

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
THURSDAY, August 8, 2013 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

Commence: 7:01pm

- 1. Fire department operations meeting**
 - a. Roll call**

Board: Canclini, Roat, Levine, Riley, Matheson
Fire: Williams, Roat, Levine, Stev & Debbi Wolfe, Brown, Placido, Hendricks, A. Crowningshield, Harris, Pennebaker, Geer, Anderson, Oakley, Goforth, Rees, Searles, Scott
Guests: Mike Issel, Sara Spring
 - b. Chief's Report:**

Chief Williams presents recommendations for water tender acquisition.
Discussion of training attendance and consideration of maintaining minimum requirements.
SCBA regulator needs to be grey, not black.
Roundtable discussion of purchase of jet skis offered by Mendo fire.
By vote of membership the new elected Assistant Chiefs are:
- **8101 – John Oakley**
- **8102 – Marshall Brown**
- **8110 – John Crowningshield as new Fire Captain to fill vacant position, replacing Marshall Brown.**
 - c. Review and discussion of chief's report.**
 - d. Other fire department business**

Maintenance Report: DOT inspections revealing repairs needed prior to sign-off. 8162 in service. John Oakley now maintenance officer.
 - e. Adjournment**

Commence: 8:24pm

- 2. Board of Directors meeting.**
 - a. With a quorum present, meeting called to order by President Rich Riley with Board Members Bob Canclini, Ken Matheson, Sam Levine and Scott Roat present.**
 - b. Approval of agenda**
- 3. Approval of minutes of July 18, 2013 regular business meeting.**

Minutes approved 5-0, in favor.
- 4. Public Comment:** No public comment.
- 5. Financial Report:**

Financial report presented by Ken.
Confirm check #2499 for \$25,000, donation from non-profit, went to County.
- 6. Items for Board Consideration and possible action:**
 - a. Budget Review.**

Review of Building Fund.
 - b. SCBA Bottle Filling**

Sam Levine presents report on containment solution. Leave bottle refill in rear of truck is group preference. No estimates at this time.
 - c. Jet Skis**

Discussion as possible commitment/retainment/recruitment tool. Coordinate trainings with Mendocino.
Discussion to sell unused river boat to defray costs.
Further discussion at upcoming special meeting on Monday, 8/12/13.

*APPROVED AT SEPT. 12, 2013 REG. BUS. MEETING
PRES. R. RILEY, R. Riley*

- d. **Fire Department personnel:**
Dennis Sweet and Andy Gitchel officially off Department, equipment returned.
- e. **Board Secretary** see Board Organization
- 7. **Board Organization:**
Moved to upcoming special meeting on Monday, 8/12/13.
- 8. **Correspondence:**
 - a. **email from County of Mendocino Executive Office referring to the EOA for Ambulance Services.** A workshop is tentatively planned for September.
- 9. **Committee Reports:**
 - a. **Encroachment Recap** An explanation by Rich Riley of finished project with additional costs.
 - b. **SCBA Project:** In committee – see Sam’s report earlier.
 - c. **Vehicle Replacement:** Discussion for water tender replacement to have a mechanic review prospective vehicle. How to transport from Southern California to here. Some items on wish list: all terrain tires, exhaust brake installed, a height to not exceed 9’1”, lower preferred. Ken made a motion for a purchase price up to \$43,000. All in favor, 5-0 approved.
 - d. **Grants:**
\$750 to grant application and we would own rights to repurpose: tabled per Rich.
- 10. **Director’s Discussion:**
Ken describes insurance policy report claim filed and approved.
Too long after incident – discussion of policy to report accidents to Board.
 - a. **Bank signature card and credit cards**
New signature cards and who is authorized to sign on credit cards discussed.
 - b. **New Fire House**
With encroachment work completed, now we can turn our attention to the building project. After much review, it will require a fund raising drive as the district is short on funds for this project.
 - c. **Grants:** There is a real need for Grant Committee to proceed with search for funds. One idea is to pay \$750 for a grant application provider. More information needed, not ready yet. Hopefully the committee will be able to report more at next regular business meeting.
 - d. Scott Roat has requested a purchase of 4 hand held spotlights. This request will need to be added to next regular business meeting as an action item.
- 11. **Next Meeting: Thursday, September 12, 2013, 7:00 p.m.**
- 12. **Adjournment: 9:50pm**