

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING AGENDA

Thursday, November 8, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
 - a. **Roll call.**
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business.**
 - e. **Adjournment.**

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action:**
 - a. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
 - b. **"Assistance by Hire" agreement with Cal Fire:** The Board will review and discuss current "Assistance by Hire" agreement with Cal Fire and may vote to ratify current agreement.
 - c. **Agreements and contracts policy:** The board will review a proposed policy for authorizing the chief to enter the district into agreements and contracts. Proposed policy is to be considered for revision/adoption at the December 13, 2012 regular business meeting.
 - d. **Special Tax billing of low assessed value parcels:** The Board will review a proposed policy for the District to bill property owners of parcels of low assessed value (not currently taxed by the county) for assessed special district tax. Proposed policy is to be considered for revision/adoption at the December 13, 2012 regular business meeting.
 - e. **Facilities use insurance:** The board will review a proposed revision to the existing facilities use policy that adds language requiring proof of insurance from non-district users of District facilities. Proposed policy is to be considered for revision/adoption at the December 13, 2012 regular business meeting.
5. **Previous meeting minutes:** The minutes of the October 11, 2011 regular business meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Committee reports:**
 - a. **New fire station committee.**
9. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
 - a. **District email addresses for Board members:**
 - b. **District calendar:**
 - c. **Board clerk recruitment/appointment:**
 - d. **Duties and authority of the chief:**
10. **Next scheduled regular business meeting:** Thursday, December 13, 2012, 7:00 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.