

APPROVED
AT REG. BUS. MEETING
9/10/2014
RJR

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
WEDNESDAY SEPTEMBER 10, 2014 – 7:00 P.M.

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:10 Called to Order

1. **Fire department operations meeting**
 - a. **Call to Order and Roll Call:** Firefighters: Rees, A. Crowningshield, Chief Williams, Brown, D. Wolfe, S. Wolfe, Placido, Levine, Issel, Stenback, Hathaway, Searls, Goforth, Jackson.
Directors: Riley, Canclini, Levine, Skyhawk; Roat Absent
Clerk: Sara Spring
Guest: Kyle Lemohn
 - b. **Chief's Report:** Chief Williams presented a written report of fire department operations.
 - c. **Review and discussion of chief's report.** Was reviewed.
 - d. **Other fire department business:** There was a lengthy discussion regarding water rescue SOG's. Some of the topics were roles, training, qualifications, conditions, etc. The current water team is: John C., Andrew C., Jamie, Andrea, Tim, Ben and Arrow. Ted took notes and will send out to the department. There was also discussion on mental health and incident safety now that the shelter is closed in Ukiah.
 - e. **Adjournment**

8:35 p.m.

2. **Board of Directors meeting.**
 - a. **Call to order and roll call:** By President Rich Riley with a quorum present with Board Members; Bob Canclini; Sam Levine and Chris Skyhawk; Scott Roat absent.
 - b. **Approval of agenda** Unanimous 4-0
 - c. **Approval of minutes:** Review & correct if necessary minutes of Regular Business Meeting of August 13, 2014. Approved unanimous 4-0
3. **Public Comment:** There was no Public Comment
4. **Financial Report:** Current financial statements for the district were reviewed and discussed.
5. **Items for Board Consideration and possible action:**
 - a. **Personnel:** Chief Williams proposed Kevin Spring to be appointed to regular firefighter status and Alex Stenbeck to be a probationary member. Both approved unanimous 4-0. Ben Feinburgh has resigned
 - b. **Measure M:** Canclini and Skyhawk updated on how the Measure M committee is coming along. They presented a tri-fold and a sheet that will be mailed to every house in district the second week of October. Next meeting they will present a letter to the public regarding Measure M from the Board for review
6. **Correspondence:** Correspondence to and from the Board will be presented.
 - a. 9/2/2014 email from GSRMA re: revisions to the Whistle Blower Act poster that is included in the Labor Law posters – see attached.
 - b. 9/6/2014 email from GSRMA re: changes to the Calif. Labor Code that affects heat illness prevention and cool down recovery periods. CAL-OSHA, Calif. Code of Regulations, Section 3395 Labor Code Section 226.7. See attached
7. **Committee Reports**
 - a. **Measure M/Special Fire Tax:** See above 5. B.
 - b. **12Y Financial Plan:** Rich presented an update regarding the plan and how it is impossible to use Mendocino as a model.
 - c. **8162 CAFS Project:** Tabled for now.
8. **Director's Discussion:**

Fundraising was discussed. Michael Issel will mentor people on using The Ask approach and how to fundraise; he will make a presentation next month. There will also be a discussion on future needs that would require fundraising.

Received letter from LAFCO – notifying us about commission seat openings. Notice sent to each independent special district. Request for nominations. Nominees must be board members. Deadline Oct. 3, 2014. See attached letter.

9. **Next Meeting: Wednesday, October 8, 2014, 7:00 p.m.**
10. **Adjournment 9:45**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.