

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING AGENDA

Thursday, February 14, 2013, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
 - a. **Roll call.**
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business.**
 - e. **Adjournment.**

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action:**
 - a. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
 - b. **FY 2012-2013 budget review and revision:** The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
 - c. **Procurement policy revisions:** The board will review and discuss proposed revisions to the district procurement policy. Policy revisions to be presented for adoption at the March 14, 2013 regular business meeting.
 - d. **Bylaws revisions:** The board will review and discuss proposed revisions to the district bylaws. Bylaws revisions to be presented for adoption at the March 14, 2013 regular business meeting.
 - e. **Increase in Bookkeeper tasks:** The board will review and discuss a proposal to add to the duties of the district bookkeeper.
 - f. **Board Clerk:** The board will review and discuss a proposed creation of the position of Board Clerk to assist in the fulfillment of the district's legal and clerical duties and obligations.
5. **Previous meeting minutes:** Minutes of the January 10, 2013 regular business meeting and the January 23, 2013 special evaluation meeting will be approved and/or revised and approved. Appended minutes of the December 13, 2013 will also be submitted for approval.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Committee reports:**
 - a. **New fire station committee.**
9. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
 - a. **Duties of board members.**
 - b. **LAFCO Municipal Service Review.**
 - c. **AB2298 – District liability for firefighter POV response.**
10. **Next scheduled regular business meeting:** Thursday, March 14, 2013, 7:00 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.