

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Wednesday, October 28, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the September 23, 2009 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:** The board may introduce a proposal to amend the district bylaws to allow flexibility in scheduling monthly meetings.
8. **Committee reports:**
 - a. **Station 811 committee.**
 - b. **Vehicle committee.**
 - c. **Grant committee**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Wednesday, November 25, 2009.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning. *13 calls 3 fatal 9 med 3 fire 2 reg fire 2 trn fire*
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board. *STW no state money from Santa Cruz fire*
 - c. **Fire department report:** Chief's report on other fire department progress. *Cowboy Hood*
 - d. **Fire department operational needs:** Chief's report on department needs. *Leaford 3,000 BBS special 3,000*
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented. *below if training well attended replaced gear for 3 with*
- Items for consideration and possible action:** The board may introduce a proposal to amend the district bylaws to allow flexibility in scheduling monthly meetings. *BB need call cert 7k for cert 8192 to 908*
- Committee reports:**
 - a. **Station 811 committee.** - *check legality w/ custody*
 - b. **Vehicle committee.** -
 - c. **Grant committee** - *grant not*
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
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Send truck info to Terry & Rich

APPX 19 present

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Wednesday, September 23, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:30pm by President Alan Taeger with Directors Rich Riley, Ed Petrykowski, and Terry Kemp present. Also present were Chief Derek Wilson and Ted Williams representing the fire department, and Diana Wiedemann, citizen.
- 2 **Public communication to the board:** Diana Wiedemann commented that she thinks that when we post the agenda on the public list serve we should better identify the location of the meeting. Diana expressed the desire to be on the 811 committee so that she can help with the design for the proposed addition to the fire house.
- 3 **Previous meeting minutes:** The minutes were presented for the August 26, 2009 regular business meeting; and the minutes for the August 28, 2009 special meeting, these were approved by unanimous vote of the members of the Board.
- 4 **Fire chief's report:**
 - A **Incident reports:** 2 Fires, 5 medical, 6 traffic accidents.
 - B **Fund raising, gifts, and service fees:** Derek reported that the Fire department annual barbeque netted approximately \$5000. The fire department has been promised \$3000 from the fundraiser held at the BBQ site on September 12th. Ledford house will be doing an abalone fund raiser on October 6th. John and Kathy Hughes will hold their annual cowboy party fundraiser on October 3rd. No money has been received yet from Cal-Fire or any IOU's.
 - C **Fire department report:** Trainings going well, lots of wild land fire experience.
 - D **Fire department operational needs:** Derek reports that the Department needs protective structure gear (turnout gear).
 - E **Vehicle maintenance report:**
 - i) 8132 DOT certification obtained, brake rotor fixed.
 - ii) 8192 going in for inspection soon.
 - iii) 8191 needs a new tire and a fire extinguisher.
- 5 **Communications to the board:**
 - A Received an email from Diana Wiedemann requesting a community meeting for design presentation of Station 811 project.
 - B Received an email from Harvey Chess stating that Wednesday is difficult for him as a meeting night. Might we change the night to Tuesday?
 - C We received a bill for the election \$315.00 from Mendocino County.
 - D Received a grant application from Mendocino Forest Products offering grants for 501c3 organizations.
- 6 **Financial Report: 2009-2010** budget in place. Report attached. Reimbursement shown in category 82700, other income, (\$3,055.00) is from warranty claim on 8162.
- 7 **Items for Consideration and Possible Action:** Proposal/agreement from Bace Geotechnical Services for geological and geotechnical services for Station 811 – no action taken.
- 8 **Committee Reports:**
 - A **Station 811 committee:** Diana Wiedemann requested that the fire district make a presentation to the community to present the design of the proposed addition to the Fire Station for public review. Alan suggested the 811 committee meet with the designers to set up a meeting with the community. Derek stated that the Fire Department will see that Station 811 gets a power wash and touch up in the meantime.
 - B **Vehicle committee:** We received the above mentioned reimbursement from Brindlee Mountain Fire Apparatus Company. Derek to get the specifics on a Type 1-2 wheel drive vehicle that is reportedly available for sale in Willits
 - C **Grant committee:** No words yet from FEMA regarding our recent grant application.
- 9 **Directors' discussion:**
 - A Discussion about moving the regular board meeting to another night. Change of regular meeting night needs to be placed on the next meeting agenda as it requires a change to the By-laws.

B Discussion regarding applying for grants as a government entity not a 501c3.

10 Next meeting schedule: Wednesday, October 28, 2009, 7:30 pm Station 810.

11 Adjournment: Meeting was adjourned at 9:01 pm.

DRAFT

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 10/28/2009	2005-2006	PER 6/30/06	2006-2007	PER 6/30/07	2007-2008	PER 6/30/08	2008-2009	PER 07/22/09	2009-2010	PER 10/28/09
CODE #	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	REVISED	ACTUAL	ESTIMATED	ACTUAL
DESCRIPTION										
REVENUE										
821110 CURRENT SECURED TAX	55,772.00	56,893.88	61,117.00	63,486.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	
821120 CURRENT UNSECURED TAX	1,849.00	1,985.33	1,916.00	2,127.35	2,053.00	2,120.79	2,074.00	2,330.60	2,322.00	
821130 SB 813 SUPPLEMENTAL TAX	2,189.00	2,269.46	2,237.00	2,965.03	2,834.00	2,516.55	2,288.00	1,136.75	1,572.00	285.58
821210 PRIOR SECURED PROPERTY TAX	0.00	3.84	0.00	(70.95)	0.00	331.97		(244.48)		
821220 PRIOR UNSECURED PROPERTY TAX	110.00	110.27	103.00	129.57	106.00	32.41	34.00	62.84	27.00	
821300 SPECIAL TAX (FIRE ASSESSMENTS)	77,032.00	77,550.00	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	
821600 TIMBER YIELD TAX	322.00	494.49	397.00	448.29	486.00	383.82	374.00	279.74	314.00	
821700 HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.39	0.00					
824100 INTEREST	966.00	7,084.89	3,000.00	13,154.55	9,000.00	13,581.82	10,000.00	5,483.08	10,000.00	
825481 HOMEOWNER PROPERTY TAX RELIEF	817.00	806.26	806.00	809.12	809.00	802.76	803.00	393.77	788.00	
825490 STATE OTHER	0.00	0.00	0.00	0.00	0.00					
826140 ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00					
827500 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00					
827700 OTHER	6,000.00	461.00	0.00	0.00	0.00	15,394.00	76,583.50	77,383.50		3,055.87
827702 INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00					
TOTAL REVENUE	145,057.00	147,659.22	147,126.00	160,780.09	157,757.00	181,055.22	239,260.50	226,626.02	167,597.00	3,341.45
FUND BALANCE CARRIED FORWARD					290,000.00	315,157.00	347,520.83	347,520.83	223,981.33	264,846.08
TOTAL AVAILABLE FOR APPROPRIATIONS					447,757.00	496,212.22	586,781.33	574,146.85	391,578.33	268,187.53
APPROPRIATIONS										
861035 WORKERS COMPENSATION INSURANCE	9,000.00	5,458.00	6,000.00	6,208.00	6,000.00	4,960.00	6,000.00	5,407.00	7,000.00	
862050 CLOTHING & PERSONAL ITEMS	4,000.00	3,939.97	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	126.46
862060 COMMUNICATIONS	12,000.00	10,659.45	5,000.00	5,947.31	10,000.00	9,157.86	10,000.00	4,247.81	10,000.00	3,073.72
862101 INSURANCE - GENERAL	9,000.00	5,880.00	6,000.00	5,880.00	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	
862120 MAINTENANCE - EQUIPMENT	10,000.00	11,293.34	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	30,000.00	
862130 MAINTENANCE - STRUCTURES & GROUNDS	6,000.00	5,200.92	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,526.05	10,000.00	
862140 MEDICAL LAB SUPPLIES	3,000.00	4,742.26	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	632.25
862150 MEMBERSHIPS	0.00	0.00	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	900.00
862170 OFFICE EXPENSE	200.00	192.34	200.00	398.35	600.00	479.13	3,000.00	3,034.72	2,000.00	84.00
862181 AUDITING & FISCAL SERVICES	5,000.00	1,346.20	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	819.03
862184 ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	72.75
862187 EDUCATION & TRAINING	5,000.00	4,505.19	10,000.00	12,270.50	10,000.00	1,551.00	1,500.00	1,441.69	1,500.00	
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	0.00	1,555.80	500.00	1,554.20	1,500.00					
862210 RENTS & LEASES BUILDINGS & GROUNDS	0.00	0.00	0.00	4.00	0.00					
862220 SMALL TOOLS & INSTRUMENTS	2,000.00	2,936.02	3,000.00	4,294.64	3,500.00	3,173.66	3,500.00	2,381.66	7,000.00	250.88
862231 ELECTION SUPERVISION & SERVICES	0.00	225.69	0.00	0.00	0.00				400.00	315.05
862250 TRANSPORTATION & TRAVEL	16,000.00	13,120.18	16,000.00	20,212.59	25,000.00	17,394.64	26,000.00	22,540.45	26,000.00	1,597.70
862260 UTILITIES	3,000.00	2,663.27	3,000.00	3,340.58	3,000.00	3,483.86	5,000.00	4,627.18	5,000.00	1,083.89
863113 PAYMENTS TO OTHER GOVT AGENCIES	300.00	1,588.45	1,000.00	2,380.19	3,000.00	285.89	3,000.00	1,663.11	3,000.00	685.88
864350 LAND	0.00	0.00	0.00	0.00	0.00					
864360 STRUCTURES & IMPROVEMENTS	0.00	15,751.77	0.00	7,502.14	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	1,000.00
864370 EQUIPMENT	5,000.00	1,564.61	3,000.00	27,304.46	5,000.00	2,816.09	205,000.00	204,571.20	5,000.00	
TOTAL APPROPRIATIONS	89,500.00	92,623.46	94,700.00	133,374.29	132,600.00	107,917.72	362,800.00	309,300.77	160,000.00	10,641.61
UNAPPROPRIATED FUNDS (funds balance)					315,157.00	347,520.83	223,981.33	264,846.08	231,578.33	257,545.92

ALRFPD Actual / Budget Report - Current Year:4

7/1/2009 through 6/30/2010 Using Budget 2009-2010

10/27/2009

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Category Description	7/1/2009 Actual	- Budget	6/30/2010 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	74,944.00	-74,944.00
82-1120-CURRENT UNSECURED TAX	0.00	2,322.00	-2,322.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	1,572.00	-1,572.00
82-1220-PRIOR UNSECURED TAX	0.00	27.00	-27.00
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00
82-1600-TIMBER TAX	0.00	314.00	-314.00
82-4100-INTEREST INCOME	0.00	10,000.00	-10,000.00
82-5481-HOMEOWNER PROPERTY TAX REL...	0.00	788.00	-788.00
82-7700-OTHER	3,055.87	0.00	3,055.87
TOTAL INFLOWS	3,055.87	167,597.00	-164,541.13
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	7,000.00	7,000.00
86-2050-CLOTHING	126.46	6,000.00	5,873.54
86-2060-COMMUNICATIONS	3,073.72	10,000.00	6,926.28
86-2101-INSURANCE	0.00	7,000.00	7,000.00
86-2120-MAINTENANCE EQ			
Other 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
TOTAL 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
86-2130-MAINTENANCE STRUCTURES	0.00	10,000.00	10,000.00
86-2140-MED SUPPLIES	632.25	8,000.00	7,367.75
86-2150-MEMBERSHIPS	900.00	3,000.00	2,100.00
86-2170-OFFICE SUP	84.00	2,000.00	1,916.00
86-2181-AUDITS	819.03	4,000.00	3,180.97
86-2187-ED AND TRAINING	72.75	15,000.00	14,927.25
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2210-RENT LEASES	0.00	100.00	100.00
86-2220-SM TOOLS	250.88	7,000.00	6,749.12
86-2231-ELECTION SUP	315.05	400.00	84.95
86-2250-TRANSPORTATION	1,597.70	26,000.00	24,402.30
86-2260-UTILITIES	1,083.89	5,000.00	3,916.11
86-3113-PAYMNTS TO GOVT AGENCIES	685.88	3,000.00	2,314.12
86-4360-BUILDINGS AND IMPROVEMENTS	1,000.00	10,000.00	9,000.00
86-4370-EQUIPMENT			
Other 86-4370-EQUIPMENT	0.00	5,000.00	5,000.00
TOTAL 86-4370-EQUIPMENT	0.00	5,000.00	5,000.00
TOTAL OUTFLOWS	10,641.61	160,000.00	149,358.39
OVERALL TOTAL	-7,585.74	7,597.00	-15,182.74

Itemized Categories

9/23/2009 through 10/27/2009 (Cash Basis)

10/27/2009

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-2,380.41
86-2060-COMMUNICATIONS					-323.08
9/30/2009	District Checki...	2872	Comcast	8770 81 006 01327...	-72.20
9/30/2009	District Checki...	2874	U.S. Cellular	9579155114	-135.45
10/18/2009	District Checki...	2880	U.S. Cellular	957915514	-81.03
10/25/2009	District Checki...	2885	AT&T	0301538359001	-34.40
86-2140-MED SUPPLIES					-109.00
10/18/2009	District Checki...	2879	Eureka Oxygen Co.	DM00595332	-51.50
10/18/2009	District Checki...	2881	Aeris	#10095 Inv. 10372...	-57.50
86-2150-MEMBERSHIPS					-900.00
10/25/2009	District Checki...	2886	Mendocino Coast Am...	Firefighters' benefit	-900.00
86-2170-OFFICE SUP					-8.80
9/30/2009	District Checki...	2877	S katsiaryna Gregonis	Postage	-8.80
86-2181-AUDITS					-147.00
9/30/2009	District Checki...	2877	S katsiaryna Gregonis		-147.00
86-2187-ED AND TRAINING					-72.75
10/18/2009	District Checki...	2882	ZO OFFICE SUPPLY	Stat 9/30/09	-40.61
10/18/2009	District Checki...	2883	Rossi's Building Materi...	#11075	-32.14
86-2220-SM TOOLS					-41.07
10/18/2009	District Checki...	2884	VillaGE HARDWARE	#113 Sep 09	-41.07
86-2231-ELECTION SUP					-315.05
9/30/2009	District Checki...	2876	Mendocino County Cl...	Fees for election	-315.05
86-2260-UTILITIES					-236.77
9/30/2009	District Checki...	2873	Waste Management	0194443-2561-7	-25.11
10/18/2009	District Checki...	2878	PG&E	0210095100-9	-211.66
86-4370-EQUIPMENT					-226.89
Radio Repeaters					-226.89
9/30/2009	District Checki...	2875	Silverado Avionics, Inc.	#41111 radio charg...	-226.89
TRANSFERS					0.00
District Checking					-2,220.48
10/8/2009	County Transf...	4045324	County Check	AFP 6410	-2,220.48
County Transfers					2,220.48
10/8/2009	District Checki...	DEP	County Check	AFP 6410	2,220.48
OVERALL TOTAL					-2,380.41

**1007.40
MEETINGS**

1007.40

Regular meetings of the Board of Directors will be held **monthly** ~~on the last Wednesday of each calendar month, at 7:30 p.m.~~ in the main fire house in Albion, California. The agenda will be posted 72 hours prior to all regular meetings.

1007.41

Special meetings (non-emergency) of the Board of Directors may be called by the Board Chairman or a majority of the members of the Board.

All Directors, the Fire Department Chief, and necessary staff will be notified by mail or e-mail or in person twenty-four (24) hours prior to any special (non-emergency) meeting.

Only those items of business listed in the call for the special meeting will be considered by the Board at any special meeting.

1007.42

Special emergency meetings: In the event of emergency involving matters upon which prompt action is required, the Board of Directors may hold an emergency special meeting without prior public notice.

All rules governing a special meeting will be observed with the exception of the twenty-four (24) hours notice. "The minutes of the emergency special meeting, roll call, and any action taken at such meetings will be posted at the main fire station for a minimum of ten (10) days as soon after approval by a majority of the Board as possible.

1007.43

Public Notice of Board Meetings: All regular, special (non-emergency) meetings or special (emergency) meetings will conform to the Ralph M. Brown Act (California Government Code 54950 et. Seq. 54926).

1007.44

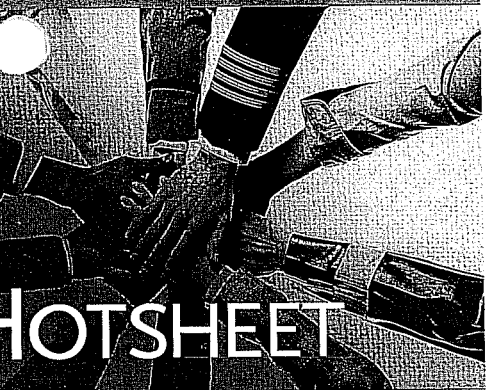
Adjourned meetings: A majority vote by the Board of Directors may adjourn any Board Meeting at any place in the agenda, to any time and place specified in the order of adjournment. Exception: If no directors are present at any regular meeting, the Chairman may declare the meeting adjourned to a stated time and place, and he or she will cause a written notice of adjournment to be given to all board members, the Fire Chief, and posted in the public place customarily utilized for other regular board postings.

*****AUTO**ALL FOR AADC 940
1572 9

Alan Taeger
Albion-Little River Fire Protection
PO Box 634
Albion, CA 95410-0634



HOTSHEET



at a much lower fee than a regular actuarial study. The District's experience with PARS' personal service has been exceptional. District staff has been in direct contact with PARS representatives and has had immediate and comprehensive responses to our questions."

10 ADVANTAGES OF PARS

The following are a few of the ways that the PARS/Union Bank Special Districts GASB 45 Trust Program sets itself apart from other service providers:

1. A leading provider of OPFB Trust services in California
2. Only endorsed business affiliate by CSDA for this type of program
3. Successful track record of Post Retirement Health Trust Administration for 16 years
4. 16-year relationship with Union Bank providing trustee services and investment management expertise
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Contact us today to see how PARS can create a plan for your district to meet the GASB 45 standards in the most effective way.

For more information about the PARS 115 OPFB Trust,
please contact PARS at:
(800) 540 - 6369 ext 116
or online at
www.pars.org

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 Before taking any action based on this information,
 we recommend that you consult professional advisors regarding your agency's specific objectives and circumstances.

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A cost-saving alternative to Social Security for part-time, seasonal and temporary (PST) employees.

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Gives agencies the ability to locally design and implement an ongoing retirement plan that complements existing state retirement plans.

Contact PARS today!

800.540.6369 x 116

www.pars.org



HOTSHEET

October 2009

3 MORE SPECIAL DISTRICTS ADOPT THE PARS OPEB TRUST!

Join these special districts that have adopted the
PARS/Union Bank OPEB Trust:

- Alameda County Mosquito Abatement District
- Calaveras County Water District
- Central Contra Costa Sanitation District - *NEW*
- Coastside Fire Protection District
- East Bay Regional Park District
- Eastern Sierra Community Service District - *NEW*
- Great Basin Air Pollution Control District
- Hayward Area Recreation & Park District
- Housing Authority of the County of San Bernardino - *NEW*
- Montecito Fire Protection District
- Menlo Park Fire Protection District
- Orange County Vector Control District
- Orange County Water District
- South Orange County Wastewater Authority
- Vallejo Sanitation & Flood Control District
- Ventura Regional Sanitation District - *NEW*
- West County Wastewater District - *NEW*

CENTRAL CONTRA COSTA
SANITARY DISTRICT

EASTERN SIERRA
COMMUNITY SERVICE DISTRICT

VENTURA REGIONAL
SANITATION DISTRICT

More and more California special districts are adopting the PARS/Union Bank OPEB Trust to pre-fund their OPEB liability. With more than 500 client agencies, and administering more than 50 OPEB plans, PARS is proving that we do understand public agencies needs and are producing results. PARS specializes in multiple-employer trust programs, primarily in California and Texas. PARS' three key advantages - security, flexibility and service - are what lead public agencies to select the PARS/Union Bank OPEB Trust program.

The **security** of a strong trust administrator and trustee coupled with fiduciary and IRS protections ensure agencies that their funds are protected and in compliance with federal laws. OPEB plans offered through PARS provide agencies with the maximum **flexibility** in terms of plan design and funding strategies. Finally, the personal **service** provided by PARS is unparalleled. We are with you through every step of the process.

Here is what 2 new special district clients have to say:

Vickie Dragan
Director of Finance & Administration
Ventura Regional Sanitation District

"We have a long-standing relationship with PARS providing a supplemental defined contribution plan for our full-time staff. They are an experienced trust administrator demonstrating high levels of competence with their plans. The flexibility offered by PARS allows us to tailor our investment approach to our needs and desired rate of return. There are no restrictions on leaving the trust and an OPEB trust-to-trust transfer is possible. Also, PARS has established a respectable client service track record with us and we look forward to continuing the relationship."

Jennifer Krafcheck
Office Manager
Eastern Sierra Community Service District

"After carefully comparing PARS to other GASB 45 trust providers, our staff found several reasons to use PARS. One is that they are an Endorsed Affiliate of CSDA and through them, as an agency with less than 100 plan members, the District is eligible to use the Alternative Measurement Method the next time an actuarial valuation is done

FOR MORE INFORMATION ON HOW PARS
CAN ASSIST YOUR AGENCY, CONTACT:

- KEVIN MURPHY
AT 800.540.6369 x 128 OR
KMURPHY@PARS.ORG
- MITCH BARKER
AT 800.540.6369 x 116 OR
MBARKER@PARS.ORG

VISIT PARS ONLINE WWW.PARS.ORG

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Wednesday, October 28, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 Call to order and determination of a quorum:** Called to order at 7:35pm by President Alan Taeger with Directors Rich Riley, Ed Petrykowski, and Terry Kemp present along with Chief Derek Wilson and Ted Williams.
- 2 Public communication to the board:** None.
- 3 Previous meeting minutes:** The minutes for the September 23, 2009 regular business meeting were approved as presented by unanimous vote of the members of the Board.
- 4 Fire chief's report:**
 - A Incident reports:** 2 Fires, 9 medical, 2 traffic accident, 3 fatalities
 - B Fund raising, gifts, and service fees:** The fundraiser held on October 3rd at John and Kathy Hughes brought \$4,000.00 to the fire department. Ledford house fundraiser brought \$3,000.00 to the fire department. Special fundraiser at BBQ site raised \$3,000.00 for the fire department and district received a donation for the use of the BBQ grounds from the Weltys for \$250.00. We still have not received any reimbursement from the state for Albion Fire's mutual aid response to Santa Cruz.
 - C Fire department report:** Three day cliff rescue and hazardous materials training held at Albion and Mendocino taught by Willits Fire personnel. Low angle ropes training was presented by Charles Miller. This was well attended. The Department replaced some low angle cliff rescue gear.
 - D Fire department operational needs:** Derek reported that the Department needs new structure fire protective gear (turnouts).
 - E Vehicle maintenance report:**
 - i) 8163 Water leak at engine head seal. Fort Bragg Diesel needs to remove head to estimate repairs.
 - ii) 8192 DOT inspection done. Tire replaced.
 - iii) 8165 due for safety certification.
- 5 Communications to the board:**
 - A Public Agency Retirement Services** want to loan us money.
- 6 Financial Report:** Alan presented monthly budget report.
- 7 Item for Consideration and Possible Action:** Proposal presented to change By-laws regarding scheduling of regular monthly meetings. Questions arose regarding the Brown act legality of leaving the meeting day flexible. Alan to follow up with county counsel. No action taken.
- 8 Committee Reports:**
 - A Station 811 committee:** discussion held about the possibility of scheduling a community presentation to demonstrate the new station project. Presentation would be held at the Albion school and be presented by Schlosser and Newberger, architects.
 - B Vehicle committee:** Rich requested that Derek get the specifics on a Type 1-2 wheel drive fire engine that is for sale in Willits.
 - C Grant committee:** The district did not receive the applied for FEMA grant. Harvey is working with the Fire Department on other grant opportunities.
- 9 Directors' discussion:** Discussion held about the possibility of adding a vehicle bay to Station #812 at the Little River Airport.
- 10 Next meeting schedule:** Wednesday, November 25, 2009, 7:30 pm Station 810.
- 11 Adjournment:** Meeting was adjourned at 8:32 pm.

Minutes approved as corrected by unanimous vote of board members present at the November 25, 2009 regular business meeting.