

## ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

### BUSINESS MEETING AGENDA

Thursday, September 13, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**7:00-8:00pm (longer if necessary)**

1. **Fire department operations meeting.**
  - a. **Roll call.**
  - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
  - c. **Review and discussion of chief's report.**
  - d. **Other fire department business.**
  - e. **Adjournment.**

**8:00pm (approximately - begins at completion of operations meeting)**

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action relevant to fire department operations.**
  - a. **Station 813 eviction notice:** The Board will review and discuss notice received from Sherry Glaser-Love requesting to take immediate possession of Station 813 (Middle Ridge Road) for her personal use. The Board may vote to take action regarding this request.
  - b. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
  - c. **Equipment and personnel compensation for State mutual aid response:** The Board will review and discuss current "Assistance by Hire" agreement with CalFire and may vote to affirm and/or amend current agreement. A policy for compensation of District personnel for CalFire-compensated mutual aid responses will be introduced for discussion and consideration for adoption at the October 11, 2012 regular business meeting.
  - d. **FY 2012-2013 budget review and revision:** The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
5. **Previous meeting minutes:** The minutes of the August 9, 2011 regular business meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Other Items for consideration and possible action:**
  - a. **Independent audit solicitation:** The board will review and discuss proposals to perform the required bi-annual audit of District finances for fiscal years 2010-2011 and 2011-2012 submitted by qualified firms. The board may vote to accept one of the submitted proposals.
  - b. **Use of District facilities by other organizations:** The Board will review and discuss a proposed policy for use of District facilities by other organizations, including but not limited to Albion Little River Firefighters, Inc., Albion Little River Fire Auxiliary, Inc., Fort Bragg Senior Center (Friday senior lunch program), and Albion Mutual Water Company presented for introduction and review at the August 9, 2012 regular business meeting. The Board may vote to amend and/or adopt proposed policy as presented. The board may also vote to amend and/or adopt a proposed facilities use application form.
9. **Committee reports:**
  - a. **New fire station committee.**
  - b. **Parcel tax committee.**
10. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
11. **Next scheduled regular business meeting:** Thursday, October 11, 2012, 7:00 pm.
12. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.