

## ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

### BUSINESS MEETING AGENDA

Thursday, August 9, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**7:00-8:00pm (longer if necessary)**

1. **Fire department operations meeting.**
  - a. **Roll call.**
  - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
  - c. **Review and discussion of chief's report.**
  - d. **Other fire department business.**
  - e. **Adjournment.**

**8:00pm (approximately - begins at completion of operations meeting)**

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action relevant to fire department operations.**
  - a. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
  - b. **Firefighter status review:** The Board will conduct a mid-year review of volunteer firefighter status requirements listed in the fire department operations manual and the requirements' implementation progress with personnel. The board may introduce proposed changes/modifications to the operations manual to be considered for adoption at the September 13, 2012 regular business meeting.
  - c. **FY 2012-2013 budget review and revision:** The Board will review end of FY 2011-2012 revenue and expenditure reports, including the remaining balance carried forward to FY 2012-2013. The board will also review recommended changes to the FY 2012-2013 budget. The Board may vote to add, change, modify or adjust amounts of items in the FY 2012-2013 budget.
5. **Previous meeting minutes:** The minutes of the June 14, 2011 regular business meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Other Items for consideration and possible action:**
  - a. **Independent audit solicitation:** The board will review and discuss the required bi-annual audit of District finances for fiscal years 2010-2011 and 2011-2012. The Board may vote to invite qualified bidders to offer contract proposals for performing the required audit.
  - b. **Use of District facilities by other organizations:** The Board will review and discuss a proposed policy for use of District facilities by other organizations, including but not limited to Albion Little River Firefighters, Inc., Albion Little River Fire Auxiliary, Inc., Fort Bragg Senior Center (Friday senior lunch program), and Albion Mutual Water Company. Proposed policy is to be considered for adoption at the September 13, 2012 regular business meeting.
  - c. **Cleaning services agreement:** The board will review, discuss and may vote to approve a proposed fire station cleaning services agreement with Marsha Regan.
  - d. **SRA fees:** The board will review and discuss newly implemented SRA fire protection fees to be collected from homeowners by the state Board of Equalization. The Board may vote to take action opposing these fees, including, but not limited to a resolution of the Board of Directors opposing implementation of this legislation and/or letters of protest to media and political entities.
9. **Committee reports:**
  - a. **New fire station committee.**
  - b. **Parcel tax committee.**
10. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
11. **Next scheduled regular business meeting:** Thursday, September 13, 2012, 7:00 pm.
12. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.