

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

BMA rev 081017

Wednesday, April 29, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

- 1. Call to order and determination of a quorum.**
- 2. Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
- 3. Previous Meeting Minutes.** Minutes of the April 08, 2009 rescheduled regular business meeting will be approved and/or revised and approved.
- 4. Fire Chief's report, including operational needs.**
  - A) Incident reports.** The Fire Chief is requested to provide written report on the types of calls to which the Department has responded since the last Board meeting, and to note any trends which would suggest a need for changes to the District's and the Department's planning.
  - B) Fund raising, gifts and service fees.** Chief's report of current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
  - C) Fire Department report.** Chief's report on other Department progress.
  - D) Fire Department operational needs.** Chief's report on Department needs.
  - E) Vehicle maintenance report.** Chief's report on vehicle maintenance.
- 5. Communications to the Board.** Communication to the Board will be presented.
- 6. Financial report.** Current financial statements for the District will be presented.
- 7. Items for consideration and possible action:**
  - A) Disposition of surplus property.** The board may decide how to dispose of surplus fuel tank and decommissioned type I engine after hearing recommendation of fire department.
  - B) District Bylaws changes.** The board may vote on proposed bylaws changes presented at April 8, 2009 board meeting.
  - C) Reschedule annual budget meeting.**
- 8. Committee reports:** Committee reports, if any, will be presented.
  - A) Station 811 report.**
  - B) Vehicle Committee**
  - C) Grants Committee (new)**
- 9. Board Directors' Discussion.** Individual Board members may discuss topics including but not limited to insurance, bylaws, a website, and benefits for firefighters.
- 10. Annual budget meeting scheduled for Wednesday, May 13, 2009. Next regular business meeting Wednesday May 27, 2009 at 7:30pm, Station 810.**
- 11. Adjournment.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

BMA rev 081017

Wednesday, April 29, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum.**
  2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
  3. **Previous Meeting Minutes.** Minutes of the April 08, 2009 rescheduled regular business meeting will be approved and/or revised and approved.
  4. **Fire Chief's report, including operational needs.**
    - A) **Incident reports.** The Fire Chief is requested to provide written report on the types of calls to which the Department has responded since the last Board meeting, and to note any trends which would suggest a need for changes to the District's and the Department's planning.
    - B) **Fund raising, gifts and service fees.** Chief's report of current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
    - C) **Fire Department report.** Chief's report on other Department progress.
    - D) **Fire Department operational needs.** Chief's report on Department needs.
    - E) **Vehicle maintenance report.** Chief's report on vehicle maintenance.
  5. **Communications to the Board.** Communication to the Board will be presented.
  6. **Financial report.** Current financial statements for the District will be presented.
- Items for consideration and possible action:**
- A) **Disposition of surplus property.** The board may decide how to dispose of surplus fuel tank and decommissioned type I engine after hearing recommendation of fire department. *OK to sell for \$1500. Hubk to sell to Oliver \$300*
  - B) **District Bylaws changes.** The board may vote on proposed bylaws changes presented at April 8, 2009 board meeting.
  - C) **Reschedule annual budget meeting.** - *Mon May 11, 7:00pm*
8. **Committee reports:** Committee reports, if any, will be presented.
    - A) **Station 811 report.** - *May 20 hearing*
    - B) **Vehicle Committee** - *written rep in policy - find*
    - C) **Grants Committee (new)** - *Harvey*
  9. **Board Directors' Discussion.** Individual Board members may discuss topics including but not limited to insurance, bylaws, a website, and benefits for firefighters.
  10. **Annual budget meeting scheduled for ~~Wednesday, May 13, 2009.~~ Next regular business meeting Wednesday May 27, 2009 at 7:30pm, Station 810.**
  11. **Adjournment.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

*trying to  
ab feed  
@ other  
then rest.*

*None part*

*on part 7  
one 2-3 wks*

*\$163 needed  
more work than  
water pump*

*\$3000*

*left 8130  
for insp + repl.*

*Other  
mechanics*

*Jawel Wise*

*\$80/hr*

*South coast*

*new  
prep written vehicle  
naist policy to give  
to Gary*

*call fire agreement  
updated - need  
to negotiate better  
rates w/bd - CDP  
- fire procedures  
- quarantine*

*3 yr plus 5 yr  
4 harnesses  
& bottles  
have 10  
keep rest  
for ex trade  
cleanup.  
donate to  
west port  
Terry  
Flu issues*

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

BMA rev 081017

Wednesday, April 29, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous Meeting Minutes.** Minutes of the April 08, 2009 rescheduled regular business meeting will be approved and/or revised and approved.
4. **Fire Chief's report, including operational needs.**
  - A) **Incident reports.** The Fire Chief is requested to provide written report on the types of calls to which the Department has responded since the last Board meeting, and to note any trends which would suggest a need for changes to the District's and the Department's planning.
  - B) **Fund raising, gifts and service fees.** Chief's report of current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
  - C) **Fire Department report.** Chief's report on other Department progress.
  - D) **Fire Department operational needs.** Chief's report on Department needs.
  - E) **Vehicle maintenance report.** Chief's report on vehicle maintenance.
5. **Communications to the Board.** Communication to the Board will be presented.
6. **Financial report.** Current financial statements for the District will be presented.
7. **Items for consideration and possible action:**
  - A) **Disposition of surplus property.** The board may decide how to dispose of surplus fuel tank and decommissioned type I engine after hearing recommendation of fire department.
  - B) **District Bylaws changes.** The board may vote on proposed bylaws changes presented at April 8, 2009 board meeting.
  - C) **Reschedule Annual Budget Meeting.**
8. **Committee reports:** Committee reports, if any, will be presented.
  - A) **Station 811 report.**
  - B) **Vehicle Committee**
  - C) **Grants Committee (new)**
9. **Board Directors' Discussion.** Individual Board members may discuss topics including but not limited to insurance, bylaws, a website, and benefits for firefighters.
10. **Annual budget meeting scheduled for Wednesday, May 13, 2009. Next regular business meeting Wednesday May 27, 2009 at 7:30pm, Station 810.**
11. **Adjournment.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

BMA rev 081017

Wednesday, April 22, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous Meeting Minutes.** Minutes of the April 08, 2009 regular meeting will be approved and/or revised and approved.
4. **Fire Chief's report, including operational needs.**
  - A) **Incident reports.** The Fire Chief is requested to provide written report on the types of calls to which the Department has responded since the last Board meeting, and to note any trends which would suggest a need for changes to the District's and the Department's planning.
  - B) **Fund raising, gifts and service fees.** Chief's report of current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
  - C) **Fire Department report.** Chief's report on other Department progress.
  - D) **Fire Department operational needs.** Chief's report on Department needs.
  - E) **Vehicle maintenance report.** Chief's report on vehicle maintenance.
5. **Communications to the Board.** Communication to the Board will be presented.
6. **Financial report.** Current financial statements for the District will be presented.
7. **Items for consideration and possible action:**
  - A) Fuel tank at station 812 needs to be removed and sold.
  - B) Proposed District Bylaws changes
8. **Committee reports:** Committee reports, if any, will be presented.
  - A) **Station 811 report.**
  - B) **Vehicle Committee - c) Grants committee**
9. **Board Directors' Discussion.** Individual Board members may discuss topics including but not limited to insurance, bylaws, a website, and benefits for firefighters.
10. **Next meeting Wednesday May 27, 2009 at 7:30pm, Station 810.**
11. **Adjournment.**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

Rev AT

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

Wednesday, April 08, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

**Special Note:** The regularly scheduled business meeting slated for March 25, 2009 was cancelled at the last minute due to a lack of quorum. That meeting was rescheduled for the time and place represented in these minutes.

1. **Call to order and determination of a quorum.** Called to order at 7:40pm with Directors Rich Riley, Alan Taeger, Ed Petrykowski, Terry Kemp and Dan Sitts present along with Derek Wilson, Dave Ayster and Janie Tate.
2. **Public communication to the Board.** Janie stated that too many meeting take away from volunteer's time.
3. **Previous Meeting Minutes.** Minutes of the February 25, 2008 regular meeting and the March 19, 2009 special meeting, were unanimously approved.
4. **Fire Chief's report, including operational needs.**
  - A) **Incident reports.** Report presented to secretary with 2 water rescues, 7 medical calls, 2 fire calls and 2 traffic calls.
  - B) **Fund raising, gifts and service fees.** Nothing to Report
  - C) **Fire Department report.** Training on the new SCBAs is complete and the SCBAs are now in service.
  - D) **Fire Department operational needs.** EMT training fees will increase. Meetings with Calfire coming that will assess this year's costs and training. Derek would like to set date for District Budget meeting. It was agreed to have meeting on May 13 at 7:30 pm.
  - E) **Vehicle maintenance report.** David Ayster stated that 8182 is at Fort Bragg Diesel. 8182 has new steering box and other needed parts are being made. Truck 8173 is now 8163 and has passed DOT inspection but needs water pump. Dave will look for another mechanic so more repairs can get done. Truck 8131 got new tire on rear. Truck 8185, now in Oliver's driveway, needs to be off the books. Surplus fuel tank at station 812 needs to be removed. Derek Wilson will consult fire department and report back to board their wishes for method of disposal of these properties and estimates of their value. ~~Agenda this item for sale.~~
5. **Communications to the Board.** Received letter from League of Women's Voters Announcing that Brown act training is available. and Terry will attend. Received letter from Golden State RMA with announcement that our estimated insurance with rates for next fiscal year that are showing little increase. Received annual report from California Special Districts Association.
6. **Financial Report.** Alan Presented Budget Overview. Budget item for Small Tools is over budget. Alan will check Small Tools and certain Equipment budget items coding for accuracy.
7. **Board Appointment.** The Board announced the appointment of Terry Kemp as a new Board Member.
8. **Items for consideration and possible action**
  - A) Dan made a motion ~~was made~~ to deny any a citizen's proposal to make immediate changes to the 811 project. ~~and~~ The motion was unanimously approved.
  - B) Proposed changes to District Bylaws originally presented to the Board on February 25, 2009 were unanimously approved.
  - C) The 811 project will be presented to the public by newspaper and post office announcement. ~~Allan proposed~~ Alan made a motion that the Board should present the 811 project to the community when the Board knows from planning and building that the project can proceed. ~~This~~ The motion was unanimously approved.
  - D) Alan presented an additional proposed changes to the District Bylaws for review. This proposal is to be voted on for approval at the next business meeting.
9. **Committee reports:**
  - A) **Station 811 report.** None at this time.
  - B) **Vehicle Committee** Harvey Chess will help write grants for equipments.
  - C) **District Office** Now have broadband at 811 for office computing.
10. **Board Directors' reports.** Alan pursuing ISO information and contacts.
11. **Next meeting April 29, 2009 at 7:30pm, Station 810.**
12. **Adjournment 9:15pm**

appel. @ 29 Apr 09  
bd mtg

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

Wednesday, April 08, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum.** Called to order at 7:40pm with Directors Rich Riley, Alan Taeger, Ed Petrykowski, Terry Kemp and Dan Sitts present along with Derek Wilson, Dave Aster and Janie Tate.
2. **Public communication to the Board.** Janie stated that too many meetings take away from volunteer's time.
3. **Previous Meeting Minutes.** Minutes of the February 25, 2008 regular meeting and the March 19, 2009 special meeting, were unanimously approved.
4. **Fire Chief's report, including operational needs.**
  - A) **Incident reports.** Report presented to secretary with 2 water rescues, 7 medical calls, 2 fire calls and 2 traffic calls.
  - B) **Fund raising, gifts and service fees.** Nothing to Report
  - C) **Fire Department report.** Training on the new SCBAs is complete and the SCBAs are now in service.
  - D) **Fire Department operational needs.** EMT training fees will increase. Meetings with Calfire coming that will assess this year's costs and training. Derek would like to set date for District Budget meeting. It was agreed to have meeting on May 13 at 7:30.
  - E) **Vehicle maintenance report.** David Aster stated that 8182 is at Fort Bragg Diesel. 8182 has new steering box and other needed parts are being made. Truck 8173 is now 8163 and has passed DOT inspection but needs water pump. Dave will look for another mechanic so more repairs can get done. Truck 8131 got new tire on rear. Truck 8185, now in Oliver's driveway, needs to be off the books. Derek Wilson will check for papers on 8185. Fuel tank at station 812 needs to be removed. Agenda this item for sale.
5. **Communications to the Board.** Received letter from League of Women's Voters. Brown act training is available and Terry will attend. Received letter from insurance with rates that are showing little increase. Received report from California Special Districts.
6. **Financial Report.** Alan Presented Budget Overview. Small tools is over budget. Alan will check coding for accuracy.
7. **Board Appointment.** The Board announced the appointment of Terry Kemp as a new Board Member.
8. **Items for consideration and possible action**
  - A) A motion was made to deny any changes to the 811 project and was unanimously approved.
  - B) Bylaws presented to the Board on February 25, 2009 were unanimously approved.
  - C) The 811 project will be presented to the public by newspaper and post office announcement. Allan proposed that the Board present the 811 project to the community when the Board knows from planning and building that the project can proceed. This motion was unanimously approved.
  - D) Alan present proposed changes to the District Bylaws.
9. **Committee reports:**
  - A) **Station 811 report.** None at this time.
  - B) **Vehicle Committee** Harvey Chess will help write grants for equipments.
  - C) **District Office** Now have broadband at 811 for office computing.
10. **Board Directors' reports.** Alan pursuing ISO information and contacts.
11. **Next meeting April 22, 2009 at 7:30pm, Station 810.**
12. **Adjournment 9:15pm**

Apr.

Bus Mtg ~~May~~ 29, 2009

## T Correspondence

1. D.R. Watt's Accountancy Corp.  
Audit solicitation

2. CSDA Proposed bylaws changes

3. County Investment report (A) S+P rating down  
from AAA to BBB+ per Apr 1 - seven rates due  
due to probs w/ <sup>life</sup> insurance investment.

(B) Roundtable discussion May 21 County Admin  
1pm.

(C) Mkt value currently, ~\$5M down vs Par

4. Invitation to LRR Appreciation day.

## Issues -

1. ~~8175~~ registration - registered to F.D. - needs  
to be changed - Derek + Dist rep to report C/D rep
2. 8185 surplus vehicle status - fuel tank?
3. 8182 repair status?
4. ISO info - Derek?

**Albion Little River Fire Protection District  
P. O. Box 634  
Albion, CA 95410**

April 13, 2009

Katrina Bartolomie  
Assistant Registrar of Voters  
County of Mendocino  
501 Low Gap Road, Room 1020  
Ukiah, CA 95482

Dear Katrina,

The Albion Little River Fire Protection District Board of Directors has, by unanimous vote of all sitting board members, appointed Terry Kemp, a registered voter residing within the District, to the position of member of the board of directors to fill the unexpired term left vacant by the resignation of Nick Pillsbury (effective January 27, 2009) per Government Code Section 1780(d) (1) at a duly noticed special meeting at the Albion Village Fire Station on Thursday, March 19, 2009. Please see enclosed approved minutes. Notarized notice of appointment and Oath of Office will follow. Please send a conflict of interest form (Form 700) to the above address for her to fill out and return.

Appointee: Terry Kemp  
43500 Little River Airport Road  
P. O. Box 356  
Little River, CA 95456

If you have any questions please give me a call.

Thank you,



Alan Taeger, board president  
Phone 937 0154

enclosure



**Alan Taeger**

---

**From:** Alan Taeger [ataeger@mcn.org]  
**Sent:** Tuesday, April 14, 2009 4:19 PM  
**To:** 'dansitts@pacific.net'; 'eriley@mcn.org'; 'petrykowski@comcast.net'; 'kiwanisqueen@yahoo.com'  
**Subject:** Board Elections

All,

I spoke with Katrina at the county elections office this afternoon and clarified everyone's position in the election cycle. Briefly, the idea is to keep the board positions staggered in the election cycle so that we don't have everybody up for election at once. However, board members appointed to fill the balance of an unexpired term must stand for election in the next odd year November election. Everyone up for election must file for candidacy for their positions at the county elections office in Ukiah. If there are no contests for election to positions on the fire district board, the board of supervisors will appoint the uncontested candidates in lieu of election. If there is no election the district gets billed \$150 for the county's efforts. If there is an election the district gets billed for the costs.

Candidate filing period is from July 13, 2009 to 5:00 pm August 7, 2009.

Dan is running for a new 4 year term – 2009-2013.

Ed is running for the balance of a 2007-2011 term.

Rich is running for the balance of a 2007-2011 term.

Terry is running for a new 4 year term – 2009-2013.

I was appointed by the board of supervisors in lieu of election in October, 2007 to serve a 2007-2011 term and will not need to file for election this year.

I hope this all makes sense to everyone.

Let me know if you have any questions.

Alan

4/14/2009

**Local Agency Formation Commission of Mendocino County—LAFCO**

200 S. School St.  
Ukiah, CA 95482  
707 463 4470

To: District Boards of Directors and General Managers, Mayors, City Councils and City Managers, Board of Supervisors, Clerk of the Board of Supervisors/Clerk of City Select Committee, and CEO of Mendocino County

From: Executive Officer Frank McMichael

Subject: Public Hearing for Adoption of Proposed Budget for Fiscal Year 2009-2010

Date: May 4, 2009

.....

Enclosed are the Notice of Public Hearing and the Commission's proposed Final Budget for Fiscal Year 2009-2010. The Commission considered the proposed Final Budget for adoption at its first public hearing on April 6, 2009. The Commission will consider and adopt the Final Budget at a public hearing at its regular meeting on May 4, 2009.

Please contact me if you have any questions.

Sincerely,



Frank McMichael  
Executive Officer

**LAFCO Notice of Public Hearing to Adopt  
Fiscal Year 2009-2010 Budget**

In accordance with Sections 56660, 56153 and 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, notice is hereby given that the Local Agency Formation Commission of Mendocino County will hold a public hearing to be held Monday, May 4, 2009 at 10:00 AM or soon thereafter at the City of Ukiah Council Chambers, 300 Seminary Ave. Ukiah, CA to consider adoption of the FY 2009-2010 Proposed Budget.

Persons wishing to comment may do so at the hearing. A copy of the FY 2009-2010 is attached.

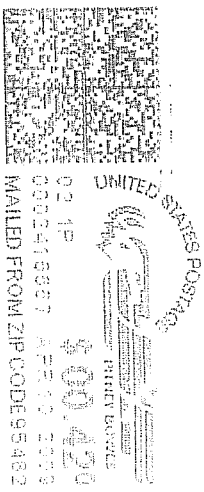
Signed  
Frank McMichael  
Executive Officer

**Commission Proposed Budget  
Fiscal Year 2009-2010**

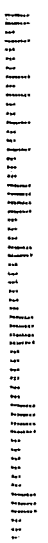
	<b>Line Item</b>	<b>Detail Description</b>	<b>Amount Budgeted</b>	
1	862150	CALAFCO Membership	775.00	
2	862150	CSDA Membership	775.00	
3	862101	General Liability Insurance--CSDA	3,000.00	
4	862181	Audit Services	3,000.00	
5	862182	Website—DSL	2,000.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	2,000.00	
8	862194	A-87 Costs (County Services)	2,800.00	
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	
15	862190	Publication and Legal Notices	1,000.00	
16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	57,040.00	
17	860010	Appropriation for Contingency	7,000.00	
18	869991	Legal Reserve	0.00	
19	860011	General Reserve	3,000.00	
20	Total apportionment Budget FY 09-10			195,202.32
21	Total to be apportioned for revenues			195,202.32
22	Apportionment for County-Cities-Districts			65,067.44
23	<b>Fiscal Year 08-09 Comparison</b>			
24	Total Budgeted FY 08-09			225,277.32
25	Fund Balance Carryover FY 08-09			00.00
26	Total Apportionment Budget FY 08-09			195,552.32
27	Apportionment for County-Cities-Districts FY 08-09			65,092.44
28	<b>Reserve Commitment to Budget</b>			
29	Reserve Commitment to SOI/MSR Mandated Process FY 09-10			30,000.00
30	Total Budgeted FY 09-10 For SOI/MSR Mandates			87,040.00
31	Total Budgeted FY 09-10			225,202.32
32	<b>Balance of Reserves From Prior Fiscal Years</b>			
33	Legal Reserves			20,000.00
34	Service Review Reserves			15,000.00
35	Operational Reserves			97,000
36	Total			132,000

LAFCO of Mendocino County  
200 S. School St.  
Ukiah, CA 95482

Board of Directors  
Albion/Little River FPD  
P.O. Box 101  
Albion, Ca 95410



95410-101-8002





C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

DATE: APRIL 16, 2009

TO: MENDOCINO COUNTY POOL PARTICIPANTS

FROM: *Shari L. Schapmire*  
SHARI L. SCHAPMIRE, TREASURER-TAX COLLECTOR

SUBJECT: INVESTMENT REPORT – MARCH 31, 2009

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of March 31, 2009. The investments have been made in accordance with the Investment Policy and are permitted investments according to current California law. The ongoing credit crisis continues to limit liquidity in most fixed income security markets. Until conditions revert to a more normal state, liquidity needs may severely limit the investment types. Liquidity will most likely remain a primary investment concern for much of this year.

The pool has recently experienced a significant Standard & Poor's rating downgrade in a security held in the name of Liberty Light; this security was downgraded from a AAA rating on March 1, 2009 to a BBB+ rating on April 1, 2009, a downgrade of seven rates. While our Liberty Light security is still considered investment grade, this is alarming. Liberty Light is a subsidiary of J. P. Morgan and is in the life insurance sector; we purchased a \$3 million security on December 22, 2006 and a \$5 million security on January 9, 2007 - a total of \$8 million. This security was collateralized at 120%, at this time there appears to be some significant issues with that collateral. Due to this downgrade, selling is not an option at this time; the maturity date is November 16, 2009.

In accordance with instructions from the County Grand Jury Auditor, the market value of the investments include the market value of the investments and prepaid interest that was paid at the time the investments were purchased. The market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments. A round table discussion on the investment pool is scheduled for May 21, 2009, at 1:00 p.m. in Conference Room C located in the Mendocino County Administration Building. If you have any questions regarding this report or the investments reported, please do not hesitate to contact me.



**C O U N T Y O F M E N D O C I N O**

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

**INVESTMENTS OF MENDOCINO COUNTY**

(QUARTER ENDING - MARCH 31, 2009)

INVESTMENT	COST	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:							
NATIXIS N.Y.	\$ 6,000,000	\$ 6,000,000	\$ 5,987,940	1.19%	04/21/08	04/21/11	751
DEUTSCHE BANK N.Y.	\$ 5,012,018	\$ 5,000,000	\$ 4,967,800	3.55%	06/20/08	07/30/09	121
HARRIS BANK N.A.	\$ 5,000,000	\$ 5,000,000	\$ 4,999,550	0.80%	05/30/08	05/29/09	59
LOCAL AGENCY INVESTMENT FUND	\$ 40,000,000	\$ 40,000,000	\$ 40,000,000	2.78%	N/A	N/A	1
UNION BANK SWEEP ACCOUNT	\$ 4,429,941	\$ 4,429,941	\$ 4,429,941	1.03%	N/A	N/A	1
CALIFORNIA ASSET MANAGEMENT CO.	\$ 43,000,000	\$ 43,000,000	\$ 43,000,000	2.41%	N/A	N/A	1
COMMERCIAL PAPER:							
MEDIUM TERM NOTES:							
SUNTRUST BANK	\$ 3,842,317	\$ 4,000,000	\$ 3,668,080	2.38%	04/18/08	05/21/12	1147
GE CAP. CORP.	\$ 8,736,812	\$ 9,000,000	\$ 7,510,140	4.85%	04/18/08	04/10/12	1106
WELLS FARGO	\$ 3,608,596	\$ 4,000,000	\$ 3,443,480	2.38%	02/09/09	03/01/12	1066
GE CAP. CORP.	\$ 6,009,642	\$ 6,000,000	\$ 5,484,900	4.62%	04/19/07	10/21/10	569
SUN LIFE FIN. GLOBAL	\$ 2,015,821	\$ 2,000,000	\$ 1,909,260	4.24%	08/15/05	07/06/10	462
ALLSTATE LIVE GLOBAL	\$ 2,913,003	\$ 3,000,000	\$ 2,858,370	2.95%	02/11/09	05/21/10	416
HSBC FIN. CORP.	\$ 6,030,564	\$ 6,000,000	\$ 5,103,600	2.70%	04/20/07	05/10/10	405
LIBERTY LIGHT U.S. CAPITAL	\$ 3,000,774	\$ 3,000,000	\$ 2,602,680	2.25%	12/27/06	11/16/09	230
LIBERTY LIGHT U.S. CAPITAL	\$ 5,001,350	\$ 5,000,000	\$ 4,337,800	2.25%	01/12/07	11/16/09	230
EATON CORP.	\$ 8,001,672	\$ 8,000,000	\$ 7,957,040	2.52%	04/30/07	08/10/09	132
GOLDMAN SACHS GROUP	\$ 5,006,270	\$ 5,000,000	\$ 4,966,900	1.59%	04/03/07	06/23/09	84
TREASURIES:							
AGENCIES:							
<b>TOTAL INVESTMENTS</b>	<b>\$ 157,608,780</b>	<b>\$ 158,429,941</b>	<b>\$ 153,227,481</b>				

Prepared By:  
Shari Schapmire, Treasurer  
April 8, 2009

# MENDOCINO COUNTY INVESTMENT POOL



## *Round Table Discussion*

Date: May 21, 2009

Time: 1:00 p.m.

Mendocino County Administration Center  
501 Low Gap Road, Ukiah, CA 95482  
Conference Room C

### **Items to be discussed:**

- Results from May 19, 2009 Election
- State of California Budget Impacts
- Outlook on Investments
- Current Investment Strategy
- Interest Apportionment Rates
- Banking Services
- Investment Pool Costs
- Any topics of interest

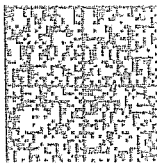
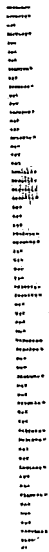
All pool participants are encouraged to attend this informal round table discussion. Interested members of the public are also welcome to attend. If you have any questions or comments, please feel free to contact Shari Schapmire, Mendocino County Treasurer at 463-4325.



**Mendocino County**  
Treasurer-Tax Collector  
501 Low Gap Road, Room 1060  
Ukiah, CA 95482-4498

ALBION-LITTLE RIVER FIRE  
DISTRICT  
P.O. BOX 634  
ALBION, CA 95410

954109 34 8035



UNITED STATES POSTAGE  
02 1A  
0004395765  
MAILED FROM ZIP CODE 95492  
PRINT & BOARD  
\$00.420  
APR 20 2006

*Derek presented updated plan @ 29 Apr 09 bd mtg*

**ANNUAL OPERATING PLAN  
2009  
ALBION/LITTLE RIVER VOLUNTEER  
FIRE DEPARTMENT  
AND THE  
CALIFORNIA DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION – CAL FIRE  
  
2009 LOCAL AGREEMENT**

**1. PROTECTION AREA**

This PLAN will cover the area of Mendocino County within the Direct Protection boundaries of the CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE).

ALBION/LITTLE RIVER VOLUNTEER FIRE DEPARTMENT (ALR) resources required for fires outside Mendocino County will be ordered utilizing procedures established in the current CALIFORNIA FIRE ASSISTANCE AGREEMENT (CFAA).

**2. REIMBURSEMENT**

Reimbursement may be authorized by the CAL FIRE Incident Commander (IC) when ALR resources are committed to a wildland fire within the CAL FIRE protection area for more than two (2) hours. Reimbursement will not routinely be made for fires within the jurisdiction of the ALR. Reimbursement will be at the overtime rate retroactive to the time of dispatch, when the minimum time requirement is met. A maximum of two (2) hours may be reimbursed for equipment rehabilitation with the CAL FIRE IC's approval. Reimbursement will be processed upon receipt of invoice.

Time will be recorded on Shift Ticket (form OF-297) and signed and printed name of authorized CAL FIRE representative. ALR must submit a legible copy of the Shift Ticket with invoice.

**3. DISPATCHING PROCEDURES**

All requests for resources will be made through the Operational Area Emergency Command Center.

**4. PERSONNEL RATES**

<b>Personnel Reimbursement per Current OES Salary Survey</b>	
<b>Classification</b>	<b>Overtime Rate including W/C, UI &amp; Admin.</b>
Firefighter	\$20.79
Fire Apparatus Engineer	\$20.79
Captain	\$25.59
Assistant Chief	\$25.59
Fire Chief	\$25.59

5. **EQUIPMENT RATES**

<b>All Equipment Reimbursed per Current OES Rates</b>		
<b>Unit</b>	<b>Hourly Apparatus Rate</b>	<b>Staffing</b>
<b>Engine 8163</b>	<b>\$75.00</b>	<b>3/0</b>
<b>Engine 8181</b>	<b>\$90.00</b>	<b>3/0</b>
<b>Engine 8182</b>	<b>\$90.00</b>	<b>3/0</b>
<b>Engine 8165</b>	<b>\$75.00</b>	<b>3/0</b>
<b>Engine 8162</b>	<b>\$75.00</b>	<b>3/0</b>
<b>Water Tender 8191</b>	<b>\$75.00</b>	<b>2/0</b>
<b>Water Tender 8192</b>	<b>\$75.00</b>	<b>2/0</b>

ALR has the option of supplying one additional firefighter on each of the above fire apparatus at time of dispatch.

<b>Unit</b>	<b>Daily Apparatus Rate</b>
<b>U8130 (Van)</b>	<b>\$64.00</b>
<b>U8132 (3/4 ton P/U)</b>	<b>\$80.00</b>
<b>Privately Owned Vehicles Authorized by ALR</b>	
<b>\$0.585 mile</b>	

6. **CAL FIRE AUTHORIZATION OF PERSONNEL AND EQUIPMENT**

The use of ALR resources, including equipment and personnel, as well as privately owned vehicles, must be authorized by the CAL FIRE Incident Commander.

IN WITNESS WHEREOF, the parties have executed this PLAN as of the last date written below:

Personnel and Equipment Rates are as published or on file with OES.

**ALBION/LITTLE RIVER VOLUNTEER FIRE DEPARTMENT - ALR**

\_\_\_\_\_  
Derek Wilson, Fire Chief

\_\_\_\_\_  
Date

**CALIFORNIA DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION – CAL FIRE - MENDOCINO UNIT - MEU**

\_\_\_\_\_  
Christopher P. Rowney, Unit Chief

\_\_\_\_\_  
Date

27 May 09

# You Are Invited To Little River Airport Pilots Association Appreciation Day For Little River Airport (KLLR)



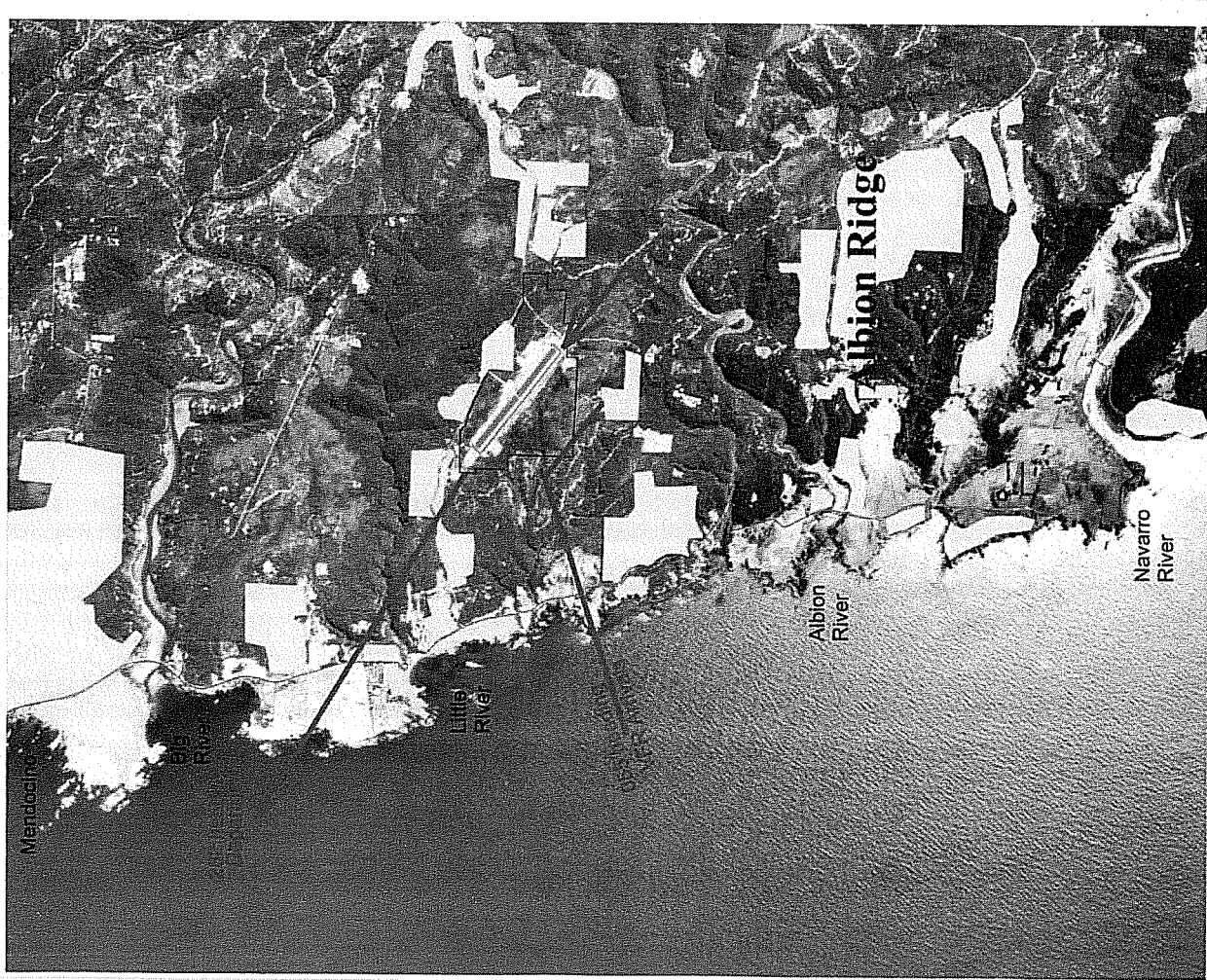
Saturday  
May 16, 2009  
11 A.M.

Little River Airport  
43001 Little River Airport Rd  
Little River, CA 95456

Refreshments will be served  
Let us know if you will  
be flying in

Please RSVP  
707 964-2121  
[C21fbssr@mcn.org](mailto:C21fbssr@mcn.org)

# Little River Airport noise abatement map



**Please fly friendly, help us be a good neighbor!**  
**Details of the procedure are on the reverse side.**  
**Safety supercedes noise abatement.**  
**The red line is the recommended VFR flight path.**  
**The yellow areas are particularly noise sensitive**

**Safety Supercedes Noise Abatement Procedures!**

- >> **10 degree left turn on RWY 29 departure**
- >> **No turns below 300 feet AGL**
- >> **No right hand departures from RWY 29**
- >> **No intersection departures**
- >> **Please do RWY 11 runups on the taxiway near the end of the hangar line. There are noise sensitive houses northwest of the runway!**
- >> **Please fly the downwind leg for RWY 29 close to the runway, avoiding the houses on Albion Ridge**
- >> **Pattern altitude is 1000' AGL, 1572' MSL**
- >> **Aircraft are requested to maintain AT LEAST 2000' AGL in a five mile radius around the airport.**
- >> **Avoid downwind departures over Albion Ridge**
- >> **Avoid base leg entry for RWY 29 over Albion Ridge**
- >> **Avoid or at least minimize supersonic prop tip speeds!**

**Printed by the Little River Airport Pilots Association  
a chapter of the California Pilots Association  
a 501(c)3 non-profit corporation**

**Join and/or donate to LRAPA (dues \$30/yr)  
c/o Tim Scully  
32191 Albion Ridge Rd  
Albion, CA 95410  
timothyscully@yahoo.com**

**www.littleriverairport.com**

**Please retain this for future reference!**



ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUDGET OVERVIEW WORKSHEET

UPDATED	DESCRIPTION	2004-2005		2005-2006		2006-2007		2007-2008		2008-2009		PER 04/24/09
CODE #		ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ACTUAL
	<b>REVENUE</b>											
821110	CURRENT SECURED TAX	\$51,134.00	\$51,798.40	\$55,772.00	\$56,893.88	\$61,117.00	\$63,486.74	\$67,469.00	\$68,341.10	\$72,104.00	\$72,104.00	\$39,061.65
821120	CURRENT UNSECURED TAX	\$1,850.00	\$1,875.17	\$1,849.00	\$1,985.33	\$1,916.00	\$2,127.35	\$2,053.00	\$2,120.79	\$2,074.00	\$2,074.00	\$2,330.60
821130	SB 813 SUPPLEMENTAL TAX	\$1,568.00	\$2,191.04	\$2,189.00	\$2,269.46	\$2,237.00	\$2,985.03	\$2,834.00	\$2,516.55	\$2,298.00	\$2,298.00	\$1,136.75
821210	PRIOR SECURED PROPERTY TAX	\$0.00	\$7.84	\$0.00	\$3.84	\$0.00	(\$70.95)	\$0.00	\$331.97	\$0.00	\$0.00	\$0.00
821220	PRIOR UNSECURED PROPERTY TAX	\$75.00	\$114.11	\$110.00	\$110.27	\$103.00	\$129.57	\$106.00	\$32.41	\$34.00	\$34.00	\$62.84
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$70,587.00	\$75,300.00	\$77,032.00	\$77,550.00	\$77,550.00	\$77,710.00	\$75,000.00	\$77,550.00	\$75,000.00	\$75,000.00	\$42,630.50
821600	TIMBER YIELD TAX	\$342.00	\$327.68	\$322.00	\$494.49	\$397.00	\$448.29	\$486.00	\$383.82	\$374.00	\$374.00	\$279.74
821700	HIGHWAY PROPERTY RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
824100	INTEREST	\$878.00	\$2,998.76	\$966.00	\$7,084.69	\$3,000.00	\$13,154.55	\$9,000.00	\$13,581.82	\$10,000.00	\$10,000.00	\$4,042.32
825481	HOMEOWNER PROPERTY TAX RELIEF	\$825.00	\$817.42	\$817.00	\$806.26	\$806.00	\$809.12	\$809.00	\$802.76	\$803.00	\$803.00	\$393.77
825490	STATE OTHER	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
826140	ELECTION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
827500	SALE OF FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
827700	OTHER	\$0.00	\$12,247.54	\$6,000.00	\$461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,583.50
827702	INSURANCE PAYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL REVENUE</b>	\$127,459.00	\$147,727.96	\$145,057.00	\$147,659.22	\$147,126.00	\$160,780.09	\$157,757.00	\$181,055.22	\$239,260.50	\$239,260.50	\$166,521.67
	<b>FUND BALANCE CARRIED FORWARD</b>					\$290,000.00		\$341,617.00	\$347,520.83			
	<b>APPROPRIATIONS</b>											
861035	WORKERS COMPENSATION INSURANCE	\$9,000.00	\$7,972.00	\$9,000.00	\$5,458.00	\$6,000.00	\$6,208.00	\$6,000.00	\$4,960.00	\$6,000.00	\$6,000.00	\$373.00
862050	CLOTHING & PERSONAL ITEMS	\$4,000.00	\$4,227.67	\$4,000.00	\$3,939.97	\$4,000.00	\$5,575.14	\$6,000.00	\$8,722.14	\$6,000.00	\$6,000.00	\$3,948.84
862060	COMMUNICATIONS	\$2,000.00	\$3,539.85	\$12,000.00	\$10,659.45	\$5,000.00	\$5,947.31	\$10,000.00	\$9,157.86	\$10,000.00	\$10,000.00	\$3,628.27
862090	HOUSEHOLD EXPENSE	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
862101	INSURANCE - GENERAL	\$9,000.00	\$13,575.00	\$9,000.00	\$6,880.00	\$6,000.00	\$5,880.00	\$6,000.00	\$5,640.00	\$6,000.00	\$6,000.00	\$0.00
862120	MAINTENANCE - EQUIPMENT	\$10,000.00	\$10,760.35	\$10,000.00	\$11,293.34	\$28,000.00	\$11,873.16	\$12,000.00	\$14,908.90	\$40,000.00	\$40,000.00	\$9,669.25
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$2,000.00	\$1,442.06	\$6,000.00	\$5,200.92	\$3,000.00	\$9,449.71	\$15,000.00	\$12,062.46	\$5,000.00	\$5,000.00	\$5,095.82
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$3,000.00	\$5,612.73	\$3,000.00	\$4,742.26	\$4,000.00	\$4,550.15	\$6,500.00	\$5,753.38	\$8,000.00	\$8,000.00	\$4,880.28
862150	MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$459.67	\$2,500.00	\$2,147.00	\$2,800.00	\$2,800.00	\$2,695.00
862160	MISCELLANEOUS EXPENSE	\$0.00	\$0.00	\$0.00	\$165.00	\$0.00	(\$100.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
862170	OFFICE EXPENSE	\$200.00	\$141.26	\$200.00	\$192.34	\$200.00	\$398.35	\$600.00	\$479.13	\$3,000.00	\$3,000.00	\$2,900.66
862181	AUDITING & FISCAL SERVICES	\$3,000.00	\$4,413.29	\$5,000.00	\$1,346.20	\$2,000.00	\$4,169.50	\$5,000.00	\$1,625.28	\$7,000.00	\$7,000.00	\$5,973.71
862184	ARCHITECT & ENGINEERING SERVICES (811)	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
862185	MEDICAL, DENTAL SERVICES	\$1,000.00	\$476.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
862187	EDUCATION & TRAINING	\$10,000.00	\$1,208.39	\$5,000.00	\$4,505.19	\$10,000.00	\$12,270.50	\$10,000.00	\$7,420.27	\$10,000.00	\$10,000.00	\$8,375.36
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$0.00	\$1,506.00	\$0.00	\$1,555.80	\$500.00	\$1,554.20	\$1,500.00	\$1,551.00	\$1,500.00	\$1,500.00	\$0.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
862220	SMALL TOOLS & INSTRUMENTS	\$0.00	\$2,098.37	\$2,000.00	\$2,936.02	\$3,000.00	\$4,294.64	\$3,500.00	\$3,173.66	\$3,500.00	\$3,500.00	\$5,155.67
862231	ELECTION SUPERVISION & SERVICES	\$0.00	\$0.00	\$0.00	\$225.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
862250	TRANSPORTATION & TRAVEL	\$16,000.00	\$14,630.37	\$16,000.00	\$13,120.18	\$16,000.00	\$20,212.59	\$25,000.00	\$17,394.64	\$26,000.00	\$26,000.00	\$22,404.69
862260	UTILITIES	\$4,000.00	\$2,502.83	\$3,000.00	\$2,663.27	\$3,000.00	\$3,340.58	\$3,000.00	\$3,483.86	\$5,000.00	\$5,000.00	\$3,008.24
863113	PAYMENTS TO OTHER GOVT AGENCIES	\$300.00	\$179.89	\$300.00	\$1,588.45	\$1,000.00	\$2,380.19	\$3,000.00	\$285.89	\$3,000.00	\$3,000.00	\$594.49
864350	LAND	\$0.00	\$30,883.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
864360	STRUCTURES & IMPROVEMENTS	\$0.00	\$544.00	\$0.00	\$15,751.77	\$0.00	\$7,502.14	\$10,000.00	\$6,334.16	\$15,000.00	\$15,000.00	\$1,503.62
864370	EQUIPMENT	\$6,000.00	\$2,091.05	\$5,000.00	\$1,564.61	\$3,000.00	\$27,304.46	\$5,000.00	\$2,818.09	\$205,000.00	\$205,000.00	\$205,424.62
	<b>TOTAL APPROPRIATIONS</b>	\$81,700.00	\$107,604.11	\$90,700.00	\$92,788.46	\$94,900.00	\$133,274.29	\$133,600.00	\$107,917.72	\$362,800.00	\$362,800.00	\$285,631.52
	<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>							\$447,757.00		\$586,781.33	\$586,781.33	
	<b>UNAPPROPRIATED FUNDS</b>							\$314,157.00		\$223,981.33	\$223,981.33	

# ALRFPD Actual / Budget Report - Current Year:4

7/1/2008 through 6/30/2009 Using Budget 2008-2009

4/27/2009

Page 1

Category Description	7/1/2008 Actual	- Budget	6/30/2009 Difference
<b>INFLOWS</b>			
82-1110 CURRENT SECURED TAX	39,061.65	72,104.00	-33,042.35
82-1120-CURRENT UNSECURED TAX	2,207.25	2,074.00	133.25
82-1130-SB813 SUPPLEMENTAL TAX	1,020.22	2,288.00	-1,267.78
82-1220-PRIOR UNSECURED TAX	42.98	34.00	8.98
82-1300-SPECIAL TAX	42,630.50	75,000.00	-32,369.50
82-1600-TIMBER TAX	279.74	374.00	-94.26
82-4100-INTEREST INCOME	4,042.32	10,000.00	-5,957.68
82-5481-HOMEOWNER PROPERTY TAX REL...	393.77	803.00	-409.23
82-7700-OTHER	76,583.50	76,583.50	0.00
<b>TOTAL INFLOWS</b>	<b>166,261.93</b>	<b>239,260.50</b>	<b>-72,998.57</b>
<b>OUTFLOWS</b>			
86-1035-WORKMAN'S COMP	373.00	6,000.00	5,627.00
86-2050-CLOTHING	3,948.84	6,000.00	2,051.16
86-2060-COMMUNICATIONS	3,628.27	10,000.00	6,371.73
86-2061-COMM-LEASE LINES	0.00	0.00	0.00
86-2101-INSURANCE	0.00	6,000.00	6,000.00
86-2120-MAINTENANCE EQ	9,669.25	40,000.00	30,330.75
86-2130-MAINTENANCE STRUCTURES	5,095.82	5,000.00	-95.82
86-2140-MED SUPPLIES	4,880.28	8,000.00	3,119.72
86-2150-MEMBERSHIPS	2,695.00	2,800.00	105.00
86-2170-OFFICE SUP	2,900.66	3,000.00	99.34
86-2181-AUDITS	5,973.71	7,000.00	1,026.29
86-2187-ED AND TRAINING	8,375.36	10,000.00	1,624.64
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2220-SM TOOLS	5,155.67	3,500.00	-1,655.67
86-2250-TRANSPORTATION	22,404.69	26,000.00	3,595.31
86-2260-UTILITIES	3,008.24	5,000.00	1,991.76
86-3113-PAYMNTS TO GOVT AGENCIES	594.49	3,000.00	2,405.51
86-4360-BUILDINGS AND IMPROVEMENTS	1,503.62	15,000.00	13,496.38
86-4370-EQUIPMENT	205,424.62	205,000.00	-424.62
<b>TOTAL OUTFLOWS</b>	<b>285,631.52</b>	<b>362,800.00</b>	<b>77,168.48</b>
<b>OVERALL TOTAL</b>	<b>-119,369.59</b>	<b>-123,539.50</b>	<b>4,169.91</b>

## Itemized Categories

3/25/2009 through 4/28/2009 (Cash Basis)

4/27/2009

Page 1

Date	Account	Num	Description	Memo	Amount
<b>EXPENSES</b>					<b>-4,311.53</b>
<b>86-2050-CLOTHING</b>					<b>-576.21</b>
4/9/2009	County	4027482	...AlbioN LITTLE...		-19.50
4/7/2009	District Checking	2795	I.N Curtis & So...#1169064-00		-556.71
<b>86-2060-COMMUNICATIONS</b>					<b>-314.12</b>
4/2/2009	District Checking	2790	Comcast	8770 81 006 ...	-122.17
4/19/2009	District Checking	2797	AT&T	9607554173...	-157.95
4/19/2009	District Checking	2798	AT&T	0301538359...	-34.00
<b>86-2120-MAINTENANCE EQ</b>					<b>-70.89</b>
4/2/2009	District Checking	2791	Rhoades Auto... #1130		-70.89
<b>86-2140-MED SUPPLIES</b>					<b>-112.25</b>
4/7/2009	District Checking	2794	Aeris	#10095 Inv. ...	-59.20
4/19/2009	District Checking	2799	Eureka Oxyge...	DM00587698	-53.05
<b>86-2170-OFFICE SUP</b>					<b>-16.80</b>
4/27/2009	District Checking	2803	S Katsiaryna Gre...		-16.80
<b>86-2181-AUDITS</b>					<b>-472.50</b>
3/30/2009	District Checking	2789	Katsiaryna Gre...Inv. 9		-199.50
4/19/2009	District Checking	2800	Mendocino Co...4/22/08 report		-105.00
4/27/2009	District Checking	2803	S Katsiaryna Gre...		-168.00
<b>86-2220-SM TOOLS</b>					<b>-98.68</b>
4/9/2009	County	4027559	...Cascade Fire ...		-30.00
4/27/2009	District Checking	2801	Cascade Fire ...	Inv. 19456	-68.68
<b>86-2250-TRANSPORTATION</b>					<b>-410.10</b>
4/7/2009	District Checking	2792	Albio K Incor... #163		-132.90
4/12/2009	District Checking	2796	WALSH OIL C...#173211		-277.20
<b>86-2260-UTILITIES</b>					<b>-304.81</b>
3/30/2009	District Checking	2788	Waste Manag...	0020650-256...	-23.76
4/7/2009	District Checking	2793	PG&E	0210095100-9	-146.05
4/27/2009	District Checking	2802	ALBION MUT... #624		-135.00
<b>86-4370-EQUIPMENT</b>					<b>-1,935.17</b>
4/9/2009	County	4027559	...Cascade Fire ...		-1,262.06
4/9/2009	County	4027482	...AlbioN LITTLE...		-673.11
<b>TRANSFERS</b>					<b>0.00</b>
<b>District Checking</b>					<b>-1,937.86</b>
4/16/2009	County Transfers	4028105	County Check	AFP 6387	-1,937.86
<b>County Transfers</b>					<b>1,937.86</b>
4/16/2009	District Checking	DEP	County Check	AFP 6387	1,937.86
<b>OVERALL TOTAL</b>					<b>-4,311.53</b>



## ESTABLISHMENT

The Albion-Little River Fire Protection District (the District) was established after an election of voters within the boundaries of the proposed district by a resolution of the Mendocino County Board of Supervisors in 1962. **The District is a California Special District governed by California Health and Safety Code Section 13800 et seq. cited as the Fire District Law of 1987.**

## MISSION STATEMENT

The mission of the District is to provide oversight of numerous resources allocated for the provision of protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

## POLICY STATEMENT

In order to fulfill its mission the Board of Directors of the District will

1. Perpetuate close working and financial relationships with established volunteer emergency response agencies within the District.
3. Support and promote the operations of the volunteer agencies providing emergency services within the District.  
  
Create and maintain a local property tax to help finance emergency services operations within the District.
4. Oversee the distribution of funds in the control of the District
5. Seek additional funding from all possible sources (local, regional, national) to further enhance the capabilities of the supported agencies.
6. Support and promote safety awareness, fire prevention, and disaster preparedness programs in our community.

*Passed Unan.*

[Proposed Bylaws Revision 4/8/09]

*This district is a*

## ESTABLISHMENT

The Albion-Little River Fire Protection District (the District) was established after an election of voters within the boundaries of the proposed district by a resolution of the Mendocino County Board of Supervisors in 1962. ~~This California Special District is governed by California Health and Safety Code Section 13800 et seq. cited as the Fire District Law of 1987.~~

## MISSION STATEMENT

The mission of the District is to provide oversight of numerous resources allocated for the provision of protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

## POLICY STATEMENT

In order to fulfill its mission the Board of Directors of the District will

1. Perpetuate close working and financial relationships with established volunteer emergency response agencies within the District.
3. Support and promote the operations of the volunteer agencies providing emergency services within the District.  
  
Create and maintain a local property tax to help finance emergency services operations within the District.
4. Oversee the distribution of funds in the control of the District
5. Seek additional funding from all possible sources (local, regional, national) to further enhance the capabilities of the supported agencies.
6. Support and promote safety awareness, fire prevention, and disaster preparedness programs in our community.

[Proposed Bylaws Revision 3/25/09]

*4/8/09*

**Albion Little River Fire Protection District  
P. O. Box 634  
Albion, CA 95410**

April 14, 2009

Mendocino County Auditor  
501 Low Gap Road Room 1080  
Ukiah, CA 95482

Please find enclosed ALRFPD approved revised budget for FY 2008-2009.

We have found it necessary to further revise our budget since my letter of November 17, 2008. We voted to revise the budget at our February 25, 2009 regular business meeting. I have enclosed a copy of the revised budget and the relevant board meeting minutes. I am also enclosing a copy of the approved minutes of our November 4, 2008 special budget meeting as promised in my letter of November 17.

Please call me if you have any questions.

Thank you,



Alan Taeger, president of the board of directors  
[ataeger@mcn.org](mailto:ataeger@mcn.org)  
home-office 937 0154  
cell 489 3052

enclosures

# ALRFPD REVISED BUDGET FISCAL YEAR 2008-2009

**DISTRICT NAME:** ALBION-LITTLE RIVER FIRE PROTECTION

**FUND NUMBER:** 341

<b>TOTAL ESTIMATED REVENUE FOR 2008-2009</b>	<b>\$162,677.00</b>
<b>ACTUAL FUND BALANCE AS OF 6/30/08</b>	<b>\$347,520.83</b>
<b>TOTAL AVAILABLE FOR APPROPRIATIONS IN 2008-2009</b>	<b><u>\$510,197.83</u></b>
(Appropriations must not exceed this amount)	

**ESTIMATED REVENUE**

821110 CURRENT SECURED TAX	\$72,104.00
821120 CURRENT UNSECURED TAX	\$2,074.00
821130 SB 813 SUPPLEMENTAL TAX	\$2,288.00
821220 PRIOR UNSECURED TAX	\$34.00
821300 SPECIAL TAX (FIRE ASSESSMENTS)	\$75,000.00
821600 TIMBER TAX	\$374.00
824100 INTEREST	\$10,000.00
825481 HOMEOWNERS PROPERTY TAX RELIEF	\$803.00
827702 OTHER	\$76,583.50
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$239,260.50</b>

**APPROPRIATIONS**

**SALARY & BENEFITS**

861035 WORKERS COMPENSATION INSURANCE	\$6,000.00
<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$6,000.00</b>

**SERVICES & SUPPLIES**

862050 CLOTHING & PERSONAL ITEMS	\$6,000.00
862060 COMMUNICATIONS	\$10,000.00
862101 INSURANCE - GENERAL	\$6,000.00
862120 MAINTENANCE - EQUIPMENT	\$40,000.00
862130 MAINTENANCE - STRUCTURES & GROUNDS	\$5,000.00
862140 MEDICAL, DENTAL & LAB SUPPLIES	\$8,000.00
862150 MEMBERSHIPS	\$2,800.00
862170 OFFICE EXPENSE	\$3,000.00
862181 AUDITING & FISCAL SERVICES	\$7,000.00
862187 EDUCATION & TRAINING	\$10,000.00
862189 PROFESIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862220 SMALL TOOLS & INSTRUMENTS	\$3,500.00
862250 TRANSPORTATION & TRAVEL	\$26,000.00
862260 UTILITIES	\$5,000.00
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$133,800.00</b>

863113 PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$3,000.00
864360 STRUCTURES & IMPROVEMENTS	\$15,000.00
864370 EQUIPMENT	\$205,000.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$362,800.00</b>

<b>EXCESS OF ESTIMATED REVENUE over/(under) APPROPRIATIONS</b>	<b>-\$123,539.50</b>
--	----------------------

Budget revision approved by unanimous vote of the Board of Directors February 25, 2009.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING MINUTES

Wednesday, April 29, 2009, 7:30pm at Station 810, 33900 West St, Albion, CA

1. **Call to order and determination of a quorum:** Called to order at 7:34pm with Directors Alan Taeger, Rich Riley, Ed Petrykowski and Terry Kemp present along with Derek Wilson, Dave Ayster, Nick Pillsbury, Ted Williams and Diana Wiedemann.
2. **Public communication to the board:** Diana Wiedemann stated her concern that requests for a community meeting regarding the 811 building project have been met with some resistance from the Board. Diana also stated that we can do a better design, better budget, have a complete metal building which could improve the aesthetic and be cost effective. Alan responded that her proposal to make immediate changes to the building design was on the agenda at last month's meeting at her request and that a motion was passed to deny this proposal. Ed pointed out item #8c on the April 8, 2009 meeting minutes showing we have every intention of having the community involved if the project moves forward.
3. **Previous meeting minutes:** Minutes read and approved.
4. **Fire chief's report, including operational needs:**
  - a. **Incident reports:** 2-fires 6-medical 1-car accident 1-water rescue.
  - b. **Fund raising gifts and service fees:** Derek reported that the Fire Dept. is trying to organize an abalone feed. Derek reported completion of an updated Cal-fire mutual aid agreement. The updated agreement increases the dollar amount that is paid by CalFire to the fire department for a 24 hour shift working a CalFire emergency. Reimbursement for use of Derek's truck is not covered under the agreement this year but he will receive \$.60 per mile reimbursement from CalFire for CalFire emergency responses. Derek reported that the Board needs to bargain with Cal-fire for a higher rate for the use of our vehicles.
  - c. **Fire department report:** Derek reported that he will meet with other county Fire Chiefs next Wednesday. Alan asked for a report of the Chiefs meeting at the next business meeting. Derek has received handouts from CalFire regarding quarantines. Derek requested that the board donate 4 old SCBA sets to Westport Fire Department along with 4 extra tanks. We have a total of 10 old sets and Derek reported that the fire department wants to retain 6. Alan stated that this needs to be an agenda item because the public needs to be notified of the district plans to liquidate anything valued over \$500.00.
  - d. **Fire department operational needs:** Derek reported fire dept. doing well. Nothing needed at this time.
  - e. **Vehicle maintenance report:** David Ayster reported that Engine 8182- parts are here and should be repaired in 2-3 weeks. Engine 8163 passed inspection after repairs completed. Ayster said that he wanted to make sure that the Board received the bill and reported that it was over \$3,000. Alan stated it is policy that anything over \$1000.00 needs Board approval (Note: actual board policy varies from this statement). Ideally we should first get the vehicle evaluation and a written estimate for repairs. Alan asked Rich to tell Gary that we need an itemized estimate and he needs approval from Rich prior to repairs being performed for amounts beyond preapproved limits. 8130 is the next vehicle scheduled to be evaluated. Ayster reported that he spoke to Dave Wise, a certified truck mechanic from the South Coast, to inquire about the possibility of using his services. He is willing to work on our vehicles at the rate of \$80.00/hr, including travel time. Ayster reported that Wise is an expert at trouble shooting electrical problems, that he does a 45-60 day rotation for the South Coast Firefighters vehicles, and is available for us to use. Ayster says that Gary still wants to work with us and make us the priority. Rich will present Gary with a written copy of our repair policy. There are still three trucks that need to be evaluated - 8132, 8192, & 8191. Derek reported that he received an emergency vehicle permit form from a local CHP officer that the Board will need to review. Alan reported he went to DMV to get a copy of

Minutes approved by unanimous vote of the board at the June 24, 2009 regular business meeting.

the registration certificate for 8175. Derek will meet with CalFire rep to verify our insurance coverage on the vehicle.

5. **Communications to the Board:** Ted reported that the new radio repeater is installed in station 812. He reported that there was an incompatible part on both new repeaters which the radio supplier could not fix, incurring a credit of \$450, which Ted says will cover the cost of an alternate part. Ted asked if the board had received a refund check of \$450.00. We haven't so Ted will follow up. Received letter from D. R. Watts Accounting Corp. soliciting our audit business. Received correspondence from CA Special District Assoc. with proposed CSDA bylaws changes. Received quarterly county investment report – S&P rating down from AAA to BBB due to problems with life insurance investment. Market value of county investments currently \$5m below par. Received an invitation to the Little River Airport Appreciation day May 16th.
6. **Current Financial Report:** Still over budget on 3 items. Alan will review budget expense coding with Katya. Rich stated that budget items for equipment and equipment repair need be itemized for clarity. Alan recommended we leave the budget overview work sheet as it is and add the itemized breakdowns to the monthly reports.
7. **Items for consideration and possible action:**
  - a. **Disposition of surplus property:** Derek says he can sell fuel tank for \$1500.00. Rich made a motion to accept \$1500.00 for it; approved unanimously. Two people are interested in the Type 1 engine with a high bid of \$300.00 from Oliver. Alan made a motion to sell the Type 1 as is to Oliver; approved unanimously.
  - b. **District Bylaw changes:** Posted proposed change to bylaws was approved unanimously.
  - c. **Reschedule annual budget meeting:** Budget meeting is rescheduled to May 11th at 7:00pm.
8. **Committee Reports:**
  - a. **Station 811:** Planning committee meeting in Ukiah on May 21st. Ed will contact Amy Winn and see if she can attend.
  - b. **Vehicles:** Derek will meet with Valerie Burke about the possibility of replacing the Federal Government vehicle on loan to us (8175) with a better, newer vehicle.
  - c. **Grants:** Terry reported that Harvey Chess is unable to meet the May 20th deadline for the FEMA grant application but wants to focus on next year. He wants to work with the Board on Fundraising and other grant opportunities.
9. **Board Directors' Discussion:** Derek will look into the ISO rating and get back to the Board with the results. Ethics training was completed by Terry and she also reported on the Emergency Preparedness meeting she attended in Ukiah.
10. **Annual budget meeting rescheduled for May 11, 2009 7:00 pm, Station 810. Next regular business meeting will be May 27, 2009 at 7:30 pm, Station 810.**
11. **Adjournment 9:11pm.**