

**Albion-Little River Fire Protection District**

**Agenda**

**Annual Special Meeting**

**Wednesday, 17 January 2007, 7:30 p.m.**

**Location: Fire House 810, Albion, California**

- 1. Call to order and determination of a quorum**
- 2. Closed Session**  
Public Employee Evaluation - Title: Chief, Albion Little River Volunteer Fire Department
- 3. Report on Closed Session**
- 4. Adjournment**  
Richard W. Ahrens, Secretary

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**Alan Taeger**

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**From:** Jim Shock [drjs@mcn.org]  
**Sent:** Wednesday, January 17, 2007 11:44 AM  
**To:** 'Alan Taeger'; 'William S. Huff or Laura J. Vogelgesang'; 'Dick Ahrens'  
**Subject:** confidential FW: FW: special meeting

FYI

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**From:** Oliver Seeler [mailto:oseeler@mcn.org]  
**Sent:** Sunday, January 14, 2007 10:18 PM  
**To:** drjs@mcn.org  
**Subject:** Re: FW: special meeting

Hi Jim,

No problem - as I've mentioned I'm happy to discuss anything anytime with the BoD individually or in open (or as appropriate closed) session. But I'll mention that this is new not just to you - it has not been done before at all. Last year, the board met in Jan. in closed session to evaluate itself and also to discuss the chief etc. - A committee of two then met with the chief to discuss the results There were some difficulties with that last year due to events that immediately preceded this meeting and also some scheduling misunderstandings. The meeting with myself and two board members was eventually productive, though limited by circumstances.

Regarding the job description, there are a number of adjustments that you may want to consider in the long run. Unfortunately this was adopted in a way that did not include substantive input from the department. I will explain (and document) why this happened if needed. There are also some technical issues that could become problematical, that I can brief you on personally. I consider it primarily a starting point at this time. I'll use it as an outline on Wednesday.

FYI, the elected and appointed officers for this year are as follows:

Elected: Line Officers:

Chief, Oliver Seeler (no change)  
1st Ass't Chief, Mike Kitahara (no change)  
2nd Ass't Chief, John Oakley (new, formerly Fire Marshal)  
3rd Ass't Chief, Derek Wilson (new, formerly Captain but has held this office in the past)  
Fire Marshall, Stacey Wile-Dye (new)

Elected: Corporation Officers:

CEO, Oliver Seeler (by default - the Chief holds this office automatically)  
President: Derek Wilson (no change)  
Secretary: Ron Stark (new, but has held this office before)  
Treasurer: Mike Kitahara (no change)

Appointed:

1/17/2007

Training Officer, John Oakley (new, appointed by the Chief per our bylaws)  
Maintenance Officer, Derek Wilson (no change, appointed by the Chief per our bylaws)  
Medical Officer, Sam Levine (no change, this position created & appointed by the Chief)

Captains (appointed by the Chief, per by laws with concurrence of at least two Ass't Chiefs (but in fact unanimously)):

Rob Marcello (no change)  
Jonathan Peakall (no change)  
Ron Stark (new)

Best,

Oliver

At 07:51 PM 1/14/2007, you wrote:

Oliver,

I am formally asking you to join us for a short time at the beginning of our special board meeting this Wednesday.

The only topic that we actually be dealing with is the evaluation of the " CHIEF" .

We would like you to meet with us at the beginning of the meeting 9for about 20 minutes to present an informal self evaluation in reference to the adopted job description (attached)/

If you would just come prepared to verbally respond to your own opinion of how you have performed in each of the areas/items in the JD, that will serve as the foundation for our meeting? We will be discussing the JD and also a process to get other credible input as we move forward with your evaluation this year.

We are new and this is treading new water for most of us/;.

Call me ASAP if there is a problem.

Also granulations being reelected by the dartment!!!!1  
We all want this to be a positive, productive and SAFE year.

Thanks

Jim