



Albion Little River Fire Protection District

REGULAR MEETING MINUTES

Wednesday, September 14, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:05 pm by President Michael Issel. Directors Taeger, Wolfe and Roat present as well as Chief Ted Williams, Firefighter Steve Wolfe, and five members of the public. Director Skyhawk absent.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Agenda adopted by unanimous consent of the board members present.
3. **Public communication to the board:** Member of the public Al Lawrence stated that “until we have a firehouse we don’t have a fire department.”
4. **Chief’s report:** See monthly report in packet. Chief reported that new regulations require that EMT training be held at designated training facilities by authorized continuing education providers. Al Lawrence requested the chief provide a monthly call summary.
5. **Consent calendar:** Approved by unanimous vote of the board on a motion by Director Taeger, seconded by Director Wolfe.
 - a. **Approval of the August 10, 2016 regular meeting minutes.**
 - b. **Approval of the August 26, 2016 special meeting (workshop) minutes.**
 - c. **Acceptance of the monthly correspondence report.**
 - d. **Acceptance of the July, 2016 financial report.**
 - e. **Acceptance of the resignation of Director Chris Skyhawk effective September 14, 2016.**
 - f. **Motion by Director Taeger to affirm chief’s continuous authorization to commit district funds for buildings and property maintenance by contract or by hire for the purpose of maintaining safety, comfort and appearance of district buildings and property.**
6. **Unfinished Business for discussion and possible action:**
 - a. **Disposal of Engine 8181 – Issel/Williams:** Engine specifications and photos are being presented to multiple vendors.
 - b. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read “Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA”. Motion to become effective at the next regular meeting (Monday, October 17, 2016).** Motion passed by unanimous vote of the board. Notice of change to be posted on albionfire.com.
7. **New Items for discussion and possible action:**
 - a. **Motion by Director Wolfe to adopt policy to allow district to replace/reimburse district firefighters and emergency medical personnel for personal emergency response items that may become damaged, destroyed, or otherwise made inoperable as a result of responding to emergency incidents. Replacements/reimbursements to be made at chief’s discretion.** Passed as amended by unanimous vote of the board on a motion by Director Wolfe, seconded by Director Taeger.
 - b. **Motion by Director Issel to begin the process to create an ordinance requiring property owners that employ a locked gate inhibiting access during an emergency response to utilize a combination lock box or combination lock, and provide such combination to ALRFPD Chief for incorporation into ALRFPD Dispatch Map Book. Such Ordinance to make provision ALRFPD will be held harmless for any property damage to gates and doors resulting from failure to comply with such ordinance.** Motion seconded by Director Taeger, passed by unanimous vote of the board.

- c. **Motion by Director Issel to investigate possibilities to provide for discretionary billing of ALRFPD services to Security Alarm providers after an excessive number (to be established) of false alarm responses within a year has been made to the same subscriber address.** Motion, as amended, seconded by Director Taeger, passed by unanimous vote of the board.

8. Committee reports:

- a. **Compressed air foam system – Issel:** Calibration/training session held. Issues remain. Procedures need to be developed/established.
- b. **Station 811 building modifications & Apparatus replacement – Issel:** Negotiations continuing with architect and county planning department regarding metal building siting.
- c. **Mendocino Association of Fire Districts – Taeger:** See meeting notes in packet. Chief related conversation with Supervisor Hamburg regarding district population chart discrepancies.
- d. **Parcel tax appeals – Roat, Wolfe:** Minor work still outstanding.
- e. **Station 813 easement – Roat:** No progress to report.
- f. **Strategic planning – Issel:** Additional community stakeholders sought to help assess strategic needs and goals to incorporate into second strategic planning workshop.

9. Directors Discussion:

- a. **Wolfe:** Brief discussion of upcoming financial and bylaws workshop special meetings order and priorities.
- b. **Non agenda items of board concern:** None.

10. Adjournment: Meeting adjourned at 9:09 pm.