



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, May 16, 2023, 6:00 pm

This meeting was held at Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform.

1. **Call to order and determination of a quorum.** The meeting was called to order at 6:10 pm by President Greenberg. Directors Acker, Christensen, Welty, and Greenberg were present at Station 810. Also present, Chief Rees and Wendy Meyer. Director Linstedt was absent.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 4 ayes and 1 absent.
3. **Public communication to the board:** None (see packet)
4. **Chief's report** (see packet): There are several new Fire Fighter recruits. There has been good response to fire calls. Averaging 5 firefighters per call, up from 2. A conversation with LAFCO is needed to explore possible fire district consolidation.
5. **Consent calendar:** Approved by a board vote of 4 ayes and 1 absent.
 - a. **Approval of the March 20, 2023 regular meeting minutes.** (see packet)
 - b. **Approval of the March 29, 2023 special meeting minutes.** (see packet)
 - c. **Approval of the May 9, 2023 special meeting minutes.** (see packet)
 - d. **Acceptance of April 2023 correspondence report.** (see packet)
 - e. **Acceptance of submitted current financial report.** (see packet)

6. **Committee Reports:**

- a. **Building Committee:** An RFP for an Architect is being developed, estimated cost + - \$150K
- b. **Treasurers report: Welty** We Received the 57K for repayment of USDA Grant and revenue went back into donations

We are advised that our insurance including workman's comp is over 40K now. This has doubled since 2019.

I attended a class that MFD hosted that certified me for the Brown Act and Ethics compliance. I will shortly take the Harassment training using Vector. As soon as all the Directors follow the Risk Management Accreditation Program RMAP, we should qualify for a 10% discount on the 40K premium. While at the class hosted by MFD, Sandy Schmidt gave me a link to the investment firm that they now use, LAIF local agency investment fund. They are receiving 4% on their money and have no restrictions on the withdrawals. I plan on a follow up with this company and get back to the board with a proposal.

c. **Finance Committee: Welty**

Working on 2023-2024 F.Y. Budget for end of June. Increase in revenue Prop P estimate \$117K, less \$17K due to the economy. Total estimate \$100K. We will receive the estimated revenue for 23-24 FY from the county in June. As pointed out on Page 53 of this packet under county financial unknowns MCAFD, TOT, Prop 172 and Measure P are all discretionary in the county budget. TOT-\$35K plus 172-\$13K and Measure P- \$117K Possible total -165K Unknown

The committee would like to finish what is needed to have paid backup firefighters to the Chief. We are considering a Duty officer Shift list that could range from \$100 to \$200/ day. Our proposed budget will be for 181 days and cost between 18K and 36K. We feel that we can start the program at the lower level and review the process. We also realize that the county is experiencing critical need for revenue and we should save as much of prop P money as possible.

- d. **Fundraising Committee:** Fundraising efforts by Greenberg's citizen's committee to raise money for the new 810 project is continuing. Money is coming in. The initial phase target is \$300K for funds already spent for the Station 810 project plus plan development costs.
 - e. **Grants, Fire safe council:** Christensen: Grant from the Community Foundation for a backup generator for Station 810 is being applied for. Christensen will explore LAFCO's scope of operations to see if we should become more involved with them.
 - f. **MCAFD report** (see packet)
 - g. **Strategic Plan:** The committee continues to meet. A draft plan is projected for the June 13 committee meeting.
7. **Items for discussion and possible action by the board**
- a. **Motion:** Authorize director Christensen to submit paperwork to USDA for SCBAs. Grant amount \$62,500. ALRFPD's share \$12,500. Approved by a board vote of 4 ayes and 1 absent.
 - b. **Motion:** Greenberg: Explore housing for a duty officer. Welty and Rees. Approved by a board vote of 4 ayes and 1 absent
 - c. **Motion:** Greenberg: Define duty officer job description and compensation. Welty and Rees. Approved by a board vote of 4 ayes and 1 absent

8. **Adjournment:** Meeting adjourned at 8:13 pm. The next regular meeting date is Monday, June 20, 2023 at 6:00 pm on Zoom and at Station 810.