



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, December 18, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order by President Issel at 7:00 pm. Board members Taeger, Acker, Greenberg and Crowningshield present. Also present: Chief Williams, four firefighters and one member of the public.
 - a. **Welcome to new board members.** Board members Acker, Greenberg, Crowningshield appointed in lieu of election by Mendocino County Board of Supervisors at their regular meeting on September 12, 2017 to terms which began December 1, 2017. Oaths of office have been recorded with Mendocino county clerk.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion passed by unanimous vote of the board.
3. **Public communication to the board:** A member of the public questioned Director Greenberg about his interest in the district. Jim Ehlers thanked firefighters for their assistance on a call.
4. **Election of District Officers:** Positions elected by vote of directors: President; Issel, Vice President; Greenberg, Secretary; Acker.
5. **Chief's report:** (See packet.) Chief Williams made a recommendation to the board that we divest of one of two USFS loaner engines. Chief Williams also recommended we search for a neighboring agency who might want this apparatus and negotiate a hand-off coordinated through the CalFire loaner program.
6. **Consent calendar:** Approved by unanimous vote of the board.
 - a. **Approval of November 20, 2017 regular meeting minutes.**
 - b. **Acceptance of December 18, 2017 correspondence report.**
 - c. **Acceptance of submitted current financial reports.**
7. **Unfinished Business:**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws amendment approved and adopted by unanimous vote of the board.
 - b. **Second reading/approval of Ordinance 2016-1 proposed by Director Issel including revisions:** (See packet.) Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges. Ordinance approved and adopted by unanimous vote of the board.
 - c. **Approval of Resolution 20171218 regarding fee waivers:** (See packet.) Resolution approved and adopted by unanimous vote of the board.
8. **Items for discussion and possible action:**
 - a. **Resolution 20171218-2 Station 810 Land Acquisition proposed by Director Issel:** (See packet.) Resolution approved and adopted by unanimous vote of the board.
9. **Closed Session:** Directors conference – anticipated real estate purchase offer. Adjourned to closed session 7:50 pm. Reconvened open session 8:10 pm. **Board action taken in closed session:** The board agreed unanimously to engage the firm of Neary and Obrien, Attorneys at Law to tender an offer to purchase the property at Station 810 in downtown Albion on behalf of the district.
10. **Committee Reports:**
 - a. **Ad hoc committees:** (See packet.)
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Strategic planning – Issel, Taeger**
 5. **Litigation – Issel, Taeger**
 6. **Operations – Issel**
 7. **Public Relations– Issel, Taeger**
11. **Directors Discussion:**

- a. **Chief Williams supervisorial candidacy:** Chief Williams was asked how his potential seat on the county board of supervisors would affect his position as ALRFPD chief. Williams responded that he intended to continue to volunteer his services to the district without change. Asked about potential conflicts of interest Williams acknowledged that there could be issues but that there are county procedures in place to deal with such issues among supervisors. Williams stated he would keep campaign and district business separate.
- b. **Non-agenda items of board concern:** (1) Issel stated that the new website is nearly ready for launch and described future additions to the site. After some discussion it was determined we will try to be live on January 1st, 2018: (2) Issel spoke of the need for new board members to familiarize themselves with district financial processes. After discussion consensus agreement was to schedule a special meeting in January on the subject.

12. Adjournment: Meeting adjourned 8:54 pm.