



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Wednesday, April 15, 2026 10:00AM

Please note that this meeting will be held at ALRFPD Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform. Information on attending this meeting can be found on our website: <https://www.alrfpd.com> under the NOTICES tab.

1. **Call to Order and determination of a quorum.**
2. **Roll Call.**
3. **Motion by Secretary Steve Acker to adopt the agenda:**
4. **Public communication to the board:**

ZOOM Invitation:

Albion-Little River Fire Protection District is inviting you to a scheduled Zoom meeting.

Topic: Albion Little River FPD Board of Directors Meeting
 Time: Apr 15, 2026 10:00 AM Pacific Time (US and Canada)
 Join Zoom Meeting
<https://us06web.zoom.us/j/88471031153>

Meeting ID: 884 7103 1153

One tap mobile
 +16699006833,,88471031153# US (San Jose)
 +16694449171,,88471031153# US

Join instructions

https://us06web.zoom.us/join/88471031153/invitations?signature=EksWtBSEOmSf4pLs4gPHSne_qr35Tz6i-htb1MjfqU

This meeting is being presented in a hybrid format, both in person at ALRFPD Station 810 and via ZOOM. To speak during public comment portions of the agenda via ZOOM, please join the meeting and use the raise hand feature when the Board President or the Board Vice President calls for public comment on the item you wish to address.

Public Comments on Non-Agenda Items

Members of the public may address the board pursuant to the Brown Act. No person shall speak without being recognized by the Board President or the Board Vice President. Public comments are restricted to three (3) minutes per speaker. Any citizen, after being recognized by the Board President or Board Vice President may speak on any topic that may be a proper subject for discussion before the Board for such period of time as the Board President or Board Vice President may determine is appropriate under the circumstances of the particular meeting, including the number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Board's response to questions and requests made during this comment period.

*WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to all Board members as soon as possible after receipt. **Members of the public may address the board by emailing the board at board@albionfire.com on any matter within the jurisdiction of the board.***

5. **Chief's report:** Letter to CARB (see packet)
6. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action
 - a. **Approval of the March 18 Regular meeting minutes** (see packet)
 - b. **Acceptance of submitted current financial report.** (see packet)
7. **Committee Reports:**
 - a. **Building Committee:**
 - b. **Treasurers report:** Welty
 - c. **Finance Committee:**
 - d. **MCAFD report:** Linsteadt
 - e. **Fire Tax Ad Hoc Committee** (see packet)
 - f. **Fire Safe Council:** Lapidus
8. **Items for discussion and possible action by the board**
 - a. **ALRFPD Updated Policies** (see packet)
 - b. **Grant Proposal Approval process** (see packet)
 - c. **Applications for Use of facilities** (see packet)
 - d. **Albion Mutual Water Company proxy voting form** (see packet)
9. **Directors Discussion:**
10. **ADJOURNMENT:**



Albion-Little River Fire Protection District

PO Box 634
Albion CA, 95410
707-937-2044
office@albionfire.com

04/13/2026

Clerk of the Board
California Air Resources Board
1001 I Street
Sacramento, CA 95814

RE: Advanced Clean Fleets 15-Day Comment Period Response

Chair Liane Randolph and the Members of the California Air Resources Board:

On behalf of the Albion-Little River Fire Protection District (ALRFPD), we appreciate the time and effort that has gone into the 15-day comment draft that has been published for public comment. While we strongly support California's climate and emissions reduction goals, the reality for rural emergency service providers is that we cannot safely serve our communities unless emergency support vehicles are appropriately exempted.

ALRFPD serves a rural, coastal response area spanning approximately 37.5 square miles along the Mendocino Coast, including the communities of Albion, Little River, and surrounding areas. Our district provides all-risk emergency response, including structure fires, wildland fires, emergency medical services, vehicle accidents, rescue operations, and disaster response.

Our operational environment presents unique and significant challenges:

- Emergency vehicles routinely travel long distances on narrow, winding, and often unpaved roads with limited access and turnaround capability.
- Apparatus must operate continuously for extended incidents, often 6–12 hours or longer during wildland fires and major emergencies.
- Currently idling restrictions limit diesel emergency vehicles from idling by automatically shutting down after 30 minutes of idling, creating a serious life-safety risk, as apparatus must remain running to power critical equipment(ex. emergency lighting, scene lighting, pumps, ect) during incidents, any shutdown endangers responders and the public.
- Response conditions include steep terrain, coastal weather exposure, power outages, and limited infrastructure support.
- Mutual aid responses frequently extend beyond our district into neighboring jurisdictions during large-scale incidents.



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The impacts of the Advanced Clean Fleets (ACF) regulations, as currently structured, would significantly affect our ability to deliver essential emergency services:

- **Extended Response Times:** Limited availability and range of zero-emission heavy apparatus could delay response to time-critical incidents such as structure fires and cardiac emergencies.
- **Operational Limitations:** Current zero-emission technology does not reliably support sustained pump operations, drafting, or extended idling required during fire suppression and water shuttle operations.
- **Infrastructure Gaps:** Rural districts like ours lack the electrical infrastructure necessary to support rapid charging of heavy emergency vehicles, particularly during power outages or Public Safety Power Shutoff (PSPS) events.
- **Increased Costs and Reduced Readiness:** High acquisition costs and limited availability of compliant apparatus would reduce fleet reliability and delay replacement of aging equipment, increasing maintenance burdens and risk of mechanical failure during emergencies.

To prevent unnecessary loss of life and property in the communities we serve, we respectfully request that the Board reconsider the amendments outlined in the October 7th letter submitted by the California Special Districts Association, League of California Cities, and California State Association of Counties, collectively representing over 5,000 local agencies and 40 million residents.

Local agencies like ours remain committed to supporting the State's climate goals and transitioning to cleaner technologies where feasible. However, the current ACF mandates impose significant challenges that directly impact our ability to maintain critical emergency response capabilities.

We respectfully request that vehicles supporting emergency services be categorically exempted from the regulations in the same manner as those identified in Part (c) of § 2013, Title 13 of the California Code of Regulations. This exemption should explicitly include vehicles that respond to, assist in, and recover from emergencies and disasters, including but not limited to:

- Fire protection and fire prevention vehicles
- Emergency response command and support vehicles
- Search and rescue vehicles
- Utility and infrastructure support vehicles essential to disaster response



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Ensuring these exemptions will allow rural fire districts like ALRFPD to continue protecting life, property, and the environment while responsibly working toward long-term emissions reduction goals.

Thank you for your consideration and your continued commitment to public safety and environmental stewardship.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Rees".

Michael Rees
Fire Chief
Albion-Little River Fire Protection District



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES draft

Wednesday, March 18, 2026 10:00AM

Please note that this meeting was held at ALRFPD Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform.

1. **Call to Order and determination of a quorum.** The meeting was called to order at 10:05 AM by President Linstedt. Directors Acker, Linstedt, Welty and Campbell were present at Station 810. Also present at station 810 Chief Rees Sydell Lapidus and Ken Schaffer.
2. **Roll Call.** Acker present, Linstedt present, Welty present, Campbell present
3. **Motion by Secretary Steve Acker to adopt the agenda:** Approved by a vote of 4 ayes.
4. **Public communication to the board:** None
5. **Chief's report:** Chief's association meeting issues, Advanced EMTs, BLS staff, Transport to Hospital. Training-Hopland Wildfire. 2 fire fighters qualified as Engine Boss.
6. **Consent calendar:**
 - a. **Approval of the February 18 Regular meeting minutes** (see packet)
 - b. **Acceptance of submitted current financial report.** (see packet)
7. **Committee Reports:**
 - a. **Building Committee:** Elias Henderson hired as grant writer. Possible Federal USDA facilities funding. Block Grant application for new station 810 design drawings.
 - b. **Treasurers report:** Welty- Working with Bookkeeper to improve accounting reports.
 - c. **Finance Committee:** Develop policy for Grant application commitments. Budget draft by May.
 - d. **MCAFD report: Linstedt:** no report.
 - e. **Fire Tax Ad Hoc Committee:** no report.
 - f. **Fire Safe Council:** Lapidus: PG&E Grants for brush clearing. Wild Fire Resilience Board game to involve people in planning for wildfires. Tsunami Drill. Go Bags.
8. **Items for discussion and possible action by the board**
 - a. **ALRFPD Updated Policies** (see packet addendum) postponed to next regular meeting.
 - b. **Grant Proposal Approval process.** Policy needed for grant submission application approvals.
9. **ADJOURNMENT:** Meeting adjourned at 12:05 pm. The next regular meeting has been scheduled for Wednesday, April 15, 2026 10:00 am at Station 810 and Zoom.

Albion Little River Fire Protection District

Balance Sheet

As of March 31, 2026

10:04 AM

04/10/26

Accrual Basis

	Mar 31, 26
ASSETS	
Current Assets	
Checking/Savings	
1000 · General Cash	
1050 · Local Agency Investment Fund	
Transferred from Fee Service	22,000.00
Transferred from Donations	171,000.00
Transferred from Public Tax	100,000.00
1050 · Local Agency Investment Fund - Other	375,451.51
Total 1050 · Local Agency Investment Fund	668,451.51
1001 · Public Tax Account	30,124.46
1002 · Fee Service Fund	11,860.01
1003 · District Checking	34,465.78
1004 · County Held Funds	16.86
1005 · Building Fund - Checking	17,541.56
1006 · Fire Department - Donations	5,407.62
Total 1000 · General Cash	767,867.80
Total Checking/Savings	767,867.80
Total Current Assets	767,867.80
Fixed Assets	
1600 · Accumulated Depreciation	-611,890.00
1500 · Building & Improvements	578,481.86
1400 · Construction-in-Progress	
1404 · 810 New Building Project	109,881.58
Total 1400 · Construction-in-Progress	109,881.58
1550 · Firefighting Equipment	
1553 · Vehicle Purchase	5,000.00
1550 · Firefighting Equipment - Other	503,254.00
Total 1550 · Firefighting Equipment	508,254.00
1450 · Land	377,970.68
Total Fixed Assets	962,698.12
TOTAL ASSETS	1,730,565.92
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	22,883.60
Total Accounts Payable	22,883.60
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-4,816.05
2100 · Payroll Liabilities	3,232.44
Total Other Current Liabilities	-1,583.61
Total Current Liabilities	21,299.99
Total Liabilities	21,299.99
Equity	
3201 · Investment in Capital Assets	1,099,667.00
3200 · Undesignated Fund Balance	543,947.94
Net Income	65,650.99
Total Equity	1,709,265.93

008

Albion Little River Fire Protection District

Balance Sheet

As of March 31, 2026

10:04 AM

04/10/26

Accrual Basis

	Mar 31, 26
TOTAL LIABILITIES & EQUITY	<u>1,730,565.92</u>

Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

10:03 AM

04/10/26

Accrual Basis

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Income				
4100 - Property Taxes				
4101 - CURRENT SECURED TAX	61,296.37	102,425.00	-41,128.63	59.8%
4102 - CURRENT UNSECURED TAX	2,451.20	3,198.00	-746.80	76.6%
4103 - SB813 SUPPLEMENTAL TAX	680.46	919.00	-238.54	74.0%
4105 - PRIOR UNSECURED TAX	76.97	141.00	-64.03	54.6%
Total 4100 - Property Taxes	64,505.00	106,683.00	-42,178.00	60.5%
4200 - Other Taxes				
4202 - SPECIAL TAX	91,058.97	165,217.68	-74,158.71	55.1%
4203 - TOT - Measures D & E	0.00	21,517.00	-21,517.00	0.0%
4204 - Measure P	0.00	111,320.00	-111,320.00	0.0%
4205 - TIMBER TAX	282.79	350.00	-67.21	80.8%
Total 4200 - Other Taxes	91,341.76	298,404.68	-207,062.92	30.6%
4400 - Intergovernmental - Grants				
4402 - State - CalFire	9,696.95			
4405 - Other	0.00	0.00	0.00	0.0%
Total 4400 - Intergovernmental - Grants	9,696.95	0.00	9,696.95	100.0%
4500 - Intergovernmental - State				
4501 - HOMEOWNER PROPERTY TAX	0.00	600.00	-600.00	0.0%
4502 - Highway Property Rental	0.00	3.34	-3.34	0.0%
4503 - PROP 172	0.00	13,500.00	-13,500.00	0.0%
4505 - Fire Recovery USA, LLC	9,205.15	2,340.00	6,865.15	393.4%
4506 - Cal Fire ABH	143,952.90	160,000.00	-16,047.10	90.0%
4500 - Intergovernmental - State - Other	0.00	642.33	-642.33	0.0%
Total 4500 - Intergovernmental - State	153,158.05	177,085.67	-23,927.62	86.5%
4600 - USE OF MONEY & PROPERTY				
4601 - INTEREST INCOME	9,992.63	0.00	9,992.63	100.0%
Total 4600 - USE OF MONEY & PROPERTY	9,992.63	0.00	9,992.63	100.0%
4700 - OTHER REVENUE				
4705 - Inspection Fees	1,560.00	0.00	1,560.00	100.0%
4704 - Reserves	0.00	42,253.00	-42,253.00	0.0%
4703 - Reimbursement	15,044.00	0.00	15,044.00	100.0%
4702 - Fire Recovery USA Fees	0.00	0.00	0.00	0.0%
4701 - INSURANCE PAYMENT	0.00	0.00	0.00	0.0%
4700 - OTHER REVENUE - Other	0.00	0.00	0.00	0.0%
Total 4700 - OTHER REVENUE	16,604.00	42,253.00	-25,649.00	39.3%
4800 - Donations				
4801 - 810 Building Capital Campaign	0.00	0.00	0.00	0.0%
4803 - Donor Advised Charitable Funds	2,000.00			
4805 - Business	1,695.40	0.00	1,695.40	100.0%
4806 - Individual	134,075.99	0.00	134,075.99	100.0%
4800 - Donations - Other	0.00	40,000.00	-40,000.00	0.0%
Total 4800 - Donations	137,771.39	40,000.00	97,771.39	344.4%
Total Income	483,069.78	664,426.35	-181,356.57	72.7%
Gross Profit	483,069.78	664,426.35	-181,356.57	72.7%
Expense				
5000 - Salaries and Benefits				
5004 - CalFire ABH/OES	0.00	160,000.00	-160,000.00	0.0%
5011 - Hiring Expenses	0.00	0.00	0.00	0.0%
5001 - Full-Time Salaries	91,230.97	126,000.00	-34,769.03	72.4%
5002 - Part-Time Salaries	16,497.27	42,000.00	-25,502.73	39.3%
5003 - On-Call Stipends	45,719.74	22,000.00	23,719.74	207.8%
5005 - Payroll Taxes	13,939.05	0.00	13,939.05	100.0%
5010 - Payroll Fees	170.00	0.00	170.00	100.0%
5101 - MISC EMPLOYEE BENEFITS	2,067.43	9,300.00	-7,232.57	22.2%
5102 - WORKERS COMPENSATION	0.00	14,786.20	-14,786.20	0.0%
5103 - CLOTHING & PERSONAL ITE	1,111.85	12,000.00	-10,888.15	9.3%
5104 - MED AND DENTAL	11,300.00	9,000.00	2,300.00	125.6%
5105 - EDUCATION & TRAINING	8,219.22	9,000.00	-780.78	91.3%
Total 5000 - Salaries and Benefits	190,255.53	404,086.20	-213,830.67	47.1%
6000 - Materials Services and Supplies				
6050 - Communications				
6058 - Radios-Mobile/Portable	0.00	19,393.89	-19,393.89	0.0%
6057 - Tablets	0.00	15,044.00	-15,044.00	0.0%
6056 - Pagers	0.00	0.00	0.00	0.0%
6055 - Radios and Maintenance/Repair	11,534.70	500.00	11,034.70	2,306.9%
6052 - TELEPHONE	4,587.59	2,000.00	2,587.59	229.4%
6054 - WEBHOSTING	224.15			
6051 - INTERNET SERVICE	2,177.13	6,500.00	-4,322.87	33.5%
6050 - Communications - Other	678.65	0.00	678.65	100.0%
Total 6050 - Communications	19,202.22	43,437.89	-24,235.67	44.2%
6000 - Materials Services and Supplies - Other	24,783.63	0.00	24,783.63	100.0%
Total 6000 - Materials Services and Supplies	43,985.85	43,437.89	547.96	101.3%
6100 - FOOD	5,860.76	6,000.00	-139.24	97.7%
6150 - INSURANCE GENERAL	0.00	36,300.00	-36,300.00	0.0%
6200 - Maintenance				
6201 - MAINTENANCE EQUIPMENT	3,470.96	2,000.00	1,470.96	173.5%
6202 - Vehicle Maintenance	3,679.11	7,500.00	-3,820.89	49.1%
6203 - MAINTENANCE STRUCTURES	2,912.86	2,000.00	912.86	145.6%
6250 - MEDICAL, LAB SUPPLIES	1,626.60	5,250.00	-3,623.40	31.0%
6200 - Maintenance - Other	1,882.92	7,400.00	-5,517.08	25.4%
Total 6200 - Maintenance	13,572.45	24,150.00	-10,577.55	56.2%
6300 - MEMBERSHIPS	2,112.00	3,371.00	-1,259.00	62.7%
6350 - DISTRICT OFFICE SUPPLIE	13,246.69	12,000.00	1,246.69	110.4%
6400 - PROFESIONAL & SPECIAL SERVICES	1,821.18	2,200.00	-378.82	82.8%

Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

10:03 AM

04/10/26

Accrual Basis

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
6401 · AUDITING & FISCAL SERVI	8,241.08	3,600.00	4,641.08	228.9%
6700 · TRANSPORTATION & TRAVEL				
6701 · Fleet Fuel	10,810.01	22,000.00	-11,189.99	49.1%
6700 · TRANSPORTATION & TRAVEL - Other	1,173.25	0.00	1,173.25	100.0%
Total 6700 · TRANSPORTATION & TRAVEL	11,983.26	22,000.00	-10,016.74	54.5%
6600 · SMALL TOOLS & SUPPLIES	3,344.92	1,600.00	1,744.92	209.1%
6650 · ELECTION SUPERVISION & SERVICES	0.00	3,500.00	-3,500.00	0.0%
6750 · UTILITIES				
6751 · Redwood Waste Solutions	1,988.52	2,010.00	-21.48	98.9%
6752 · Albion Water District	555.00	750.00	-195.00	74.0%
6753 · PG&E	4,460.23	5,200.00	-739.77	85.8%
6754 · Propane	807.03	1,000.00	-192.97	80.7%
6755 · Thompson Septic Service	2,838.70	3,200.00	-361.30	88.7%
Total 6750 · UTILITIES	10,649.48	12,160.00	-1,510.52	87.6%
6800 · PAYMENTS TO GOVT AGENCIES	1,878.45	3,309.00	-1,430.55	56.8%
7800 · Other Expenses - Grants	0.00	0.00	0.00	0.0%
7900 · Donation expenditures	225.50	0.00	225.50	100.0%
8000 · Capital Outlay				
8250 · Construction in Progress	40,952.78	0.00	40,952.78	100.0%
8100 · BUILDINGS & IMPROVEMENT	2,446.15	30,000.00	-27,553.85	8.2%
8200 · EQUIPMENT (PURCHASE)				
8201 · Office Equipment	0.00	0.00	0.00	0.0%
8202 · Firefighting Equipment	7,663.71	6,000.00	1,663.71	127.7%
8203 · Medical Equipment	5,500.46	5,000.00	500.46	110.0%
8205 · Trucks	38.73	0.00	38.73	100.0%
8207 · Leased Equipment	51,979.90	60,000.00	-8,020.10	86.6%
8200 · EQUIPMENT (PURCHASE) - Other	197.78	0.00	197.78	100.0%
Total 8200 · EQUIPMENT (PURCHASE)	65,380.58	71,000.00	-5,619.42	92.1%
8000 · Capital Outlay - Other	1,282.50			
Total 8000 · Capital Outlay	110,062.01	101,000.00	9,062.01	109.0%
9900 · Suspense	179.63			
9990 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	417,418.79	678,714.09	-261,295.30	61.5%
Net Income	65,650.99	-14,287.74	79,938.73	-459.5%

011 EXHIBIT A

updated: 3/16/2026

Measure D ^(TOT) Fire Funding Allocations ⁽¹⁾ QUARTERLY Calcs ⁽³⁾ 2025-26 Meas D (TOT)

\$ 505,000	← FY BU 1000 Revenue Forecast	2025-26	
\$ 505,000	← 100% Fire Agencies minimum portion ^{(2) (4)}		Funding basis: Mendocino County, 2020 Ballot Measures D & E, 10% TOT on Campgrounds and RV Parks in unincorporated areas
\$0	← 0% Fire Chiefs maximum recommendation portion ^{(2) (4)}		

	20 ← Agencies ⁽¹⁾	Qtr 1 ^(12/19 tally)	Qtr 2 ^(3/16 tally)	Qtr 3	Qtr 4	YTD QTRS
QTR Meas D Actual Revenues →		278,115.12	73,861.25			351,976.37
[AUDITOR's reported FY Total] →						
QTR Fire Chiefs percent →		0%	0%			
QTR Fire Chiefs allocation →						
QTR Fire Agencies NET allocation →		278,115.12	73,861.25			351,976.37
QTR Net per Agency →		13,905.76	3,693.06			17,598.82
District/Agency	JPA	Allocations	Allocations	Allocations	Allocations	TOTALS
1 Albion-Little River FPD		13,905.75	3,693.06			17,598.81
2 Anderson Valley CSD		13,905.75	3,693.06			17,598.81
3 Brooktrails CSD		13,905.75	3,693.06			17,598.81
4 Comptche CSD		13,905.75	3,693.06			17,598.81
5 Covelo FPD		13,905.75	3,693.06			17,598.81
6 Elk CSD		13,905.75	3,693.06			17,598.81
7 Fort Bragg City FD	Fort Bragg					
Fort Bragg Rural FPD	Fire Authority ⁽¹⁾	13,905.75	3,693.06			17,598.81
8 Hopland FPD		13,905.75	3,693.06			17,598.81
9 Leggett Valley FPD		13,905.75	3,693.06			17,598.81
10 Little Lake FPD		13,905.75	3,693.06			17,598.81
11 Long Valley FPD		13,905.75	3,693.06			17,598.81
12 Mendocino FPD		13,905.75	3,693.06			17,598.81
13 Piercy FPD		13,905.75	3,693.06			17,598.81
14 Potter Valley CSD		13,905.75	3,693.06			17,598.81
15 Redwood Coast FPD		13,905.75	3,693.06			17,598.81
16 Redwood V-Calpella FD		13,905.75	3,693.06			17,598.81
17 South Coast FPD		13,905.75	3,693.06			17,598.81
18 Ukiah City FD	Ukiah Valley					
Ukiah Valley FPD	Fire Authority ⁽¹⁾	13,905.87	3,693.11			17,598.98
19 Westport VFC		13,905.75	3,693.06			17,598.81
20 Whale Gulch VFC		13,905.75	3,693.06			17,598.81
(truncation manual adj): UVFA +/- cents to balance as indicated) →		0.1200	0.0500			0.17
Totals:		278,115.12	73,861.25			351,976.37
Proportion of total budgeted funding:		55.1%	14.6%			69.7%

- NOTES:**
- 1) Meas D allocations follow a funding formula detailed in voter-approved Meas E in place since 2021-22. (Funding source is a general fund TOT tax on campgrounds and RV Parks outside of incorporated Cities that aren't eligible to receive basic allocations.)
 - 2) 2020 Voter advisory Meas E recommended TOT 75% revenue allocations shared equally among agencies and remaining ~25% to be allocated based on Chiefs Assoc recommendations (the "holdback").
 - 3) Converted to quarterly distribution format in FY 2023-24
 - 4) September 10th 2025 Chiefs Meeting, Chiefs voted to distribute 100% of Measure D FY 25-26 to Agencies, no 25% holdback

by:

Measure P (.25% STx) Fire Funding Allocations (1) QUARTERLY Calcs (2) 2025-26 Meas P

\$ 3,923,000 ← FY BU 1000 Revenue Forecast 2025-26 3,530,700 ← 90% Total Fire Agencies Budget portion (3) 392,300 ← 10% Total MC Fire Safe Council Budget portion (3)	91,601 ← 2020 Census County Population (4)	Funding basis: Mendocino County, 2022 Ballot Measure P, .25% Sales Tax (sunsets 3/31/2033), and BOS Resolution #22-159
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22 ← Agencies (5)	Qtr 1 (12/19 tally)			Qtr 2 (3/16 tally)			Qtr 3			Qtr 4			TOTALS to Date			
	QTR Meas P Actual Revenues →	1,327,824.89		1,246,065.31								2,573,890.20				
[AUDITOR's reported FY Total] →																
QTR 90% Fire Agencies portion →	1,195,042.40		1,121,458.77								2,316,501.17					
QTR 10% Fire Safe Council portion →	132,782.49		124,606.54								257,389.03					
QTR gross Basic & Pop alloc →	Basic 40%	Pop 60%	1,195,042.40		Basic 40%	Pop 60%	1,121,458.77		Basic 40%	Pop 60%			Basic 40%	Pop 60%	2,316,501.17	
QTR per Agency & per capita →	21,728	7.83			20,390	7.35							42,118	15.17		
District/Agency	JPA	Pop (4)	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS	
1 Albion-Little River FPD		1,447	1.58%	21,728	11,327	33,054.72	20,390	10,629	31,019.40				42,118	21,956	64,074.12	
2 Anderson Valley CSD		3,189	3.48%	21,728	24,963	46,690.58	20,390	23,426	43,815.65				42,118	48,388	90,506.23	
3 Brooktrails CSD		3,483	3.80%	21,728	27,264	48,991.93	20,390	25,585	45,975.29				42,118	52,849	94,967.22	
4 Comptche CSD		521	0.57%	21,728	4,078	25,806.27	20,390	3,827	24,217.26				42,118	7,905	50,023.53	
5 Covelo FPD		2,750	3.00%	21,728	21,526	43,254.22	20,390	20,201	40,590.87				42,118	41,727	83,845.09	
6 Elk CSD		390	0.43%	21,728	3,053	24,780.84	20,390	2,865	23,254.98				42,118	5,918	48,035.82	
7 Fort Bragg City FD	Fort Bragg	7,537	16.71%	21,728	119,815	163,270.81	20,390	112,437	153,217.55				42,118	232,252	316,488.36	
8 Fort Bragg Rural FPD	Fire	7,770		21,728			20,390						42,118			
9 Hopland FPD		1,965	2.15%	21,728	15,381	37,109.47	20,390	14,434	34,824.48				42,118	29,816	71,933.95	
10 Leggett Valley FPD		461	0.50%	21,728	3,609	25,336.61	20,390	3,386	23,776.52				42,118	6,995	49,113.13	
11 Little Lake FPD (Willits)		9,156	9.99%	21,728	71,667	93,394.57	20,390	67,254	87,643.88				42,118	138,920	181,038.45	
12 Long Valley FPD (Laytonville)		2,574	2.81%	21,728	20,149	41,876.54	20,390	18,908	39,298.03				42,118	39,056	81,174.57	
13 Mendocino FPD		2,848	3.11%	21,728	22,293	44,021.33	20,390	20,921	41,310.75				42,118	43,214	85,332.08	
14 Piercy FPD		131	0.14%	21,728	1,025	22,753.46	20,390	962	21,352.43				42,118	1,988	44,105.89	
15 Potter Valley CSD		1,981	2.16%	21,728	15,507	37,234.72	20,390	14,552	34,942.02				42,118	30,059	72,176.74	
16 Redwood Coast FPD		1,788	1.95%	21,728	13,996	35,723.97	20,390	13,134	33,524.29				42,118	27,130	69,248.26	
17 Redwood V-Calpella FD		7,106	7.76%	21,728	55,624	77,351.69	20,390	52,199	72,588.83				42,118	107,822	149,940.52	
18 South Coast FPD		1,777	1.94%	21,728	13,910	35,637.86	20,390	13,053	33,443.49				42,118	26,963	69,081.35	
19 Ukiah City FD	Ukiah Valley	16,499	37.38%	21,728	268,036	311,492.47	20,390	251,532	292,312.74				42,118	519,568	603,805.21	
20 Ukiah Valley FPD	Fire	17,744		21,728			20,390						42,118			
21 Westport VFC		278	0.30%	21,728	2,176	23,904.14	20,390	2,042	22,432.26				42,118	4,218	46,336.40	
22 Whale Gulch VFC		208	0.23%	21,728	1,628	23,356.20	20,390	1,528	21,918.05				42,118	3,156	45,274.25	
Totals:	91,601	100%		478,017	717,025	1,195,042.40	448,583	672,875	1,121,458.77				926,600	1,389,901	2,316,501.17	
Percent of quarterly funding:				40%	60%		40%	60%					40%	60%	0.00	

- NOTES:**
- 1) Meas P allocations above are based on a MCAFD funding formula approved 6/15/2022 with a 40% basic allocation shared equally by fire agencies including Cities, remaining 60% allocated by population
 - 2) Began with quarterly allocation/distribution format starting with Q4 FY 2022/23
 - 3) Fire Safe Council authorized to receive 10% and Fire Agencies 90% of allocated funding based on BOS resolution #22-159
 - 4) Agency population numbers adjusted to match County's 2020 Census total, each agency increased by same 3.96% over previously agreed upon agency and County numbers (88,113 to 91,601) - per 2022 MCAFD agreement
 - 5) Because Meas P .25% sales tax applies uniformly throughout all areas of the County, jointly-run Fort Bragg and Ukiah JPA's each include 2 separate agencies and are eligible to receive 2 basic allotments.

by: 

Prop 172 Fire Funding Allocations ⁽¹⁾	QUARTERLY Calcs ⁽²⁾	2025-26	Prop 172
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\$8,834,380 ← Total Prop 172 Revenue Forecast 2025-26 \$ 584,836 ← Fire Agency Prop 172 Revenue Forecast ⁽⁵⁾ 10,000 ← Basic (FIXED) allotment per Agency 200,000 ← Agencies Total Basic allotments ⁽⁴⁾	91,601 ← 2020 Census County Population ⁽³⁾	Funding basis: Mendocino County Board of Supervisors' letter - May 26, 2016 "Proposition 172 Funds" May 6, 2025 BOS directed 6.62% of Prop 172 revenue ⁽⁵⁾
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20 ← Agencies ⁽⁴⁾ QTR Revenues derived Allocation → [AUDITOR's reported FY Total] → QTR Funds Allocated → QTR gross Basic & Pop alloc → QTR per Agency & per capita →	Qtr 1 (12/19 tally)	Qtr 2 (3/16 tally)	Qtr 3	Qtr 4	TOTAL QTRS to Date																														
	143,373.24	151,805.09			295,178.33																														
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District/Agency	JPA	Pop ⁽³⁾	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS
1 Albion-Little River FPD		1,447	1.58%	2,750	1,396	4,146.01	2,750	1,529	4,279.20				5,500	2,925	8,425.21
2 Anderson Valley CSD		3,189	3.48%	2,750	3,077	5,826.62	2,750	3,370	6,120.17				5,500	6,447	11,946.79
3 Brooktrails CSD		3,483	3.80%	2,750	3,360	6,110.26	2,750	3,681	6,430.87				5,500	7,041	12,541.13
4 Comptche CSD		521	0.57%	2,750	503	3,252.64	2,750	551	3,300.59				5,500	1,053	6,553.23
5 Covelo FPD		2,750	3.00%	2,750	2,653	5,403.09	2,750	2,906	5,656.23				5,500	5,559	11,059.32
6 Elk CSD		390	0.43%	2,750	376	3,126.25	2,750	412	3,162.15				5,500	788	6,288.40
7 Fort Bragg City FD	Fort Bragg Fire Authority ⁽⁴⁾	7,537	16.71%	2,750	14,767	17,517.14	2,750	16,176	18,926.10				5,500	30,943	36,443.24
8 Hopland FPD		1,965	2.15%	2,750	1,896	4,645.75	2,750	2,077	4,826.63				5,500	3,972	9,472.38
9 Leggett Valley FPD		461	0.50%	2,750	445	3,194.75	2,750	487	3,237.19				5,500	932	6,431.94
10 Little Lake FPD (Willits)		9,156	9.99%	2,750	8,833	11,582.88	2,750	9,676	12,425.64				5,500	18,509	24,008.52
11 Long Valley FPD (Laytonville)		2,574	2.81%	2,750	2,483	5,233.29	2,750	2,720	5,470.23				5,500	5,204	10,703.52
12 Mendocino FPD		2,848	3.11%	2,750	2,748	5,497.64	2,750	3,010	5,759.80				5,500	5,757	11,257.44
13 Piercy FPD		131	0.14%	2,750	126	2,876.38	2,750	138	2,888.44				5,500	265	5,764.82
14 Potter Valley CSD		1,981	2.16%	2,750	1,911	4,661.19	2,750	2,094	4,843.54				5,500	4,005	9,504.73
15 Redwood Coast FPD		1,788	1.95%	2,750	1,725	4,474.99	2,750	1,890	4,639.58				5,500	3,615	9,114.57
16 Redwood V-Calpella FD		7,106	7.76%	2,750	6,856	9,605.60	2,750	7,510	10,259.71				5,500	14,365	19,865.31
17 South Coast FPD		1,777	1.94%	2,750	1,714	4,464.38	2,750	1,878	4,627.95				5,500	3,592	9,092.33
18 Ukiah City FD	Ukiah Valley Fire Authority ⁽⁴⁾	16,499	37.38%	2,750	33,035	35,785.51	2,750	36,187	38,937.47				5,500	69,223	74,722.98
19 Westport VFC		278	0.30%	2,750	268	3,018.20	2,750	294	3,043.79				5,500	562	6,061.99
20 Whale Gulch VFC		208	0.23%	2,750	201	2,950.67	2,750	220	2,969.81				5,500	420	5,920.48

(truncation manual adj: UVFA +/- to balance as indicated) →	0.110	0.1000	0.21																									
Totals:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Basic</th> <th>Population</th> <th>TOTAL</th> </tr> <tr> <td>91,601</td> <td>100%</td> <td>91,601</td> </tr> </table>	Basic	Population	TOTAL	91,601	100%	91,601	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Basic</th> <th>Population</th> <th>TOTAL</th> </tr> <tr> <td>55,000</td> <td>88,373</td> <td>143,373.24</td> </tr> </table>	Basic	Population	TOTAL	55,000	88,373	143,373.24	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Basic</th> <th>Population</th> <th>TOTAL</th> </tr> <tr> <td>55,000</td> <td>96,805</td> <td>151,805.09</td> </tr> </table>	Basic	Population	TOTAL	55,000	96,805	151,805.09	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Basic</th> <th>Population</th> <th>TOTALS</th> </tr> <tr> <td>110,000</td> <td>185,178</td> <td>295,178.33</td> </tr> </table>	Basic	Population	TOTALS	110,000	185,178	295,178.33
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110,000	185,178	295,178.33																										
Percent of quarterly funding:		38% 62%	36% 64%	37% 63%																								

NOTES:

- 1) Prop 172 allocations above are based on a MCAFD funding formula approved 4-20-16 and utilized since fire agency funding began 2016-17. (Funding source is a "public safety" sales tax and only revenues received by County, not cities.)
- 2) Converted to quarterly distribution format in FY 2023-24
- 3) Agency population numbers adjusted to match County's 2020 Census total, uniformly each agency increased by 3.96% over previous agreed upon agency and County numbers (88,113 to 91,601) - per 2022 agreement
- 4) Jointly-run Fort Bragg and Ukiah (JPA) departments receive a single basic allotment because Cities receive Prop 172 funds separately. (In 2016-17, Cities were excluded from population allocations. Then Supv McCowen proposed and MCAFD agreed to include City populations in 2017-18 calculations when BOS offered to raise total funding by 87,000 thereby not reducing other agencies' proportional allotments from 2016-17 levels.)
- 5) Per BOS approval on 5-06-25 Fire Agencies receive 6.62% Prop 172 funds as consistent with 2017-2018 BOS direction.

by:

Fire Tax FAQ

Answered questions

Where can I send my questions?

Please send any questions not answered in this document to citizensfiretaxcommittee@gmail.com

How many units will I be taxed for?

Property Type	Example	Number of Units
Land	Residential or Commercial parcel of any size	1 Unit
Land - Other	Forest land, Range land, Timber production	1 Unit per 30 acres
Residential Building	Single-family dwelling	1 Unit
Trailer Park		1 Unit per mobile home
Commercial Building, Institutional, Miscellaneous	Retail store, Office building, Nursery, Grocery store, Light manufacturing building	3 Units
Restaurant		6 Units
Service Station	Gas station, Vehicle repair shop	5 Units
Hotel/Motel		1 Unit per room
Vacation Rental		1 Unit per rental
Campground		1/2 Unit per campsite

Properties with more than one usage will be taxed at the cumulative number applicable units. The Board will assign unit values to new usage codes as required. The Board of Directors of the Albion-Little River Fire Protection District has assigned the number of units to each type of property usage based on relative fire and emergency response risk.

For example:

015

-Residential land (1 Unit) on which a single-family dwelling (1 Unit) is situated would count as a total of TWO Units.

-Residential land (1 Unit) with a single-family dwelling (1 Unit) that is sometimes used as a vacation rental (1 Unit) would count as a total of THREE Units.

-Commercial land (1 Unit) on which are located a grocery store (3 Units) and 20 campsites (20 at 1/2 Unit each) would count as a total of FOURTEEN Units.

-Commercial land (1 Unit) on which are located a rental office (3 Units), a restaurant (6 Units) and ten motel rooms (10 at 1 Unit each) would count as a total of TWENTY Units.

How much will the tax be increasing for a typical resident?

A typical resident has two taxable units: one for their home and one for their land. The increase is then $(\$200 - \$75) \times 2 = \$250$. This comes out to $250 / 365 = 68$ cents per day.

The per-unit increase is \$125, so you can multiply \$125 by the number of units you have in order to figure out your new tax.

Our district has wide income inequality. Isn't a flat tax pretty unfair?

Unfortunately we are constrained by the law. The tax must be proportional to the service provided, meaning we cannot collect more solely on the basis of property value.

With the 2% annual increase, what is the total per year a typical resident with two units will pay in 5, 10, and 20 years?

5 years: $400 \times (1.02)^5 = \$442$

10 years: $400 \times (1.02)^{10} = \488

20 years: $400 \times (1.02)^{20} = \594

Who is the Fire Department accountable to?

The Fire Department falls directly under the Fire Protection District Board. The District is accountable to the County Board of Supervisors and State Government Code. The district is subject to periodic financial audits by an independent party, see <https://www.alrfpd.com/district-finances>.

The district is governed by a board that is democratically elected. Information about board members can be found here <https://www.alrfpd.com/transparency.html>. Board meetings are open to the public. The meeting schedule can be found here <https://www.alrfpd.com/board-of-directors-meetings>

Why do we need a volunteer fire department if we have CalFire?

- Calfire's mission is wildland fire suppression. ALRFPD's mission is all-hazard emergency response
- CalFire equipment is designed for combating wildfires, not structure fires
- The CalFire Woodland's Station in Mendocino is unstaffed during the winter
- CalFire is often gone during peak fire season fighting fires in other parts of the state
- Every minute counts in emergency response, and they must come all the way from Mendocino

Volunteering always worked before. Why do we need paid staff?

911 calls come in at all times of the day. Most people do not have jobs that are compatible with being on call 24-7. Moreover, firefighting and emergency response are physically demanding activities, which heavily depend on able-bodied people of pre-retirement age. The combination of these requirements means that there are very few volunteers available for most calls—in practice just a handful—and burnout is a serious problem. These conditions are unsustainable. The department has struggled with a shortage of volunteers for the last 15 years, and in that time the call volume has only increased.

It is also important to account for the burden placed on our volunteers. They sacrifice sleep, income, time with their families, and mental/physical health to serve the community. Firefighters and other first responders are [14% more likely to die of cancer](#) than the general public, [2-3 times more likely to die by suicide](#), and [3-6 times more likely to suffer from PTSD](#). Volunteers and their families should not have to bear these costs on their own.

Who decides how money is spent?

The Fire Protection District Board

How much does the chief currently make, and why is this justified?

The Chief's salary is \$90,000 and does not come with benefits. Average fire chief salaries in California with the same qualifications are \$136,000-\$183,000 with full benefits packages. At these rates, anyone that's qualified to take the job is accepting a pay cut to do it.

What can I do if I can't afford the tax?

See guidelines for getting an exemption here:

https://www.alrfpd.com/files/c18eec5a4/ALRFPD_Policy_120308_Special_Tax_Appeal_adopted.pdf

Partially Answered questions

Why is there a 2% annual increase? Can't the department do better by investing the money instead?

The equipment used by the fire department is very expensive and has a relatively short service life (insert some figures for apparatus, turnouts, etc.). It is subject to inflation just like everything else. The average rate of inflation over the last five years in the US has been over 4% per year; if this persists then the 2% is not even sufficient to break even. Volunteer fire departments are continually subject to new state and federal regulations that significantly raise operating costs. Give some examples, such as medical screening...

Investment is a potentially viable alternative, but right now the department does not have enough surplus revenue to close the funding gap. Need to find data to tell this story...

What will the department do if it has surplus revenue in the future?

"With the lower unit price. I don't see a surplus in the future. The \$200 dollar unit price barely covers our current "one time funds" filling our budget revenue gap. That doesn't mean it won't free money up. Its means there aren't going to all kinds of new things happening right away. I am still working on what we will be able to do." -Chief Rees

What other sources of revenue are available to the department?

Discuss how we can raise significant money on our own by assisting out of county if we have the right staff and equipment...

How many calls do we get per year, what is the distribution of call types, and how is this changing over time?

Discuss increasing threat of fires, increasing cost of natural disasters, and aging population...

How does the tax compare to other fire departments on the coast? If Albion is higher, why is that so?

Discuss how other departments are able to use sales tax, which Albion can't do...

Completely Unanswered questions

How many appeals have been granted in the past? What are the financial thresholds?

What is the current budget of the department, and how much revenue is the new tax expected to raise?

What will new revenue go towards?

How much of the current revenue comes from taxes?

If this passes, what will be the impact on ISO ratings for home insurance?



Albion-Little River Fire Protection District

Grant Application, Budgeting & Authorization Policy

Draft

Grant Application, Budgeting & Authorization Policy

PolicyNo.:

Adopted:

Effective:

Review Cycle:

1. Purpose

To establish standardized procedures for the identification, application, approval, budgeting, and management of grants to ensure:

- Fiscal accountability and transparency
 - Compliance with applicable laws and grant requirements
 - Proper authorization of financial commitments
 - Alignment with District strategic priorities
-

2. Authority & Compliance

This policy is adopted pursuant to:

- **California Government Code §§ 53900 et seq.** (Special District authority)
 - **California Health & Safety Code §13800 et seq.** (Fire Protection District powers)
 - **California Public Contract Code** (as applicable to grant-funded projects)
 - Applicable grantor requirements (State, Federal, Local, Private)
-

3. Scope

This policy applies to:

- All grant applications submitted on behalf of ALRFPD
 - All funding commitments, including matching funds
 - All personnel involved in grant development, approval, and administration
-



Albion-Little River Fire Protection District

Grant Application, Budgeting & Authorization Policy

Draft

4. Definitions

- **Grant:** External funding awarded to the District for a specific purpose
 - **Match Funding:** District or third-party contributions required by the grant
 - **Grant Commitment:** Any obligation of District funds, staff time, or resources
 - **Authorized Representative:** Fire Chief or designee approved by the Board
-

5. Policy Statement

No grant application shall be submitted, nor any financial commitment made, without proper review and authorization consistent with this policy.

All grants must:

- Support the District's mission and operational priorities
 - Be financially sustainable (including long-term impacts)
 - Be approved at the appropriate authority level prior to submission
-

6. Roles & Responsibilities

Board of Directors

- Approves:
 - Grant applications involving:
 - Matching funds
 - Ongoing financial obligations
 - Capital projects or new programs
 - Acceptance of awarded grants exceeding Chief's authority
- Provides policy oversight

Fire Chief

- Serves as primary authorized representative
- May approve and submit:
 - Grants with **no financial match** and **no ongoing obligation**



Albion-Little River Fire Protection District

Grant Application, Budgeting & Authorization Policy

Draft

- Budget-neutral or reimbursable grants within delegated authority
- Ensures compliance with this policy
- Reports all grant activity to the Board

Administrative Staff / Grant Manager

- Coordinates application development
- Prepares budgets and documentation
- Tracks deadlines, compliance, and reporting

Project Manager (if assigned)

- Oversees implementation of awarded grants
 - Ensures expenditures align with approved budget
-

7. Grant Application Procedure

Step 1: Opportunity Identification

- Identify grant opportunity aligned with District priorities
- Conduct preliminary eligibility review

Step 2: Internal Review

- Evaluate:
 - Operational impact
 - Staffing requirements
 - Matching fund requirements
 - Long-term costs (maintenance, staffing, replacement)

Step 3: Budget Development

- Prepare a detailed grant budget including:
 - Direct costs (equipment, construction, training)
 - Indirect costs (administration, reporting)
 - Match contributions (cash, in-kind, volunteer time)
- Identify funding sources for match



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Step 4: Risk & Sustainability Assessment

- Document:
 - Ongoing costs after grant expiration
 - Liability or compliance risks
 - Procurement requirements

Step 5: Authorization

- Obtain approval based on thresholds:

Grant Type	Approval Required
No match, no ongoing cost	Fire Chief
≤ \$50,000 with minimal impact	Fire Chief (report to Board)
Any match funding required	Board of Directors
Capital projects or staffing commitments	Board of Directors
Multi-year obligations	Board of Directors

Step 6: Board Action (if required)

- Staff report shall include:
 - Grant summary
 - Financial impact
 - Match funding source
 - Recommendation

Step 7: Submission

- Only the Fire Chief or authorized designee may submit applications



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8. Grant Acceptance & Budgeting

Award Review

Upon award notification:

- Verify terms and conditions
- Confirm funding amount and restrictions
- Review compliance requirements

Acceptance Authorization

- Fire Chief may accept grants within delegated authority
- Board approval required for:
 - Grants with match or ongoing costs
 - Capital or infrastructure projects

Budget Integration

- All awarded funds shall be:
 - Incorporated into the District budget
 - Assigned to a dedicated account or tracking code
 - Match funding must be formally appropriated
-

9. Financial Controls & Procurement

- All expenditures must comply with:
 - District Purchasing Policy
 - **California Public Contract Code** (if applicable)
- Maintain separation of:
 - Authorization
 - Purchasing
 - Payment approval
- Track:
 - Grant expenditures vs. budget
 - Match contributions (including volunteer hours)



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10. Reporting & Compliance

- Maintain complete grant files including:
 - Application
 - Award documents
 - Financial records
 - Reports submitted
 - Submit all required:
 - Financial reports
 - Performance reports
 - Closeout documentation
 - Provide periodic updates to the Board:
 - Status of active grants
 - Budget performance
 - Compliance issues
-

11. Amendments & Changes

Any changes to:

- Scope
- Budget
- Match commitments

Must be:

- Approved by the Fire Chief (minor changes) or
 - Approved by the Board (material changes)
-



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12. Audit & Record Retention

- Retain records per:
 - Grant requirements (typically 3–7 years)
 - California records retention laws
 - All grants are subject to audit
-

13. Non-Compliance

Failure to comply with this policy may result in:

- Revocation of grant authority
 - Disciplinary action
 - Repayment of grant funds
-

14. Effective Date

This policy shall take effect upon adoption by the Board of Directors of the Albion-Little River Fire Protection District.

Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410
Application for Use of District Facilities

Date: 2/23/2026

Applicant (name of organization or individual): Albion-Little River Fire Auliliary, Inc.

Address: P.O. Box 101, Albion, CA 95410

Contact person: Larissa Maness-McAllister

Contact telephone: 831-809-8809 Email address: larissajmaness@gmail.com

Proposed location: Station 810; Barbeque Grounds (applicant agrees to terms of property lease.)

Purpose of use of facilities: Annual Fire Department BBQ

(Dates & Times requested) 7/6-10/2026 part days for prep

Dates and times requested: (see above) 7/11/2026 all day (2nd Saturday in July every year)

Frequency: One time only; Daily; Weekly; Monthly; Quarterly; Annually; T.B.D.

Names and contact information of all persons requesting facilities access authorization [keys, access code(s)]:
As a condition of access authorization each person granted access to District facilities must agree to not allow access to District facilities by unauthorized groups or individuals (including unauthorized duplication of keys or sharing of access codes). Violation of this agreement may result in loss of access authorization.

Name: Larissa Maness-McAllister

Telephone: 831-809-8809 Email address: larissajmaness@gmail.com

Name: Carolyn Latkin

Telephone: 707-972-0307 Email address: clatkin@gmail.com

Name: Jessie Waldman

Telephone: 530-592-9968 Email address: jessmwaldman@gmail.com

Name: Susy Kitahara

Telephone: 707-937-3714 Email address: kitahara@mcn.org

[Application approved; denied by majority vote of the board of directors at a regular; special meeting held on (date) _____.]

Albion Little River Fire Protection District **Community Use of District Facilities**

The Albion Little River Fire Protection District Board of Directors recognizes the valuable contributions of other groups and individuals in the community and wishes to continue to make its facilities available to the community for purposes of meeting and fundraising. Community use of Station 810, behind Albion Grocery, and of the barbeque grounds behind Station 812 in Little River is well established.

For purposes of coordination and communication between facilities users and the District, and for District insurance and security requirements, the District has implemented a policy for use of its facilities by non-firefighter groups and individuals as follows:

1. The District will establish and maintain a District Master Calendar and List of Approved Users of District facilities.
2. All users (group and individual) of District facilities must be approved by majority vote of the board of directors and be listed on the District maintained list of approved users, including name of organization, name of responsible representative, address, and contact information.
 - a. All persons with authorized access to District facilities must be registered on the District maintained list of approved users.
 - i. Access authority remains under control of the District and must be surrendered upon completion of use or departure, or on demand by the chief or Board.
 - ii. Individuals granted access authorization must agree not to allow access to District facilities by unauthorized groups or individuals (including duplicating of keys for or sharing of access codes with unauthorized persons). Persons with access authorization found violating this agreement are subject to loss of access authorization.
3. Prior to approval by the board of directors applicants for use of District facilities must provide the District with certificates of general liability insurance for a minimum of \$1,000,000.00 as follows:
 - a. The District shall be named as additional insured including the following language: "The Albion Little River Fire Protection District, its officials, officers, employees, and volunteers are named in all liability policies described above as insured's as respects: A) activities performed by the District by or on behalf of the named insured; B) products or completed operations of the named insured; and C) premises owned, leased, or used by the named insured."
 - b. A "Certificate of Insurance" including the above language naming the District as additional insured shall be submitted to: Albion Little River Fire Protection District, P. O. Box 634, Albion, CA 95410.
4. All users of District facilities must register scheduled use on the Master Calendar, coordinated with the chief or chief's appointed officer.
5. The District will provide each approved user (group or individual) printed copies of District bylaws, policies, and contact information for reference.
6. Non-District owned equipment used or stored by groups or individuals at District facilities is not covered for damage or loss by District insurance, whether on or off District premises.

Special Notes:

1. Use of the barbeque grounds is governed by District policy and the terms of the District's lease with the County of Mendocino, owners of the property. Copies of the lease and the terms of use will be provided to applicants for use of the barbeque grounds.
2. The District Board is sensitive to the needs of disabled persons. However, there are no Americans with Disabilities Act (ADA) accessible facilities available at any District location. All current District facilities were built before accessibility requirements were in place and the District does not have the financial ability to retrofit existing buildings for compliance.

Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410
Application for Use of District Facilities

Date: 3/26/26

Applicant (name of organization or individual): Sinclair Family

Address: 41400 Little River Airport Rd

Contact person: Monica Sinclair

Contact telephone: 707-239-2928 Email address: monica@albionfire.com

Proposed location: Station 810; Barbeque Grounds (applicant agrees to terms of property lease.)

Purpose of use of facilities: graduation party

Dates and times requested: 6/14/26 12-5 pm

Frequency: One time only; Daily; Weekly; Monthly; Quarterly; Annually; T.B.D.

Names and contact information of all persons requesting facilities access authorization [keys, access code(s)]:

As a condition of access authorization each person granted access to District facilities must agree to not allow access to District facilities by unauthorized groups or individuals (including unauthorized duplication of keys or sharing of access codes). Violation of this agreement may result in loss of access authorization.

Name: Monica Sinclair

Telephone: 707-239-2928 Email address: monica@albionfire.com

Name: David Sinclair

Telephone: 707-357-1062 Email address: davesinclair72@hotmail.com

Name: _____

Telephone: _____ Email address: _____

Name: _____

Telephone: _____ Email address: _____

[Application approved; denied by majority vote of the board of directors at a regular; special meeting held on (date) _____.]

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Albion Mutual Water Company

Box 485 Albion, CA 95410

March 30, 2026

Dear Owner:

AMWC will host its Annual Membership Meeting on Saturday, May 9, 3 to 5 pm, at the Whitesboro Grange on Navarro Ridge Rd.

We will review the past year's activities, discuss any possibilities for next year, and elect the Board of Directors for fiscal year 2026-27.

Current board members have agreed to serve for another term. Additional nominations can be submitted from the floor.

Use the included Proxy Ballot to vote at the meeting or vote by mail prior to the meeting.

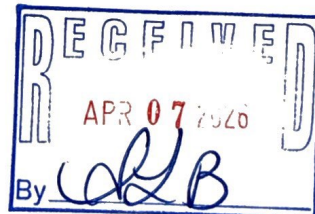
Hope to see you at the Annual Meeting.

Sincerely,



John R. Johansen, Secretary

Albion Mutual Water Company Annual Meeting 2026



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Proxy Voting Form

- | | |
|--|--------------------------------|
| <input checked="" type="checkbox"/> 1. Mark Gauche (President) | <input type="checkbox"/> 6. . |
| <input type="checkbox"/> 2. John Johansen (Secretary) | <input type="checkbox"/> 7. . |
| <input type="checkbox"/> 3. Paul Montgomery (Treasurer) | <input type="checkbox"/> 8. . |
| <input checked="" type="checkbox"/> 4. Eric Swanson | <input type="checkbox"/> 9. . |
| <input type="checkbox"/> 5. Tom Reilly (Director at large) | <input type="checkbox"/> 10. . |

Vote for no more than 5.

Present — Please print your name and sign:

Albion Mutual Water Co.
P.O. Box 485
Albion, CA 95410

SAN FRANCISCO CA 940

3 APR 2026 PM 5 L



Please vote
we need quorum

Albion Little River Fire Dept.
P.O. Box 634
Albion, CA 95410

95410-063434

