

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

Tuesday October 30, 2007, 7:30 pm, at Station 810, 32601 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Introduction of Candidates for District Board.** The District Board has invited residents of the District who are registered to vote and who are interested in serving on the District Board to attend this meeting in order to introduce themselves. The Board wishes to fill the vacancy on the District Board which was created by the resignation of Sam Levine, and may do so at this meeting, or at a special meeting to be scheduled for early November.
3. **Fire Chief's report, including operational needs.**
 - A) **Incident reports.** The Fire Chief is requested to report on the types of calls to which the Department has responded since the last Board meeting, with an emphasis on any trends which would suggest a need for changes to the District's and the Department's planning.
 - B) **Fund raising, gifts and service fees.** The Fire Chief will report current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
 - C) **Fire Department report.** The Fire Chief will report on other Department progress.
 - D) **Fire Department operational needs.** The Fire Chief will report on Department needs.
4. **Treasurer's report.** Current financial statements for the District will be presented by the District's bookkeeper, and Alan Taeger as Treasurer will make any necessary explanations.
5. **Secretary's report.**
 - A) **Communications to the Board will be presented.**
 - B) **Minutes.** Minutes of the September 26, 2007 meeting, which have not been approved, will be approved or revised and approved.
 - C) **Communication to Department.** The Board Secretary will request direction from the Board regarding conveying information to the Department with respect to decisions made at Board meetings.
6. **Update on Station 811 Project:** There will be an update on progress on this project.
7. **Items for consideration and possible action:**
 - A) **COLA Adjustment to Partial Reimbursement to Firefighters.** The Board will consider whether or not it should now make an adjustment to the \$600 partial reimbursement made annually to firefighters to reflect increases in the cost of living since the payments were first made in 2002.
 - B) **Emergency Response Services Fees.** Further consideration of this item will await formulation of a form of ordinance, and further information with respect to water rescue fees.
 - C) **Benefits for Firefighters.** The Board will consider whether or not it should offer to pay the cost for flu shots for firefighters.
8. **Land, buildings and equipment.**
 - A) **Power to 815.** There will be a report on progress.
 - B) **Roof of 810.** There will be a report on progress of the project of tying the façade into the new roof.
9. **Committee reports:** Committee reports, if any, will be presented.
 - A) **Real Estate**
 - B) **Grants**
 - C) **Insurance**
 - D) **Requirements**
 - E) **Web Site**
10. **Long-Range Planning.** The Board will review any comments received from members of the Auxiliary or the Department regarding the draft update/review of the long-range planning document sent to them via e-mail.
11. **Procedures and Considerations with Respect to Fire Chief.** The Board will review and consider revision of its description of the Chief for the Albion-Little River Volunteer Fire Department, which includes qualifications and duties; procedures for appointment and removal of the Fire Chief; and procedures for communications between the District Board and members of the Department in connection with the Department's election of its Chief.
12. **Board Directors' Reports.** Individual Board members may report on topics including but not limited to insurance, bylaws, a website, and benefits for firefighters. The Board may schedule a session so that the Board may be trained on its responsibilities in relationship to the Department and on financial matters.
13. **Closed Session.** The Board will have a closed session to consider personnel matters involving employment and evaluation of the Chief of the Albion-Little River Volunteer Fire Department, Inc.
14. **Scheduling of Special Meetings.** The Board may schedule special meetings: in order to consider appointment of a new Board member to fill the vacancy created by the resignation of Sam Levine from the Board; and to discuss the update/review of the long-range planning document with interest members of the community.
15. **Next meeting date and agenda.**
16. **Adjournment.**

Dec 19th 7:30

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

30 Oct 07 Regular Bus Mtg

Treas -

2. Auditor - 2 yr audit - proposes 2 yr agreement

4. Budget Report

WRA Budget \$1,000 left.

3. County investment oversight committee
we forming, needs input from all special
dists. elected by majority of presidency
officers

ALRFPD Actual / Budget Report - Current Year:4
 7/1/2007 through 6/30/2008 Using Budget 2007-2008

10/29/2007

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Category Description	7/1/2007 Actual	- Budget	6/30/2008 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	67,469.00	-67,469.00
82-1120-CURRENT UNSECURED TAX	0.00	2,053.00	-2,053.00
82-1130-SB813 SUPPLEMENTAL TAX	178.57	2,834.00	-2,655.43
82-1210-PRIOR SECURED TAX	0.00	0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00	106.00	-106.00
82-1300-SPECIAL TAX	0.00	75,000.00	-75,000.00
82-1600-TIMBER TAX	0.00	486.00	-486.00
82-4100-INTEREST INCOME	0.00	9,000.00	-9,000.00
82-5481-HOMEOWNER PROPERTY TAX RE...	0.00	809.00	-809.00
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	178.57	157,757.00	-157,578.43
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	6,000.00	6,000.00
86-2050-CLOTHING	3,643.59	6,000.00	2,356.41
86-2060-COMMUNICATIONS	3,618.24	5,000.00	1,381.76
86-2101-INSURANCE	0.00	6,000.00	6,000.00
86-2120-MAINTENANCE EQ	1,081.67	12,000.00	10,918.33
86-2130-MAINTENANCE STRUCTURES	1,370.66	10,000.00	8,629.34
86-2140-MED SUPPLIES	2,377.90	3,000.00	622.10
86-2150-MEMBERSHIPS	1,720.00	500.00	-1,220.00
86-2170-OFFICE SUP	97.10	200.00	102.90
86-2181-AUDITS	345.00	5,000.00	4,655.00
86-2184-ARCH ENG	0.00	2,000.00	2,000.00
86-2185-MED AND DENTAL	0.00	1,000.00	1,000.00
86-2187-ED AND TRAINING	2,172.26	10,000.00	7,827.74
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2220-SM TOOLS	591.18	2,000.00	1,408.82
86-2231-ELECTION SUP	0.00	0.00	0.00
86-2250-TRANSPORTATION	608.47	20,000.00	19,391.53
86-2260-UTILITIES	820.71	3,000.00	2,179.29
86-3113-PAYMNTS TO GOVT AGENCIES	0.00	300.00	300.00
86-4360-BUILDINGS AND IMPROVEMENTS	3,394.67	5,000.00	1,605.33
86-4370-EQUIPMENT	2,818.09	5,000.00	2,181.91
TOTAL OUTFLOWS	24,659.54	103,500.00	78,840.46
OVERALL TOTAL	-24,480.97	54,257.00	-78,737.97

Itemized Categories for Monthly Meeting:53
 9/27/2007 through 10/30/2007 (Cash Basis)

10/29/2007

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Date	Account	Num	Description	Memo	Amount
EXPENSES					-8,994.02
86-2050-CLOTHING					-618.91
10/2/2007	County	8549	...ALBION LITTLE RIVER FIRE ...		-151.35
10/5/2007	District Che...	2469	Gall's Inc.	#589979550...	-314.18
10/5/2007	District Che...	2470	**VOID**Duluth Trading Comp...	#T08383340...	0.00
10/15/2007	District Che...	2478	...ALBION LITTLE RIVER FIRE ...		-90.00
10/20/2007	District Che...	2484	Galls Inc.	#590743170...	-63.38
86-2060-COMMUNICATIONS					-338.47
10/2/2007	County	8549	...ALBION LITTLE RIVER FIRE ...		-91.33
10/5/2007	District Che...	2468	...Rossi's		-15.56
10/15/2007	District Che...	2475	49er Communications	#272565	-89.19
10/20/2007	District Che...	2480	AT&T	4 phone lines	-106.71
10/20/2007	District Che...	2481	AT&T	030153 8359...	-35.68
86-2120-MAINTENANCE EQ					-156.65
10/5/2007	District Che...	2464	Rhoads Auto Parts	#1130	-79.83
10/5/2007	District Che...	2465	Battery Zone	#FSI+02427	-39.95
10/5/2007	District Che...	2467	ACME AUTOMOTIVE	#1070	-36.87
86-2130-MAINTENANCE STRUCTURES					-810.70
10/5/2007	District Che...	2468	...Rossi's		-15.70
10/6/2007	District Che...	2471	...VILLAGE HARDWARE		-3.85
10/15/2007	District Che...	2477	Casey's Bobcat Service	#064840	-350.00
10/15/2007	District Che...	2478	...ALBION LITTLE RIVER FIRE ...		-76.50
10/20/2007	District Che...	2482	Big River Rock Co.	10/15/07 Inv...	-364.65
86-2140-MED SUPPLIES					-470.50
10/2/2007	County	8549	...ALBION LITTLE RIVER FIRE ...		-6.00
10/15/2007	District Che...	2472	Aeris	#10095	-90.20
10/20/2007	District Che...	2483	Emergency Medical Products, ...	INV996244	-374.30
86-2150-MEMBERSHIPS					-1,720.00
10/9/2007	County	10065	Mendocino Coast Ambulance	Firefighters' ...	-665.00
10/9/2007	County	10072	REACH	Firefighters' ...	-565.00
10/9/2007	County	10049	CALSTAR	Firefighters' ...	-490.00
86-2187-ED AND TRAINING					-1,916.75
10/2/2007	County	8549	...ALBION LITTLE RIVER FIRE ...		-1,820.75
10/15/2007	District Che...	2478	...ALBION LITTLE RIVER FIRE ...		-96.00
86-2220-SM TOOLS					-395.22
10/6/2007	District Che...	2471	...VILLAGE HARDWARE		-117.88
10/15/2007	District Che...	2474	Gall's Inc.	#590743170...	-277.34
86-2250-TRANSPORTATION					-93.00
10/15/2007	District Che...	2473	Albion K Incorporated	#145 Septe...	-93.00
86-2260-UTILITIES					-300.37
10/5/2007	District Che...	2466	Empire Waste Management	0015945-25...	-22.16
10/15/2007	District Che...	2476	PG&E	#021009510...	-143.21
10/15/2007	District Che...	2479	ALBION MUTUAL WATER CO.	#442	-135.00
86-4360-BUILDINGS AND IMPROVEMENTS					-1,566.91
10/2/2007	County	9309	WRA Environmental Consultants	AFP 6295 #1...	-1,566.91
86-4370-EQUIPMENT					-606.54

Itemized Categories for Monthly Meeting:53
9/27/2007 through 10/30/2007 (Cash Basis)

10/29/2007

Date	Account	Num	Description	Memo	Amount
OVERALL TOTAL					-8,994.02

Approved as posted
30 Oct 07

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
MEETING MINUTES**

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, September 26, 2007, 7:30 p.m.

Location: Station 810, 32601 Albion Ridge Road, Albion, California

1. **Call to order and determination of a quorum:** at 7:32 p.m.; attending were Board Members Shock, Taeger, Vogelgesang, and Latkin; Board bookkeeper Carolyn Latkin; and members of the public Ted Williams and Ed Petrykowski. Chief Seeler did not attend and had advised Board Chair Shock of his intention to not attend the meeting, citing the fact that he is considering filing a formal complaint against the District Board and making a complaint against one of its members; he supplied a written report to Board Chairman Jim Shock.
2. **Public communication to the Board:** none
3. **Fire Chief's Report, including operational needs:**
 - A) **Incident reports.** Chief Seeler's written report stated that there had been no major incidents since the preceding month other than a head-on collision.
 - B) **Fund raising, gifts and service fees.** Chief Seeler's written report reported that a \$5,000 donation to the Department had been received from John and Kathy Hughes via a local foundation to which they contribute.
 - C) **Fire Department report.** Chief Seeler's written report stated that three new interns have been recruited since the District Board's August meeting; that enthusiasm and participation within the department have been outstanding; that the Mendocino County Board of Supervisors would be paying the amount due for the District's workers compensation insurance; that the Department has received a letter from Mendocino Redwood inviting it to apply for a small grant; that there are major issues arising among county districts/departments regarding emergency responses into areas that do not fall into any fire district and that our district is unaffected in this respect because it is bordered at all points by another fire district; that the annual Open House will be conducted in mid-October; that he has arranged for the Albion Ridge house that has been donated for a live burn exercise to undergo the mandatory asbestos inspection at no cost and that this can cost around \$1000 otherwise; that security at Station 810 has been upgraded and approved; that he had a verbal complaint from "our landlord" regarding the condition of the fence on the west side of Station 810 and planned to have it repaired and to submit the bill to the District; and stated a "reminder that no person other than [the Department's] public information officer (Fire Marshall Stacy Wile-Dye) and [Chief Seeler] is authorized to speak for the department in any regard. Anyone else is speaking as an individual, not on behalf of the department." The Board members expressed puzzlement with respect to what prompted this last statement. With respect to mutual aid agreements, copies of which had been requested from Chief Seeler by the District Board earlier (from the April 2007 Board minutes: "At or before the April Board meeting, Chief Seeler will get a copy of the mutual aid agreement and the current schedule to each Board member along with his recommendations on what the salary and equipment fee schedules should be, so that the Board may at the April meeting adopt a new salary and fee schedule.") Chief Seeler's written report stated as follows: "Regarding your request for copies of mutual aid agreements: A new county-wide mutual aid agreement is being drawn up at this time, again via the Chiefs. I will provide Jim a copy when I get one. That is the only written mutual aid agreement to which we are a party, other than a minor letter of understanding between MFD and ourselves regarding response to the area of the intersection of SR1 and Little River Airport Rd. Be advised that almost all calls to which we respond are in fact mutual-aid to one or another agency: vegetation fires, CALFIRE; traffic collisions, CHP and Ft. Bragg Ambulance; rescues inc. cliff and aircraft, Sheriff's Office; HAZMAT, Mendo. County Environmental Health; medical calls, Ft. Bragg Ambulance/Hospital; anything on state park lands, State Parks; anything in the water, USCG. And so on. About the only calls that are exclusively ours are structure fires and public assists. All of these mutual aid activities take place under long-established protocols and do not involve written agreements."
 - D) **Fire Department operational needs.** None were noted in Chief Seeler's written report.
4. **Treasurer's report.** The budget report was distributed by Carolyn Latkin, and it was accepted. Alan Taeger as Treasurer reported that the County had sent new revenue and expense records so that the budget overview worksheet could be revised, and a revised worksheet was distributed. The District's increased equity was smaller than expected because of increased costs; it is at approximately \$432,000 rather than at approximately \$447,000.

5. Secretary's report.

A) Communications to the Board. Laura Vogelgesang as Secretary reported that Sam Levine had resigned as a member of the Board as of September 23, 2007 by a letter. She also reported that she had received a letter from the Board of Supervisors regarding her appointment to the Board in lieu of election and that Alan Taeger and Josh Latkin could presumably expect similar letters.

B) Minutes. The minutes of the August 29, 2007 regular meeting and of the September 20, 2007 special meeting of the Board were approved with corrections for which the Board Secretary apologized with an explanation but no excuse.

6. Update on Station 811 Project. There is nothing to report.

7. Items for consideration and possible action:

A) Disposal of Obsolete Equipment. At the request of Assistant Chief/Department Treasurer Mike Kitahara, the Board revisited its July 2007-adopted policy with respect to disposal of obsolete equipment, and adopted the following as its revised policy: With respect to obsolete or surplus equipment, any item which was purchased with District funds, or was donated directly to the Department, or was purchased by the Department and subsequently became an asset of the District, and which either (a) is determined to have a salvage value of \$500 or less, or (b) is determined to have had an initial acquisition cost which is not reflected on the District's or Department's current records or which is reflected on the current records as having been \$500 or less, may be disposed of without further ado in the discretion of the Department, bearing in mind its responsibilities imposed by law. If the Department wishes to dispose of any equipment which does not meet one of these criteria, the appropriate Department personnel should make and deliver to the Board a list which describes any item which either (a) has a salvage value greater than \$500, or (b) had an initial acquisition cost which is reflected on the District's or Department's current records and which was greater than \$500 and should specify with respect to each item the manner in which the Department proposes to dispose of the item, whereupon the Board will approve or disapprove the disposition in accordance with the list.

B) Emergency Response Service Fees. As indicated, further consideration of this agenda item will await formulation of a form of ordinance, and further information with respect to water rescue fees.

C) Fire Protection Mitigation Fee. Laura Vogelgesang distributed a memorandum with respect to the Mendocino County ordinance enacted in October 2006 with respect to fire protection mitigation fees, which are fees which may be imposed by a fire district to allow new development to bear its share of the cost of provision of fire and emergency services to the new development. The Board determined that it must be proactive with respect to the possibility of adopting a fee, but that at this time it is not aware of any development of a magnitude which would justify the cost of formulating a plan to adopt a fire protection mitigation fee in terms of outside, paid help which would be needed. Laura will revise the memorandum to correct errors or instances of lack of clarity, for which she apologized, offering explanations but not excuses, and the item will be placed on the agenda again for the December meeting.

C#2) Special Districts Group Health Insurance. This item will be placed on the agenda for the December meeting

D) Purchasing Policies. This item will be reagendaized for October. The Board members will consider adopting a policy which provides for the District Board to approve in advance any expenditure for which it is requested to make payment in order to eliminate the current uncertainties.

E) Upcoming Anticipated Board Vacancies. Sam Levine has resigned from the District Board in connection with Chief Seeler's determination that the Brown Act precludes attendance at Department meetings by a third member of the District Board when there are two firefighter members of the District Board in attendance. This vacancy must be filled by November 22, 60 days after the resignation on September 23, 2007. The vacancy will be publicized by an article or articles in the local paper, by letters by Board members to members of the community who may be interested in serving, and by publicizing on the listservs. Laura Vogelgesang will get an article to the Mendocino Beacon, put it on the listservs, and will write to those whose names have been suggested. All seats have four-year terms, contrary to information given earlier.

F) Service Zones Within District. Laura Vogelgesang reported that although service zones may be created within a fire protection district, creation of zones is typically undertaken in large districts with distinct differing needs within its borders. The Board determined that it would take no action on this at this time.

adopted
New
Policy

8. Land, buildings and equipment:

A) Power to 815: Chief Seeler's written report stated as follows: The department has filed a complaint with the PUC regarding the non-performance of PG&E and [Chief Seeler's] understanding is that this is creating signs of movement."

B) Roof of 810: Chief Seeler's written report stated that he understood that the roof job on Station 810 was not done completely in some regard and noted that rain is not far away; Josh Latkin reported that Firefighter Rob Marcello had prepared a bid for the job of tying the façade into the new roof as has been discussed and reported in the minutes starting with the June 2007 District Board meeting and that the bid of \$1,845 is within the amount approved by the Board for the overall project, so that the work will proceed and will be completed before the end of October 2007.

9. Committee Reports:

A) Real Estate. The Real Estate Committee plans to meet with representatives of the Planning Department to determine what is possible with respect to the land on which Station 810 is located, and other parcels which may be available within the Albion Village for a station, and report to the Board in October.

B) Grants. The Board noted that the Department has apparently made no application for a Rotary Club grant; Laura Vogelgesang reported that she had obtained information about the grant application process and forwarded it to Chief Seeler by mail after receiving no indication from him that he had received e-mailed information sent by her to him.

C) Insurance. No report.

D) Requirements. No report.

E) Web Site. No report.

F) Ordinances. No report.

10. Board Directors' Reports: Jim Shock reported that he will be unavailable on the last Wednesdays of October and November due to his teaching schedule. The Board determined to hold its October meeting on Tuesday, October 30 at 7:30 p.m. at Station 810, and to hold its November meeting on Tuesday, November 27 at 7:30 p.m. at Station 810 so that Jim can participate.

11. Long-Range Planning: The Board determined that the "second redraft" resulting from the Board's review and update of the long-range planning document should be sent to the members of the Department and to the Auxiliary along with a memorandum from the Board soliciting comments before October 18 so that the Board may discuss them at its October 2007 meeting with an eye toward scheduling a "special meeting," perhaps during the week of November 12, with respect to the long-range plan.

12. Closed Session: The Board conducted a closed session lasting approximately one minute to consider personnel matters involving employment and evaluation of the Chief of the Albion-Little River Fire Department, Inc., at the close of which Jim Shock as Chair of the Board announced that no action had been taken.

13. Next meeting date and agenda: The next meeting will be on Tuesday, October 30, 2007 at 7:30 p.m. at Station 810, rather than on October 31. One agenda item will be a discussion of the procedures regarding acceptance or rejection of a candidate submitted to the Board as a potential Chief of the Albion-Little River Fire Protection District, Inc.; the job description and qualifications for the Chief of the Department, and related matters.

14. Adjournment: at 9:15 p.m.

Laura J. Vogelgesang, Secretary

Albion-Little River Fire Dept.

October 2007

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6 Boat/Jetski 810 @ 0900
7	8	9	10	11 Business Meeting 810 @ 1930	12	13
14 <i>Open House 11-3</i>	15	16 Type 1 & 111 811 @ 1900	17	18 Mandatory CPR certification 811 @ 1900	19	20
21	22	23	24	25 Officer's Meeting 811 @ 1900	26	27
28	29	30 <i>Fed mtg E:30</i>	31			

*Nov 27
7:30*

to Alan



C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

October 12, 2007

TO: Mendocino County Pool Participants
FROM: Shari Schapmire, Treasurer-Tax Collector
SUBJECT: September 30, 2007 - Investment Report

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of September 30, 2007. The investments have been made in accordance with the Investment Policy, which was originally approved by the Investment Oversight Committee and accepted annually by the Board of Supervisors, and are permitted investments according to current California law.

Due to the nature of a public funds portfolio, it is mandatory that moneys be available to meet the monetary requirements inherent to operating a public entity. Therefore funds are invested in such a manner that money will always be available, without risk of trading loss, to pay normal cash requirements. Due to the current market volatility, the pool contains no investments in commercial paper at this time. My concern is not with receiving the full amount of principle and interest upon maturity but more with liquidating the investment should the need arise.

In accordance with instructions from the County Grand Jury Auditor, the market value of the investments includes the market value of the investments and prepaid interest which was paid at the time the investments were purchased. The Market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments.

If you have any questions regarding this report or the investments reported, please do not hesitate to contact me.

INVESTMENTS OF MENDOCINO COUNTY

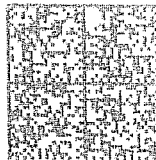
QUARTER ENDING - SEPTEMBER 30, 2007

INVESTMENT	COST	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:							
SUMITOMO MITSUI N. Y. Y. C.D.	\$10,000,000	\$10,000,000	10,000,000	5.56%	8/31/2007	11/30/07	61
CREDIT INDUST. ET COMM N.Y. Y.C.D	\$10,000,000	\$10,000,000	10,000,000	5.30%	7/31/2007	10/31/07	31
HBOS TREASURY SERVICES N.Y. Y.C.D.	\$13,000,000	\$13,000,000	13,000,000	5.30%	07/31/07	10/31/07	31
BARCLAY N.Y. Y. C. D.	\$10,000,000	\$10,000,000	10,001,800	5.75%	09/06/07	10/09/07	9
LOCAL AGENCY INVESTMENT FUND							
COUNTY FUND	\$24,000,000	24,000,000	24,000,000	5.23%	N/A	N/A	1
MENDOCINO UNIFIED SCHOOL DISTRICT	\$14,100,000	14,100,000	14,100,000	5.23%			
UNION BANK SWEEP ACCOUNT	\$ 3,289,717	3,289,717	3,289,717	5.16%	N/A	N/A	1
COMMERCIAL PAPER							
MEDIUM TERM NOTES							
GE CAP. CORP. F.R. M. T. N.	\$ 6,009,642	6,000,000	5,933,220	5.46%	04/19/07	10/21/10	1117
SUN LIFE FIN. GLOBAL F.R. M.T.N.	\$ 2,015,821	2,000,000	2,003,880	5.32%	08/15/05	07/06/10	1010
HSBC FIN. CORP. F.R.M.T.N.	\$ 6,030,564	6,000,000	5,979,420	5.46%	04/20/07	05/10/10	953
LIBERTY LIGHT U. S. CAPITAL F.R.M.T.N.	\$ 3,000,774	3,000,000	2,806,820	5.43%	12/27/06	11/16/09	778
LIBERTY LIGHT U. S. CAPITAL F.R.M.T.N.	\$ 5,001,350	5,000,000	4,779,180	5.43%	01/12/07	11/16/09	778
EATON CORP. F.R.M.T.N.	\$ 8,001,672	8,000,000	8,000,240	5.29%	04/30/07	08/10/09	680
GOLDMAN SACHS GROUP F.R.M.T.N.	\$ 5,006,270	5,000,000	4,983,050	5.44%	04/30/07	06/23/09	632
MORGAN STANLEY F.R.M.T.N.	\$ 5,007,485	5,000,000	4,970,050	5.49%	12/27/06	02/09/09	498
BANK OF AMERICA CORP. SENIOR	\$ 5,039,301	5,000,000	5,012,250	5.54%	02/28/06	02/01/09	490
SLM CORP. F.R.M.T.N.	\$ 5,013,875	5,000,000	4,865,050	5.56%	04/03/07	01/26/09	484
JEFFERSON PILOT LIFE FUNDING TRUST	\$ 5,009,340	5,000,000	5,004,000	4.48%	12/19/05	06/02/08	246
TREASURIES							
AGENCIES							
FHLB CAPPED FLOATING NOTE	\$ 4,997,500	5,000,000	4,996,700	4.57%	03/09/04	01/23/09	481
TOTAL INVESTMENTS	144,523,311	144,389,717	143,725,377				

Mendocino County
Treasurer-Tax Collector
501 Low Gap Road, Room 1060
Ukiah, CA 95482-4498

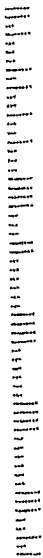
ALBION-LITTLE RIVER FIRE
DISTRICT
P.O. BOX 101
ALBION, CA 95410

PRESORTED
FIRST CLASS



UNITED STATES POSTAGE
FIRST CLASS
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**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
MEETING MINUTES**

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, October 30, 2007, 7:30 p.m.

Location: Station 810, 32601 Albion Ridge Road, Albion, California

Agenda Item No. 1 - Call to order and determination of a quorum

The Board of Directors of the Albion-Little River Fire Protection District held a regular monthly meeting on Wednesday, October 30, 2007 beginning at 7:31 p.m.

The following members were present: Jim Shock, Alan Taeger, Laura Vogelgesang, and Josh Latkin. Chair Shock presiding.

Also Present Board bookkeeper Carolyn Latkin, Ted Williams, Ed Petrykowski; Ron Stark, Erica Geer, Terence Weil-Dye, Stacey Weil-Dye, John Oakley, Jonathan Peakall, Bruce Jenkins, Sam Levine, Rick Kruse, Rob Marcello and Oliver Seeler.

Agenda Item No. 2. Public communication to the Board: There were public communications to the Board expressing displeasure with the District Board's Agenda Item 11 and suggesting how the District Board could improve. There was a request that agenda item 11 be moved forward on the agenda because some in attendance had children at home.

Agenda Item No. 3.#1. Introduction of Candidates for District Board. Mr. Petrykowski appeared before the Board to indicate his willingness to serve on the District Board, and was appointed by the Board to fill the vacancy created by Sam Levine's resignation.

Agenda Item No. 3.#2. Fire Chief's Report, including operational needs:

- A) **Incident reports.** Chief Seeler's written report of one call was read.
- B) **Fund raising, gifts and service fees.** There was no report.
- C) **Fire Department report.** Chief Seeler's written report indicated all is well.
- D) **Fire Department operational needs.** None were noted in Chief Seeler's written report.

Agenda Item No. 4. Treasurer's report. The budget report had been distributed by Carolyn Latkin, and it was accepted. Alan Taeger as Treasurer reported that an audit proposal had been received from Michael A. Celentano, C.P.A., proposing a four-year contract for \$3,500. The Board considered whether it should request additional proposals from others, and determined not to do so.

Agenda Item No. 5. Secretary's report.

- A) **Communications to the Board.** Laura Vogelgesang as Secretary reported that there had been no communications.
- B) **Minutes.** The minutes of the September 26, 2007 regular meeting were approved.
- C) **Communications to Department.** Laura Vogelgesang was asked by the Board to determine from the Department whether agendas and minutes of ALRFPD board meetings should be sent as a matter of course to Department members and interns, and to request any other suggestions with respect to how communications between the District Board and the Department could be improved.

Agenda Item No. 6. Update on Station 811 Project. Laura Vogelgesang and Alan Taeger reported that they had met with Ron Stark.

Agenda Item No. 7. Items for consideration and possible action:

- A) **COLA Adjustment to Partial Reimbursement to Firefighters.** After discussion, Laura Vogelgesang was asked determine from the Department whether it would like a COLA adjustment and how to resolve the policy issues which must be resolved so that the District Board may proceed.

At this point, which followed discussion of agenda item 11., the Board requested that Laura Vogelgesang ask the Department for its input on a listing of qualifications or traits or attributes for the Department's chief.

- B) **Emergency Response Services Fees.** This item will be reagendaized for December 2007.
- C) **Benefits for Firefighters.** Laura Vogelgesang reported that the Department voted to pay the cost of flu shots for firefighters.

Agenda Item No. 8. Land, buildings and equipment:

- A) **Power to 815:** There is still no power to 815.
- B) **Roof of 810:** Final work on the façade of Station 810 has been completed but it has not yet been painted.

Agenda Item No. 9. Committee Reports:

- A) **Real Estate.** This committee will meet on November 12 to consider issues related to Station 811.
- B) **Grants.** The Board noted that the Department made no application for a Rotary Club grant.
- C) **Insurance.** No report.
- D) **Requirements.** No report.
- E) **Web Site.** No report.
- F) **Ordinances.** No report.

Agenda Item No. 10. Long-Range Planning. In the absence of any further input from the Department and Auxiliary, the District Board determined to postpone any future action with respect to the Department's Long-Range plan.

Agenda Item No. 11. Procedures and Considerations with Respect to Fire Chief. There was a lengthy discussion. The Board made clear that it believes it has proceeded correctly in accordance with the Brown Act with respect to closed sessions, but in response to a suggestion that getting an interpretation would resolve the question, the Chair Shock stated that the Board would request an opinion from County Counsel on this issue and that its agenda for November will include the presentation or formulation of a plan to respond to any interpretation of the County Counsel, and an action plan regarding the "job description" for the Fire Chief.

Agenda Item No. 12. Board Directors' Reports: There were none.

Agenda Item No. 13. Closed Session. The Board determined that no closed session was needed.

Agenda Item No. 14. Scheduling of Special Meetings. No meeting was scheduled.

Agenda Item No. 15. Next meeting date and agenda: The next regular meeting will be on Tuesday, November 27, 2007 at 7:30 p.m. at Station 810. The December 2007 regular meeting was rescheduled for Wednesday, December 19 at 7:30 p.m. at Station 810.

Agenda Item No. 16. Adjournment: at 9:53 p.m.

Laura J. Vogelgesang, Secretary