10,000	← Basic (FIXED) allotment per Agency	
200,000	← Agencies Total Basic allotments [4]	
20	← Agencies [4]	

91,601 ← 2020 Census County Population[3]

Funding basis: Mendocino County Board of Supervisors' letter - May 26,2016 "Proposition 172 Funds" May 6, 2025 BOS directed 6.62% of Prop 172 revenue [5]

	Qtr 1 (12/19 tally)	Qtr 2	Qtr 3	Qtr 4	TOTAL QTRS to Date
QTR Revenues derived Allocation →	143,373.24				143,373.24
[AUDITOR's reported FY Total] →					
QTR Funds Allocated →	143,373.24				143,373.24

	Basic	Population		Basic	Population	Basic	Population	Basic	Population	Basic	Population
QTR gross Basic & Pop alloc →	55,000	88,373	143,373.24							55,000	88,373	143,373.24
QTR per Agency & per capita →	2,750	0.96								2,750	0.96	

Agencies included

	District/Agency	JPA	Pop [3]	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS
1	Albion-Little River FPD		1,447	1.58%	2,750	1,396	4,146.01										2,750	1,396	4,146.01
2	Anderson Valley CSD		3,189	3.48%	2,750	3,077	5,826.62										2,750	3,077	5,826.62
3	Brooktrails CSD		3,483	3.80%	2,750	3,360	6,110.26										2,750	3,360	6,110.26
4	Comptche CSD		521	0.57%	2,750	503	3,252.64										2,750	503	3,252.64
5	Covelo FPD		2,750	3.00%	2,750	2,653	5,403.09										2,750	2,653	5,403.09
6	Elk CSD		390	0.43%	2,750	376	3,126.25										2,750	376	3,126.25
	Fort Bragg City FD	Fort Bragg Fire Authority [4]	7,537	16.71%															
	Fort Bragg Rural FPD		7,770		2,750	14,767	17,517.14										2,750	14,767	17,517.14
8	Hopland FPD		1,965	2.15%	2,750	1,896	4,645.75										2,750	1,896	4,645.75
9	Leggett Valley FPD		461	0.50%	2,750	445	3,194.75										2,750	445	3,194.75
10	Little Lake FPD (Willits)		9,156	9.99%	2,750	8,833	11,582.88										2,750	8,833	11,582.88
11	Long Valley FPD (Laytonville)		2,574	2.81%	2,750	2,483	5,233.29										2,750	2,483	5,233.29
12	Mendocino FPD		2,848	3.11%	2,750	2,748	5,497.64										2,750	2,748	5,497.64
13	Piercy FPD		131	0.14%	2,750	126	2,876.38										2,750	126	2,876.38
14	Potter Valley CSD		1,981	2.16%	2,750	1,911	4,661.19										2,750	1,911	4,661.19
15	Redwood Coast FPD		1,788	1.95%	2,750	1,725	4,474.99										2,750	1,725	4,474.99
16	Redwood V-Calpella FD		7,106	7.76%	2,750	6,856	9,605.60										2,750	6,856	9,605.60
17	South Coast FPD		1,777	1.94%	2,750	1,714	4,464.38										2,750	1,714	4,464.38
	Ukiah City FD	Ukiah Valley Fire Authority [4]	16,499	37.38%															
18	Ukiah Valley FPD		17,744		2,750	33,035	35,785.51										2,750	33,035	35,785.51
19	Westport VFC		278	0.30%	2,750	268	3,018.20										2,750	268	3,018.20
20	Whale Gulch VFC		208	0.23%	2,750	201	2,950.67										2,750	201	2,950.67
	(truncation manual adj: UVFA +/- to balance as indicated) →						0.110												0.11
	Totals:		91,601	100%	55,000	88,373	143,373.24										55,000	88,373	143,373.24
	Percent of quarterly funding:				38%	62%											38%	62%	

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NOTES:

1) Prop 172 allocations above are based on a MCAFD funding formula approved 4-20-16 and utilized since fire agency funding began 2016-17. (Funding source is a "public safety" sales tax and only revenues received by County, not cities.)
2) Converted to quarterly distribution format in FY 2023-24
3) Agency population numbers adjusted to match County's 2020 Census total, uniformly each agency increased by 3.96% over previous agreed upon agency and County numbers (88,113 to 91,601) - per 2022 agreement
4) Jointly-run Fort Bragg and Ukiah (JPA) departments receive a single basic allotment because Cities receive Prop 172 funds separately. (In 2016-17, Cities were exclued from population allocations. Then Supv McCowen proposed and MCAFD agreed to include City populations in 2017-18 calculations when BOS offered to raise total funding by 87,000 thereby not reducing other agencies' proportional allotments from 2016-17 levels.)
5) Per BOS approval on 5-06-25 Fire Agencies receive 6.62% Prop 172 funds as consistent with 2017-2018 BOS direction.

by:

DRAFT Proposal (v3.0)

1/8/2026

Measure P (.25% STx) Fire Funding

			Fixed Percent
	Agencies →	**22**	
	EXAMPLE Meas P Revenues →		1,000,000.00
	District/Agency	*JPA*	
1	Albion-Little River FPD		**2.4894%**
2	Anderson Valley CSD		**3.5163%**
3	Brooktrails CSD		**3.6896%**
4	Comptche CSD		**1.9435%**
5	Covelo FPD		**3.2575%**
6	Elk CSD		**1.8663%**
7	Fort Bragg City FD	***Fort Bragg***	**6.0792%**
8	Fort Bragg Rural FPD	***Fire Authority*** [4]	**6.2169%**
9	Hopland FPD		**2.7948%**
10	Leggett Valley FPD		**1.9081%**
11	Little Lake FPD (Willits)		**7.0337%**
12	Long Valley FPD (Laytonville)		**3.1538%**
13	Mendocino FPD		**3.3153%**
14	Piercy FPD		**1.7136%**
15	Potter Valley CSD		**2.8042%**
16	Redwood Coast FPD		**2.6904%**
17	Redwood V-Calpella FD		**5.8254%**
18	South Coast FPD		**2.6839%**
19	Ukiah City FD	***Ukiah Valley***	**11.3624%**
20	Ukiah Valley FPD	***Fire Authority*** [4]	**12.0964%**
21	Westport VFC		**1.8002%**
22	Whale Gulch VFC		**1.7590%**
	(any small rounding adjustments +/- to Ukiah)		0.0001%
	Fire Agencies TOTAL portion →		**90.0000%**
	Fire Safe Council portion →		**10.00%**