



## Albion Little River Fire Protection District

### REGULAR MEETING MINUTES

**Monday, February 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA**

1. **Call to order and determination of a quorum:** Meeting called to order 7:02 pm by President Issel. Directors Taeger and Roat present. Also present were Chief Williams and three members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion carried by unanimous vote.
3. **Public communication to the board:** None.
4. **Chief's reports: (see packet)**
5. **Consent calendar:** Item (a.) pulled for separate consideration by Director Issel. Balance approved by unanimous consent.
  - a. **Approval of the December 29, 2016 regular meeting minutes.** Approved as amended by unanimous vote.
  - b. **Acceptance of February 20, 2017 correspondence report.**
  - c. **Acceptance of the November, 2016 and December, 2016 financial reports.**
6. **Annual Election of Officers deferred pending seating of new board member(s):**
7. **Unfinished Business for discussion and possible action:**
  - a. **Introduction of board member candidate(s).** None
8. **Unfinished Business deferred pending seating of new board member(s):**
  - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
  - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
  - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
9. **New Items for discussion and possible action:**
  - a. **Motion by Director Taeger to cast District vote for Comptche CSD in the balloting for Golden State Risk Management Authority Fire Districts Governing Board Position (see packet).** Motion passed by unanimous vote.
  - b. **Motion by Director Taeger to approve County of Mendocino Funding Allocation Agreement dated February 15, 2017 (Prop. 172 revenue - see packet) and to appoint Director Taeger as designated District representative per terms of the agreement.** Motion Passed by unanimous vote.
  - c. **Motion by Director Issel to accept 2016-2017 Budget alignment to meet 8130 Rescue replacement vehicle acquisition financing objectives, and designate Director Issel to be authorized to execute all necessary acquisition documents. (See packet.)** Motion passed as amended by unanimous vote.
10. **Committee Reports:**
  - a. **Public Relations standing committee – Issel, Taeger:** Director Issel reported that he has been working on a public relations concept and plans to send invitations to meet to potential participants this week.
  - b. **Ad hoc committees:**
    - i. **Dormant committees:**
      1. **Long Term Budget Plan:** reactivated – Issel, Taeger to meet soon.
      2. **Friends of ALRFPD**
    - ii. **Active committees:**

1. **Compressed air foam system – Issel:** Director Issel reported that investigation of CAFS issues conclude that overpressure problem stems from engine idle speed set too high during system operation. This concludes the work of this committee.
2. **Station 811 building modifications & Apparatus replacement – Issel, Taeger, Williams:** Director Issel reported progress in new apparatus acquisition, including construction of Tender 8191 and completion of specifications for the new rescue vehicle. He also reported on the development of the possibility of fire district use of Albion School property for storing fire apparatus as an alternate site to the problematical Station 811 site. Additional possibilities are being explored for possible District use of an underutilized school classroom.
3. **New Fire Station - Issel, Williams:** This committee to be consolidated with Station 813 relocation committee and Station 811 building modifications & apparatus replacement committee.
4. **Mendocino Association of Fire Districts – Taeger:** Director Taeger reported that with the passage of the motion to approve the county Prop 172 funding agreement negotiated by the association the District will receive a first ever distribution of Prop 172 funds in the amount of \$13,154.00. Future distributions are still to be negotiated. Current association activities include lobbying for fire districts inclusion in county EMS service and dispatch contract negotiations.
5. **Station 813 relocation – Issel, Roat:** Station 813 location potentially at Albion School. Committee consolidated with New Fire Station Committee and Station 811 building modifications and apparatus replacement committee.
6. **Strategic planning – Issel, Taeger:** Director Issel reported that there would be a committee meeting scheduled next week and that there will be a report soon.
7. **Litigation – Issel, Taeger:** No report.

#### 11. Directors Discussion:

- a. **Non agenda items of board concern:** Director Issel inquired about the letter received from the county auditor requesting copies of our “annual audit report”. Director Taeger reported that as far as this board is aware an audit report has never been requested by the county prior to this request. Taeger also reported that he investigated and discovered that state law requires the county auditor to obtain special district audit reports. Default annual audit requirements in the law can be modified by 2 year (biennial) and five year options on approval of district board and county board of supervisors. ALRFPD has previously established a two year audit requirement. The most recent audit report (FY 2012/13, FY 2013/14) will be sent to the county auditor. The audit for the most recent 2 year period (FY 2014/15 & FY 2015/16) is to be completed before the end of this (2016/17) fiscal year.

#### 12. Adjournment: Meeting adjourned 7:55pm.