

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AGENDA
THURSDAY, MAY 9, 2013 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:00-8:00 p.m. (longer if necessary)

- 1. Fire department operations meeting**
 - a. Roll call**
 - b. Chief's Report: Chief Williams will present a written report of fire department operations.**
 - c. Review and discussion of chief's report.**
 - d. Other fire department business**
 - e. Adjournment**

8:00 p.m. (approximately – begins at completion of operations meeting)

- 2. Board of Directors meeting.**
 - a. Call to order and roll call**
 - b. Approval of agenda**
- 3. Approval of minutes of April 11, 2013 business meeting.**
- 4. Recognition: The Board bids farewell to Ed Petrykowski, a friend and board member who recently passed away. He will be missed.**
- 5. New Board Members: The District welcomes new board members Robert (Bob) Canclini and Dennis Johnson.**
- 6. Public Comment: The public may address the board on matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented.**
- 7. Items for Board Consideration and possible action:**
 - a. FY 2012-2013 Financial Report: Current financial statements will be reviewed and possible adjustments made to the budget.**
 - b. Fire Department personnel: The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept recommendations.**
 - c. Procurement Policy Revisions: First reading of policy. Discussion only.**
 - d. Revised Bylaws: First reading. Discussion only.**
 - e. Budget Proposal for FY 2013-2014: The Board, with assistance from the Chief, will discuss and develop a proposed budget for FY 2013-2014. The final budget will be presented for approval at the June 13, 2013 business meeting.**
- 8. New Bookkeeper: Sara Spring has a contract with the District to do the work described on the attached Bookkeeper Job Description.**
- 9. Board Organization: The Board will discuss the duties of various board positions and possibly make new assignments.**
- 10. Correspondence: Correspondence to and from the Board will be presented.**
- 11. Committee Reports:**
 - a. New Fire Station**
 - b. Encroachment Permit**
- 12. Director's Discussion: Individual Board members may discuss topics of concern to the District.**
- 13. Next Meeting: Thursday, June 13, 2013, 7:00 p.m.**
- 14. Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
THURSDAY, MAY 9, 2013 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

Commencement 7:05pm

- 1. Fire department operations meeting**
 - a. Roll call**

Board Members: Rich Riley, Robert Canclini, Ken Matheson, Scott Roat
Firefighters: Ted Williams, Scott Roat, Sam Levine, Steve & Debbi Wolfe, Derek Woods, John Crowningshield, Harold Searles, Jeff Anderson, Emily Scott, Margaret Harris, Brad Montgomery, Ben Feinburg (sp?), Erica Geer, Marshall Brown, Joe Goforth, Andrew Crowningshield, Jaime Placido, Michael Rees
Guests: Alex Stenbeck, Jake Latham
 - b. Chief's Report: Chief Williams will present a written report of fire department operations.**
 - Presentation of trainings
 - Inventory of medical supplies to be headed by Harris, Anderson and Pennebaker
 - Strike Team: new personnel requirements, possible FF physical
 - c. Review and discussion of chief's report.**
 - d. Other fire department business**
 - Debbi Wolfe provide BBQ report and relates progress and results of two meetings with community
 - Scott Roat reports success of Meth Lab identification training – approximately 70 attendees
 - Brad Montgomery leads talk regarding water tender recommendation and roundtable discussion ensues
 - e. Adjournment: 8:50pm**

Board Meeting resumes: 9:00pm

- 2. Board of Directors meeting.**
 - a. Call to order** by President Rich Riley with board members Ken Matheson, Rich Riley, Scott Roat and Robert Canclini present.
 - b. Approval of agenda**
- 3. Approval of minutes of April 11, 2013 business meeting: approved 4-0 in favor.**
- 4. Recognition:** The Board bids farewell to Ed Petrykowski, a friend and board member who recently passed away. He will be missed.
- 5. New Board Members:** The District welcomes new board member Robert (Bob) Canclini; Dennis Johnson resignation tendered. Board vacancy posted. A special meeting called for Wednesday May 29, 2013 at 4:30pm to interview and discuss candidates. A candidate will be appointed at the June 13, 2013 regular business meeting.
- 6. Public Comment:** None.
- 7. Items for Board Consideration and possible action:**
 - a. FY 2012-2013 Financial Report:** Topic moved to Budget area, below.
 - b. Fire Department personnel:**
 - Andy Gitchel – leaves in good standing
 - Dennis Sweet – on hold
 - Alex Stenback – tabled
 - c. Procurement Policy Revisions:** First reading of policy. Discussion only.
 - d. Revised Bylaws:** First reading. Discussion only.
 - e. Budget Proposal for FY 2013-2014:** Budget reviewed line by line.
- 8. New Bookkeeper:** Sara Spring approved as new Bookkeeper.
- 9. Board Organization:** Tabled.

10. **Correspondence:** Correspondence reviewed.
11. **Committee Reports:**
 - a. **New Fire Station**
 - b. **Encroachment Permit** Lee Welty to compile a notice inviting bids packet for the road work project.
12. **Director's Discussion:**
 - Little River Inn benefit concert produces \$270.
13. **Next Meeting: Thursday, June 13, 2013, 7:00 p.m.**
14. **Adjournment: 10:33pm.**

Certificate of Course Completion

This certifies that on MARCH 4, 2013
In Mendocino County, California,

RICHARD RILEY

Name of Attendee

Successfully Completed the Course Entitled:

~~"AB1234 Ethics and Brown Act"~~

Thomas R Parker

Course Instructor

Thomas R. Parker, County Counsel

Fire Chief's Report, 9 May, 2013, by Ted Williams

- **Firefighter - change of status**
- Andy Gitchel - probationary firefighter unable to meet availability and requirements within allotted time. Leaving us in good standing.
- Dennis Sweet - officially on leave after extended absence and discussion with chief.

Incident Log

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, April 11th and today, May 9th, we were dispatched and responded to eighteen incidents consisting of 13 medical aids, 2 vegetation fires, 1 public assist with ruptured water tank. Additionally, we provided Mutual Aid at a vegetation fire in Mendocino's district.

• 2013002762 04/13/2013 03:36

- MEDICAL, ALPHA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #10
- Sam Levine (Med Group)
- Jaime Placido (IC)
- Ted Williams
- Brad Montgomery (8130)
- Scott Roat
- Andrew Crowningshield
- John Crowningshield
- Jeff Anderson
- cancelled incoming

2013002800 04/14/2012 12:54

- MEDICAL, ALPHA; 44635 LITTLE RIVER AIRPORT RD ,LITR, #10
- Sam Levine (Med GP)
- Jeff Anderson (IC)
- Jaime Placido
- Andrew Crowningshield (8130)
- Ted Williams
- Brad Montgomery (cancelled)
- cancelled incoming



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2013002815 4/14/13 20:35

- Medical Charlie 32101 Middle Ridge Road
- Josh Smith
- Ted Williams
- Brad Montgomery
- Andrea Pennebaker
- Margaret Harris (8132)
- Emily Scott
- Andrew Crowningshield (8165-cancelled)
- Cancelled incoming

2013002853 4/16/13 12:39

- Medical Alpha 31020 Albion Ridge Road
- Brad Montgomery
- Marshal Brown
- Ted Williams
- Emily Scott (8132)
- Margaret Harris
- Jaime Placido

2013002902 4/17/13 16:49

- Medical Alpha 43300 LR Airport Lodge
- Staff request ambulance only
- Ted Williams cancelled at Lodge by staff
- Brad Montgomery (8130)

2013002984 4/20/13 21:25

- Medical Alpha 40310 LR Airport Rd
- Scott Roat
- Ted Williams
- Brad Montgomery
- John Crowningshield (8130)
- Andrew Crowningshield
- Jeff Anderson
- Sam Levine
- Cancelled incoming

2013003000 4/21/2013 13:07

- FIRE, WILDLAND; ABELL BUILDERS @ 42025 LITTLE RIVER



- Mendocino Fire (dispatch mistake)
- Albion Responded, welcomed Mendocino units already in route to continue
- Ted Williams (8132)
- Brad Montgomery (8191)
- Marshall Brown (8170)
- Andrew Crowningshield
- Jeff Anderson
- Josh Smith
- John Crowningshield (8181)
- Emily Scott
- Scott Roat
- Jaime Placido
- Ben Feinburgh

2013003059 04/23/2013 09:57

- MEDICAL, ALPHA; 28401 ALBION RIDGE RD ,ALBI
- Ted Williams (IC)
- Brad Montgomery (8132)
- Jeff Anderson
- Michael Rees
- Scott Roat
- Andrea Pennebaker (Med Group)
- Tim Gitchel
- cancelled incoming

2013003118 04/25/2013 11:06

- MEDICAL, BRAVO, LODGE AT WOODS, 43300 LITTLE RIVER AIRPORT RD
- Jeff Anderson (IC)
- Sam Levine (Med Gp)
- Ted Williams
- John Crowningshield
- Andrew Crowningshield
- Scott Roat
- Brad Montgomery (cancelled)
- Andrea Pennebaker (cancelled)

2013003212 04/28/13 13:30



- Medical Alpha Mackerricher State Park
- Brad Montgomery (out of district no tones)

2013003230 04/29/13 04:17

- Medical ECHO 27421 Albion Ridge Rd.
- Andrea Pennebaker
- Marshall Brown
- Joe Goforth
- Ted Williams
- Brad Montgomery
- Andrew Crowningshield (8130)
- Jeff Anderson
- John Crowningshield
- Scott Roat
- Jaime Placido

2013003235 04/29/2013 10:00

- MEDICAL, ALPHA; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
- request for ambulance only; medic unit declined rescue standby

04/30/2012

- **Vegetation Fire, Mendocino Headlands**
- Andrew Crowningshield
- John Crowningshield

2013003347 05/03/2013 06:01

- MEDICAL, BRAVO: THE WOODS @ 43300 LITTLE RIVER AIRPORT RD, SPACE 98
- Jeff Anderson (IC)
- Sam Levine (Med Gp)
- Jaime Placido
- John Crowningshield (8130)
- Ted Williams
- Scott Roat

2013003427 05/05/2013 4:54

- MEDICAL, BRAVO; 33621 ALBION RIVER NORTH SIDE RD ,LITR
- four patients



- Ted Williams (IC)
- Brad Montgomery
- Margaret Harris (8132)
- Marshall Brown
- Jaime Placido (8130)
- Jeff Anderson
- Andrea Pennebaker
- Erica Geer
- John Crowningshield (8130)
- Scott Roat
- Michael Rees

2013003502 05/07/2013 14:45

- MEDICAL, BRAVO; 7051 N HWY 1 ,LITR
- 1144 confirmation
- Ted Williams (IC)
- Scott Roat
- Jeff Anderson (8130)
- cancelled incoming
- Brad Montgomery

2013003536 05/08/2013 10:53

- PA, FLOODING; 34401 PACIFIC REEFS RD ,ALBI
- WATER TANK RUPTURE
- Brad Montgomery
- Erica Geer
- Margaret Harris
- Andrea Pennebaker
- Jeff Anderson
- Steve Wolfe
- Debbi Wolfe
- Scott Roat (observe only)
- Andrew Crowningshield
- John Crowningshield
- Ted Williams (at Chief's association meeting)

2013003546 05/08/2013 15:31

- MEDICAL, ALPHA; THE WOODS @ 43300 LITTLE RIVER AIRPORT
RD #LODGE ,LITR



- Sam Levine
- Jeff Anderson (8130)
- Brad Montgomery
- Erica Geer
- Ted Williams (POV failure in route)

2013003547 05/08/2013 16:24

- FIRE, DEBRIS; JACOBS RANCH RD / 6180 ALBION LITTLE RIVER RD ,LITR
- Erica Geer (IC)
- Jeff Anderson
- Derek Woods
- Ben Feinburgh
- Ted Williams (8162)
- Andrea Pennebaker
- John Oakley (8192)
- Scott Roat (observe only)
- Brad Montgomery (8163)
- Sam Levine (8130)
- Andrew Crowningshield (8191)
- John Crowningshield
- 8100 cancelled incoming
- CalFire wrote report

Training Completed:

- **04/11/2013 – EMT Class - Nat Norling (Paramedic) - Station 840 MVFD (4 Hours)**
- Andrew Crowningshield, Jason Hendricks, Lauren Lopez, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Debbi Wolfe

04/13/2013 – Ventilation/SCBA – Andrew Crowningshield – Station 811 (2 Hours)

- *Training Objectives:*
- *1. Brief each firefighter on the safety of using chainsaws and circular ventilation saws.*
- *2. Demonstrate how to effectively ventilate a roof.*
- *2.1. Scene Size-Up/Safety.*



- 2.2. *What type of saw to use.*
- 2.3. *Throwing Ladder and Sounding Roof.*
- 2.4. *Communication with Ground Crews and Interior Attack Crews.*
- 2.5. *Differences in cutting with Chainsaw or Circular Ventilation (K-12)*

Marshall Brown, Andrew Crowningshield, John Crowningshield, Ben Feinburgh, Sam Levine, Brad Montgomery, John Oakley, John Oakley, Andrea Pennebaker, Ted Williams, Debbi Wolfe, Steve Wolfe 04/16/2013 – EMT Class - Nat Norling (Paramedic) - Station 840 MVFD (4 Hours)

- Andrew Crowningshield, Jason Hendricks, Lauren Lopez, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Debbi Wolfe

04/18/2013 – EMT Class - Nat Norling (Paramedic) - Station 840 MVFD (4 Hours)

- Andrew Crowningshield, Jason Hendricks, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Debbi Wolfe

04/18/2013 – Engine Scenarios - Brad Montgomery - Station 812 (2 Hours)

- *Training Objectives:*
- 1. *Run firefighters through scenarios that test their initial attack skills. By getting out of their rigs, donning their SCBA's, deploying hose, and knocking down a fire.*

Jeff Anderson, Ben Feinburgh, Jake Lathem, Sam Levine, Brad Montgomery, John Oakley, John Oakley, Ted Williams, Debbi Wolfe, Steve Wolfe 04/20/2013 – Zone 4 Burn Trailer – Station 840 MVFD

- *Training Objectives:*
- 1. *Provide students with a realistic structure fire training, safety being the highest priority.*
- 2. *Instruct students in basic firefighter safety and survival.*
- 3. *Provide students with quality instruction and an enjoyable class environment.*
- 4. *Provide all students and staff with proper rehab/medical facilities.*

Marshall Brown, Andrew Crowningshield, John Crowningshield, Sam Levine, Brad Montgomery, Andrea Pennebaker, Scott Roat, Emily Scott, Ted Williams 04/21/2013 – Zone 4 Burn Trailer – Station 840 MVFD



- *Training Objectives:*

- 1. *Provide students with a realistic structure fire training, safety being the highest priority.*
- 2. *Instruct students in basic firefighter safety and survival.*
- 3. *Provide students with quality instruction and an enjoyable class environment.*
- 4. *Provide all students and staff with proper rehab/medical facilities.*

Marshall Brown, Andrew Crowningshield, Ben Feinburgh, Brad Montgomery, John Oakley, John Oakley, Andrea Pennebaker, Jaime Placido, Debbi Wolfe, Steve Wolfe, Derek Woods 04/23/2013 – EMT Class - Nat Norling (Paramedic) - Station 840 MVFD (4 Hours)

- Andrew Crowningshield, Jason Hendricks, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Debbi Wolfe

04/25/2013 – Initial Attack Scenarios – Marshall Brown – Station 812 (2 Hours)

- *Training Objectives:*

- 1. *Brief each firefighter on the safety of responding to scene safely whether in district apparatus or POV.*
- 2. *Have each firefighter perform the following actions for a scenario.*
 - 2.1. *Scene Size-Up/Safety. (Resources?)*
 - 2.2. *SCBA Donning, Pump on, Hose out.*
 - 2.3. *Initial Attack*
 - 2.4. *Mop-up*
 - 2.5. *SCBA Doffing, Pump Off, Hose put back to bed.*

Jeff Anderson, Marshall Brown, Andrew Crowningshield, Ben Feinburgh, Joe Goforth, Sam Levine, Brad Montgomery, Michael Rees, Harold Searles, Ted Williams, Debbi Wolfe, Steve Wolfe 04/25/2013 - EMT Class - Nat Norling (Paramedic) - Station 840 MVFD (4 Hours)

- Andrew Crowningshield, Jason Hendricks, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Debbi Wolfe

04/27/2013 – ALRFPD Cliff Rescue - Station 810 ALRFPD (4 Hours)

- *Training Objectives:*



- *Training Objectives:*

- 1. *Brief each firefighter on the safety of working with ropes and rescue systems.*
- 2. *Go over how to setup picket systems.*
- 3. *Demonstrate how to load a patient up in a stokes basket.*
- 4. *Simulate a call where rescuers have to get patient from a low angle position and bring him back up to safety.*

Jeff Anderson, Marshall Brown, Andrew Crowningshield, Ben Feinburgh, Brad Montgomery, John Oakley, Michael Rees, Harold Searles, Ted Williams, Derek Woods 05/01/2013 – Meth Lab Awareness – Wayne (REHIT) – Albion School House (3 Hours)

- *Training Objectives:*

- 1. *Train firefighters the risks of meth labs, and how to be situationally aware of them when responding to any type of call.*

Jeff Anderson, Marshall Brown, Erica Geer, Harris, Sam Levine, Brad Montgomery, John Oakley, Andrea Pennebaker, Jaime Placido, Michael Rees, Scott Roat, Harold Searles, Ted Williams, Debbi Wolfe, Steve Wolfe, Derek Woods. 05/02/2013 – Wildland Hoselays – Brad Montgomery – Station 812 ALRFPD (2 Hours)

- *Training Objectives:*

- 1. *Train firefighters the basics of progressive hoselays. Going over who's on nozzle, whose clamping, and running hose.*
 - 1.1. *Dry Run.*
 - 1.2. *Wet Run.*
- 2. *Practice unrolling and rolling back up hose.*

Jeff Anderson, Marshall Brown, John Crowningshield, Tim Gitchel, Margaret Harris, Brad Montgomery, John Oakley, Andrea Pennebaker, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe, Derek Woods
Training cancelled

- Zone 4 drill cancelled due to FB Fire strike team participation.

Training Planned

- 05/16/13: Trauma Scenarios, Station 810 @ 19:00



- 05/18/13: ALRFPD Water Rescue, Station 810 @ 10:00
- 05/23/13: Wildland Shelters/PPE/Tools/Fireline.
- 05/25/13: ALRFPD Cliff Rescue, Station 810 @ 10:00
- 05/30/13: Fireline Tactics, Station 811 @ 19:00
- 06/01/13: MVFD Water Rescue, Station 840 @ 10:00
- 06/06/13: WLFF Theory, Station 810 @ 19:00

Fundraising

- Debbi Wolfe held two public meetings to gather community support and involvement for the upcoming BBQ. Some of her developments:
 - Susy Kitahara will be ordering and planning food.
 - Fire Auxiliary met and agreed to host the bar, ABC license in progress.
 - Rossi's Building Materials opened a contractors account, donated \$200
 - Joe Goforth to lead a group in building combined shade tent / hose racks.
 - Inmates crew determining availability for grounds preparation.
 - Need addresses from tax rolls to do a mass mailing.
 - Preliminary budget, \$5,005 total:
 - FOOD \$ 2,500
 - PAPER GOODS/SUPPLIES \$750
 - PORTA POTTIES (1 REG, 1 DISABLED) \$350
 - SIGNAGE \$800
 - CHILDREN'S AREA \$150
 - SHADE STRUCTURE \$?
 - CONTINGENCY 10% \$455

Debbi Wolfe placed donation jars at Albion Grocery, The Flats, Schooner Landing, and Little River Market to solicit donations. \$127.33 received. Scott Roat participated in the Little River Inn Concert Series in April and received \$270. Another event is planned for this Sunday, May 12.

Development

- Ted Williams authored a single page "Firefighter Fit for Duty Medical Certification" form and submitted it to the clinic for review. It's the chief's opinion that we should move towards annual physicals for firefighters. We owe it to the firefighters to match tasks with their physical abilities and we do not have the expertise to evaluate health



- do not have the expertise to evaluate health conditions. The single visit form is phrased to satisfy multiple regulatory requirements.
- Fire season is starting much earlier than usual.
- Ted attended the May chief's meeting. Much of the discussion was about mutual aid and strike team requirements. We're continuing to gear up for strike team participation, but it's likely that we will only commit to in county mutual aid this season.
- Ted Williams met CHP's new commander. Highway safety and hazmat training opportunities were offered. Marshall Brown to follow up.
- Ted Williams met with Jeff Schlafer (CALFIRE). Local Calfire crew will assist with S130/S190 and other wildland topics starting around June 7 when the local stations are fully staffed. Ted marked up a draft CALFIRE/ALRFPD agreement. Jeff to make corrections and Ted to sign. Terms are identify to last year with changes to vehicle identifiers.
- Scott Roat received a van load of water/boat PPE (wetsuits) from the California Department of Fish and Wildlife.
- Annual SCBA fit testing was completed.
- Five wildland hoses in hose packs were found to have holes at our May 2 training. Holes appear to be cuts, resembling straight line knife cuts. These hoses had been inspected weeks before. One was brand new. MSCO filed a report with photos as #13-13844.
- Garage door codes changed; security cameras installed.
- Interaction between the chief and Sara Spring, the new district bookkeeper, has been smooth. Processing of bills is up to date.
- Additional research and recommendations for a new water tender has been compiled for discussion at the May regular meeting.

Equipment maintenance

- 8163 and 8170 have been set up with 7 hose packs apiece. Each bag has two 1.5" hoses, some have an additional 1" hose. Most also have water thieves. When put in service, both these trucks met the NWCG standard for wildland, but a few hoses were found damaged at a recent training on 8170.
- Second diesel portable pump is in service, and four 10' draft hoses are built. Diesel pumps and draft hoses are in the front compartment on 8132. Both portables are fitted with a quick prime petcock valve and 2.5" NST fittings (no adapters) and the female collar is ball-bearing supported.

← Four "Foot valves" are on order to improve drafting reliability on our NON SELF-PRIMING TRUCKS, AS ARE 30 HELMET LIGHTS.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
REGULAR MEETING MINUTES**

Thursday, April 11, 2013, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Commenced 7:00pm

1. **Fire department operations meeting**
2. **Roll call**

Board Members: Rich Riley, Scott Roat, Ken Matheson

Firefighters: Chief Ted Williams, Brad Montgomery, Scott Roat, Sam Levine, Marshall Brown, Erica Geer, Harold Searles, Tim Gitchel, Steve Wolfe, Margaret Harris, Joe Goforth

Guests: Alex Stenbeck

Board Applicants: Sam Levine, Bob Canclini, Rick McDonald, John Winding, Dennis Johnson

- a. **Chief's Report: Chief Williams will present a written report of fire department operations.**
- b. **Review and discussion of chief's report.**
- c. **Other fire department business**
 - Fit test for SCBA required for participation in upcoming burn trailer with Mendocino Fire
- d. **Adjournment**

Commenced 7:15pm

3. **Board of Directors business meeting call to order and determination of a quorum: Called to order by President Rich Riley. Board Members Present: Rich Riley, Scott Roat and Ken Matheson.**

4. **Public communication to the board: None presented.**

5. **Items for Board Consideration and possible action:**

- a. **Board Vacancies:** Applicants interviewed until 8:30.
Two new Board Members chosen, selection unanimous and Secretary swears in two new members: Bob Canclini, Dennis Johnson.
- b. **FY 2012-2013 budget review and revision:**
 - add \$500 to Office Expenses (862170)
 - add \$2500 to Professional Services (862189)
- c. **Fire department personnel:**
Margaret Harris (was given the status of regular firefighter).
Other applicants tabled per Rich Riley.
- d. **CalStar, Reach, and Fort Bragg Ambulance Benefit for Firefighters:**
Discussion and decision whether to continue benefit of REACH/CalStar membership; members generally in favor of keeping the benefit
- e. **Bookkeeper:** Two people to be interviewed for position.
- f. **Meth Lab Training**
Budget approved Food Budget Item #862080
- g. **Document Reproduction:**
Tabled per Rich Riley.

6. **Previous meeting minutes:**

March 14, 2013 meeting minutes approved as modified –Delete 9d in directors discussion AB 2298. Vote 3-0 in favor. April 3rd, Special Closed Session . Findings at end of Directors Discussion were reviewed and approved by 3-0 vote of Board

Members present. Motion by Rich.

7. **Board Correspondence:**
District correspondence was reviewed
8. **Financial Report**
Presented and reviewed. Changes made – see 6b, above.
9. **Committee reports:**
 - a. **New Fire Station**
Plans now in hand, getting closer.
 - b. **Encroachment Permit**
No encroachment permit as yet.
10. **Director's Discussion:**
 - a. **AB2298** – Tabled per Rich Riley
 - b. **District to open a new account with Harvest Market:**
Approval to open charge account at Harvest and Safeway, use limited to select firefighters.
 - Budget to be developed for next year.
 - Scott Roat: Little River Inn benefit concert – approximately \$270 earned.-
 - c. – April 3, 2013-Special Closed Session.
 - The Board issued a statement of facts.
Based on these facts, the District finds by a preponderance of the evidence that [firefighter's] actions brought discredit on the District, that his actions on the day in question constituted Negligence and Incompetence, and was conduct unbecoming a District Firefighter . Furthermore, the District finds that the appropriate level of discipline in this case is termination and, therefore, upholds the decision of the Chief by a unanimous vote of the Board.
11. **Next scheduled regular business meeting: Thursday, May 9, 2013, 7:00pm**
12. **Adjournment 9:45pm**

Budget vs. Actual

July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	39,327.14	73,614.00	-34,286.86	53.4%
82-1120-CURRENT UNSECURED TAX	2,510.86	2,470.00	40.86	101.7%
82-1130-SB813 SUPPLEMENTAL TAX	-283.99	28.00	-311.99	-1,014.3%
82-1210-PRIOR SECURED TAX	-110.48			
82-1220-PRIOR UNSECURED TAX	74.51	101.00	-26.49	73.8%
82-1300-SPECIAL TAX	44,834.00	82,080.00	-37,246.00	54.6%
82-1600-TIMBER TAX	150.43	125.00	25.43	120.3%
82-1700-Highway Property Rental	8.68			
82-4100-INTEREST INCOME	641.68	925.00	-283.32	69.4%
82-5481-HOMEOWNER PROPERTY TAX	383.23	770.00	-386.77	49.8%
82-7700-OTHER	815.89			
Total Income	88,351.95	160,113.00	-71,761.05	55.2%
Gross Profit	88,351.95	160,113.00	-71,761.05	55.2%
Expense				
86-1014-MISC EMPLOYEE BENEFITS				
Firefighter Stipends	20,972.00	21,500.00	-528.00	97.5%
Total 86-1014-MISC EMPLOYEE BENEFITS	20,972.00	21,500.00	-528.00	97.5%
86-1035-WORKERS COMPENSATION IN	0.00	9,000.00	-9,000.00	0.0%
86-2050-CLOTHING & PERSONAL ITE				
Fire Shelters	69.94	4,000.00	-3,930.06	1.7%
Med Bag	1,038.26	1,700.00	-661.74	61.1%
Raingear	0.00	3,500.00	-3,500.00	0.0%
SCBA Masks	0.00	3,500.00	-3,500.00	0.0%
Structure Boots	812.57	1,400.00	-587.43	58.0%
Turnouts	142.14	12,500.00	-12,357.86	1.1%
Water Gear	0.00	2,000.00	-2,000.00	0.0%
Wildland Boots	2,396.70	3,200.00	-803.30	74.9%
86-2050-CLOTHING & PERSONAL ITE - Other	40,549.83	23,200.00	17,349.83	174.8%
Total 86-2050-CLOTHING & PERSONAL ITE	45,009.44	55,000.00	-9,990.56	81.8%
86-2060-COMMUNICATIONS				
INTERNET SERVICE				
Comcast	1,417.86	1,600.00	-182.14	88.6%
Total INTERNET SERVICE	1,417.86	1,600.00	-182.14	88.6%
TELEPHONE				
ATT	1,729.33	2,200.00	-470.67	78.6%
ECG	145.57			
Total TELEPHONE	1,874.90	2,200.00	-325.10	85.2%
WEBHOSTING				
86-2060-COMMUNICATIONS - Other	74.00	200.00	-126.00	37.0%
	61.13			
Total 86-2060-COMMUNICATIONS	3,427.89	4,000.00	-572.11	85.7%
86-2080-FOOD	911.61	1,500.00	-588.39	60.8%
86-2101-INSURANCE GENERAL	0.00	8,000.00	-8,000.00	0.0%
86-2120-MAINTENANCE EQUIPMENT				
Firefighting Equipment	710.47			
Medical Equipment	0.00	2,000.00	-2,000.00	0.0%
Radio Maintenance	2,699.85	1,200.00	1,499.85	225.0%
Rescue Equipment	865.53	500.00	365.53	173.1%
Vehicle Maintenance				
8130	75.47	5,000.00	-4,924.53	1.5%
8131	528.56	2,000.00	-1,471.44	26.4%
8132	-37.43	2,000.00	-2,037.43	-1.9%
8162	4,956.21	4,000.00	956.21	123.9%
8163	0.00	2,000.00	-2,000.00	0.0%
8165	1,443.00	2,000.00	-557.00	72.2%
8170	1,757.48	4,000.00	-2,242.52	43.9%
8181	34.31	2,000.00	-1,965.69	1.7%
8191	0.00	2,000.00	-2,000.00	0.0%
8192	312.15	4,000.00	-3,687.85	7.8%
8195 ZODIAC & TRAILER	1,158.36	10,000.00	-8,841.64	11.6%
8196 RIVER BOAT & TRAILER	52.46	500.00	-447.54	10.5%

Budget vs. Actual

July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
8198 PWC & Trailer	0.00	500.00	-500.00	0.0%
Vehicle Maintenance - Other	683.46	2,000.00	-1,316.54	34.2%
Total Vehicle Maintenance	10,964.03	42,000.00	-31,035.97	26.1%
86-2120-MAINTENANCE EQUIPMENT - Other	1,070.02			
Total 86-2120-MAINTENANCE EQUIPMENT	16,309.90	45,700.00	-29,390.10	35.7%
86-2130-MAINTENANCE STRUCTURES				
Mowing	0.00	1,000.00	-1,000.00	0.0%
Station 810	1,414.19	1,500.00	-85.81	94.3%
Station 811	1,191.45	500.00	691.45	238.3%
Station 812				
Gravel	371.74	2,000.00	-1,628.26	18.6%
Station 812 - Other	194.68			
Total Station 812	566.42	2,000.00	-1,433.58	28.3%
Station 813	214.98			
86-2130-MAINTENANCE STRUCTURES - Other	139.07	500.00	-360.93	27.8%
Total 86-2130-MAINTENANCE STRUCTURES	3,526.11	5,500.00	-1,973.89	64.1%
86-2140-MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	1,285.51	1,000.00	285.51	128.6%
Matheson Tri-Gas	849.55	1,000.00	-150.45	85.0%
Total Gasses	2,135.06	2,000.00	135.06	106.8%
Lab Supplies	3,961.02	7,000.00	-3,038.98	56.6%
86-2140-MEDICAL, LAB SUPPLIES - Other	1,967.47			
Total 86-2140-MEDICAL, LAB SUPPLIES	8,063.55	9,000.00	-936.45	89.6%
86-2150-MEMBERSHIPS				
CALSTAR	30.00	1,000.00	-970.00	3.0%
CSDA	0.00	700.00	-700.00	0.0%
Mendocino Ambulance SVC	0.00	1,000.00	-1,000.00	0.0%
REACH	25.00	1,000.00	-975.00	2.5%
86-2150-MEMBERSHIPS - Other	662.00			
Total 86-2150-MEMBERSHIPS	717.00	3,700.00	-2,983.00	19.4%
86-2170-DISTRICT OFFICE SUPPLIE				
Paper, Ink, Materials	1,271.80	2,000.00	-728.20	63.6%
Postage	445.46	150.00	295.46	297.0%
Software	232.97	250.00	-17.03	93.2%
86-2170-DISTRICT OFFICE SUPPLIE - Other	1,039.36	1,100.00	-60.64	94.5%
Total 86-2170-DISTRICT OFFICE SUPPLIE	2,989.59	3,500.00	-510.41	85.4%
86-2181-AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	57.03	4,000.00	-3,942.97	1.4%
Bookkeeping Services	3,650.86	4,000.00	-349.14	91.3%
Total 86-2181-AUDITING & FISCAL SERVI	3,707.89	8,000.00	-4,292.11	46.3%
86-2185-MED AND DENTAL				
Firefighter Immunization	1,050.00	3,500.00	-2,450.00	30.0%
86-2185-MED AND DENTAL - Other	204.00			
Total 86-2185-MED AND DENTAL	1,254.00	3,500.00	-2,246.00	35.8%
86-2187-EDUCATION & TRAINING				
CPR	0.00	1,000.00	-1,000.00	0.0%
EMT	2,544.95			
MEALS & FUEL REIMBURSEMENT	31.97			
86-2187-EDUCATION & TRAINING - Other	2,275.37	9,000.00	-6,724.63	25.3%
Total 86-2187-EDUCATION & TRAINING	4,852.29	10,000.00	-5,147.71	48.5%
86-2189-PROFESIONAL & SPECIAL S				
COUNTY COUNSEL SERVICES	1,960.00	4,000.00	-2,040.00	49.0%
86-2189-PROFESIONAL & SPECIAL S - Other	785.00			
Total 86-2189-PROFESIONAL & SPECIAL S	2,745.00	4,000.00	-1,255.00	68.6%

Budget vs. Actual

July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
86-2210-RENT LEASES				
STATION 810 ANNUAL RENT	50.00	50.00	0.00	100.0%
Total 86-2210-RENT LEASES	50.00	50.00	0.00	100.0%
86-2220-SMALL TOOLS & SUPPLIES				
BATTERIES	41.93	500.00	-458.07	8.4%
MISC. HARDWARE	421.50	500.00	-78.50	84.3%
86-2220-SMALL TOOLS & SUPPLIES - Other	465.79	3,000.00	-2,534.21	15.5%
Total 86-2220-SMALL TOOLS & SUPPLIES	929.22	4,000.00	-3,070.78	23.2%
86-2231-ELECTION SUPERVISION & COUNTY CLERK-ELECTION SERVICES	0.00	400.00	-400.00	0.0%
Total 86-2231-ELECTION SUPERVISION &	0.00	400.00	-400.00	0.0%
86-2250-TRANSPORTATION & TRAVEL				
FLEET FUEL				
CREDIT CARD CHARGE	505.54			
Eel River Fuels	817.51	2,000.00	-1,182.49	40.9%
Walsh Oil	5,201.82	9,000.00	-3,798.18	57.8%
FLEET FUEL - Other	60.40			
Total FLEET FUEL	6,585.27	11,000.00	-4,414.73	59.9%
86-2250-TRANSPORTATION & TRAVEL - Other	13.13			
Total 86-2250-TRANSPORTATION & TRAVEL	6,598.40	11,000.00	-4,401.60	60.0%
86-2260-UTILITIES				
Albion Water District	540.00	540.00	0.00	100.0%
PG&E	2,082.50	3,000.00	-917.50	69.4%
Suburban Propane	477.31	1,200.00	-722.69	39.8%
Thompson Septic Service	1,127.80	1,500.00	-372.20	75.2%
Waste Management	263.45	400.00	-136.55	65.9%
Total 86-2260-UTILITIES	4,491.06	6,640.00	-2,148.94	67.6%
86-3113-PAYMNTS TO GOVT AGENCIE				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	100.00	-100.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	1,115.15	1,200.00	-84.85	92.9%
FIREFIGHTER BACKGROUND CHECK	61.00	3,500.00	-3,439.00	1.7%
LAFCO-DUES	312.21	500.00	-187.79	62.4%
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00			
Total 86-3113-PAYMNTS TO GOVT AGENCIE	1,488.36	5,300.00	-3,811.64	28.1%
86-4360-BUILDINGS & IMPROVEMENT				
STATION 811				
NEW STATION	0.00	75,000.00	-75,000.00	0.0%
WATER TANK	3,352.86	6,000.00	-2,647.14	55.9%
STATION 811 - Other	150.00			
Total STATION 811	3,502.86	81,000.00	-77,497.14	4.3%
STATION 812				
WATER TANK	2,973.09	6,000.00	-3,026.91	49.6%
Total STATION 812	2,973.09	6,000.00	-3,026.91	49.6%
Total 86-4360-BUILDINGS & IMPROVEMENT	6,475.95	87,000.00	-80,524.05	7.4%
86-4370-EQUIPMENT (PURCHASE)				
Firefighting Equipment				
BLOWER	0.00	1,600.00	-1,600.00	0.0%
CAFS system	359.69			
HELMET LIGHTS	0.00	5,200.00	-5,200.00	0.0%
HOSE	3,831.38	4,000.00	-168.62	95.8%
LADDERS	0.00	2,000.00	-2,000.00	0.0%
NOZZLES	0.00	3,500.00	-3,500.00	0.0%
SCBA COMPRESSOR	9,930.32	12,000.00	-2,069.68	82.8%
SCENE LIGHTING	0.00	1,500.00	-1,500.00	0.0%
Firefighting Equipment - Other	800.60			
Total Firefighting Equipment	14,921.99	29,800.00	-14,878.01	50.1%

Budget vs. Actual

July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Medical Equipment				
BACKBOARDS	546.22	1,000.00	-453.78	54.6%
SUCTION	0.00	450.00	-450.00	0.0%
TRACTION SPLINT	0.00	1,200.00	-1,200.00	0.0%
Total Medical Equipment	<u>546.22</u>	<u>2,650.00</u>	<u>-2,103.78</u>	<u>20.6%</u>
Radios	2,849.62	5,000.00	-2,150.38	57.0%
Rescue Equipment	1,061.94			
Vehicles	0.00	50,000.00	-50,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE) - Other	2,564.49			
Total 86-4370-EQUIPMENT (PURCHASE)	<u>21,944.26</u>	<u>87,450.00</u>	<u>-65,505.74</u>	<u>25.1%</u>
Total Expense	<u>156,463.52</u>	<u>393,740.00</u>	<u>-237,276.48</u>	<u>39.7%</u>
Net Income	<u><u>-68,111.57</u></u>	<u><u>-233,627.00</u></u>	<u><u>165,515.43</u></u>	<u><u>29.2%</u></u>

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING MAY 9, 2013

CORRESPONDENCE WITH THE BOARD OF DIRECTORS

- 4/9/13 Email from Ted to board re: movie "Need for Speed" requesting firefighters to provide standby coverage. District to receive payment from movie company.
- 4/11/13 Form 700 received from Robert Canclini assuming office of board member.
- 4/12/13 Sent letter to Oliver Seeler responding to request for information about 501C and SCBA, giving information where to find what he was asking for. USPS
- 4/13/13 Sent email to Carlos Tapia, Key Assistant Location Manager – Mendocino "Need for Speed" invoice for \$6,231.80 total
- 4/25/13 Ted forwarded email from Kim McGeoghelan- subject ALRFPD BBQ insurance coverage.
- 4/29/13 Hand delivered letter to Savings Bank from board president Rich Riley re: signature card name changes. Removing Alan Taeger, Ed Petrykowski, and Katya Gregonis and adding Robert Canclini, Dennis Johnson, & Sara Spring
- 5/7/13 Ted forwarded email from Tim Hanna Subject: Volunteer Ham Radio Operators Needed *WITH* ~~for~~ a scheduled exercise in Ukiah June 6, 2013

Ted Williams ted@ted.net

4 hours ago

The "Need for Speed" filming crew has contacted us to provide standby fire services. We've been offered Thursday and Friday at approximately 10 hours per day. If we agree to rates charged by Anderson Valley for similar coverage, the district will receive ~\$1000/day and firefighters will receive ~\$300/day.

I need to provide an answer by 0800 Wednesday (tomorrow morning).

If you are available and interested, please contact me ASAP. You should be prepared to competently engineer 8170, perform vehicle extrication and work in an SCBA. If there is an incident, the rest of us will be paged out, but you'll be there for approximately twenty minutes with a limited team. Hours are 0900 to 1900 +/-.

thanks,
ted 937 3600

Ted Williams ted@ted.net

2 hours ago

Board,

We have substantial interest from our firefighters in regards to providing standby coverage on Thursday and Friday. I see the activity as good for morale and a financial benefit for the district.

Given the short notice (I received the call this afternoon with a deadline of tomorrow morning), I'll negotiate fees with the film company using Anderson Valley Fire rates as a guideline.

If the board has concern, raise it between now and 0800 Wednesday.

thanks,
ted

STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Canclini Robert Albert

1. Office, Agency, or Court

Agency Name

Albion - Little River Fire Protection District

Division, Board, Department, District, if applicable

Your Position

Board of Directors

Director

► If filing for multiple positions, list below or on an attachment.

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County _____
- City of _____
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of _____
- Other Special District

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2012, through December 31, 2012.
- or- The period covered is _____ through December 31, 2012.
- Assuming Office: Date assumed 4/11/13
- Leaving Office: Date Left _____ (Check one)
- The period covered is January 1, 2012, through the date of leaving office.
- The period covered is _____ through the date of leaving office.
- Candidate: Election year _____ and office sought, if different than Part 1: _____

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: _____

- Schedule A-1 - Investments - schedule attached
- Schedule A-2 - Investments - schedule attached
- Schedule B - Real Property - schedule attached
- Schedule C - Income, Loans, & Business Positions - schedule attached
- Schedule D - Income - Gifts - schedule attached
- Schedule E - Income - Gifts - Travel Payments - schedule attached

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS (Business or Agency Address Recommended - Public Document) STREET CITY STATE ZIP CODE
P.O. Box 634 Albion CA 95410

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
(707) 937-4022

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 5-17-13
 (month, day, year)

Signature Robert A. Canclini
 (File the originally signed statement with your filing official.)

MAILED
A/R/13
COPY OF
LETTER

Oliver Seeler
P.O. Box 447
Albion, CA 95410

Mr. Oliver Seeler:

In response to your request for records dated April 4, 2012 and received April 4, 2013:

1. The district is not privy to Albion Little River Volunteer Fire Department, Inc. financial information and therefore cannot answer questions regarding the status and disposition of monies and other assets currently owned by said non-profit entity.

Records of recent donations received by the district from Albion Little River Volunteer Fire Department, Inc:

10 May 2012 regular meeting minutes, page 1
13 December 2012 regular meeting minutes, page 6, 8
8 December 2011 regular meeting minutes "communications to board", page 3
31 December 2012 ALRFPD donations spreadsheet, page 1

2. Your query matches the following identifiable public records:

14 February 2013 regular meeting minutes, page 7
10 January 2013 regular meeting minutes, page 5
13 December 2012 regular meeting minutes, page 7
8 November 2012 regular meeting minutes, page 5
11 October 2012 regular meeting minutes, pages 1, 2, 4
9 August 2012 regular meeting FY 2012-2013 BUDGET PLANNER, page 4

Indicate which records you would like copied. Provide \$5.00 for the first five pages and \$0.15 for each additional page (ALRFPD Bylaws 1150 - DOCUMENT PREPARATION/POSTAGE CHARGES) and supply the district with a stamped self-addressed envelope or funds sufficient to cover mailing expenses.

Rich Riley, President
Albion Little River Fire Protection District

Albion Little River Fire Protection District
PO Box 634
Albion, CA 95410

April 12, 2013

Oliver Seeler
P.O. Box 447
Albion, CA 95410

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9 August 2012 regular meeting FY 2012-2013 BUDGET PLANNER, page 4



Albion Little River Fire Protection District

PO BOX 634, ALBION, CA 95410

"Need for Speed" Standby Invoice April 11-12, 2013

April 13, 2013

Bill To: Carlos Tapia
Key Assistant Location Manager - Mendocino
"Need For Speed"
818-679-7247

April 11	Rescue 8130 / Extrication Equipment	\$ 100.00
April 11	Engine 8163, 12.66 hours @ \$100/hr	\$ 1266.00
April 11	(4) firefighters, 8 hours @ \$30/hr	\$ 960.00
April 11	(4) firefighters, 4 hours @ \$45/hr	\$ 720.00
April 11	(4) firefighters, 0.66 hours @ \$60/hr	\$ 160.80
April 12	Rescue 8130 / Extrication Equipment	\$ 100.00
April 12	Engine 8162, 12 hours @ \$100/hr	\$ 1200.00
April 12	(4) firefighters, 8 hours @ \$30/hr	\$ 960.00
April 12	(4) firefighters, 4 hours @ \$45/hr	\$ 720.00
April 12	administrative fee	\$ 45.00

Total: \$ 6231.80

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

P.O. BOX 634

ALBION, CA 95410

April 29, 2013

Savings Bank of Mendocino County

Attn: Carol

As per our conversation of April 23, 2013, please remove Alan Taeger, Ed Petrykowski and Katya Gregonis from the signature cards for the following checking account numbers:

General Fund Checking Account #08153038

Fire Department Fund Checking Account #08153046

Albion Fire Station Building Fund Checking Account #08146784

Savings Account #28393822

Safe Deposit Box #273

All of the above accounts will require one signature only.

Please add to the previous accounts and Safe Deposit Box the following: Robert Canclini, Dennis Johnson and Sara Spring.

Thank you,

Richard Riley

Board President

From: Kim McGeoghegan <kim@gsrma.org>
Subject: RE: ALRFPD BBQ
Date: April 24, 2013 3:15:57 PM PDT
To: Ted Williams <ted@ted.net>
Cc: Dan Berry <dberry@gsrma.org>, Rick Krepelka
<rkrepelka@gsrma.org>

Good Afternoon Ted,

Yes, we can confirm that the activity is covered for liability and Workers' Comp (your vol. resolution is on file at our office). As long as the event is approved by the district, coverage will be for anyone that is permissibly acting on behalf of your district.

Hope this answered your question.

Kim McGeoghegan
Member Services Coordinator

Golden State Risk Management Authority
PO Box 706
Willows, CA 95988
(530) 934-5633 Phone
(530) 934-8133 Fax
www.gsrma.org kim@gsrma.org

This email and all attachments to it are for the sole use of the intended recipients(s) and may contain proprietary information of Golden State Risk Management Authority. This email may also contain information which is confidential or which is protected from disclosure by privilege.

Any unauthorized use, disclosure or distribution of this email and its attachments is prohibited. If you are not the intended recipient, let us know by reply email and then erase and destroy all electronic or other copies of this message

-----Original Message-----

From: Ted Williams [mailto:ted@ted.net]

-----Original Message-----

From: Ted Williams [mailto:ted@ted.net]
Sent: Wednesday, April 24, 2013 2:25 PM
To: Kim McGeoghegan
Subject: ALRFPD BBQ

hi Kim,

We plan to host a community focused fire department BBQ this summer. This has been going on for ~51 years, but the arrangement of entities is slightly different this year. The district will be hosting the event at the grounds outside a station (leased by the district from the County of Mendocino). A 501c3 known as Albion Little River Fire Auxiliary, Inc. will be hosting a bar with beer/wine. Additionally, non-district volunteers from the community will be assisting in various manners (setting up tents, food prep, clean up, sound system).

Can you confirm that the above activity is covered by our existing GSRMA policy? Does the coverage extend to the Auxiliary entity within the scope of their participation at the event?

thanks,

Ted Williams
Chief, Albion Little River Fire Protection District

Ted Williams ted@ted.net

7 hours ago

Joe, Sam, ... ?

Begin forwarded message:

From: Tim Hanna <tdhanna@msn.com>

Subject: Volunteers Operators Needed – EmComm Exercise Thur June 6

Date: May 7, 2013 10:47:57 AM PDT

To: "timdhanna@gmail.com"

<timdhanna@gmail.com>

Amateur radio operators are urgently needed for a countywide emergency communications exercise. This exercise, scheduled for Thursday June 6, is intended to tie together hospitals, clinics, and skilled nursing facilities across the county. Nearly 20 facilities, in over 8 communities in Mendocino County have been invited to participate. Between 20 and 25 volunteers will be needed to adequately cover the facilities that are expected to participate.

Many of you participated in similar drills in 2011 and 2012, and I would appreciate your support again this year. If you did not participate in previous exercises, please consider joining in the 2013 drill. This exercise is an excellent opportunity to develop your emergency communications skills, while becoming more familiar with your local health care facilities.

The communications drill is scheduled to run between 11:00 AM and 1:00 PM, with volunteers to report to the facilities at approximately 10:00 AM. The exercise will consist of using the ARRL radiogram format to exchange information between the facilities and an

<

EOC in Ukiah. Nine facilities already have amateur 2-meter equipment installed, but some facilities will need operators equipped with mobile stations to support them. A detailed listing of the participating facilities is provided being developed and will be distributed next week.

If you are interested in volunteering for this exercise, please contact me, either by replying to this email, or by telephone at (707) 972-9388.

