

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING AGENDA**

Wednesday, November 25, 2009, 7:30 pm, Station 810, 33900 West Street, (behind Albion Grocery),  
Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the October 28, 2009 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
  - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
  - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
  - c. **Fire department report:** Chief's report on other fire department progress.
  - d. **Fire department operational needs:** Chief's report on department needs.
  - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
  - a. **Change in Bylaws:** The board may introduce a revised proposal to amend the district bylaws to change the day of regularly scheduled monthly business meetings.
  - b. **GSRMA Joint Powers Agreement:** The board may vote on a resolution of approval of amended joint powers agreement with Golden State Risk Management Authority.
  - c. **Station 811 project expenses:** The board may vote on a motion to authorize Station 811 committee chairman to commit funds for Station 811 project expenses.
8. **Committee reports:**
  - a. **Station 811 committee.**
  - b. **Vehicle committee.**
  - c. **Grant committee**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Wednesday, December 30, 2009.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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BOARD OF DIRECTORS  
BUSINESS MEETING AGENDA**

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3. **Previous meeting minutes:** The minutes of the October 28, 2009 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
  - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
  - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
  - c. **Fire department report:** Chief's report on other fire department progress. → *basic treatment*
  - d. **Fire department operational needs:** Chief's report on department needs. → *veh. resp.*
  - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance. → *8182 - gear repairs*
5. **Communications to the board:** Communications to the board will be presented. → *8163 - head prof.*
6. **Financial report:** Current financial statements for the district will be presented. → *no progress*
7. **Items for consideration and possible action:**
  - a. **Change in Bylaws:** The board may introduce a revised proposal to amend the district bylaws to change the day of regularly scheduled monthly business meetings.
  - b. **GSRMA Joint Powers Agreement:** The board may vote on a resolution of approval of amended joint powers agreement with Golden State Risk Management Authority.
  - c. **Station 811 project expenses:** The board may vote on a motion to authorize Station 811 committee chairman to commit funds for Station 811 project expenses.
8. **Committee reports:**
  - a. **Station 811 committee.** → *discuss Geotech bid*
  - b. **Vehicle committee.** → *discuss restriction all but water*
  - c. **Grant committee** → *FEMA phase II - grants discussion*
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Wednesday, December 30, 2009.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Wednesday, October 28, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:35pm by President Alan Taeger with Directors Rich Riley, Ed Petrykowski, and Terry Kemp present along with Chief Derek Wilson and Ted Williams.
- 2 **Public communication to the board:** None.
- 3 **Previous meeting minutes:** The minutes for the September 23, 2009 regular business meeting were approved as presented by unanimous vote of the members of the Board.
- 4 **Fire chief's report:**
  - A **Incident reports:** 2 Fires, 9 medical, 2 traffic accident, 3 fatalities
  - B **Fund raising, gifts, and service fees:** The fundraiser held on October 3<sup>rd</sup> at John and Kathy Hughes brought \$4,000.00 to the fire department. Ledford house fundraiser brought \$3,000.00 to the fire department. Special fundraiser at BBQ site raised \$3,000.00 for the fire department and district received a donation for the use of the BBQ grounds from the Weltys for \$250.00. We still have not received any reimbursement from the state for Albion Fire's mutual aid response to Santa Cruz.
  - C **Fire department report:** Three day cliff rescue training held at Albion and Mendocino taught by Willits Fire personnel. This was well attended. The Department replaced some low angle cliff rescue gear. *Hazmat training*
  - D **Fire department operational needs:** Derek reported that the Department needs new structure fire protective gear (turnouts). *low angle cliff rescue gear*
  - E **Vehicle maintenance report:**
    - i) 8163 Water leak at engine head seal. Fort Bragg Diesel needs to remove head to estimate repairs.
    - ii) 8192 DOT inspection done. Tire replaced.
    - iii) 8165 due for safety certification.
- 5 **Communications to the board:**
  - A Public Agency Retirement Services want to loan us money.
- 6 **Financial Report:** Alan presented monthly budget report.
- 7 **Item for Consideration and Possible Action:** Proposal presented to change By-laws regarding scheduling of regular monthly meetings. Questions arose regarding the Brown act legality of leaving the meeting day flexible. Alan to follow up with county counsel. No action taken.
- 8 **Committee Reports:**
  - A **Station 811 committee:** discussion held about the possibility of scheduling a community presentation to demonstrate the new station project. Presentation would be held at the Albion school and be presented by Schlosser and Newberger, architects.
  - B **Vehicle committee:** Rich requested that Derek get the specifics on a Type 1- 2 wheel drive fire engine that is for sale in Willits.
  - C **Grant committee:** The district did not receive the applied for FEMA grant. Harvey is working with the Fire Department on other grant opportunities.
- 9 **Directors' discussion:** Discussion held about the possibility of adding a vehicle bay to Station #812 at the Little River Airport.
- 10 **Next meeting schedule:** Wednesday, November 25, 2009, 7:30 pm Station 810.
- 11 **Adjournment:** Meeting was adjourned at 8:32 pm.

*as corrected*

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUDGET OVERVIEW WORKSHEET

UPDATED 11/24/2009	2005-2006	PER 6/30/06	2006-2007	PER 6/30/07	2007-2008	PER 6/30/08	2008-2009	PER 07/22/09	2009-2010	PER 11/24/09
CODE #	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	REVISED	ACTUAL	ESTIMATED	ACTUAL
DESCRIPTION										
<b>REVENUE</b>										
821110 CURRENT SECURED TAX	55,772.00	56,893.88	61,117.00	63,486.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	
821120 CURRENT UNSECURED TAX	1,849.00	1,985.33	1,916.00	2,127.35	2,053.00	2,120.79	2,074.00	2,330.60	2,322.00	
821130 SB 813 SUPPLEMENTAL TAX	2,189.00	2,269.46	2,237.00	2,985.03	2,834.00	2,516.55	2,288.00	1,136.75	1,572.00	328.04
821210 PRIOR SECURED PROPERTY TAX	0.00	3.84	0.00	(70.95)	0.00	331.97		(244.48)		
821220 SPECIAL UNSECURED PROPERTY TAX	110.00	110.27	103.00	128.57	106.00	32.41	34.00	62.84	27.00	
821300 SPECIAL TAX (FIRE ASSESSMENTS)	77,032.00	77,550.00	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	
821600 TIMBER YIELD TAX	322.00	494.49	397.00	448.29	486.00	383.82	374.00	279.74	314.00	
821700 HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.39	0.00	0.00				
824100 INTEREST	966.00	7,084.69	3,000.00	13,154.55	9,000.00	13,581.82	10,000.00	5,483.08	10,000.00	362.70
825481 HOMEOWNER PROPERTY TAX RELIEF	817.00	806.26	806.00	809.12	809.00	802.76	803.00	393.77	788.00	
825490 STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00				
826140 ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00				
827500 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00				
827700 OTHER	6,000.00	461.00	0.00	0.00	0.00	0.00	76,583.50	77,383.50		3,055.87
827702 INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00				
<b>TOTAL REVENUE</b>	145,057.00	147,659.22	147,126.00	160,780.09	157,757.00	181,055.22	239,260.50	226,626.02	167,597.00	3,746.61
<b>FUND BALANCE CARRIED FORWARD</b>					290,000.00	315,157.00	347,520.83	347,520.83	223,981.33	264,846.08
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>					447,757.00	496,212.22	586,781.33	574,146.85	391,578.33	268,592.69
<b>APPROPRIATIONS</b>										
861035 WORKERS COMPENSATION INSURANCE	9,000.00	5,458.00	6,000.00	6,208.00	6,000.00	4,960.00	6,000.00	5,407.00	7,000.00	1,815.16
862050 CLOTHING & PERSONAL ITEMS	4,000.00	3,939.97	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	3,454.72
862060 COMMUNICATIONS	12,000.00	10,659.45	5,000.00	5,947.31	10,000.00	9,157.86	10,000.00	4,247.81	10,000.00	7,000.00
862101 INSURANCE - GENERAL	9,000.00	5,880.00	6,000.00	5,880.00	6,000.00	5,840.00	6,000.00	5,744.00	7,000.00	
862120 MAINTENANCE - EQUIPMENT	10,000.00	11,293.34	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	30,000.00	
862130 MAINTENANCE - STRUCTURES & GROUNDS	6,000.00	5,200.92	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,526.05	10,000.00	120.00
862140 MEDICAL LAB SUPPLIES	3,000.00	4,742.26	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	744.50
862150 MEMBERSHIPS	0.00	0.00	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	900.00
862170 OFFICE EXPENSE	200.00	192.34	200.00	398.35	600.00	479.13	3,000.00	3,034.72	2,000.00	1,060.53
862181 AUDITING & FISCAL SERVICES	5,000.00	1,346.20	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	
862184 ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	548.44
862187 EDUCATION & TRAINING	5,000.00	4,505.19	10,000.00	12,270.50	10,000.00	1,551.00	1,500.00	1,441.69	1,500.00	
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	0.00	1,555.80	500.00	1,554.20	1,500.00	3,173.66	3,500.00	2,381.66	100.00	273.38
862210 RENTS & LEASES BUILDINGS & GROUNDS	0.00	2,936.02	3,000.00	4,294.64	3,500.00	17,394.64	26,000.00	22,540.45	400.00	315.05
862220 SMALL TOOLS & INSTRUMENTS	2,000.00	225.69	0.00	0.00	0.00	3,483.86	5,000.00	4,627.18	26,000.00	1,765.75
862231 ELECTION SUPERVISION & SERVICES	16,000.00	13,120.18	16,000.00	20,212.59	25,000.00	285.89	3,000.00	1,663.11	5,000.00	685.88
862250 TRANSPORTATION & TRAVEL	3,000.00	2,663.27	3,000.00	3,340.58	3,000.00	6,334.16	15,000.00	3,546.62	10,000.00	1,000.00
862260 UTILITIES	300.00	1,588.45	1,000.00	2,380.19	3,000.00	2,818.09	205,000.00	204,571.20	5,000.00	
863113 PAYMENTS TO OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00	0.00	0.00				
864350 LAND	0.00	0.00	0.00	0.00	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	
864360 STRUCTURES & IMPROVEMENTS	0.00	15,751.77	0.00	7,502.14	5,000.00	2,818.09	205,000.00	204,571.20	5,000.00	
864370 EQUIPMENT	5,000.00	1,564.61	3,000.00	27,304.46	5,000.00	2,818.09	205,000.00	204,571.20	5,000.00	
<b>TOTAL APPROPRIATIONS</b>	89,500.00	92,623.46	94,700.00	133,374.29	132,600.00	107,917.72	362,800.00	309,300.77	160,000.00	14,218.48
<b>UNAPPROPRIATED FUNDS (funds balance)</b>					315,157.00	347,520.83	223,981.33	264,846.08	231,578.33	254,374.21

# ALRFPD Actual / Budget Report - Current Year:4

7/1/2009 through 6/30/2010 Using Budget 2009-2010

11/22/2009

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Category Description	7/1/2009 Actual	- Budget	6/30/2010 Difference
<b>INFLOWS</b>			
82-1110 CURRENT SECURED TAX	0.00	74,944.00	-74,944.00
82-1120-CURRENT UNSECURED TAX	0.00	2,322.00	-2,322.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	1,572.00	-1,572.00
82-1220-PRIOR UNSECURED TAX	0.00	27.00	-27.00
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00
82-1600-TIMBER TAX	0.00	314.00	-314.00
82-4100-INTEREST INCOME	0.00	10,000.00	-10,000.00
82-5481-HOMEOWNER PROPERTY TAX REL...	0.00	788.00	-788.00
82-7700-OTHER	3,305.87	0.00	3,305.87
<b>TOTAL INFLOWS</b>	<b>3,305.87</b>	<b>167,597.00</b>	<b>-164,291.13</b>
<b>OUTFLOWS</b>			
86-1035-WORKMAN'S COMP	0.00	7,000.00	7,000.00
86-2050-CLOTHING	1,815.16	6,000.00	4,184.84
86-2060-COMMUNICATIONS	3,434.72	10,000.00	6,565.28
86-2101-INSURANCE	0.00	7,000.00	7,000.00
86-2120-MAINTENANCE EQ			
Other 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
<b>TOTAL 86-2120-MAINTENANCE EQ</b>	<b>0.00</b>	<b>30,000.00</b>	<b>30,000.00</b>
86-2130-MAINTENANCE STRUCTURES	120.00	10,000.00	9,880.00
86-2140-MED SUPPLIES	744.50	8,000.00	7,255.50
86-2150-MEMBERSHIPS	900.00	3,000.00	2,100.00
86-2170-OFFICE SUP	98.01	2,000.00	1,901.99
86-2181-AUDITS	1,060.53	4,000.00	2,939.47
86-2187-ED AND TRAINING	548.44	15,000.00	14,451.56
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2210-RENT LEASES	0.00	100.00	100.00
86-2220-SM TOOLS	273.38	7,000.00	6,726.62
86-2231-ELECTION SUP	315.05	400.00	84.95
86-2250-TRANSPORTATION	1,765.75	26,000.00	24,234.25
86-2260-UTILITIES	1,457.06	5,000.00	3,542.94
86-3113-PAYMNTS TO GOVT AGENCIES	685.88	3,000.00	2,314.12
86-4360-BUILDINGS AND IMPROVEMENTS	1,000.00	10,000.00	9,000.00
86-4370-EQUIPMENT			
Other 86-4370-EQUIPMENT	0.00	5,000.00	5,000.00
<b>TOTAL 86-4370-EQUIPMENT</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
<b>TOTAL OUTFLOWS</b>	<b>14,218.48</b>	<b>160,000.00</b>	<b>145,781.52</b>
<b>OVERALL TOTAL</b>	<b>-10,912.61</b>	<b>7,597.00</b>	<b>-18,509.61</b>

## Itemized Categories

10/28/2009 through 11/24/2009 (Cash Basis)

11/22/2009

Page 1

Date	Account	Num	Description	Memo	Amount
<b>INCOME</b>					<b>250.00</b>
<b>82-7700-OTHER</b>					<b>250.00</b>
11/12/2009	County Revenue		donation for use of BBQ		250.00
<b>EXPENSES</b>					<b>-5,915.59</b>
<b>86-2050-CLOTHING</b>					<b>-1,688.70</b>
11/5/2009	County	4047987	I.N Curtis & So...#117877-00		-1,688.70
<b>86-2060-COMMUNICATIONS</b>					<b>-361.10</b>
11/1/2009	District Checki...	2889	AT&T	960755-41735558	-177.41
11/1/2009	District Checki...	2891	Comcast	8770 81 006 0132712	-73.36
11/11/2009	District Checki...	2898	U.S. Cellular	957915514	-76.03
11/18/2009	District Checki...	2904	AT&T	0301538359001	-34.30
<b>86-2120-MAINTENANCE EQ</b>					<b>-2,221.21</b>
<b>Vehicle</b>					<b>-2,221.21</b>
10/29/2009	County	4047255	Fort Bragg Die... Invoice #8672		-1,472.10
11/1/2009	District Checki...	2892	Opperman & ... 1292930071 lock washer		-75.72
11/1/2009	District Checki...	2893	Fort Bragg Ele... #258263		-242.02
11/18/2009	District Checki...	2906	Rhoads Auto ... #1130		-431.37
<b>86-2130-MAINTENANCE STRUCTURES</b>					<b>-120.00</b>
11/11/2009	District Checki...	2901	Mendocino Pr... 10/14 mowing		-120.00
<b>86-2140-MED SUPPLIES</b>					<b>-112.25</b>
11/11/2009	District Checki...	2899	Aeris	#10095 Inv. 10382079	-59.20
11/11/2009	District Checki...	2900	Eureka Oxyge...	DM00596600	-53.05
<b>86-2170-OFFICE SUP</b>					<b>-14.01</b>
11/1/2009	District Checki...	2894	S katsiaryna Gre... Postage		-14.01
<b>86-2181-AUDITS</b>					<b>-241.50</b>
11/1/2009	District Checki...	2894	S katsiaryna Gre...		-241.50
<b>86-2187-ED AND TRAINING</b>					<b>-475.69</b>
11/4/2009	District Checki...	2896	Cypress Holdi... 6557590 food		-161.61
11/11/2009	District Checki...	2903	S Albion k Incor... grocery/training		-77.11
11/18/2009	District Checki...	2905	S Albion k Incor... grocery/training		-236.97
<b>86-2220-SM TOOLS</b>					<b>-22.50</b>
11/4/2009	District Checki...	2897	Rossi's Buildin... #11075		-22.50
<b>86-2250-TRANSPORTATION</b>					<b>-168.05</b>
11/11/2009	District Checki...	2903	S Albion k Incor...		-20.00
11/18/2009	District Checki...	2905	S Albion k Incor...		-148.05
<b>86-2260-UTILITIES</b>					<b>-373.17</b>
10/28/2009	District Checki...	2887	PG&E	0210095100-9 phone pmnt	-213.06
11/1/2009	District Checki...	2888	ALBION MUT... #684 Oct-Dec		-135.00
11/4/2009	District Checki...	2895	Waste Manag... 0196671-2561-1		-25.11
<b>86-4370-EQUIPMENT</b>					<b>-117.41</b>
<b>Fire Engine</b>					<b>-97.41</b>
11/11/2009	District Checki...	2902	Quill.com	6457073 stickers	-97.41
<b>Rolling Stock</b>					<b>-20.00</b>
11/1/2009	District Checki...	2890	DepARTMEN... CF1809SY renewal boat r...		-20.00
<b>TRANSFERS</b>					<b>0.00</b>
<b>District Checking</b>					<b>-2,428.93</b>
11/5/2009	County Transf...	4047684	County Check	AFP 6412	-2,428.93
<b>County Transfers</b>					<b>2,428.93</b>
11/5/2009	District Checki...	DEP	County Check	AFP 6412	2,428.93

# Itemized Categories

10/28/2009 through 11/24/2009 (Cash Basis)

11/22/2009

Page 2

Date	Account	Num	Description	Memo	Amount
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**OVERALL TOTAL**

**-5,665.59**

**1007.40**  
**MEETINGS**

1007.40

Regular meetings of the Board of Directors will be held on the last ~~Wednesday~~ Tuesday of each calendar month, at 7:30 p.m. in the main fire house in Albion, California. The agenda will be posted 72 hours prior to all regular meetings.

1007.41

Special meetings (non-emergency) of the Board of Directors may be called by the Board Chairman or a majority of the members of the Board.

All Directors, the Fire Department Chief, and necessary staff will be notified by mail or e-mail or in person twenty-four (24) hours prior to any special (non-emergency) meeting.

Only those items of business listed in the call for the special meeting will be considered by the Board at any special meeting.

1007.42

Special emergency meetings: In the event of emergency involving matters upon which prompt action is required, the Board of Directors may hold an emergency special meeting without prior public notice.

All rules governing a special meeting will be observed with the exception of the twenty-four (24) hours notice. "The minutes of the emergency special meeting, roll call, and any action taken at such meetings will be posted at the main fire station for a minimum of ten (10) days as soon after approval by a majority of the Board as possible.

1007.43

Public Notice of Board Meetings: All regular, special (non-emergency) meetings or special (emergency) meetings will conform to the Ralph M. Brown Act (California Government Code 54950 et. Seq. 54926).

1007.44

Adjourned meetings: A majority vote by the Board of Directors may adjourn any Board Meeting at any place in the agenda, to any time and place specified in the order of adjournment. Exception: If no directors are present at any regular meeting, the Chairman may declare the meeting adjourned to a stated time and place, and he or she will cause a written notice of adjournment to be given to all board members, the Fire Chief, and posted in the public place customarily utilized for other regular board postings.



54954. (a) Each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings. Meetings of advisory committees or standing committees, for which an agenda is posted at least 72 hours in advance of the meeting pursuant to subdivision (a) of Section 54954.2, shall be considered for purposes of this chapter as regular meetings of the legislative body.

(b) Regular and special meetings of the legislative body shall be held within the boundaries of the territory over which the local agency exercises jurisdiction, except to do any of the following:

(1) Comply with state or federal law or court order, or attend a judicial or administrative proceeding to which the local agency is a party.

(2) Inspect real or personal property which cannot be conveniently brought within the boundaries of the territory over which the local agency exercises jurisdiction provided that the topic of the meeting is limited to items directly related to the real or personal property.

(3) Participate in meetings or discussions of multiagency significance that are outside the boundaries of a local agency's jurisdiction. However, any meeting or discussion held pursuant to this subdivision shall take place within the jurisdiction of one of the participating local agencies and be noticed by all participating agencies as provided for in this chapter.

(4) Meet in the closest meeting facility if the local agency has no meeting facility within the boundaries of the territory over which the local agency exercises jurisdiction, or at the principal office of the local agency if that office is located outside the territory over which the agency exercises jurisdiction.

(5) Meet outside their immediate jurisdiction with elected or appointed officials of the United States or the State of California when a local meeting would be impractical, solely to discuss a legislative or regulatory issue affecting the local agency and over which the federal or state officials have jurisdiction.

(6) Meet outside their immediate jurisdiction if the meeting takes place in or nearby a facility owned by the agency, provided that the topic of the meeting is limited to items directly related to the facility.

(7) Visit the office of the local agency's legal counsel for a closed session on pending litigation held pursuant to Section 54956.9, when to do so would reduce legal fees or costs.

(c) Meetings of the governing board of a school district shall be held within the district, except under the circumstances enumerated in subdivision (b), or to do any of the following:

(1) Attend a conference on nonadversarial collective bargaining techniques.

(2) Interview members of the public residing in another district with reference to the trustees' potential employment of an applicant for the position of the superintendent of the district.

(3) Interview a potential employee from another district.

(d) Meetings of a joint powers authority shall occur within the territory of at least one of its member agencies, or as provided in subdivision (b). However, a joint powers authority which has members throughout the state may meet at any facility in the state which complies with the requirements of Section 54961.

Resolution No. 091125

A RESOLUTION OF THE GOVERNING BOARD OF THE  
Albion Little River Fire Protection DISTRICT  
Mendocino COUNTY, CALIFORNIA

APPROVING THE AMENDED JOINT EXERCISE OF POWERS AGREEMENT OF THE  
GOLDEN STATE RISK MANAGEMENT AUTHORITY

Pursuant to Article 29 of the Joint Exercise of Powers Agreement, as previously amended, and GOOD CAUSE APPEARING THEREFOR,

IT IS RESOLVED THAT:

1. The Amended Joint Exercise of Powers Agreement of the Golden State Risk Management Authority, as highly recommended by the Governing Board of the Golden State Risk Management Authority on September 16, 2009 is hereby approved.

2. Said Amended Joint Exercise of Powers Agreement is hereby approved to take effect on July 1, 2009.

APPROVED, PASSED and ADOPTED by the Governing Board of the

Albion Little River Fire Protection District

this 25th day of November, 2009 by the following vote:

AYES:     /    

NOES:           

ABSTAIN:           

ABSENT:           

Alan Taeger

President, Governing Board of Albion Little River FPDistrict

Attest:

Terry Kemp

Secretary Clerk, Governing Board of Albion Little River FPDistrict

## **GSRMA Joint Powers Agreement (JPA)/Bylaws Summary**

(The following is a short summary of the pending JPA/Bylaws Revision as presented by GSRMA Risk Manager Scott Schimke.)

I will break my summary down into two parts. The first part deals with making the existing JPA and Bylaws more reader friendly. The second part will address the substantive additions to the JPA and Bylaws.

The original JPA and Bylaws were drafted in 1979. Over the course of the last 30 years the legal world of risk sharing pools (such as GSRMA) has evolved. This evolution is the driving force behind the majority of the rewriting process. Specifically, we moved items contained in the JPA to the Bylaws and vice versa. This allows the proposed JPA to be a much more static document and relegate operational duties to the Bylaws. In addition we "cleaned up" or standardized terms within both documents, removed provisions or requirements that were no longer relevant to the overall operation, clarified the definitions of the words "claims", "city", "county", "PCA" and "special districts" and improved the overall grammar of both documents.

Basically, we made the proposed documents much easier to read and understand.

In regards to actual additions, the proposed documents will now allow the GSRMA Board to adopt a late payment policy (including the ability to add a finance charge to members who pay late) and to clarify that notice to members can now also be electronic (i.e. E-mail, website) as well as a written hard copy.

In summary, the proposed documents are more standardized, efficient and easier to understand. This will allow us to be more efficient in our service to our members.

Sincerely



Scott Schimke, ARM  
Risk Manager

I move that the board authorize the chairman of the station 811 (new fire station) committee to commit to necessary expenditures within the current approved structures and improvements budget in order to expedite progress on the new fire station project.

CALIFORNIA CODES  
PUBLIC CONTRACT CODE  
SECTION 20810-20813

20810. The provisions of this article shall apply to contracts by fire protection districts as provided for in the Fire Protection District Law pursuant to Division 12 (commencing with Section 13000) of the Health and Safety Code.

20811. When a district board determines that it is in the public interest, a district may **contract** with any other public agency for fire protection services, rescue services, emergency medical services, hazardous material emergency response services, ambulance services, and any other emergency services for the protection of lives and property.

20812. (a) A district board may **contract** for special services. These contracts shall be with persons specially trained, experienced, expert, and competent to perform the special services. The special services shall be limited to the fields of accounting, administration, ambulance, architecture, custodial, economics, engineering, finance, insurance, labor relations, law, maintenance, mechanics, medicine, planning, science, technology, and other services which are incidental to the operation of the district.

(b) In the case of a district which has a final budget in excess of one million dollars (\$1,000,000), the district shall follow the contracting and purchasing procedures which apply to the county government of its principal county or the procedures in subdivision (c).

(c) In the case of a district which has a final budget less than one million dollars (\$1,000,000), the district shall follow the procedures of this subdivision.

(1) When the expenditure required for the service **contract** exceeds twenty-five thousand dollars (\$25,000), it shall be contracted for and let to the lowest responsible bidder. If two or more bids are the same and the lowest, the district board may accept the one it chooses.

(2) The notice inviting bids shall set a date for the opening of bids. The first publication or posting of the notice shall be at least 10 days before the date of opening the bids. Notice shall be published at least twice, at least five days apart, in a newspaper of general circulation in the district, or if there is none, it shall be posted in at least three public places in the district. The notice shall distinctly state the service to be performed.

(3) The district board may reject any bids. If the district board rejects all bids, it may either readvertise or adopt a resolution, by two-thirds vote, declaring that the service can be performed more economically by the district's employees or obtained at a lower price in the open market. Upon adoption of the resolution, the district board may undertake the service **contract** without further complying with this section.

(4) If no bids are received, the district board may undertake the service **contract** without further complying with this section.

(5) In the case of an emergency, the district board shall respond

to the emergency pursuant to Chapter 2.5 (commencing with Section 22050) if notice for bids to let contracts will not be given.

20813. (a) All contracts for the construction or completion of any building, structure, or improvement, when the expenditure required for the work exceeds ten thousand dollars (\$10,000), shall be contracted for and let to the lowest responsible bidder after notice.

If two or more bids are the same and the lowest, the district board may accept the one it chooses.

(b) The notice inviting bids shall set a date for the opening of bids. The first publication or posting of the notice shall be at least 10 days before the date of opening the bids. Notice shall be published at least twice, not less than five days apart, in a newspaper of general circulation in the district, or if there is none, it shall be posted in at least three public places in the district. The notice shall distinctly state the work to be done.

(c) In its discretion, the district board may reject any bids presented and readvertise.

(d) In the case of an emergency, the district board may act pursuant to Chapter 2.5 (commencing with Section 22050).

(e) The district board may, subject to the provisions of Chapter 7 (commencing with Section 3247) of Title 15 of Part 4 of Division 3 of the Civil **Code**, require the posting of those bonds it deems desirable as a condition to the filing of a bid or the letting of a **contract**.

(f) Cost records of the work shall be kept in the manner provided in Chapter 1 (commencing with Section 4000) of Division 5 of Title 1 of the Government **Code**.

## 2009 GOVERNMENT TAX SEMINAR

Diehl, Evans & Company, LLP is pleased to present its eighteenth annual Government Tax Seminar. The 2009 program will address recent federal and California tax developments affecting California governmental agencies, including cities, counties, redevelopment agencies, water districts, special districts and government-related nonprofit corporations. It will be presented from 9:00 a.m. to 3:00 p.m. and will qualify for five hours of government continuing education credit with the California State Board of Accountancy. Each attendee will receive a copy of the *2009 Government Tax Manual*.

The program will be presented at three locations as follows:

<u>Ontario</u>	<u>Irvine</u>	<u>San Francisco</u>
Wednesday, December 9	Thursday, December 10	Tuesday, December 15
Doubletree Hotel	Irvine Marriott Hotel	The Westin Hotel - SFO
222 N. Vineyard Avenue	18000 Von Karman	1 Old Bayshore Highway
Ontario, CA 91764	Irvine, CA 92612	Millbrae, CA 94030
(909) 937-0900	(949) 553-0100	(650) 692-3500

The seminar will be presented by Mr. Bill Morgan, CPA, the firm's Director of Consulting Services, and will focus on **new developments** affecting the following government-related tax topics:

Employee vs. Independent Contractor	De Minimis Fringe Benefits
Expense Reimbursement Plans	Transportation Fringe Benefits
Fringe Benefits Related to Autos	Deferred Compensation Plans
Group-Term Life Insurance	Accrued Vacation/Sick Leave Benefits
Workers Compensation Benefits	Employer "Pick-Up" of Pension Contributions
Disability Benefits Programs	Form W-2 Reporting
Accident and Health Plans	Form W-4 Reporting
Cafeteria Plans	Form 1099 Reporting
Educational Assistance Programs	Social Security and Medicare Reporting
Working Condition Fringe Benefits	

The cost of this seminar is **\$275.00** per person, which includes the *2009 Government Tax Manual*, a continental breakfast, beverages and a luncheon buffet. Seminar attendees will be responsible for all parking charges. If you are interested in attending one of the seminars, please complete and return the enclosed registration form. All checks should be made payable to "Diehl, Evans & Company, LLP."

You may order the *2009 Government Tax Manual* separately for a cost of **\$175.00**, which includes applicable sales tax. A separate order form is attached for the manual only.

For information regarding the seminar, please visit our website at [www.diehlevans.com](http://www.diehlevans.com), or contact Ms. Luiza Kuehn at (949) 399-0600.

**DIEHL, EVANS & COMPANY, LLP**

**REGISTRATION FORM**  
**2009 GOVERNMENT TAX SEMINAR**

**Name of Governmental Agency:** \_\_\_\_\_

**Names of Persons Attending:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Cost of Seminar:** \_\_\_ persons at \$275.00 per person = \$ \_\_\_\_\_

**Session Desired (Check One):**

Ontario  
Wednesday, December 9 \_\_\_\_\_

Irvine  
Thursday, December 10 \_\_\_\_\_

San Francisco  
Tuesday, December 15 \_\_\_\_\_

**Please mail this form and your check to:**

Diehl, Evans & Company, LLP  
2009 Government Tax Seminar  
5 Corporate Park, Suite 100  
Irvine, CA 92606-5165

**Contact Information:**

Ms. Luiza Kuehn  
Phone: 949-399-0600  
Fax: 949-399-0610  
E-mail: luizak@diehlevans.com

**CANCELLATION AND REFUND POLICY**

In connection with each program, Diehl, Evans & Company, LLP is required to provide the hotel with a guarantee regarding the expected number in attendance. Payments to the hotel must be made in accordance with these guarantees. Accordingly, the final date for cancellation and refund of any registration fee will be five business days before the date of the seminar.



**DIEHL, EVANS & COMPANY, LLP**

**SEPARATE ORDER FORM FOR 2009 GOVERNMENT TAX MANUAL**  
**(FOR THOSE NOT ATTENDING THE SEMINAR)**

**Number of Manuals Desired** \_\_\_\_\_

**Cost per Manual** \_\_\_\_\_ x \$175.00

**Total Cost for Manuals** \$ \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Governmental Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please mail this form and your check to:**

Diehl, Evans & Company, LLP  
2009 Government Tax Manual  
5 Corporate Park, Suite 100  
Irvine, CA 92606-5165

**Contact Information:**

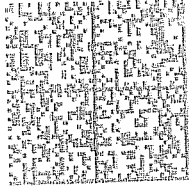
Ms. Luiza Kuehn  
Phone: 949-399-0600  
Fax: 949-399-0610  
E-mail: [luizak@diehlevans.com](mailto:luizak@diehlevans.com)

Anticipated shipping date for the *2009 Government Tax Manual*: December 15, 2009



**DIEHL, EVANS & COMPANY, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

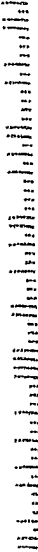
5 CORPORATE PARK, SUITE 100 • IRVINE, CALIFORNIA 92606-5165



045463088236  
\$0.44  
10/09/2009  
Manifest From 92606  
US POSTAGE

Alan Taeger  
President  
Albion-Little River Fire Protection District  
PO Box 805  
Albion, CA 95410-0634

954100634





C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

DATE: OCTOBER 9, 2009

TO: MENDOCINO COUNTY POOL PARTICIPANTS

FROM: *Shari L. Schapmire*  
SHARI L. SCHAPMIRE, TREASURER-TAX COLLECTOR

SUBJECT: INVESTMENT REPORT – SEPTEMBER 30, 2009

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of September 30, 2009. The investments have been made in accordance with the Investment Policy and are permitted investments according to current California law. The market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments.

Due to the nature of a public funds portfolio, it is mandatory that moneys be available to meet the monetary requirements inherent to operating a public entity. With this obligation in mind, the pool remains extremely liquid in light of the continuing budget issues that are surrounding the State of California. Liquidity needs severely impact investment types; therefore, the pool is weighted in the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). Funds in both LAIF and CAMP are accessible with same-day notice.

Due to the current financial environment, interest apportionment rates are at an historically low rate and will more than likely continue that way until well in to the new year. If you have any questions regarding this report or the investments reported, please do not hesitate to contact me.



**COUNTY OF MENDOCINO**

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

**INVESTMENTS OF MENDOCINO COUNTY  
(QUARTER ENDING - SEPTEMBER 30, 2009)**

INVESTMENT	COST	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:							
NATIXIS N.Y. BARCLAYS BANK	\$ 6,000,000	\$ 6,000,000	\$ 5,990,820	1.10%	04/21/08	04/21/11	568
	\$ 5,000,000	\$ 5,000,000	\$ 4,998,350	0.24%	08/09/09	02/05/10	128
LOCAL AGENCY INVESTMENT FUND	\$ 40,000,000	\$ 40,000,000	\$ 40,000,000	0.68%	N/A	N/A	1
UNION BANK SWEEP ACCOUNT	\$ 3,314,283	\$ 3,314,283	\$ 3,314,283	0.13%	N/A	N/A	1
CALIFORNIA ASSET MANAGEMENT	\$ 42,000,000	\$ 42,000,000	\$ 42,000,000	0.34%	N/A	N/A	1
COMMERCIAL PAPER:							
MEDIUM TERM NOTES:							
SUNTRUST BANK	\$ 3,842,317	\$ 4,000,000	\$ 3,644,000	0.88%	04/18/08	05/21/12	964
GE CAP. CORP.	\$ 8,736,812	\$ 9,000,000	\$ 8,669,880	1.22%	04/18/08	04/10/12	923
WELLS FARGO	\$ 3,626,893	\$ 4,000,000	\$ 3,910,520	0.84%	02/09/09	03/01/12	883
PRICOA GLOBAL	\$ 1,946,668	\$ 2,000,000	\$ 1,892,820	0.43%	09/01/09	01/30/12	852
MERRILL LYNCH	\$ 6,595,292	\$ 6,830,000	\$ 6,647,229	1.11%	08/10/09	07/25/11	663
GE CAP. CORP.	\$ 6,088,812	\$ 6,000,000	\$ 5,988,060	1.22%	04/19/07	10/21/10	386
SUN LIFE FIN. GLOBAL	\$ 2,015,821	\$ 2,000,000	\$ 1,973,960	1.43%	08/15/05	07/06/10	279
ALLSTATE LIVE GLOBAL	\$ 2,932,290	\$ 3,000,000	\$ 3,003,240	1.43%	02/11/09	05/21/10	233
HSBC FIN. CORP.	\$ 6,093,209	\$ 6,000,000	\$ 5,976,060	1.22%	04/20/07	05/10/10	222
LIBERTY LIGHT U.S. CAPITAL	\$ 3,019,309	\$ 3,000,000	\$ 2,921,460	0.91%	12/27/06	11/16/09	47
LIBERTY LIGHT U.S. CAPITAL	\$ 5,044,298	\$ 5,000,000	\$ 4,869,100	0.91%	01/12/07	11/16/09	47

TREASURIES:

AGENCIES:

**TOTAL INVESTMENTS**

**\$ 146,256,004    \$ 147,144,283    \$ 145,799,782**

Prepared By:  
Shari Schapmire, Treasurer  
October 9, 2009



P.O. Box 770000  
San Francisco, CA 94177-0001

## Electricity costs are down. And now, so is your bill.

Albion Little River Fire District  
PO Box 634  
Albion, CA 95410-0634



Dear Albion Little River Fire District,

We are writing to you with some good news. This year the cost of natural gas has come down dramatically. And since natural gas is used to generate electricity, the cost of supplying electricity to you was less. Therefore, you will get a credit on your upcoming bill.

Normally your savings would be spread out over the year. But due to the tough economic climate this year, we changed our process so that you can see these savings more quickly—with a one-time bill credit. Your credit will appear automatically on your monthly bill in either November or December. So keep an eye out for your bill over the next few months. You'll see the exact amount of your credit listed under "Total Adjustments."

### Look for more ways to save.

In addition to this one-time bill credit, we have programs and services to help our customers keep energy costs down. Just go to [www.pge.com](http://www.pge.com) for energy saving tips, rebates and more.

We are pleased to be able to give you this credit all at once. Thank you for being our customer.

Sincerely,

Helen A. Burt  
Senior Vice President and Chief Customer Officer  
Pacific Gas and Electric Company

MEREDITH J. FORD  
Auditor-Controller



LLOYD B. WEER  
Assistant  
Auditor-Controller

COUNTY OF MENDOCINO  
AUDITOR-CONTROLLER  
501 LOW GAP RD., RM. 1080  
UKIAH, CALIFORNIA 95482  
PH: (707) 463-4388  
FAX: (707) 467-2503  
E-mail: auditor@co.mendocino.ca.us

October 28, 2009

District: Albion-Little River Fire

To: District Board of Directors

Re: Notification of AB 15 X4 (2009) loan amount (Prop 1A Suspension)

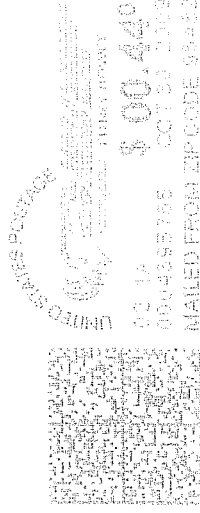
The amount of 2009-10 property tax revenue to be shifted from your agency to the newly created Supplemental Education Revenue Augmentation Fund (SERAF) has been calculated by this office, in accordance with Revenue & Taxation Code Section 100.06. The amount to be shifted from your agency is \$ 6,062.

Please contact me with any questions you may have.

Very truly yours,

  
Meredith Ford  
Auditor-Controller

COUNTY OF MENDOCINO  
AUDITOR - CONTROLLER  
501 Low Gap Rd., RM 1080  
Ukiah, CA 95482



Albion Little River Fire District  
PO Box 634  
Albion CA 95410

95410 74 8005



November 7, 2009

Mr. Alan Taeger  
Albion-Little River Fire Protection District  
PO Box 805  
Albion, CA 95410-0634

Dear Mr. Taeger,

Yes, there is financing available.

In challenging economic times, your district may have mission critical projects and equipment needs that make financing a necessity. The CSDA Finance Corporation is here to help you meet those needs.

The CSDA Finance Corporation is a non-profit public benefit corporation formed by the California Special Districts Association (CSDA) to assist special districts and other public agencies with highly competitive, tax-exempt financing for all types of major capital improvement projects, land acquisitions and equipment purchases.

After 20 years in the financing market, the CSDA Finance Corporation has provided tax-exempt financing for special districts of all types throughout California and has facilitated the funding of more than \$500 million in capital improvement and equipment purchases. Our dedicated and professional staff and consultants have gained a reputation for their commitment to superior service and seamless approach to the loan process.

By utilizing the services of the CSDA Finance Corporation, you can rest assured that your district will receive the best in service, expertise and competitive pricing.

Enclosed you will find a form you can fill out and return to our office for a free, no obligation quote. You can also visit the CSDA Finance Corporation website at [www.csdafinance.net](http://www.csdafinance.net) and request a quote online. For further information, please do not hesitate to contact me at 877.924.2732 or [cathrinel@csda.net](mailto:cathrinel@csda.net).

Best regards,

Cathrine Lemaire  
Program Director





# CSDA Finance Corporation FINANCING FOR FIRE DISTRICTS

Financings include:

- Fire trucks (new and used)
- Fire stations
- Land purchase
- Rescue equipment
- Breathing apparatus
- Ambulances

The CSDA Finance Corporation specializes in providing financing solutions to all types of special districts.

- Highly competitive interest rates
- Flexible terms
- Professional service
- Experienced consultants
- Trusted staff
- Ability to handle small and very large financings

FIND OUT WHY SO MANY  
DISTRICTS TRUST THE  
CSDA FINANCE CORPORATION

### RECENTLY COMPLETED FINANCINGS:

- **Keyes Fire Protection District**  
Building Purchase - \$260,000
- **Orcutt Fire Protection District**  
Fire Truck & Apparatus - \$160,000
- **Happy Camp Fire Protection District**  
Equipment Purchase - \$25,000

Send/fax this form to:

**CSDA Finance Corporation**  
1112 I Street, Suite 200  
Sacramento, CA 95814  
Fax: 916.442.7889

Questions? Call toll-free 877.924.CSDA (2732)

**GET A FREE QUOTE FOR YOUR NEXT FINANCING NEED.**

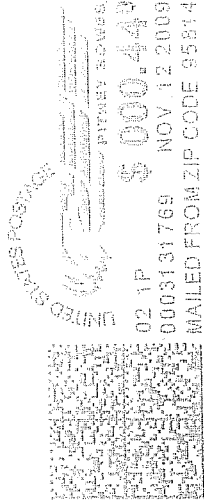
Contact name:		
Title:		
District name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:		
Website:		
Description of proposed project:		
Estimated financing amount needed:	Date funding needed:	
Desired financing terms:		



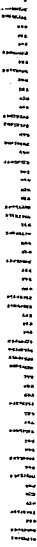
CSDA FINANCE CORPORATION  
1112 I Street, Suite 200  
Sacramento, CA 95814



**CSDAFC**



Mr. Alan Taeger  
Albion-Little River Fire Protection  
District  
PO Box 805  
Albion, CA 95410-0634



954107405

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Wednesday, November 25, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:31pm by President Alan Taeger with Directors Harvey Chess, Ed Petrykowski, and Terry Kemp present along with Chief Derek Wilson, Ted Williams and Brad Montgomery.
- 2 **Public communication to the board:** None.
- 3 **Previous meeting minutes:** The minutes for the October 28, 2009 regular business meeting were approved as revised by unanimous vote of board members present.
- 4 **Fire chief's report:**
  - A **Incident reports:** 1 Fire, 8 medical, 2 traffic accidents.
  - B **Fund raising, gifts, and service fees:** Fire Department received \$1,800 per mutual aid agreement with Cal Fire for mutual aid response to Shepherd fire in Ukiah.
  - C **Fire department report:** Derek Wilson nominated to continue as Chief. No objections heard from board members. Calls are down as well as trainings due to the Holidays.
  - D **Fire department operational needs:** None to report.
  - E **Vehicle maintenance report:**
    - i) 8163 No progress on water leak at head gasket..
    - ii) 8182 in shop for general repairs. Should be back in service by 11/30/09.
    - iii) 8165 Due for inspection
- 5 **Communications to the board:**
  - A 2009 government tax seminars will be provided in three locations. Ask Alan if interested.
  - B CSDA bill for annual dues.
  - C Report from county auditor that the amount of 09-10 property tax revenue to be shifted to SERAF is \$6,062.00. This is a loan to the state due to Prop 1A suspension to be repaid at an undisclosed time.
  - D PG&E will be sending us a rebate in the form of a credit on our bill.
  - E CSDA sent a letter offering financing opportunities.
  - F Christie Fritz who is a local musician called Alan by phone to ask the district for help with creating a community center. Alan replied to her that the district has investigated such a project and supports the idea but for the present will be focusing on construction of the new fire station.
- 6 **Financial Report:** Report presented.
- 7 **Items for Consideration and Possible Action:**
  - A **Change in bylaws:** Proposed change in Bylaws presented to change monthly meeting day to Tuesday. This shall be placed on next months agenda as an action item.
  - B **GRSMA joint powers agreement:** The Board voted 4 ayes 0 nays with 1 member absent to adopt the amended joint powers agreement resolution.
  - C **Station 811 project expenses:** Alan made a motion that the board authorize the chairman of the 811 (new fire station) committee to commit to necessary expenditures within the current approved structures and improvements budget in order to expedite progress on the new fire station project. Motion carried by unanimous vote of board members present.
- 8 **Committee Reports:**
  - A **Station 811 committee:** A community presentation is tentatively scheduled be held at the Albion school in mid January, date to be announced later. The deed restriction is prepared but needs to be notarized and returned. We have two estimates for geotechnical consulting. Base Consulting estimate was for \$10,610.00 for Phase 1 only. SHN consultant's estimate is for \$14,850.00 for all three phases. Ed recommends we choose SHN as reports from Schlosser & Newberger and others are that SHN can do a better job for less money.
  - B **Vehicle committee:** No report.
  - C **Grant committee:** Harvey to follow up on the possibility that there is a Phase 2 to the FEMA grant that we applied for. Harvey is to look into other grant opportunities.
- 9 **Directors' discussion:** None.
- 10 **Next meeting schedule:** Wednesday, December 30, 2009, 7:30 pm Station 810.
- 11 **Adjournment:** Meeting was adjourned at 9:01pm.

Minutes approved as presented by unanimous vote of board members present at the December 30, 2009 regular business meeting.