

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING MINUTES

Wednesday, April 29, 2009, 7:30pm at Station 810, 33900 West St, Albion, CA

Call to order and determination of a quorum: Called to order at 7:34pm with Directors Alan Taeger, Rich Riley, Ed Petrykowski and Terry Kemp present along with Derek Wilson, Dave Ayster, Nick Pillsbury, Ted Williams and Diana Wiedemann.

Public communication to the board: Diana Wiedemann stated her concern that requests for a community meeting regarding the 811 building project have been met with some resistance from the Board. Diana also stated that we can do a better design, better budget, have a complete metal building which could improve the aesthetic and be cost effective. Alan responded that her proposal to make immediate changes to the building design was on the agenda at last month's meeting at her request and that a motion was passed to deny this proposal. Ed pointed out item #8c on the April 8, 2009 meeting minutes showing we have every intention of having the community involved if the project moves forward.

Previous meeting minutes: Minutes read and approved.

Fire chief's report, including operational needs:

Incident reports: 2-fires 6-medical 1-car accident 1-water rescue.

Fund raising gifts and service fees: Derek reported that the Fire Dept. is trying to organize an abalone feed. Derek reported completion of an updated Cal-fire mutual aid agreement. The updated agreement increases the dollar amount that is paid by CalFire to the fire department for a 24 hour shift working a CalFire emergency. Reimbursement for use of Derek's truck is not covered under the agreement this year but he will receive \$.60 per mile reimbursement from CalFire for CalFire emergency responses. Derek reported that the Board needs to bargain with Cal-fire for a higher rate for the use of our vehicles.

Fire department report: Derek reported that he will meet with other county Fire Chiefs next Wednesday. Alan asked for a report of the Chiefs meeting at the next business meeting. Derek has received handouts from CalFire regarding quarantines. Derek requested that the board donate 4 old SCBA sets to Westport Fire Department along with 4 extra tanks. We have a total of 10 old sets and Derek reported that the fire department wants to retain 6. Alan stated that this needs to be an agenda item because the public needs to be notified of the district plans to liquidate anything valued over \$500.00.

Fire department operational needs: Derek reported fire dept. doing well. Nothing needed at this time.

Vehicle maintenance report: David Ayster reported that Engine 8182- parts are here and should be repaired in 2-3 weeks. Engine 8163 passed inspection after repairs completed. Ayster said that he wanted to make sure that the Board received the bill and reported that it was over \$3,000. Alan stated it is policy that anything over \$1000.00 needs Board approval (Note: actual board policy varies from this statement). Ideally we should first get the vehicle evaluation and a written estimate for repairs. Alan asked Rich to tell Gary that we need an itemized estimate and he needs approval from Rich prior to repairs being performed for amounts beyond preapproved limits. 8130 is the next vehicle scheduled to be evaluated. Ayster reported that he spoke to Dave Wise, a certified truck mechanic from the South Coast, to inquire about the possibility of using his services. He is willing to work on our vehicles at the rate of \$80.00/hr, including travel time. Ayster reported that Wise is an expert at trouble shooting electrical problems, that he does a 45-60 day rotation for the South Coast Firefighters vehicles, and is available for us to use. Ayster says that Gary still wants to work with us and make us the priority. Rich will present Gary with a written copy of our repair policy. There are still three trucks that need to be evaluated - 8132, 8192, & 8191. Derek reported that he received an emergency vehicle permit form from a local CHP officer that the Board will need to review. Alan reported he went to DMV to get a copy of the registration certificate for 8175. Derek will meet with CalFire rep to verify our insurance coverage on the vehicle.

Communications to the Board: Ted reported that the new radio repeater is installed in station 812. He reported that there was an incompatible part on both new repeaters which the radio supplier could not fix, incurring a credit of \$450, which Ted says will cover the cost of an alternate part. Ted asked if the board had received a refund check of \$450.00. We haven't so Ted will follow up. Received letter from D. R. Watts Accounting Corp. soliciting our audit business. Received correspondence from CA Special District Assoc. with proposed CSDA bylaws changes. Received quarterly county investment report – S&P rating down from AAA to BBB due to problems with life insurance investment. Market value of county investments currently \$5m below par. Received an invitation to the Little River Airport Appreciation day May 16th.

Current Financial Report: Still over budget on 3 items. Alan will review budget expense coding with Katya. Rich stated that budget items for equipment and equipment repair need be itemized for clarity. Alan recommended we leave the budget overview work sheet as it is and add the itemized breakdowns to the monthly reports.

Items for consideration and possible action:

Disposition of surplus property: Derek says he can sell fuel tank for \$1500.00. Rich made a motion to accept \$1500.00 for it; approved unanimously. Two people are interested in the Type 1 engine with a high bid of \$300.00 from Oliver. Alan made a motion to sell the Type 1 as is to Oliver; approved unanimously.

District Bylaw changes: Posted proposed change to bylaws was approved unanimously.

Reschedule annual budget meeting: Budget meeting is rescheduled to May 11th at 7:00pm.

Committee Reports:

Station 811: Planning committee meeting in Ukiah on May 21st. Ed will contact Amy Winn and see if she can attend.

Vehicles: Derek will meet with Valerie Burke about the possibility of replacing the Federal Government vehicle on loan to us (8175) with a better, newer vehicle.

Grants: Terry reported that Harvey Chess is unable to meet the May 20th deadline for the FEMA grant application but wants to focus on next year. He wants to work with the Board on Fundraising and other grant opportunities.

Board Directors' Discussion: Derek will look into the ISO rating and get back to the Board with the results. Ethics training was completed by Terry and she also reported on the Emergency Preparedness meeting she attended in Ukiah.

Annual budget meeting rescheduled for May 11, 2009 7:00 pm, Station 810. Next regular business meeting will be May 27, 2009 at 7:30 pm, Station 810.

Adjournment 9:11pm.

