



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, June 20, 2023, 6:00 pm

This meeting was held at Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform.

1. **Call to order and determination of a quorum.** The meeting was called to order at 6:10 pm by Vice President Linstedt. Directors Acker, Christensen, Linstedt and Chief Rees were present at Station 810. President Greenberg was on Zoom. Director Welty was absent.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 3 ayes and 1 absent. Greenberg abstained.
3. **Public communication to the board:** None.
4. **Chief's report** (see packet). The number of vehicles needs to be reduced because some are never utilized. The California Fire Code needs to be adopted by the district at the next meeting to define fire inspections. Rees will work on a draft Fee Schedule for inspections and possible development fee.
5. **Consent calendar:** Approved by a board vote of 3 ayes and 1 absent. Greenberg abstained.
 - a. **Approval of the May 16, 2023 regular meeting minutes.** (see packet)
 - b. **Acceptance of May 2023 correspondence report.** (see packet)
 - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
 - a. **Building Committee:** Further progress on the 810 building project is waiting for the Coastal Development Permit.
 - b. **Treasurers report: Welty** none
 - c. **Finance Committee:** A draft budget will be ready by the end of June. The Committee met with Nina Statham, the new bookkeeper. She will assist Wendy Meyer with adjusting Quick Books.
 - d. **Resource Committee:** (see packet). There has good response in fund raising. \$100K so far with more to come. Money raised for the 810 building project will be kept separate from other funds.
 - e. **Grants, Fire safe council, LAFCO :** Christensen: LAFCO municipal service reviews are on their website. Help is available in finding insurance from the California State Insurance Commissioner Office if fire insurance is dropped. The Fire Safe Council table at the BBQ will have information on the new fire clearance and home hardening standards as well as about obtaining homeowners insurance. Matt Green is the tech advisor for the district water tank storage project. The County is updating the Hazard Mitigation Plan. Christensen will work on a draft plan for our District and bring it to the Board next month.
 - f. **MCAFD report:** Ben McMillan is retiring from MCAFD. No replacement has come forward.
 - g. **Strategic Plan:** In progress.
7. **Items for discussion and possible action by the board**
 - a. **Motion:** Authorize director Christensen to submit a grant proposal to the California Fire Foundation of \$25,000 for 4-5000 gal water tanks for fire storage at Station 811 or 812. Approved by a board vote of 3 ayes and 1 absent. Greenberg abstained.
 - b. **Food Pantry:** The food pantry at Station 810 creates a space problem with Fire Department regular operations. Chief Rees will work on resolving the situation.
 - c. **Revising the schedule of fees and addition of new fees.** (see packet) Chief will work on a draft proposal for a fee schedule for services and inspections.
8. **Adjournment:** Meeting adjourned at 8:35 pm. The next regular meeting date is Tuesday, July 18, 2023 at 6:00 pm at Station 810 and Zoom.