

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, July 27, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the June 29, 2010 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.**
 - c. **Fund raising committee**
8. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
9. **Next meeting schedule:** Tuesday, August 31, 2010, 7:30 pm.
10. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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- / 4. **Fire chief's report:** *None*
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
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**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, June 29, 2010, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 Call to order and determination of a quorum:** Called to order at 7:35 pm by President Alan Taeger with Directors Ed Petrykowski, Rich Riley, Ken Matheson and Terry Kemp. Chief Derek Wilson and Ted Williams were also present
- 2 Public communication to the board:** None.
- 3 Previous meeting minutes:** The minutes for the May 25, 2010 regular business meeting, June 2, 2010 community meeting, June 25, 2010 budget meeting, and the June 28, 2010 fund raising meeting were approved as presented by unanimous vote of the board.
- 4 Fire chief's report:**
 - A Incident reports:** 6 medical, 2 traffic and 2 other incidents
 - B Fund raising, gifts, and service fees:** none
 - C Fire department report:** Still training with Cal Fire on wildfire training. Cal Fire staffing at Mendocino and Fort Bragg will do mutual response except for medical calls
 - D Fire department operational needs:** Fire shelters being looked into. The department will be updating equipment and pagers.
 - E Vehicle maintenance report:**
 - i) Engine 8165- still working on an upgrade for this US govt. owned vehicle on loan through a CalFire program administered by Valerie Burke. We are requesting a Type 3 engine with crew cab and automatic transmission as a replacement.
 - ii) Engine 8162- will be having new high efficiency foam inductor installed by Opperman's.
 - iii) Fire fighter John Crowningshield is the new vehicle maintenance officer.
- 5 Communications to the Board:**
 - A California Special District Association** sent ballots for their board election and proposed by-law amendments that need to be voted on by July 30, 2010. Alan asked Ken to review and place on July 26 business meeting agenda if warranted.
 - B Received letter from LAFCO** with results of LAFCO Board election.
 - C Received letter from County Clerk** requesting that we submit 2010 Local biannual notice regarding our conflict of Interest bylaw. Terry to review by-laws and report back to the Board.
- 6 Financial Report:** Report presented.
- 7 Items for Consideration and Possible Action:**
 - A FY 2010-2011 budget:** Proposed FY 2010-2011 budget developed at June 25 budget meeting was presented. Terry moved to approve the budget as presented and the motion was carried by unanimous vote of the board.
 - B Locked gate ordinance:** Ted Williams requested that the board consider adoption of a locked gate ordinance based on a model ordinance he presented from the Clarksburg, CA volunteer Fire Dept. Ted wishes the district to have the ordinance as a means to acquire more secure access to emergencies at properties behind locked gates. Discussion. No action taken.
- 8 Committee Reports:**
 - A New fire station committee:** The accounts should be open soon that are strictly for the building fund.
 - B Vehicle committee:** Rich will be contacting Valerie Burke of CalFire about a type 3 replacement loaner engine as discussed above.
 - C Fund raising committee:** Discussion of June 28 committee meeting with Suzanne Norgard and how we move forward.
- 9 Directors' discussion:** None
- 10 Next meeting schedule:** Tuesday July 27, 2010 7:30 pm Station 810.
- 11 Adjournment:** Meeting was adjourned at 8:50pm.

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ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 7/27/2010	2006-2007	PER 6/30/07	2007-2008	PER 6/30/08	2008-2009	PER 06/30/09	2009-2010	PER 6/30/10	2010-2011	PER 7/27/10	
CODE #	DESCRIPTION	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL	ESTIMATED	ACTUAL
	REVENUE										
821110	CURRENT SECURED TAX	61,117.00	63,486.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	63,265.04	72,586.00	63,265.04
821120	CURRENT UNSECURED TAX	1,916.00	2,127.35	2,053.00	2,120.79	2,074.00	2,330.60	2,322.00	2,422.82	2,405.00	2,422.82
821130	SB 813 SUPPLEMENTAL TAX	2,237.00	2,985.03	2,834.00	2,516.55	2,288.00	1,136.75	1,572.00	556.75	569.00	556.75
821210	PRIOR SECURED PROPERTY TAX	0.00	(70.95)	0.00	331.97		(244.48)		(279.07)		(279.07)
821220	PRIOR UNSECURED PROPERTY TAX	103.00	129.57	106.00	32.41	34.00	62.84	27.00	69.67	114.00	69.67
821300	SPECIAL TAX (FIRE ASSESSMENTS)	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	71,936.70	77,630.00	71,936.70
821600	TIMBER YIELD TAX	397.00	448.29	486.00	383.82	374.00	279.74	314.00	44.15	71.00	44.15
821700	HIGHWAY PROPERTY RENTAL	0.00	0.39	0.00	0.00				0.26		0.26
824100	INTEREST	3,000.00	13,154.55	9,000.00	13,581.82	10,000.00	5,483.08	10,000.00	792.90	1,000.00	792.90
825481	HOMEOWNER PROPERTY TAX RELIEF	806.00	809.12	809.00	802.76	803.00	393.77	788.00	389.14	778.00	389.14
825490	STATE OTHER	0.00	0.00	0.00	0.00						
826140	ELECTION SERVICES	0.00	0.00	0.00	0.00						
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00						
827700	OTHER	0.00	0.00	0.00	15,394.00	76,583.50	77,383.50		5,555.21		5,555.21
827702	INSURANCE PAYMENT	0.00	0.00	0.00							
	TOTAL REVENUE	147,126.00	160,780.09	157,757.00	181,055.22	239,260.50	226,626.02	167,597.00	144,753.57	155,153.00	144,753.57
	FUND BALANCE CARRIED FORWARD			290,000.00	315,157.00	347,520.83	347,520.83	264,848.08	264,848.08	217,298.57	217,298.57
	TOTAL AVAILABLE FOR APPROPRIATIONS			447,757.00	496,212.22	586,781.33	574,146.85	432,443.08	409,599.65	372,451.57	217,298.57
	APPROPRIATIONS										
861035	WORKERS COMPENSATION INSURANCE	6,000.00	6,208.00	6,000.00	4,960.00	6,000.00	5,407.00	7,000.00	5,183.00	6,000.00	5,183.00
862050	CLOTHING & PERSONAL ITEMS	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	2,184.58	\$12,000.00	2,184.58
862060	COMMUNICATIONS	5,000.00	5,947.31	10,000.00	9,157.86	10,000.00	4,247.81	5,000.00	5,087.22	\$5,000.00	5,087.22
862101	INSURANCE - GENERAL	6,000.00	5,860.00	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	7,249.00
862120	MAINTENANCE - EQUIPMENT	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	50,000.00	67,037.62	30,000.00	67,037.62
862130	MAINTENANCE - STRUCTURES & GROUNDS	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,226.05	10,000.00	3,900.89	8,000.00	3,900.89
862140	MEDICAL LAB SUPPLIES	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	5,691.40	6,000.00	5,691.40
862150	MEMBERSHIPS	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	2,630.00
862170	OFFICE EXPENSE	200.00	398.35	600.00	479.13	3,000.00	3,034.72	2,000.00	660.41	1,000.00	660.41
862181	AUDITING & FISCAL SERVICES	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	2,821.94	7,000.00	2,821.94
862184	ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	14,950.98	0.00	14,950.98
862187	EDUCATION & TRAINING	10,000.00	12,270.50	10,000.00	1,551.00	1,500.00	1,441.69	1,500.00	13,677.22	10,000.00	13,677.22
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	500.00	1,554.20	1,500.00	1,551.00	1,500.00	1,441.69	1,500.00	1,500.00	1,500.00	1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	0.00	4.00	0.00	0.00			100.00	0.00	0.00	0.00
862220	SMALL TOOLS & INSTRUMENTS	3,000.00	4,294.64	3,500.00	3,173.66	3,500.00	2,381.66	7,000.00	10,138.42	4,000.00	10,138.42
862231	ELECTION SUPERVISION & SERVICES	0.00	0.00	0.00	0.00			400.00	315.05	400.00	315.05
862250	TRANSPORTATION & TRAVEL	16,000.00	20,212.59	25,000.00	17,394.54	26,000.00	22,540.45	26,000.00	23,294.46	26,000.00	23,294.46
862260	UTILITIES	3,000.00	3,340.98	3,000.00	3,483.86	5,000.00	4,627.18	5,000.00	3,728.73	5,000.00	3,728.73
863113	PAYMENTS TO OTHER GOVT AGENCIES	1,000.00	2,380.19	3,000.00	285.89	3,000.00	1,663.11	3,000.00	1,771.50	2,000.00	1,771.50
864350	LAND	0.00	0.00	0.00	0.00				0.00	0.00	0.00
864360	STRUCTURES & IMPROVEMENTS	0.00	7,502.14	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	3,154.36	10,000.00	3,154.36
864370	EQUIPMENT	3,000.00	27,304.46	5,000.00	2,818.09	205,000.00	204,571.20	12,000.00	18,824.50	10,000.00	18,824.50
	TOTAL APPROPRIATIONS	94,700.00	133,374.29	132,600.00	107,917.72	362,800.00	309,300.77	197,000.00	192,301.08	154,900.00	192,301.08
	UNAPPROPRIATED FUNDS (funds balance)			315,157.00	347,520.83	223,981.33	264,846.08	235,443.08	217,298.57	217,551.57	206,760.44

Itemized Categories

6/29/2010 through 7/26/2010 (Cash Basis)

7/25/2010

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-30,054.69
86-2050-CLOTHING					-224.67 ✓
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	Safety Equipment	-164.53
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...		-60.14
86-2060-COMMUNICATIONS					-497.30 ✓
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	Comcast	-168.98
✓ 7/22/2010	District C...	3015	Mendocino Community ...	email	-30.00
✓ 7/22/2010	District C...	3016	AT&T	96075541735558	-186.63
✓ 7/22/2010	District C...	3017	AT&T	0301538359001	-35.38
✓ 7/22/2010	District C...	3020	U.S. Cellular	957915514	-76.31
86-2120-MAINTENANCE EQ					-8,420.74 ✓
Vehicle					-8,420.74 ✓
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	Battery charge, 36 g degreaser, v...	-2,324.43
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	Tires, starter, air hose, cleaning pr...	-5,121.31
✓ 7/22/2010	County	4072354	L.N Curtis & Sons	#6171541-00	-975.00
86-2130-MAINTENANCE STRUCTURES					-1,034.68 ✓
6/30/2010	County	4070277	...Albion-Little River Fire De...	Back-up generator, fire exit chm	-543.69
6/30/2010	County	4070279	...AIBION-Little River Fire D...		-490.99
86-2140-MED SUPPLIES					-2,329.46
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	EMP:adcuffs, gloves, canisters	-534.03
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	EMP items, watches	-1,370.93
✓ 7/13/2010	District C...	3011	Aeris	#10095 Inv. 10451058	-60.50
✓ 7/13/2010	District C...	3013	Emergency Medical Prod...	#1285237	-309.50
✓ 7/22/2010	District C...	3018	Eureka Oxygen Co.	DM00606015	-54.50
86-2170-OFFICE SUP					-69.99 ✓
✓ 7/22/2010	District C...	3022	Alan Taeger	Norton renewal	-69.99
86-2181-AUDITS					-350.00 ✓
✓ 7/4/2010	District C...	3009	Michael A. Celentano	#3996	-350.00
86-2187-ED AND TRAINING					-8,744.19
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	Training & food	-300.82
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	Training & food	-2,098.74
✓ 7/8/2010	County	4071002	...Albion-Little River Fire De...	Rope Rescue Tech	-6,035.63
✓ 7/22/2010	District C...	3023	Nathaniel Norling	Medical Training	-300.00
86-2220-SM TOOLS					-3,846.98 ✓
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	Chargers for handheld radios, mis...	-3,361.86
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	Batteries	-470.13
✓ 7/13/2010	District C...	3014	Mendocino County Audit...	Voided check 2936, reimb. received	-14.99
86-2250-TRANSPORTATION					-902.49 ✓
✓ 6/30/2010	County	4070786	WALSH OIL CO.	#181296	-640.04
✓ 6/30/2010	County	4070277	...Albion-Little River Fire De...	fuel	-162.45
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...	Fuel	-100.00
86-2260-UTILITIES					-385.93 ✓
✓ 7/4/2010	District C...	3007	Waste Management	799-0001196-2561-4	-24.88
✓ 7/13/2010	District C...	3012	Thompson's Porta Septic	#13522	-98.30
✓ 7/22/2010	District C...	3019	ALBION MUTUAL WAT...	#767 Jul - Sep	-135.00
✓ 7/22/2010	District C...	3021	PG&E	0210095100-9	-127.75
86-3113-PAYMNTS TO GOVT AGENCIES					-399.27 ✓
✓ 7/4/2010	District C...	3008	LAFCO	L-464	-399.27
86-4360-BUILDINGS AND IMPROVEMENTS					-214.50 ✓
✓ 7/4/2010	District C...	3010	Fort Bragg Advocate-Ne...	3523955 ads 5/20/10 & 5/27/10	-214.50
86-4370-EQUIPMENT					-2,634.49

32832

424.50

1335.6

Itemized Categories

6/29/2010 through 7/26/2010 (Cash Basis)

7/25/2010

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Date	Account	Num	Description	Memo	Amount
Radio Repeaters					-1,040.00 ✓
✓ 7/8/2010	County	4071002	...Albion-Little River Fire De...	Motorola Radios - partial reimb.	<u>-1,040.00</u> ✓
Other 86-4370-EQUIPMENT					-1,594.49 ✓
✓ 6/30/2010	County	4070279	...AIBION-Little River Fire D...		-1,594.49 ✓
TRANSFERS					0.00
District Checking					-1,813.60
7/8/2010	County T...	4071001	County Check	AFP 6447	-1,813.60
County Transfers					1,813.60
7/8/2010	District C...	DEP	County Check	AFP 6447	1,813.60
OVERALL TOTAL					-30,054.69

ALRFPD Actual / Budget Report - Current Year:4

7/1/2010 through 6/30/2011 Using Budget 2010-2011

7/25/2010

Page 1

Category Description	7/1/2010 Actual	- Budget	6/30/2011 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	72,586.00	-72,586.00
82-1120-CURRENT UNSECURED TAX	0.00	2,405.00	-2,405.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	569.00	-569.00
82-1220-PRIOR UNSECURED TAX	0.00	114.00	-114.00
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00
82-1600-TIMBER TAX	0.00	71.00	-71.00
82-4100-INTEREST INCOME	0.00	1,000.00	-1,000.00
82-5481-HOMEOWNER PROPERTY TAX REL...	0.00	778.00	-778.00
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	0.00	155,153.00	-155,153.00
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	6,000.00	6,000.00
86-2050-CLOTHING	0.00	12,000.00	12,000.00
86-2060-COMMUNICATIONS	328.32	5,000.00	4,671.68
86-2101-INSURANCE	0.00	8,000.00	8,000.00
86-2120-MAINTENANCE EQ			
Vehicle	975.00	0.00	-975.00
Other 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
TOTAL 86-2120-MAINTENANCE EQ	975.00	30,000.00	29,025.00
86-2130-MAINTENANCE STRUCTURES	0.00	8,000.00	8,000.00
86-2140-MED SUPPLIES	424.50	6,000.00	5,575.50
86-2150-MEMBERSHIPS	0.00	3,000.00	3,000.00
86-2170-OFFICE SUP	69.99	1,000.00	930.01
86-2181-AUDITS	350.00	7,000.00	6,650.00
86-2187-ED AND TRAINING	6,335.63	10,000.00	3,664.37
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2200-RENTS	0.00	0.00	0.00
86-2220-SM TOOLS	14.99	4,000.00	3,985.01
86-2231-ELECTION SUP	0.00	400.00	400.00
86-2250-TRANSPORTATION	0.00	26,000.00	26,000.00
86-2260-UTILITIES	385.93	5,000.00	4,614.07
86-3113-PAYMNTS TO GOVT AGENCIES	399.27	2,000.00	1,600.73
86-4360-BUILDINGS AND IMPROVEMENTS	214.50	10,000.00	9,785.50
86-4370-EQUIPMENT			
Fire Engine	0.00	0.00	0.00
Radio Repeaters	1,040.00	0.00	-1,040.00
Rolling Stock	0.00	0.00	0.00
SCBAs	0.00	0.00	0.00
Other 86-4370-EQUIPMENT	0.00	10,000.00	10,000.00
TOTAL 86-4370-EQUIPMENT	1,040.00	10,000.00	8,960.00
TOTAL OUTFLOWS	10,538.13	154,900.00	144,361.87
OVERALL TOTAL	-10,538.13	253.00	-10,791.13

Itemized Categories

6/29/2010 through 6/30/2010 (Cash Basis)

7/27/2010

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-19,516.56
86-2050-CLOTHING					-224.67
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	Safety Equipment	-164.53
6/30/2010	County	4070279	...AIBION-Little River Fire De...		-60.14
86-2060-COMMUNICATIONS					-168.98
6/30/2010	County	4070279	...AIBION-Little River Fire De...	Comcast	-168.98
86-2120-MAINTENANCE EQ					-7,445.74
Vehicle					-7,445.74
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	Battery charge, 36 g degre...	-2,324.43
6/30/2010	County	4070279	...AIBION-Little River Fire De...	Tires, starter, air hose, clea...	-5,121.31
86-2130-MAINTENANCE STRUCTURES					-1,034.68
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	Back-up generator, fire exit ...	-543.69
6/30/2010	County	4070279	...AIBION-Little River Fire De...		-490.99
86-2140-MED SUPPLIES					-1,904.96
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	EMP:adcuffs, gloves, canist...	-534.03
6/30/2010	County	4070279	...AIBION-Little River Fire De...	EMP items, watches	-1,370.93
86-2187-ED AND TRAINING					-2,408.56
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	Training & food	-309.82
6/30/2010	County	4070279	...AIBION-Little River Fire De...	Training & food	-2,098.74
86-2220-SM TOOLS					-3,831.99
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	Chargers for handheld radi...	-3,361.86
6/30/2010	County	4070279	...AIBION-Little River Fire De...	Batteries	-470.13
86-2250-TRANSPORTATION					-902.49
6/30/2010	County	4070786	WALSH OIL CO.	#181296	-640.04
6/30/2010	County	4070277	...Albion-Little River Fire Dep...	fuel	-162.45
6/30/2010	County	4070279	...AIBION-Little River Fire De...	Fuel	-100.00
86-4370-EQUIPMENT					-1,594.49
Other 86-4370-EQUIPMENT					-1,594.49
6/30/2010	County	4070279	...AIBION-Little River Fire De...		-1,594.49
OVERALL TOTAL					-19,516.56

Itemized Categories

7/1/2010 through 7/27/2010 (Cash Basis)

7/27/2010

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-10,538.13
86-2060-COMMUNICATIONS					-328.32
7/22/2010	District Chec...	3015	Mendocino Community ...	email	-30.00
7/22/2010	District Chec...	3016	AT&T	96075541735558	-186.63
7/22/2010	District Chec...	3017	AT&T	0301538359001	-35.38
7/22/2010	District Chec...	3020	U.S. Cellular	957915514	-76.31
86-2120-MAINTENANCE EQ					-975.00
Vehicle					-975.00
7/22/2010	County	4072354	L.N Curtis & Sons	#6171541-00	-975.00
86-2140-MED SUPPLIES					-424.50
7/13/2010	District Chec...	3011	Aeris	#10095 Inv. 10451058	-60.50
7/13/2010	District Chec...	3013	Emergency Medical Prod...	#1285237	-309.50
7/22/2010	District Chec...	3018	Eureka Oxygen Co.	DM00606015	-54.50
86-2170-OFFICE SUP					-69.99
7/22/2010	District Chec...	3022	Alan Taeger	Norton renewal	-69.99
86-2181-AUDITS					-350.00
7/4/2010	District Chec...	3009	Michael A. Celentano	#3996	-350.00
86-2187-ED AND TRAINING					-6,335.63
7/8/2010	County	4071002	...Albion-Little River Fire De...	Rope Rescue Tech	-6,035.63
7/22/2010	District Chec...	3023	Nathaniel Norling	Medical Training	-300.00
86-2220-SM TOOLS					-14.99
7/13/2010	District Chec...	3014	Mendocino County Audit...	Voided check 2936, reim...	-14.99
86-2260-UTILITIES					-385.93
7/4/2010	District Chec...	3007	Waste Management	799-0001196-2561-4	-24.88
7/13/2010	District Chec...	3012	Thompson's Porta Septic	#13522	-98.30
7/22/2010	District Chec...	3019	ALBION MUTUAL WAT...	#767 Jul - Sep	-135.00
7/22/2010	District Chec...	3021	PG&E	0210095100-9	-127.75
86-3113-PAYMNTS TO GOVT AGENCIES					-399.27
7/4/2010	District Chec...	3008	LAFCO	L-464	-399.27
86-4360-BUILDINGS AND IMPROVEMENTS					-214.50
7/4/2010	District Chec...	3010	Fort Bragg Advocate-Ne...	3523955 ads 5/20/10 & ...	-214.50
86-4370-EQUIPMENT					-1,040.00
Radio Repeaters					-1,040.00
7/8/2010	County	4071002	...Albion-Little River Fire De...	Motorola Radios - partial ...	-1,040.00
TRANSFERS					0.00
District Checking					-1,813.60
7/8/2010	County Trans...	4071001	County Check	AFP 6447	-1,813.60
County Transfers					1,813.60
7/8/2010	District Chec...	DEP	County Check	AFP 6447	1,813.60
OVERALL TOTAL					-10,538.13



CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2010 BOARD ELECTIONS

MAIL BALLOT INFORMATION

sent 3 Apr 10

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in Region 3, Seat B. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate statements for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat B and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 6, 2010**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association

Attn: 2010 Board Elections

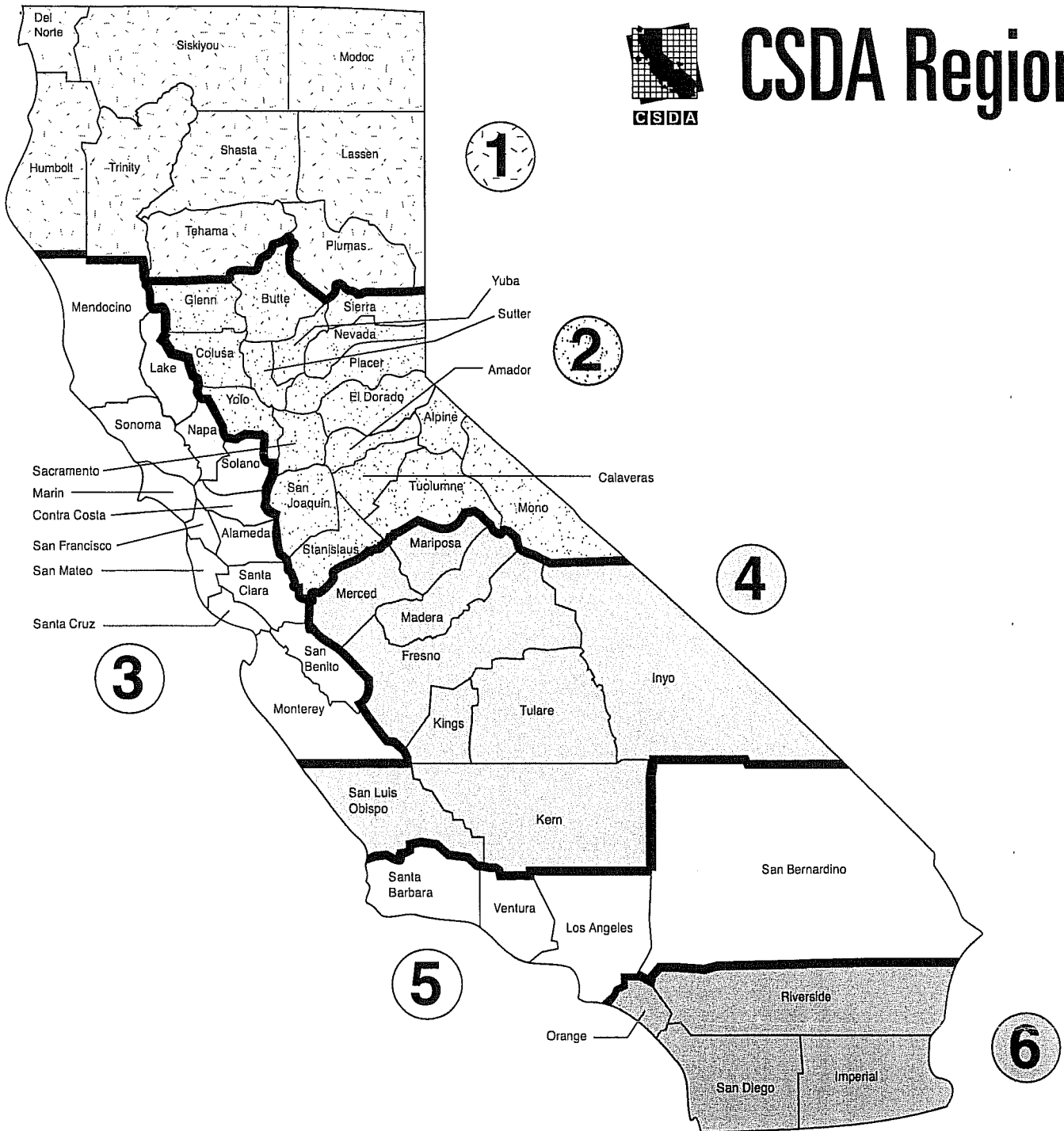
1112 I Street, Suite 200

Sacramento, CA 95814

Please contact Diana Zavala toll-free at 877.924.CSDA or dianaz@csla.net with any questions.



CSDA Regions



Board of Directors by Region

Region 1

Mark Bryant, *Garberville Sanitary District*
Phil Schoefer, *Western Shasta RCD*
Alan Schoenstein, *McCloud CSD*

Region 2

Noelle Mattock, *El Dorado Hills CSD*
Ginger Root, *Tuxedo Country Club FPD*
Pete Kampa, *Tuolumne Utilities District*

Region 3

Stanley Caldwell, *Mt. View Sanitary District*
James Kohnen, *Alameda County Mosquito AD*
Sherry Sterrett, *Pleasant Hill RPD*

Region 4

Adrienne (Ann) Mathews, *Kern County Water Agency*
Tim Unruh, *Kern County Cemetery District No. 1*
Vacant

Region 5

Jim Acosta, *Saticoy Sanitary District*
Jack Curtis, *Ojai Valley Sanitary District*
John Fox, *Goleta Sanitary District*

Region 6

Dewey Ausmus, *North County Cemetery District*
Jo MacKenzie, *Vista Irrigation District*
Arlene Schafer, *Costa Mesa Sanitary District*

Sherry M. Sterrett

Candidate CSDA Board of Directors – Region 3

Please consider voting for me!

Why? I am a strong believer in “Special Districts” and have a track record to prove it.

Why? Because I believe experience counts:

- 2009 Elected President of the Pleasant Hill Recreation and Park District Board of Directors
- 2008 Chair of CSDA Education Committee
- 2007 Elected President of the CSDA, FC and SDRMA Alliance.
- 2006 Elected President of the Pleasant Hill Recreation and Park District Board of Directors
- 2005 Re-elected President of CSDA
- 2004 Elected President of CSDA

I am a graduate of the CSDA Leadership Academy and my district was the first recreation and park district to earn a “District of Distinction” award from the Special District Leadership Foundation.

I have been a very active CSDA Board Member with attendance at every Annual Conference and every CSDA Legislation Day since I was elected to the Pleasant Hill Recreation and Park District.

I have served CSDA in many leadership positions. They include the Membership Committee, the Local Chapter Committee, the Conference Committee, the Budget/Finance Committee, Elections/Bylaws Committee, the Education Committee and the CSDA Executive Committee which included two terms as CSDA President.

In Contra Costa County, I am an active and effective leader. The Pleasant Hill community has elected me their school board member (1980-1987), their city council member (1987-1995) and a trustee to the Pleasant Hill Recreation and Park District (1996-current).

“As your Director from Region 3, I will continue to work hard for you. Together we will continue to educate Sacramento on the value and importance of Special Districts.” You may contact me by e-mail at sherrysterrett@att.net

Please vote for me, Sherry Sterrett.

**Candidate for CSDA Board of Directors
Region 3, Seat B**

Kathryn Slater-Carter

As a board member I can bring my experience as a long-term Montara Water and Sanitary District (MWSD) board member, past president of the San Mateo County Special District Association Chapter, franchise business owner, and treasurer of the 501c/3 Pacifica School Volunteers Board (PSV) to benefit the statewide CSDA.

I know a board member works as part of the team consisting of the organizational members, district executive director and staff and governing board. I have leadership, teambuilding and critical thinking skills. As president of MWSD I led the district accomplishing the community initiated task of making the privately owned water district a part of our sanitary district by passing a \$19,000,000 bond and acquisition effort. As a franchise business owner I was treasurer in charge of a \$12,000,000 budget; as PSV treasurer I have overseen a very modest budget.

If elected to the board of directors I pledge to make CSDA even more important to special districts through its excellent staff and ongoing lobbying efforts, educational programs, and financial alliances. I would like to see CSDA investigate working with high school district or community college boards to institute classes to educate special district employees.

Thank you for your time,
Please vote to elect me to the CSDA governing board.



C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

DATE: JULY 16, 2010

TO: MENDOCINO COUNTY POOL PARTICIPANTS

FROM: *Shari L. Schapmire*
SHARI L. SCHAPMIRE, TREASURER-TAX COLLECTOR

SUBJECT: INVESTMENT REPORT – JUNE 30, 2010

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of June 30, 2010. The investments have been made in accordance with the Investment Policy and are permitted investments according to current California law. The market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments.

Due to the nature of a public funds portfolio, it is mandatory that moneys be available to meet the monetary requirements inherent to operating a public entity. With this obligation in mind, the pool remains extremely liquid in light of the continuing budget issues that are surrounding the State of California. Liquidity needs severely impact investment types; therefore, the pool is weighted in the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). Funds in both LAIF and CAMP are accessible with same-day notice.

Due to the current financial environment, interest apportionment rates are at a historically low rate and will more than likely continue that way for the next several months. If you have any questions regarding this report or the investments reported, please do not hesitate to contact me.



C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

INVESTMENTS OF MENDOCINO COUNTY
(QUARTER ENDING - JUNE 30, 2010)

INVESTMENT	AMORTIZED COST VALUE	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:							
BARCLAYS BANK	\$ 5,000,000	\$ 5,000,000	\$ 5,015,550	0.96%	11/30/09	11/30/12	884
NORDEA BANK	\$ 8,000,000	\$ 8,000,000	\$ 7,988,560	0.94%	11/12/09	11/13/12	867
NATIXIS N.Y.	\$ 6,000,000	\$ 6,000,000	\$ 5,997,360	1.18%	04/21/08	04/21/11	295
BARCLAYS BANK	\$ 5,000,000	\$ 5,000,000	\$ 4,998,550	0.17%	02/05/10	02/07/11	222
BANK OF TOKYO	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	0.40%	06/04/10	07/08/10	8
LOCAL AGENCY INVESTMENT FUND	\$ 50,000,000	\$ 50,000,000	\$ 50,000,000	0.52%	N/A	N/A	1
UNION BANK SWEEP ACCOUNT	\$ 484,278	\$ 484,278	\$ 484,278	0.05%	N/A	N/A	1
CALIFORNIA ASSET MANAGEMENT	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	0.26%	N/A	N/A	1
COMMERCIAL PAPER:							
MEDIUM TERM NOTES:							
PRICOA GLOBAL	\$ 2,908,533	\$ 3,000,000	\$ 2,867,640	0.49%	11/18/09	09/27/13	1185
CREDIT SUISSE USA INC.	\$ 4,961,975	\$ 5,000,000	\$ 4,999,950	0.50%	12/18/09	04/12/13	1017
J P MORGAN CHASE	\$ 6,361,762	\$ 6,348,000	\$ 6,347,810	0.89%	05/12/10	02/26/13	972
NAT. BANK OF AUSTRALIA	\$ 4,990,010	\$ 5,000,000	\$ 5,003,600	0.91%	05/12/10	01/08/13	923
SUNTRUST BANK	\$ 3,919,300	\$ 4,000,000	\$ 3,933,520	0.35%	04/18/08	05/21/12	691
GE CAP. CORP.	\$ 8,873,150	\$ 9,000,000	\$ 8,862,390	0.37%	04/18/08	04/10/12	650
WELLS FARGO	\$ 3,789,244	\$ 4,000,000	\$ 3,954,320	0.41%	02/09/09	03/01/12	610
PRICOA GLOBAL	\$ 1,961,909	\$ 2,000,000	\$ 1,961,360	1.06%	09/01/09	01/30/12	579
MORGAN STANLEY	\$ 3,935,992	\$ 4,000,000	\$ 3,889,440	1.50%	11/18/09	01/09/12	558
MERRILL LYNCH	\$ 6,682,139	\$ 6,830,000	\$ 6,770,647	1.36%	08/10/09	07/25/11	390
GE CAP. CORP.	\$ 6,001,286	\$ 6,000,000	\$ 5,996,040	0.35%	04/19/07	10/21/10	113
SUN LIFE FIN. GLOBAL	\$ 2,000,118	\$ 2,000,000	\$ 1,999,980	0.54%	08/15/05	07/06/10	6
TREASURIES:							
AGENCIES:							
TOTAL INVESTMENTS	\$ 140,869,696	\$ 141,662,278	\$ 141,070,995				

Prepared By:
Shari Schapmire, Treasurer
July 13, 2010

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, July 27, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Called to order at 7:35 pm by President Alan Taeger with Directors Ed Petrykowski, Rich Riley, Ken Matheson, and Terry Kemp. Wendy Roberts was also present
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the June 29, 2010 regular business meeting were approved as presented by unanimous vote of the board.
4. **Fire chief's report:** No report. No fire department representative present.
5. **Communications to the board:**
 - a. Received a printed flyer from CSDA (California Special Districts Association) with a reminder of financial services products available, including loans.
 - b. Received FY 2009-2010 4th quarter investment report from county auditor's office.
6. **Financial report:** Current financial report presented.
7. **Committee reports:**
 - a. **New fire station committee:** The Albion Fire Station Building Fund accounts at Savings Bank are now open. Alan set up a "new fire station" information table and display at the BBQ, spoke to a number of interested people and passed out new fire station brochures.
 - b. **Vehicle committee:** Rich has not yet been able to contact Valerie Burke of CalFire to inquire about a replacement loaner federal surplus engine.
 - c. **Fund raising committee:** Committee meeting scheduled for before August business meeting. Alan will work on website creation through MCN.
8. **Directors' discussion:** None
9. **Next meeting schedule:** Tuesday, August 31, 2010, 7:30 pm.
10. **Adjournment:** Meeting was adjourned at 8:20 pm.

Minutes approved as presented by unanimous vote of the board at the August 31, 2010 regular business meeting.