

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

Wednesday, April 08, 2009, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

Special Note: The regularly scheduled business meeting slated for March 25, 2009 was cancelled at the last minute due to a lack of quorum. That meeting was rescheduled for the time and place represented in these minutes.

1. **Call to order and determination of a quorum.** Called to order at 7:40pm with Directors Rich Riley, Alan Taeger, Ed Petrykowski, Terry Kemp and Dan Sitts present along with Derek Wilson, Dave Ayster and Janie Tate.
2. **Public communication to the Board.** Janie stated that too many meetings take away from volunteer's time.
3. **Previous Meeting Minutes.** Minutes of the February 25, 2008 regular meeting and the March 19, 2009 special meeting, were unanimously approved.
4. **Fire Chief's report, including operational needs.**
 - A) **Incident reports.** Report presented to secretary with 2 water rescues, 7 medical calls, 2 fire calls and 2 traffic calls.
 - B) **Fund raising, gifts and service fees.** Nothing to Report
 - C) **Fire Department report.** Training on the new SCBAs is complete and the SCBAs are now in service.
 - D) **Fire Department operational needs.** EMT training fees will increase. Meetings with Calfire coming that will assess this year's costs and training. Derek would like to set date for District Budget meeting. It was agreed to have meeting on May 13 at 7:30 pm.
 - E) **Vehicle maintenance report.** David Ayster stated that 8182 is at Fort Bragg Diesel. 8182 has new steering box and other needed parts are being made. Truck 8173 is now 8163 and has passed DOT inspection but needs water pump. Dave will look for another mechanic so more repairs can get done. Truck 8131 got new tire on rear. Truck 8185, now in Oliver's driveway, needs to be off the books. Surplus fuel tank at station 812 needs to be removed. Derek Wilson will consult fire department and report back to board their wishes for method of disposal of these properties and estimates of their value.
5. **Communications to the Board.** Received letter from League of Women Voters Announcing that Brown act training is available. Terry will attend. Received letter from Golden State RMA with announcement that our estimated insurance rates for next fiscal year show little increase. Received annual report from California Special Districts Association.
6. **Financial Report.** Alan Presented Budget Overview. Budget item for Small Tools is over budget. Alan will check Small Tools and certain Equipment budget items coding for accuracy.
7. **Board Appointment.** The Board announced the appointment of Terry Kemp as a new Board Member.
8. **Items for consideration and possible action**
 - A) Dan made a motion to deny a citizen's proposal to make immediate changes to the 811 project. The motion was unanimously approved.
 - B) Proposed changes to District Bylaws originally presented to the Board on February 25, 2009 were unanimously approved.
 - C) The 811 project will be presented to the public by newspaper and post office announcement. Alan made a motion that the Board should present the 811 project to the community when the Board knows from planning and building that the project can proceed. The motion was unanimously approved.
 - D) Alan presented an additional proposed change to the District Bylaws for review (see attached). This proposal is to be voted on for approval at the next business meeting.
9. **Committee reports:**
 - A) **Station 811 report.** None at this time.
 - B) **Vehicle Committee.** Harvey Chess will help write grants for equipment acquisition.
 - C) **District Office.** Now has broadband at 811 for office computing.
10. **Board Directors' reports.** Alan pursuing ISO information and contacts.
11. **Next meeting April 29, 2009 at 7:30pm, Station 810.**
12. **Adjournment** 9:15pm.

(Minutes approved by unanimous vote of board members present at April 29, 2009 regular business meeting.)

ESTABLISHMENT

The Albion-Little River Fire Protection District (the District) was established after an election of voters within the boundaries of the proposed district by a resolution of the Mendocino County Board of Supervisors in 1962. **The District is a California Special District governed by California Health and Safety Code Section 13800 et seq. cited as the Fire District Law of 1987.**

MISSION STATEMENT

The mission of the District is to provide oversight of numerous resources allocated for the provision of protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

POLICY STATEMENT

In order to fulfill its mission the Board of Directors of the District will

1. Perpetuate close working and financial relationships with established volunteer emergency response agencies within the District.
3. Support and promote the operations of the volunteer agencies providing emergency services within the District.

Create and maintain a local property tax to help finance emergency services operations within the District.
4. Oversee the distribution of funds in the control of the District
5. Seek additional funding from all possible sources (local, regional, national) to further enhance the capabilities of the supported agencies.
6. Support and promote safety awareness, fire prevention, and disaster preparedness programs in our community.