



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, November 19, 2018, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Steve Acker to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
 - a. **Approval of October 15, 2018 regular meeting minutes.**
 - b. **Approval of November 2, 2018 Special Meeting Minutes**
 - c. **Acceptance of November 19, 2018 correspondence report.**
 - d. **Acceptance of submitted current financial reports.**
6. **Proposal for Knoxbox security system at The Woods.**
7. **Closed session**
 - a. **Discussion of personnel issue.**
8. **Items for discussion and possible action:**
 - a. **Motion by director Issel to designate as surplus property 8170, 8196, boat and trailer, and 8130 whenever 8135 is stationed at Station 810.**
9. **Committee Reports:** (See packet.)
 - a. **Long Term Budget Plan - Issel, Williams**
 - b. **Facilities and Apparatus –Issel, Taeger**
 - c. **Mendocino Association of Fire Districts – Taeger (no report)**
 - d. **Strategic planning – Issel, Surles**
 - e. **Litigation – Issel, Greenberg**
 - f. **Operations – Issel**
 - g. **Public Relations– Issel, Greenberg**
 - h. **Budget Committee – Issel, Taeger, Williams**
10. **Directors Discussion:**
 - a. **Draft Strategic Plan discussion for subsequent workshop review and finalization.**
 - b. **Auxiliary barbeque report.**
 - c. **Stainless steel tank installation on water tender.**
 - d. **Application for Facilities use and insurance by non ALRFPD organizations.**
11. **Adjournment:**

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Fire Chief's Report, 1 November, 2018, by Ted Williams

• Resignations

- Marshall Brown will step down as Assistant Chief (citing time/commitment incompatibility with being a school teacher) and take a leave from the department. He has provided nearly a decade of service with substantial contribution to training and operations.

• Incident Log

• 2018011609 10/01/2018 0857

- MEDICAL BRAVO; 4330 HIGHWAY 1, LR
- False alarm, call canceled
- Michael Rees (8135)
- Andrea Pennebaker
- Kenyon Begley
- Laurie Starr (8130)
- On Scene; 0911
- Available: 0919

• 2018011630 10/01/2018 1647

- FIRE, DEBRIS; 3553 ALBION RIDGE G ROAD, ALBION
- Actual address 3801 Albion Ridge G Road - Appended 100418-MB
- CalFire responded, assumed command, canceled ALRVFD response
- Michael Rees (8135)
- Andrea Pennebaker (8162)
- Roger Nell (8162)
- Laurie Starr (8162)
- Kenyon Begley (8130)
- Shaun Lindeblad (8130)
- Kevin Spring (canc)
- On Scene: 1717
- Available: 1743

• 20180011636 10/01/2018 1843

- MEDICAL/TRAF COLLISION; HIGHWAY 128, MP .75, ALBION
- CHP canceled response--single vehicle over embankment, non-injury
- Roger Nell (At scene)
- Michael Rees (8135)
- CalFire (1156)
- Marshall Brown (canc)
- Andrea Pennebaker (canc)
- Jaime Placido (canc)
- Laurie Starr (canc)
- Kenyon Begley (canc)
- Rob Marcello (canc)
- Kevin Spring (canc)
- Available: 1847

• 2018011711 10/03/2018 1054

- AGENCY, MISC.; 40500 LITTLE RIVER AIRPORT ROAD, LR
- FOR INFORMATION ONLY, NO ACTION NECESSARY

- Michael Rees
- Available: 1057
- **2018011844 10/06/2018 0443**
 - ELECTRICAL HAZARD; 31501 MIDDLE RIDGE ROAD, #B, ALBION
 - Marshall Brown (8162)
 - Michael Rees (8135)
 - Jaime Placido (8130)
 - Shaun Lindeblad (8130)
 - Andrea Pennebaker (8162)
 - Laurie Starr (8162)
 - On Scene: 0517
 - Available: 0648
- **2018011989 10/09/2018 1358**
 - MEDICAL DELTA; 28390 ALBION RIDGE ROAD; ALBION
 - Debbi Wolfe (R8130)
 - Steve Wole (R8130)
 - Michael Rees (8135)
 - Shaun Lindeblad (R8132)
 - Ted Williams (canc)
 - Laurie Starr (canc)
 - On Scene: 1420
 - Available: 1437
- **2018011216 10/14/2018 1402**
 - MEDICAL DELTA; 32901 ALBION RIDGE ROAD (COTTAGE), ALBION
 - All personnel canceled
 - Ted Williams
 - Marshall Brown
 - Michael Rees (R8135)
 - Jaime Placido
 - Kevin Spring
 - Colton Nation
 - Available: 1405
- **2018012314 10/16/2018 1817**
 - Fire; 7420 Stickney Ranch Road, LR
 - Call canceled, determined to be a warming fire
 - Ted Williams (On-scene, everyone else canceled)
 - Michael Rees (8163)
 - Andrea Pennebaker
 - Shaun Lindeblad
 - Laurie Starr
 - Colton Nation
 - Available: 1819
- **2018012469 10/20/2018 1304**
 - MEDICAL BRAVO; COAST FLYERS, 43001 LITTLE RIVER AIRPORT ROAD, LR
 - Call canceled by reporting party

- Laurie Starr
- Kevin Spring
- Jaime Placido
- Leslie Hrbacek
- Colton Nation
- Steve Crowningshield
- Kenyon Begley
- Marshall Brown
- Shaun Lindeblad
- Available: 1305
- **2018012705 10/25/2018 1818**
 - MEDICAL DELTA; 31401 MIDDLE RIDGE ROAD, ALBION
 - Jaime Placido
 - Leslie Hrbacek (8130)
 - Steve Wolfe
 - Debbi Wolfe
 - Michael Rees (8135)
 - Shaun Lindeblad (8132)
 - Ted Williams
 - On Scene: 1837
 - Available: 1925
- **2018012766 10/27/2018 0026**
 - MEDICAL DELTA; 3790 HIGHWAY 1, #5; LR (ALBION RIVER INN)
 - Ted Williams
 - Marshall Brown (8130)
 - Michael Rees (8135)
 - Jaime Placido (8132)
 - Shaun Lindeblad (8132)
 - On Scene: 0046
 - Available: 0056
- **2018012872 10/29/2018 1614**
 - 43300 LITTLE RIVER AIRPORT ROAD, #121; LR
 - Jaime Placido
 - Shaun Lindeblad (8132)
 - Andrea Pennebaker
 - Leslie Hrbacek
 - Michael Rees (8135), canceled
 - On Scene: 1617
 - Available: 1655
- **2018012976 10/31/2018 1931**
 - 3790 HIGHWAY 1, #20; LR (ALBION RIVER INN)
 - Shaun Lindeblad (8132)
 - Kenyon Begley
 - Ted Williams (canc)
 - On Scene: 1949
 - Available: 2001

- **Maintenance**
 - **Engine 8162**
 - service
 - oil leak fixed
 - wiper sprayer fixed
 - **Rescue 8135**
 - DOT completed
 - **Rescue 8131**
 - DOT completed
- **Training**
 - Mendocino and Albion have been discussing a Title 22 course. Mendocino might execute it in-house and has offered for our firefighters to attend
 - Our firefighters attended an engine driving course in Anderson Valley.
 - We have six to eight signing up for the January EMT class. It is a full semester twice a week. Our fire training during this period will be scaled back.
 - We have four new recruits from The Woods. They will focus on medical calls in their neighborhood. Chief has been working with them one on one.



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, October 15, 2018, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:07 PM by President Issel. Board members Taeger, Acker, Greenberg and, Surles present. Also present Chief Williams and five members of the public.
2. **Motion by Secretary Steve Acker to adopt agenda:** Agenda approved by a board vote of 5 ayes
3. **Public communication to the board:** Wendy Meyer was introduced to the Board as a new employee with a position of Administrative Assistant. The board was invited to the October 20th Auxiliary dinner.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** Approved by a board vote of 5 ayes
 - a. **Approval of August 31, 2018 special meeting minutes.**
 - b. **Approval of August 20, 2018 regular meeting minutes.**
 - c. **Acceptance of October 15, 2018 correspondence report.**
 - d. **Acceptance of submitted current fiscal year and FY 2017-18 end of year financial reports.**
6. **Items for discussion and possible action:**
 - a. **Motion by director Taeger to deny payment of outstanding invoices C1012198 and C1012296 from Golden State Emergency Services. No evidence failure was caused by Department activities. This is a warranty claim.**
Approved with changes by a board vote of 5 ayes.
 - b. **Motion by director Taeger to resume deliberations on bylaws revisions in an incremental process until finalized.**
Approved with changes by a board vote of 5 ayes.
 - c. **Motion by Director Taeger to approve resolution 20181015 designating State and Federal Surplus Property:**
(See Packet.) Approved with changes by a board vote of 5 ayes
7. **Committee Reports:** (See packet.)
 - a. **Long Term Budget Plan - Issel, Williams**
 - b. **Facilities and Apparatus –Issel, Taeger**
 - c. **Mendocino Association of Fire Districts – Taeger (no report)**
 - d. **Strategic planning – Issel, Surles**
 - e. **Litigation – Issel, Greenberg**
 - f. **Operations – Issel**
 - g. **Public Relations– Issel, Greenberg**
 - h. **Budget Committee – Issel, Taeger, Williams**
8. **Directors Discussion:**
 - a. **Director Surles volunteered to be the representative of the Board with Golden State Risk Management.**
9. **Closed session:** Adjourned to closed session at 8:27pm
10. **Returned to Regular meeting at 9:25 pm**
 - a. **Consideration of personnel issues. No reportable action taken.**
 - b. **Consideration of a potential contract proposal. No reportable action taken.**
11. **Regular meeting adjourned at 9:26 pm**



Albion Little River Fire Protection District

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Friday, November 2, 2018, 5:00 PM, Albion School, 30400 Albion Ridge Road, Albion, CA

- 1. Call to order and determination of a quorum:** Meeting called to order at 5:01 PM by President Issel. Board members Taeger, Acker and Greenberg present, Surles absent.
- 2. Public communication to the board:** No members of the public were present.
- 3. Motion by director Issel to rescind motion approved at the October 15, 2018 regular meeting to deny payment of outstanding invoices C1012198 and C1012296 from Golden State Emergency Services.** Approved by a board vote of 4 ayes and 1 absent
- 4. Adjournment:** Meeting adjourned at 5:18 pm

DRAFT



**BOARD OF DIRECTORS REGULAR MEETING
MONDAY, NOVEMBER 19, 2018
CORRESPONDENCE REPORT**

- October 23, 2018 - Received letter by USPS regarding ISO Community Outreach
- October 30, 2018 - Received letter by USPS from County of Mendocino Executive Office Notice of Pending Resolution regarding district elections.
- Received letter by USPS regarding Notice of Grant Renewal from the Community Foundation
- November 1, 2018 - Received email from Marshall Brown regarding resignation.
- November 3, 2018 - Received letter via USPS regarding Mendocino County Notice of Action
- November 9, 2018 - Received letter via NFPA Membership Application Renewal.
- Received letter via USPS from California Department of General Services regarding eligibility for Federal Surplus Property.

Albion Little River Fire Protection District

Balance Sheet

11/09/18

As of October 31, 2018

Accrual Basis

	Oct 31, 18
ASSETS	
Current Assets	
Checking/Savings	
District Checking	55,762.60
County Held Funds	273,908.61
Building Fund - Checking	10,606.45
Fire Department - Donations	240,216.61
Total Checking/Savings	580,494.27
Other Current Assets	
Loan - A Pennebaker	1,100.00
Total Other Current Assets	1,100.00
Total Current Assets	581,594.27
Fixed Assets	
Accumulated Depreciation	-611,890.00
Building & Improvements	403,552.00
Firefighting Equipment	503,254.00
Land	
escrow fees	2,287.68
Land - Other	375,683.00
Total Land	377,970.68
Total Fixed Assets	672,886.68
TOTAL ASSETS	1,254,480.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-700.00
Total Accounts Payable	-700.00
Credit Cards	
Umpqua Bank	152.74
Total Credit Cards	152.74
Total Current Liabilities	-547.26
Total Liabilities	-547.26
Equity	
30000 - Opening Balance Equity	588,887.94
32000 - Retained Earnings	701,002.13
Net Income	-34,861.86
Total Equity	1,255,028.21
TOTAL LIABILITIES & EQUITY	1,254,480.95

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual
 July through October 2018

	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
Income				
82-1110 · CURRENT SECURED TAX	0.00	83,618.00	-83,618.00	0.0%
82-1120 · CURRENT UNSECURED TAX	0.00	2,487.00	-2,487.00	0.0%
82-1130 · SB813 SUPPLEMENTAL TAX	0.00	366.00	-366.00	0.0%
82-1220 · PRIOR UNSECURED TAX	0.00	44.00	-44.00	0.0%
82-1300 · SPECIAL TAX	0.00	191,000.00	-191,000.00	0.0%
82-1510 · SALES TAX-PUBLIC SAFETY	14,531.00	14,482.00	49.00	100.3%
82-1600 · TIMBER TAX	0.00	303.00	-303.00	0.0%
82-4100 · INTEREST INCOME	0.00	2,200.00	-2,200.00	0.0%
82-5481 · HOMEOWNER PROPERTY TAX	0.00	749.00	-749.00	0.0%
Total Income	14,531.00	295,249.00	-280,718.00	4.9%
Gross Profit	14,531.00	295,249.00	-280,718.00	4.9%
Expense				
86-1011 · Regular Employees	0.00	40,000.00	-40,000.00	0.0%
86-1014 · MISC EMPLOYEE BENEFITS	0.00	1,500.00	-1,500.00	0.0%
86-1035 · WORKERS COMPENSATION IN	7,394.00	9,000.00	-1,606.00	82.2%
86-2050 · CLOTHING & PERSONAL ITE	0.00	35,000.00	-35,000.00	0.0%
86-2060 · COMMUNICATIONS				
INTERNET SERVICE				
Comcast	357.28			
INTERNET SERVICE - Other	107.46			
Total INTERNET SERVICE	464.74			
web design	300.00			
WEBHOSTING	144.00			
86-2060 · COMMUNICATIONS - Other	489.84	6,000.00	-5,510.16	8.2%
Total 86-2060 · COMMUNICATIONS	1,398.58	6,000.00	-4,601.42	23.3%
86-2080 · FOOD	113.48	2,000.00	-1,886.52	5.7%
86-2101 · INSURANCE GENERAL	11,703.00	11,703.00	0.00	100.0%
86-2120 · MAINTENANCE EQUIPMENT				
Site Maintenance	46.85			
Medical Equipment	501.00			
Radio Maintenance	26.99			
Vehicle Maintenance				
8162	9.30			
8180	6,436.62			
8181	2,333.35			
8199 Jet Ski	2.42			
Vehicle Maintenance - Other	117.93			
Total Vehicle Maintenance	8,899.62			
86-2120 · MAINTENANCE EQUIPMENT - Other	742.85	25,000.00	-24,257.15	3.0%
Total 86-2120 · MAINTENANCE EQUIPMENT	10,217.31	25,000.00	-14,782.69	40.9%
86-2130 · MAINTENANCE STRUCTURES				
Mowing	8.28			
Station 812				
Gravel	2,652.22			
Station 812 - Other	710.37			
Total Station 812	3,362.59			
86-2130 · MAINTENANCE STRUCTURES - Other	0.00	7,000.00	-7,000.00	0.0%
Total 86-2130 · MAINTENANCE STRUCTURES	3,370.87	7,000.00	-3,629.13	48.2%
86-2140 · MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	488.48			
Total Gasses	488.48			
86-2140 · MEDICAL, LAB SUPPLIES - Other	0.00	6,000.00	-6,000.00	0.0%
Total 86-2140 · MEDICAL, LAB SUPPLIES	488.48	6,000.00	-5,511.52	8.1%
86-2150 · MEMBERSHIPS	0.00	1,500.00	-1,500.00	0.0%
86-2170 · DISTRICT OFFICE SUPPLIE				
late fee	1.86			
Paper, Ink, Materials	163.29			
Postage	54.00			
Printing & Copying Services	13.78			
Software	62.99			
86-2170 · DISTRICT OFFICE SUPPLIE - Other	0.00	5,000.00	-5,000.00	0.0%
Total 86-2170 · DISTRICT OFFICE SUPPLIE	295.92	5,000.00	-4,704.08	5.9%
86-2181 · AUDITING & FISCAL SERVI				
Bookkeeping Services	570.00			
86-2181 · AUDITING & FISCAL SERVI - Other	0.00	8,500.00	-8,500.00	0.0%
Total 86-2181 · AUDITING & FISCAL SERVI	570.00	8,500.00	-7,930.00	6.7%

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual
July through October 2018

	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
86-2185 · MED AND DENTAL	228.00	1,500.00	-1,272.00	15.2%
86-2187 · EDUCATION & TRAINING				
Food	315.61			
86-2187 · EDUCATION & TRAINING - Other	1,054.00	18,500.00	-17,446.00	5.7%
Total 86-2187 · EDUCATION & TRAINING	1,369.61	18,500.00	-17,130.39	7.4%
86-2189 · PROFESSIONAL & SPECIAL SERVICES				
District Counsel Services	7,661.69			
86-2189 · PROFESSIONAL & SPECIAL SERVICES - O...	0.00	41,000.00	-41,000.00	0.0%
Total 86-2189 · PROFESSIONAL & SPECIAL SERVICES	7,661.69	41,000.00	-33,338.31	18.7%
86-2200 · RENT- LEASE EQUIPMENT				
8130 Lease Purchase				
Interest 8130	5,913.93			
Principal 8130	9,188.72			
Total 8130 Lease Purchase	15,102.65			
8181 8191 Lease Purchase				
Interest 8181 8191	12,653.46			
Principal 8181 8191	12,346.54			
Total 8181 8191 Lease Purchase	25,000.00			
86-2200 · RENT- LEASE EQUIPMENT - Other	0.00	95,000.00	-95,000.00	0.0%
Total 86-2200 · RENT- LEASE EQUIPMENT	40,102.65	95,000.00	-54,897.35	42.2%
86-2231 · ELECTION SUPERVISION & SERVICES	0.00	500.00	-500.00	0.0%
86-2250 · TRANSPORTATION & TRAVEL				
FLEET FUEL				
Bulk Fuel Delivery	1,838.03			
FLEET FUEL - Other	295.27			
Total FLEET FUEL	2,133.30			
86-2250 · TRANSPORTATION & TRAVEL - Other	0.00	12,000.00	-12,000.00	0.0%
Total 86-2250 · TRANSPORTATION & TRAVEL	2,133.30	12,000.00	-9,866.70	17.8%
86-2260 · UTILITIES				
Albion Water District	270.00			
PG&E	691.51			
Suburban Propane	279.77			
Thompson Septic Service	911.52			
Waste Management	111.60			
86-2260 · UTILITIES - Other	0.00	6,000.00	-6,000.00	0.0%
Total 86-2260 · UTILITIES	2,264.40	6,000.00	-3,735.60	37.7%
86-3113 · PAYMENTS TO GOVT AGENCIES				
LAFCO-DUES	527.49			
86-3113 · PAYMENTS TO GOVT AGENCIES - Other	117.00	3,500.00	-3,383.00	3.3%
Total 86-3113 · PAYMENTS TO GOVT AGENCIES	644.49	3,500.00	-2,855.51	18.4%
86-4360 · BUILDINGS & IMPROVEMENT				
STATION 812	9,860.59			
86-4360 · BUILDINGS & IMPROVEMENT - Other	1,272.10	85,000.00	-83,727.90	1.5%
Total 86-4360 · BUILDINGS & IMPROVEMENT	11,132.69	85,000.00	-73,867.31	13.1%
86-4370 · EQUIPMENT (PURCHASE)				
Firefighting Equipment				
Site Maintenance	151.99			
Total Firefighting Equipment	151.99			
Medical Equipment	1,593.26			
Radios	2,016.36			
86-4370 · EQUIPMENT (PURCHASE) - Other	8,319.62	125,000.00	-116,680.38	6.7%
Total 86-4370 · EQUIPMENT (PURCHASE)	12,081.23	125,000.00	-112,918.77	9.7%
Total Expense	113,169.70	546,203.00	-433,033.30	20.7%
Net Income	-98,638.70	-250,954.00	152,315.30	39.3%

Albion Little River Fire Protection District
Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
82-1510 · SALES TAX-PUBLIC SAFETY									
Deposit	08/30/2018			Deposit	District		County Held Fu...	14,531.00	14,531.00
Total 82-1510 · SALES TAX-PUBLIC SAFETY								14,531.00	14,531.00
Total Income								14,531.00	14,531.00
Gross Profit								14,531.00	14,531.00
Expense									
86-1035 · WORKERS COMPENSATION IN									
Check	07/10/2018	10336	Golden State Risk Ma...	7/1/18-7/1/19 ...	District		District Checking	7,394.00	7,394.00
Total 86-1035 · WORKERS COMPENSATION IN								7,394.00	7,394.00
86-2060 · COMMUNICATIONS									
INTERNET SERVICE									
Comcast									
Check	07/18/2018	ACH	Comcast/Xfinity	815530057012...	District		District Checking	89.32	89.32
Check	08/20/2018	ACH	Comcast/Xfinity	815530057012...	District		District Checking	89.32	178.64
Check	09/18/2018	ACH	Comcast/Xfinity	815530057012...	District		District Checking	89.32	267.96
Check	10/18/2018	ACH	Comcast/Xfinity	8155300/5700...	District		District Checking	89.32	357.28
Total Comcast								357.28	357.28
INTERNET SERVICE - Other									
Check	07/31/2018	ACH	Verizon Wireless		District		District Checking	35.84	35.84
Check	08/29/2018	ACH	Verizon Wireless		District		District Checking	35.91	71.75
Check	10/01/2018	ACH	Verizon Wireless		District		District Checking	35.71	107.46
Total INTERNET SERVICE - Other								107.46	107.46
Total INTERNET SERVICE								464.74	464.74
web design									
Check	07/24/2018	ACH	Digital Deployment	Member 75	District		District Checking	75.00	75.00
Check	08/24/2018	ACH	Digital Deployment	Member 75	District		District Checking	75.00	150.00
Check	09/24/2018	ACH	Digital Deployment	Member 75	District		District Checking	75.00	225.00
Check	10/25/2018	ACH	Digital Deployment	Member 75	District		District Checking	75.00	300.00
Total web design								300.00	300.00
WEBHOSTING									
Credit Card Charge	07/06/2018		Register.com		District		Umpqua Bank	144.00	144.00
Total WEBHOSTING								144.00	144.00
86-2060 · COMMUNICATIONS - Other									
Credit Card Charge	07/02/2018		SLACK		District		Umpqua Bank	109.83	109.83
Credit Card Charge	08/02/2018		SLACK		District		Umpqua Bank	125.65	235.48
Credit Card Charge	09/02/2018		SLACK		District		Umpqua Bank	117.15	352.63
Credit Card Charge	10/02/2018		SLACK		District		Umpqua Bank	152.74	505.37
Deposit	10/31/2018		ECG Enhanced Com...	Replaced EFT ...	District		District Checking	-15.53	489.84
Total 86-2060 · COMMUNICATIONS - Other								489.84	489.84
Total 86-2060 · COMMUNICATIONS								1,398.58	1,398.58
86-2080 · FOOD									
Check	10/10/2018	10384	Michael Rees	Incident Food	District		District Checking	113.48	113.48
Total 86-2080 · FOOD								113.48	113.48
86-2101 · INSURANCE GENERAL									
Check	07/10/2018	10336	Golden State Risk Ma...	7/1/18-7/1/19 ...	District		District Checking	11,703.00	11,703.00
Total 86-2101 · INSURANCE GENERAL								11,703.00	11,703.00
86-2120 · MAINTENANCE EQUIPMENT									
Site Maintenance									
Check	08/07/2018	10352	Village Hardware	Acct #113	District		District Checking	0.49	0.49
Check	09/05/2018	10373	Alan Taeger	replacement p...	District		District Checking	36.66	37.15
Check	10/01/2018	10378	Village Hardware	Acct #113	District		District Checking	9.70	46.85
Total Site Maintenance								46.85	46.85
Medical Equipment									
Credit Card Charge	07/09/2018	1711425	AMAZON MKTPLAC...	battery AED	District		Umpqua Bank	185.00	185.00
Credit Card Charge	09/05/2018		AMAZON MKTPLAC...	3681837	District		Umpqua Bank	316.00	501.00
Total Medical Equipment								501.00	501.00
Radio Maintenance									
Credit Card Charge	08/09/2018		AMAZON MKTPLAC...	antenna	District		Umpqua Bank	26.99	26.99
Total Radio Maintenance								26.99	26.99
Vehicle Maintenance									
8162									
Check	10/10/2018	10384	Michael Rees	Cleaning Supp...	District		District Checking	9.30	9.30
Total 8162								9.30	9.30
8180									

Albion Little River Fire Protection District
Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	10/01/2018	10379	Fort Bragg Diesel Inc	Invoice #29209	District		District Checking	6,436.62	6,436.62
Total 8180								6,436.62	6,436.62
8181									
Check	10/01/2018	10379	Fort Bragg Diesel Inc	Invoice #29390	District		District Checking	2,333.35	2,333.35
Total 8181								2,333.35	2,333.35
8199 Jet Ski									
Check	08/07/2018	10352	Village Hardware	Acct #113	District		District Checking	2.42	2.42
Total 8199 Jet Ski								2.42	2.42
Vehicle Maintenance - Other									
Check	08/07/2018	10352	Village Hardware	Acct #113	District		District Checking	41.72	41.72
Check	08/07/2018	10358	Rossi's Building Mate...	7/02	District		District Checking	76.21	117.93
Total Vehicle Maintenance - Other								117.93	117.93
Total Vehicle Maintenance								8,899.62	8,899.62
86-2120 · MAINTENANCE EQUIPMENT - Other									
Check	09/05/2018	10369	Pace Supply	08/28	District		District Checking	492.38	492.38
Check	09/05/2018	10369	Pace Supply	08/30	District		District Checking	250.47	742.85
Total 86-2120 · MAINTENANCE EQUIPMENT - Other								742.85	742.85
Total 86-2120 · MAINTENANCE EQUIPMENT								10,217.31	10,217.31
86-2130 · MAINTENANCE STRUCTURES									
Mowing									
Credit Card Charge	07/03/2018		Red Rhino Express	mower fuel	District		Umpqua Bank	8.28	8.28
Total Mowing								8.28	8.28
Station 812									
Gravel									
Credit Card Charge	07/16/2018		Geo Aggregates		District		Umpqua Bank	523.70	523.70
Credit Card Charge	08/14/2018		Geo Aggregates		District		Umpqua Bank	2,128.52	2,652.22
Total Gravel								2,652.22	2,652.22
Station 812 - Other									
Check	08/07/2018	10357	Mendocino Coast Wa...	7-25-18 07/31 i...	District		District Checking	280.63	280.63
Check	10/10/2018	10385	Mendocino Coast Wa...	9-22-18	District		District Checking	429.74	710.37
Total Station 812 - Other								710.37	710.37
Total Station 812								3,362.59	3,362.59
Total 86-2130 · MAINTENANCE STRUCTURES								3,370.87	3,370.87
86-2140 · MEDICAL, LAB SUPPLIES									
Gasses									
Eureka Oxygen									
Check	07/23/2018	10348	Eureka Oxygen Co	invoice DM007...	District		District Checking	120.20	120.20
Check	08/07/2018	10351	Eureka Oxygen Co	DM00706049 ...	District		District Checking	124.04	244.24
Check	09/30/2018	10375	Eureka Oxygen Co	VOID:	District	X	District Checking	0.00	244.24
Check	10/01/2018	10376	Eureka Oxygen Co	invoice DM007...	District		District Checking	124.04	368.28
Check	10/10/2018	10388	Eureka Oxygen Co		District		District Checking	120.20	488.48
Total Eureka Oxygen								488.48	488.48
Total Gasses								488.48	488.48
Total 86-2140 · MEDICAL, LAB SUPPLIES								488.48	488.48
86-2170 · DISTRICT OFFICE SUPPLIE									
late fee									
Check	09/30/2018	10375	Eureka Oxygen Co	VOID:	District	X	District Checking	0.00	0.00
Check	10/10/2018	10388	Eureka Oxygen Co		District		District Checking	1.86	1.86
Total late fee								1.86	1.86
Paper, Ink, Materials									
Check	08/13/2018	10364	Office Depot	Invoice 17780...	District		District Checking	163.29	163.29
Total Paper, Ink, Materials								163.29	163.29
Postage									
Check	08/07/2018	10356	USPS	PO Box fee	District		District Checking	54.00	54.00
Total Postage								54.00	54.00
Printing & Copying Services									
Check	08/07/2018	10354	The Color Mill	810 survey co...	District		District Checking	11.98	11.98
Check	09/05/2018	10368	The Color Mill	810 survey co...	District		District Checking	1.80	13.78
Total Printing & Copying Services								13.78	13.78
Software									
Credit Card Charge	08/25/2018		AMAZON MKTPLAC...	antenna	District		Umpqua Bank	62.99	62.99
Total Software								62.99	62.99

Albion Little River Fire Protection District
Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total 86-2170 · DISTRICT OFFICE SUPPLIE								295.92	295.92
86-2181 · AUDITING & FISCAL SERVI									
Bookkeeping Services									
Check	07/10/2018	10345	Rachel Miller Bookke...	1368	District		District Checking	150.00	150.00
Check	08/07/2018	10359	Rachel Miller Bookke...	1396	District		District Checking	230.00	380.00
Check	09/05/2018	10371	Rachel Miller Bookke...	1429	District		District Checking	120.00	500.00
Check	10/10/2018	10387	Rachel Miller Bookke...	1462	District		District Checking	70.00	570.00
Total Bookkeeping Services								570.00	570.00
Total 86-2181 · AUDITING & FISCAL SERVI								570.00	570.00
86-2185 · MED AND DENTAL									
Check	07/10/2018	10340	Mendocino Coast Cli...	Andrea Penne...	District		District Checking	228.00	228.00
Total 86-2185 · MED AND DENTAL								228.00	228.00
86-2187 · EDUCATION & TRAINING									
Food									
Credit Card Charge	07/21/2018		ALBION GROCERY		District		Umpqua Bank	65.87	65.87
Credit Card Charge	07/22/2018		Albion River Campgro...		District		Umpqua Bank	66.88	132.75
Credit Card Charge	08/02/2018		Frankie's		District		Umpqua Bank	182.86	315.61
Total Food								315.61	315.61
86-2187 · EDUCATION & TRAINING - Other									
Check	08/07/2018	10355	Nathaniel Norling	06/07, 07/19	District		District Checking	300.00	300.00
Credit Card Charge	09/06/2018		Cypress Holdings Inc.	914267	District		Umpqua Bank	24.61	324.61
Check	10/01/2018	10380	MENDOCINO FIRE P...	ASHI CPR & A...	District		District Checking	9.00	333.61
Check	10/23/2018	10390	ZO OFFICE SUPPLY	Invoice No. 72...	District		District Checking	720.39	1,054.00
Total 86-2187 · EDUCATION & TRAINING - Other								1,054.00	1,054.00
Total 86-2187 · EDUCATION & TRAINING								1,369.61	1,369.61
86-2189 · PROFESIONAL & SPECIAL SERVICES									
District Counsel Services									
Check	07/10/2018	10342	Terry N. Gross	MRC	District		District Checking	5,406.25	5,406.25
Check	08/07/2018	10353	ZO OFFICE SUPPLY	720874 6/21/18	District		District Checking	22.44	5,428.69
Check	08/13/2018	10362	Atkinson, Andelson, L...	invoice 546112	District		District Checking	375.00	5,803.69
Check	08/13/2018	10362	Atkinson, Andelson, L...	invoice 548086	District		District Checking	300.00	6,103.69
Check	10/01/2018	10377	Terry N. Gross	MRC invoice 60	District		District Checking	370.00	6,473.69
Check	10/01/2018	10377	Terry N. Gross	MRC invoice 61	District		District Checking	888.00	7,361.69
Check	10/01/2018	10383	Atkinson, Andelson, L...	invoice 552159	District		District Checking	300.00	7,661.69
Total District Counsel Services								7,661.69	7,661.69
Total 86-2189 · PROFESIONAL & SPECIAL SERVICES								7,661.69	7,661.69
86-2200 · RENT- LEASE EQUIPMENT									
8130 Lease Purchase									
Interest 8130									
Check	07/10/2018	10337	Santa Cruz County B...	Account #9004...	District		District Checking	2,988.29	2,988.29
Check	10/01/2018	10381	Santa Cruz County B...	Account #9004...	District		District Checking	2,925.64	5,913.93
Total Interest 8130								5,913.93	5,913.93
Principal 8130									
Check	07/10/2018	10337	Santa Cruz County B...	Account #9004...	District		District Checking	4,567.72	4,567.72
Check	10/01/2018	10381	Santa Cruz County B...	Account #9004...	District		District Checking	4,621.00	9,188.72
Total Principal 8130								9,188.72	9,188.72
Total 8130 Lease Purchase								15,102.65	15,102.65
8181 8191 Lease Purchase									
Interest 8181 8191									
Check	07/10/2018	10338	Santa Cruz County B...	900482080	District		District Checking	6,363.59	6,363.59
Check	10/01/2018	10382	Santa Cruz County B...	Account #9004...	District		District Checking	6,289.87	12,653.46
Total Interest 8181 8191								12,653.46	12,653.46
Principal 8181 8191									
Check	07/10/2018	10338	Santa Cruz County B...	900482080	District		District Checking	6,136.41	6,136.41
Check	10/01/2018	10382	Santa Cruz County B...	Account #9004...	District		District Checking	6,210.13	12,346.54
Total Principal 8181 8191								12,346.54	12,346.54
Total 8181 8191 Lease Purchase								25,000.00	25,000.00
Total 86-2200 · RENT- LEASE EQUIPMENT								40,102.65	40,102.65
86-2250 · TRANSPORTATION & TRAVEL									
FLEET FUEL									
Bulk Fuel Delivery									
Check	08/13/2018	10361	Redwood Coast Fuels	invoice 1946839	District		District Checking	-1,235.68	-1,235.68
Check	08/13/2018	10361	Redwood Coast Fuels	invoice 0948190	District		District Checking	1,628.90	393.22
Check	08/13/2018	10361	Redwood Coast Fuels	invoice 0947730	District		District Checking	988.85	1,382.07
Check	09/05/2018	10372	Redwood Coast Fuels	invoice 1101063	District		District Checking	455.96	1,838.03
Total Bulk Fuel Delivery								1,838.03	1,838.03
FLEET FUEL - Other									

Albion Little River Fire Protection District
Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	10/10/2018	10384	Michael Rees		District		District Checking	295.27	295.27
Total FLEET FUEL - Other								295.27	295.27
Total FLEET FUEL								2,133.30	2,133.30
Total 86-2250 · TRANSPORTATION & TRAVEL								2,133.30	2,133.30
86-2260 · UTILITIES									
Albion Water District									
Check	07/10/2018	10344	Albion Mutual Water ...	1819-108	District		District Checking	135.00	135.00
Check	10/10/2018	10386	Albion Mutual Water ...		District		District Checking	135.00	270.00
Total Albion Water District								270.00	270.00
PG&E									
Check	07/16/2018	ACH	PG&E	0210095100-9	District		District Checking	180.30	180.30
Check	08/16/2018	ACH	PG&E	0210095100-9	District		District Checking	198.62	378.92
Check	09/16/2018	ACH	PG&E	0210095100-9	District		District Checking	145.33	524.25
Check	10/16/2018	ACH	PG&E	0210095100-9	District		District Checking	167.26	691.51
Total PG&E								691.51	691.51
Suburban Propane									
Check	07/10/2018	10346	Suburban Propane	1426-057145	District		District Checking	279.77	279.77
Total Suburban Propane								279.77	279.77
Thompson Septic Service									
Check	07/10/2018	10347	Thompson's PortaSe...	Invoice #6368	District		District Checking	227.88	227.88
Check	08/13/2018	10363	Thompson's PortaSe...	invoice 6567	District		District Checking	227.88	455.76
Check	09/05/2018	10370	Thompson's PortaSe...	invoice 6765	District		District Checking	227.88	683.64
Check	10/23/2018	10391	Thompson's PortaSe...	invoice 6942	District		District Checking	227.88	911.52
Total Thompson Septic Service								911.52	911.52
Waste Management									
Check	07/08/2018	ACH	Waste Management	799-0001196-...	District		District Checking	27.90	27.90
Check	08/08/2018	ACH	Waste Management	799-0001196-...	District		District Checking	27.90	55.80
Check	09/08/2018	ACH	Waste Management	799-0001196-...	District		District Checking	27.90	83.70
Check	10/09/2018	ACH	Waste Management		District		District Checking	27.90	111.60
Total Waste Management								111.60	111.60
Total 86-2260 · UTILITIES								2,264.40	2,264.40
86-3113 · PAYMENTS TO GOVT AGENCIES									
LAFCO-DUES									
Check	07/10/2018	10339	LAFCO	Invoice #928	District		District Checking	527.49	527.49
Total LAFCO-DUES								527.49	527.49
86-3113 · PAYMENTS TO GOVT AGENCIES - Other									
Credit Card Charge	07/23/2018		Coastal Valleys EMS ...	agency fees	District		Umpqua Bank	117.00	117.00
Total 86-3113 · PAYMENTS TO GOVT AGENCIES - Other								117.00	117.00
Total 86-3113 · PAYMENTS TO GOVT AGENCIES								644.49	644.49
86-4360 · BUILDINGS & IMPROVEMENT									
STATION 812									
Check	08/14/2018	10365	Paulson Excavating, I...	invoice 4067 si...	District		District Checking	9,860.59	9,860.59
Total STATION 812								9,860.59	9,860.59
86-4360 · BUILDINGS & IMPROVEMENT - Other									
Check	07/10/2018	10343	Pacific Metal Building...	down payment ...	District		District Checking	1,272.10	1,272.10
Total 86-4360 · BUILDINGS & IMPROVEMENT - Other								1,272.10	1,272.10
Total 86-4360 · BUILDINGS & IMPROVEMENT								11,132.69	11,132.69
86-4370 · EQUIPMENT (PURCHASE)									
Firefighting Equipment									
Site Maintenance									
Credit Card Charge	07/03/2018		Rossi's Building Mate...	fuel can, padlo...	District		Umpqua Bank	112.95	112.95
Credit Card Charge	07/06/2018	6617849	AMAZON MKTPLAC...	mower/mulcher...	District		Umpqua Bank	39.04	151.99
Total Site Maintenance								151.99	151.99
Total Firefighting Equipment								151.99	151.99
Medical Equipment									
Credit Card Charge	07/10/2018	3817825	AMAZON MKTPLAC...		District		Umpqua Bank	466.08	466.08
Credit Card Charge	09/05/2018		AMAZON MKTPLAC...	antenna	District		Umpqua Bank	89.95	556.03
Credit Card Charge	09/05/2018	5890629	AMAZON MKTPLAC...	5890629	District		Umpqua Bank	216.57	772.60
Credit Card Charge	09/05/2018		AMAZON MKTPLAC...	6558642	District		Umpqua Bank	321.66	1,094.26
Credit Card Charge	09/05/2018		AMAZON MKTPLAC...	4721002	District		Umpqua Bank	499.00	1,593.26
Total Medical Equipment								1,593.26	1,593.26
Radios									
Check	07/10/2018	10341	Precision Wireless	Radios	District		District Checking	2,095.19	2,095.19
Deposit	10/23/2018			Refund	District		District Checking	-78.83	2,016.36

Albion Little River Fire Protection District
Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total Radios								2,016.36	2,016.36
86-4370 · EQUIPMENT (PURCHASE) - Other									
Check	07/02/2018	4072	Belkorp AG	John Deere E1...	District		District Checking	2,618.91	2,618.91
Check	07/02/2018	4073	Belkorp AG	John Deere E1...	District		District Checking	26.63	2,645.54
Check	07/02/2018	4071	Trailers Plus	6X10 enclosed...	District		District Checking	5,175.08	7,820.62
Credit Card Charge	08/10/2018		AMAZON MKTPLAC...	antenna	District		Umpqua Bank	499.00	8,319.62
Total 86-4370 · EQUIPMENT (PURCHASE) - Other								8,319.62	8,319.62
Total 86-4370 · EQUIPMENT (PURCHASE)								12,081.23	12,081.23
Total Expense								113,169.70	113,169.70
Net Income								-98,638.70	-98,638.70

Albion Little River Fire Protection District
Donations Revenue & Expense Detail
 July through October 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
82-7705 - Donations									
BBQ									
Deposit	07/16/2018			Deposit	FD Donati...		Fire Department...	400.00	400.00
Deposit	09/11/2018	277	Albion-Little River Fir...	Deposit	FD Donati...		Fire Department...	12,484.45	12,884.45
Deposit	10/24/2018			Deposit	FD Donati...		Fire Department...	1,966.00	14,850.45
Total BBQ								14,850.45	14,850.45
Business									
Deposit	08/06/2018		Turner's Appliance	Deposit	FD Donati...		Fire Department...	50.00	50.00
Total Business								50.00	50.00
Individual									
Deposit	07/05/2018		Robert & Vicki Bruce	Deposit	FD Donati...		Fire Department...	75.00	75.00
Deposit	07/23/2018		Laurie York	Deposit	FD Donati...		Fire Department...	20.00	95.00
Deposit	07/23/2018		Carmen Goodyear	Deposit	FD Donati...		Fire Department...	20.00	115.00
Deposit	07/26/2018		Ruth Weiss	Deposit	FD Donati...		Fire Department...	50.00	165.00
Deposit	07/26/2018		Martha Wagner Estate	Deposit	FD Donati...		Fire Department...	50,000.00	50,165.00
Deposit	07/31/2018		JEANNETTE RASKER	Deposit	FD Donati...		Fire Department...	35.00	50,200.00
Deposit	08/06/2018		Melissa Hayes & Nan...	Deposit	FD Donati...		Fire Department...	20.00	50,220.00
Deposit	08/06/2018		Richard & Anna Mess...	Deposit	FD Donati...		Fire Department...	100.00	50,320.00
Deposit	08/10/2018		JeanB May Trust	Deposit	FD Donati...		Fire Department...	950.00	51,270.00
Deposit	08/16/2018		Cynthia O'Brien	Deposit	FD Donati...		Fire Department...	100.00	51,370.00
Deposit	08/28/2018		JEANNETTE RASKER	Deposit	FD Donati...		Fire Department...	35.00	51,405.00
Deposit	09/30/2018	2908	Dana and Katherine ...	Deposit	FD Donati...		Fire Department...	50.00	51,455.00
Deposit	09/30/2018	7555	Wm. A & C. Gwen Ja...	Deposit	FD Donati...		Fire Department...	50.00	51,505.00
Deposit	10/05/2018		JEANNETTE RASKER	Deposit	FD Donati...		Fire Department...	35.00	51,540.00
Deposit	10/31/2018		JEANNETTE RASKER	Deposit	FD Donati...		Fire Department...	35.00	51,575.00
Total Individual								51,575.00	51,575.00
Total 82-7705 - Donations								66,475.45	66,475.45
Total Income								66,475.45	66,475.45
Gross Profit								66,475.45	66,475.45
Expense									
BBQ									
BBQ- KID AREA									
Check	07/11/2018	1052	Jumpers		FD Donati...		Fire Department...	450.00	450.00
Total BBQ- KID AREA								450.00	450.00
PRINTING									
Check	07/12/2018	1053	Braggadon Signs & ...	balance of sign...	FD Donati...		Fire Department...	1,295.75	1,295.75
Total PRINTING								1,295.75	1,295.75
SUPPLIES									
Check	07/10/2018	1050	Rossi's Building Mate...		FD Donati...		Fire Department...	43.53	43.53
Check	07/10/2018	1051	Village Hardware		FD Donati...		Fire Department...	7.27	50.80
Total SUPPLIES								50.80	50.80
BBQ - Other									
Check	08/07/2018	2044	Umpqua Bank	water heater	FD Donati...		Fire Department...	238.44	238.44
Check	08/07/2018	2044	Umpqua Bank	propane	FD Donati...		Fire Department...	35.21	273.65
Check	08/07/2018	2044	Umpqua Bank	propane	FD Donati...		Fire Department...	43.14	316.79
Total BBQ - Other								316.79	316.79
Total BBQ								2,113.34	2,113.34
Total Expense								2,113.34	2,113.34
Net Income								64,362.11	64,362.11

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Accrual Basis

Albion Little River Fire Protection District

Building Fund Register

As of October 31, 2018

Type	Date	Num	Name	Memo	Split	Amount	Balance
Building Fund - Checking							10,604.66
Deposit	07/31/2018			Interest	82-4100 · INTE...	0.45	10,605.11
Deposit	08/31/2018			Interest	82-4100 · INTE...	0.45	10,605.56
Deposit	09/30/2018			Interest	82-4100 · INTE...	0.44	10,606.00
Deposit	10/31/2018			Interest	82-4100 · INTE...	0.45	10,606.45
Total Building Fund - Checking						1.79	10,606.45
TOTAL						1.79	10,606.45

ALRFPD Active Committee Reports

19 November 2018 Regular Business Meeting

Task Descriptions	Chair - Members
<p>Operations</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 	<p>Issel public Committee Report</p>
<p>Long Term Budget Plan</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 	<p>Issel - Williams public Committee Report</p>
<p>Facilities & Apparatus</p> <ul style="list-style-type: none"> Board motion pending to designate as surplus property: Wildland Engine 8170, 8196, Zodiac and Trailer, and Rescue 8130 whenever Rescue 8135 can be accommodated at Station 810. Station 810 defensible space, fire load fuel reduction effort is nearing anticipated completion by early December. Concrete ingress/egress traffic calming barriers have been installed on a temporary basis to restrict commercial traffic entry while facilitating ALRFPD vehicles access as a trial step to declare West Street as a Fire Lane. Station 812: Car Port pad preparation completed. Pony wall construction pending county Department of Transportation approval and permit application. 	<p>Issel - Williams</p>
<p>Mendocino Association of Fire Districts</p> <ul style="list-style-type: none"> No Report 	<p>Issel - Taeger</p>
<p>Litigation</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 	<p>Issel - Greenberg public Committee Report</p>
<p>Strategic Planning</p> <ul style="list-style-type: none"> Strategic Plan draft revisions and finalization activities have resumed. Preliminary draft of proposed “Final” Draft has been submitted for board review pending a Stakeholder Workshop to finalize wording formats and the ongoing Action Plan component for Board review and adoption at the December meeting. 	<p>Issel - Surles & Williams</p>
<p>Policy & Ordinance</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 	<p>Issel - Acker & Taeger public Committee Report</p>
<p>Fundraising & Donations</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 Draft donation policy development continues and is continued for board consideration. 	<p>Issel - Greenberg public Committee Report</p>
<p>Budget Committee</p> <ul style="list-style-type: none"> No significant changes to report from 15 October 2018 	<p>Issel - Taeger & Williams public Committee Report</p>

Auxiliary BBQ Task Assignment Proposal
For Board & Fire Chief Discussion

Auxiliary	Name	Fire Dept	Name	Board	Name	Volunteer	Name
				Equipment Check			
Permits/Licenses	Shirley			Order 10 Tables			
For Setup-WM, Potties	Shirley						
Pre BBQ Mowing/ Clearing		Pre BBQ Mowing/ Clearing					
Picnic Area-Day Of		Picnic Area-Day Of		Picnic Area-Day Of			
Ticket takers	Dan & Vicki Sitts			Greeters			
				Dog Patrol			
Volunteer Coordinator	Debbi						
		Parking		Parking			
Publicity	Marlene						
Posters	Carolyn						
Kids Area						Kids Area	
Bounce House		Bounce House ?				Bounce House	
Music	Dan Sitts						
		Other Entertainment		Other Entertainment			
		Horseshoes	setup only	rotating ?			
		Dunk Tank					
		FD Demos					
Food	Susy						
Cooking	Susy						
Setup	Susy						
Serving Line	Susy			Serving Line		Serving Line	
Ordering	Susy						
Donated Supplies	Shirley						
Signage		Signage		Signage		Signage	Michael R.?
T-Shirts	Shirley						
Desserts	Marlene						
Bar	Tim Bray						
Soft Drinks						Soft Drinks	
Punch & Coffee						Punch & Coffee	Canclinis?
Trash		Trash		Trash		Trash	
Drawing	Carolyn						
Drawing	Carolyn						
Wine Auction	Carolyn						
Auction	Carolyn						
Banks	Carolyn						
Site Cleanup		Cleanup		Cleanup			
		Game & Activity Return					
Final policing of site		Final policing of site		Final policing of site			

From: Carolyn Latkin

This is what I got from our discussion last night. Thank you everyone for being there and for your patience. I've also shared this on google sheets with all of you. This is very general and just the beginning of the planning for this next BBQ and we appreciate the Board's interest in greater participation in this community event. Feel free to comment or suggest changes.