

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
Thursday DECEMBER 18, 2014 – 7:00 P.M.
Albion School, 30400 Albion Ridge Rd., Albion, CA**

7:00-8:00 p.m.

1. **Fire department operations meeting**
 - a. The following Firefighters were in attendance: Ted Williams, John Oakley, Marshall brown, Andrew Crowningshield, John Crowningshield, Michael Rees, Andrea Pennebaker, Michael Issel, Joe Goforth, Debbi Wolfe, Steve Wolfe, Tony Oakley, Craig Hathaway, Kevin Spring, Jaime Placido
 - b. Guest, Al Lawrence
 - c. Chief's Report: Chief Williams presented a report of fire department operations since the last Business meeting.
 - d. Review and discussion of chief's report.
 - e. By unanimous vote, all existing officers were reelected as follows: 8100 Chief: Ted Williams, 8101 Assistant Chief: John Oakley, 8102 Assistant Chief: Marshall Brown, Captains: 8110: John Crowningshield, 8111: Andrea Pennebaker, 8112: Andrew Crowningshield, 8113: Michael Rees
 - f. The department discussed the need for more vehicle storage and fixing Station 810 so that we can hold meetings there. Regarding the latter, Sam & Joe said that we would try to fix the electrical distribution in the building with surface mounted conduit and outlets. We will also obtain a hood and new exhaust fan for the range.
 - g. Training ideas were also discussed.
 - h. Adjournment of the Department Meeting.
2. **8:00 p.m. (approximately – Board of Directors meeting. (began at completion of operations meeting)**
 - a. Called to order. A quorum was Present: Rich Riley, President; Scott Roat, Secretary; Chris Skyhawk and Sam Levine. Bob Canclini was absent due to conflict with a previous commitment.
 - b. Agenda **approved.**
3. **Minutes of both the November 19, Business Meeting and the Special Meeting of November 29, 2014 were approved.**
4. **Public Comment:** Al Lawrence, a member of the public, remained during the Board Meeting and participated in some of the discussions.
5. **Financial Report:** Current financial statements for the district were presented.

6. Items for Board Consideration and possible action:

- a. **Personnel: Nothing.**
- b. **ISO Report:** The ISO Report was discussed. We received a good classification of 06/6Y. The evaluation team did not include Station 810 in developing this rating.
- c. The Chief reminded the Board that we must obtain an additional Type-1 engine for Albion and an additional tender for Station 815, on Navarro Ridge.
- d. **PayPal:** A unanimous vote of those present was taken to obtain a Pay Pal account..
- e. **Station 810:** Repair options were presented at the Special Meeting of November 29 and were continued at this meeting. A maximum of \$3000 was voted unanimously to upgrade the electrical distribution and install a hood over the range with a new vent, ducting and exhaust fan.
- f. **District Board elections:** The District Board Officers for 2015 were elected: President Chris Skyhawk, Vice President Bob Canclini and Secretary Sam Levine. Of the Board Members present, the vote was 3 in favor and 1 abstention.

7 Correspondence: Correspondence to and from the Board was presented.

- a. Letter 11/12/2014: Introduction letter from Theresa McNerlin re: requesting support her running for a LAFCO board member seat in upcoming Dec. 30 elections.
- b. Letter 11/18/2014 from Jared Huffman, Member of Congress, Second District, California. Congratulating ALRFPD on passage of Measure M.
- c. Claire Ellis & Chuck Greenberg sent a donation in honor of John Hughes birthday.
- d. A Public Protection Classification Summary Report was received by the Chief on 11/24/2014, which gave the District an ISO classification of 06/6Y effective March 1, 2015.
- e. Approximately \$2600 from the defunct ALRVFD, Inc. was transferred to the District.
- f. A Donation was received from Greg & Linda Schellhase,

8. Committee Reports:

- a. **12 Year Plan:** Both the passage of Measure M: The passage of Measure M and the needs and results of the ISO evaluation will affect the development of the 12 year plan.
- b. **MRC/THP subcommittee:** The Board discussed the questions raised by Chief Ted Williams 11/15/14 correspondence to CalFire. It was decided not to issue a resolution, and instead follow up the board's concerns with a separate letter to CalFire.
- c. A new Building Committee was formed consisting of Sam, Rich, Jaime Placido and Michael Issel.

- 9. Directors' Discussion:** Nothing was presented.
- a. Special Annual Evaluation Session:** A special meeting is to be held in January to critique the board and fire department performances of 2014, including an evaluation of the chief and subchiefs, and discuss planning strategies for the coming calendar year.
 - b. Secure Water Tanks.** The District needs more accessible water tanks.
 - c. Locations/Vehicle Storage:** We must obtain additional vehicle storage at Stations 810, 811 and/or 812. We will look into increasing the heights and widths of the vehicle bays at Stations 810, 811 and 812.
- 10. Next Meeting: Wednesday, January 14, 2015, 7:00 p.m. at the Albion School.**
- 11. Adjournment: About 10:30 p.m.**