

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Tuesday, September 28, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**Call to order and determination of a quorum:** Meeting called to order at 7:40 pm by President Alan Taeger, attended by board members Richard Riley, Ed Petrykowski, Ken Matheson, and Terry Kemp. Also attending was Ted Williams representing the fire department.

**Public communication to the board:** None.

**Previous meeting minutes:** The minutes of the August 31, 2010 regular business meeting were approved as presented by unanimous vote of the board on a motion by Rich.

**Fire chief's report:** Presented by Ted Williams.

**Incident reports:** 1 water rescue, 2 traffic collisions, 1 helicopter assist, 1 vegetation fire, 1 cliff rescue (mutual aid)

**Fund raising, gifts, service fees:** No report.

**Fire department report:** Firefighters are receiving online safety training through GSRMA programs.

**Fire department operational needs:** No report.

**Vehicle maintenance report:** Engine 8132 has brake problems. To be tended to immediately.

**Communications to the board:**

Letter received from GSRMA announcing 6<sup>th</sup> annual training conference. Included registration information.

Alan reminded board members and fire department members of the Hughes annual cowboy party on October 2, 2010.

**Financial report:** Current financial statements for the district were presented.

**Committee reports:**

**~~Station 811 committee.~~ New fire station committee:** Ed reported that he had spoken to Lee Welty and that he was working on our site encroachment permit and our grading plan. Alan said that he had spoken to Bob Schlosser and Bob said that he was in contact with Welty to coordinate plans.

**Vehicle committee:** Rich has made contact with CalFire representatives and has renewed their awareness of our need for a vehicle. He Has sent a letter of renewal of our request.

**Fund raising committee:** Ken reported on the notes and observations that he made subsequent to the August fund raising committee meeting. He will be attending the next fire department business meeting with Terry to acquaint the fire department with some of our ideas and to promote unity of purpose between board and department.

**Tax assessment committee:** Ed reported that he, with the assistance of Lucy Simonson at the county auditor's office has been able to update the tax assessment rolls with the possible result of an increase in special tax revenues.

**Directors' discussion:** Ted arrived at the meeting with a bill from Oppenheimer and Son for over \$10,000 for work completed two months prior for the installation of improved foam induction equipment on engine 8162. Over the last several business meetings there has been discussion during the chief's report of the intention of the department to have this work performed. At no time was the item agendaized for discussion and possible action by the board. The presentation of the bill was a complete surprise to the board. This prompted a discussion about the desirability of a written procurement policy so that there would be no question about how to get proper approval for expenditures. A

procurement policy proposal will be placed on the next agenda. Discussion was also held about the possibility of holding the regular district business meeting on the same night as the department' business meeting. This item will also be placed on the next business meeting agenda.

**Next meeting schedule:** Tuesday, October 26, 2010, 7:30 pm.

**Adjournment:** Meeting adjourned 9:45 pm.

Minutes approved as corrected by unanimous vote of the board at the October 26, 2010 regular business meeting.