

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
AGENDA**

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, 29 November 2006, 7:30pm

Location: Fire House 810, Albion, California

1. **Call to order and determination of a quorum.**
2. **Secretary's report: resignations of members of the Board.**
3. **Election of new Officers.**
4. **Call for replacements for members of the Board who have resigned.**
5. **Treasurer's Report.**
6. **Items for consideration:**
 - A) **New fire house.**
 - B) **CERT Budget.**
 - C) **Adoption of a claim form.**
 - D) **Self-insurance.**
 - E) **Review of nominees for Chief / Review of bylaws procedures.**
 - F) **Power for Station 813.**
 - G) **Tutorial on Long Range Plan implementation.**
 - H) **Tactical radios for fire fighters.**
7. **Public communication to the Board, opportunity for public comment with respect to matters whether or not on the agenda.**
8. **Land, buildings and equipment.**
9. **Fund raising, gifts, and service fees.**
10. **Long Range Plan implementation.**
11. **Other business.**
12. **Fire Chief's report, including operational needs.**
13. **Committee Reports.**
14. **Board Directors reports.**
15. **Next meeting date and agenda.**
16. **Closed session.**
17. **Adjournment.**

Richard W. Ahrens, Secretary

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
AGENDA

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, 29 November 2006, 7:30pm

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Laura
POB
374
LR

1. Call to order and determination of a quorum.
2. Secretary's report: resignations of members of the Board.
3. Election of new Officers.
4. Call for replacements for members of the Board who have resigned.
5. Treasurer's Report.
6. Items for consideration:
 - A) New fire house.
 - B) CERT Budget.
 - C) Adoption of a claim form.
 - D) Self-insurance.
 - E) Review of nominees for Chief / Review of bylaws procedures.
 - F) Power for Station 813.
 - G) Tutorial on Long Range Plan implementation.
 - H) Tactical radios for fire fighters. Bought - not yet in use Req Dist $\frac{1}{2}$ of 4000.-
7. Public communication to the Board, opportunity for public comment with respect to matters whether or not on the agenda.
8. Land, buildings and equipment.
9. Fund raising, gifts, and service fees.
10. Long Range Plan implementation.
11. Other business.
12. Fire Chief's report, including operational needs.
13. Committee Reports.
14. Board Directors reports.
15. Next meeting date and agenda. - Dec 11 7:30. 27th
16. Closed session.
17. Adjournment.

Richard W. Ahrens, Secretary

W.W.P.

Eval/Val low mtg
Jan 24th

Dec Mtg
- Dec 11 7:30. 27th

17th Jan

Special Mtg 7:30
Dec 11
elect 3rd Member

Schematic
Map of Dist + Equip.

Christmas Party
Dec 16

Next Mtg
Website Carolyn
Jim Marguart
Scott Kerat

chiefs
2nd Week

Itemized Categories for Monthly Meeting:41

10/25/2006 through 11/29/2006 (Cash Basis)

11/29/2006

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Date	Account	Num	Description	Memo	Amount
EXPENSES					-2,582.34
86-2050-CLOTHING					
11/15/2006	District Che...	2272	Gall's Inc.	#585493390...	-540.12
11/29/2006	District Che...	2279	**VOID**Gall's Inc.		-330.00
11/29/2006	District Che...	2283	Gall's Inc.	#585983410...	0.00
86-2060-COMMUNICATIONS					
11/29/2006	District Che...	2280	AT&T	030 153 835...	-210.12
11/29/2006	District Che...	2282	AT&T	4 phone lines	-131.78
86-2120-MAINTENANCE EQ					
11/10/2006	District Che...	2267	Rhoads Auto Parts	#1130	-32.44
11/10/2006	District Che...	2269	ACME AUTOMOTIVE	#1070	-99.34
11/29/2006	District Che...	2276	ACME AUTOMOTIVE	#1070	-275.52
11/29/2006	District Che...	2277	P&W Paging & Wireless	#34747	-20.45
11/29/2006	District Che...	2278	Rhoades Auto Parts	#1130	-26.65
11/29/2006	District Che...	2281	Fort Bragg Power Marine	#7249	-25.13
86-2140-MED SUPPLIES					
11/15/2006	District Che...	2273	Aeris	#10095	-163.25
86-2181-AUDITS					
11/10/2006	District Che...	2270	Michael A. Celentano	#2812	-2.14
86-2250-TRANSPORTATION					
11/15/2006	District Che...	2274	Mendocino Coast Petroleum, I...	#00910	-37.90
11/29/2006	District Che...	2275	Albion K Incorporated	#135	-92.99
86-2260-UTILITIES					
11/10/2006	District Che...	2268	Empire Waste Management	#0011889-2...	-1,050.00
11/10/2006	District Che...	2271	PG&E	#021009510...	-334.37
OVERALL TOTAL					-2,582.34

ALRFPD Actual / Budget Report - Current Year:4

7/1/2006 through 6/30/2007 Using Budget 2006-2007

11/29/2006

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Category Description	7/1/2006 Actual	- Budget	6/30/2007 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	61,117.00	-61,117.00
82-1120-CURRENT UNSECURED TAX	0.00	1,916.00	-1,916.00
82-1130-SB813 SUPPLEMENTAL TAX	1,107.78	2,237.00	-1,129.22
82-1210-PRIOR SECURED TAX	0.00	0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00	103.00	-103.00
82-1300-SPECIAL TAX	0.00	77,550.00	-77,550.00
82-1600-TIMBER TAX	0.00	397.00	-397.00
82-4100-INTEREST INCOME	2,818.81	3,000.00	-181.19
82-5481-HOMEOWNER PROPERTY TAX RE...	0.00	806.00	-806.00
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	3,926.59	147,126.00	-143,199.41
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	6,000.00	6,000.00
86-2050-CLOTHING	1,820.80	4,000.00	2,179.20
86-2060-COMMUNICATIONS	2,780.89	5,000.00	2,219.11
86-2090-HOUSEHOLD EXP	0.00	200.00	200.00
86-2101-INSURANCE	0.00	6,000.00	6,000.00
86-2120-MAINTENANCE EQ	2,125.05	28,000.00	25,874.95
86-2130-MAINTENANCE STRUCTURES	785.77	3,000.00	2,214.23
86-2140-MED SUPPLIES	1,629.53	4,000.00	2,370.47
86-2160-MISC	0.00	0.00	0.00
86-2170-OFFICE SUP	143.78	200.00	56.22
86-2181-AUDITS	1,666.50	2,000.00	333.50
86-2187-ED AND TRAINING	4,554.71	10,000.00	5,445.29
86-2189-PROF AND SPEC	0.00	500.00	500.00
86-2220-SM TOOLS	189.70	3,000.00	2,810.30
86-2231-ELECTION SUP	0.00	0.00	0.00
86-2250-TRANSPORTATION	2,417.86	16,000.00	13,582.14
86-2260-UTILITIES	1,333.57	3,000.00	1,666.43
86-3113-PAYMNTS TO GOVT AGENCIES	0.00	1,000.00	1,000.00
86-4360-BUILDINGS AND IMPROVEMENTS	90.00	0.00	-90.00
86-4370-EQUIPMENT	0.00	3,000.00	3,000.00
TOTAL OUTFLOWS	19,538.16	94,900.00	75,361.84
OVERALL TOTAL	-15,611.57	52,226.00	-67,837.57

ALRFPD Year to Date Budget Report - YTD:6

7/1/2006 through 11/29/2006 Using Budget 2006-2007

11/29/2006

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Category Description	7/1/2006 Actual	-	11/29/2006 Budget	11/29/2006 Difference
INFLOWS				
82-1110 CURRENT SECURED TAX	0.00		25,295.63	-25,295.63
82-1120-CURRENT UNSECURED TAX	0.00		793.00	-793.00
82-1130-SB813 SUPPLEMENTAL TAX	1,107.78		925.86	181.92
82-1210-PRIOR SECURED TAX	0.00		0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00		42.61	-42.61
82-1300-SPECIAL TAX	0.00		32,097.08	-32,097.08
82-1600-TIMBER TAX	0.00		164.30	-164.30
82-4100-INTEREST INCOME	2,818.81		1,241.67	1,577.14
82-5481-HOMEOWNER PROPERTY TAX RE...	0.00		333.58	-333.58
82-7700-OTHER	0.00		0.00	0.00
TOTAL INFLOWS	3,926.59		60,893.73	-56,967.14
OUTFLOWS				
86-1035-WORKMAN'S COMP	0.00		2,483.33	2,483.33
86-2050-CLOTHING	1,820.80		1,655.54	-165.26
86-2060-COMMUNICATIONS	2,780.89		2,069.43	-711.46
86-2090-HOUSEHOLD EXP	0.00		82.76	82.76
86-2101-INSURANCE	0.00		2,483.33	2,483.33
86-2120-MAINTENANCE EQ	2,125.05		11,588.87	9,463.82
86-2130-MAINTENANCE STRUCTURES	785.77		1,241.67	455.90
86-2140-MED SUPPLIES	1,629.53		1,655.54	26.01
86-2160-MISC	0.00		0.00	0.00
86-2170-OFFICE SUP	143.78		82.76	-61.02
86-2181-AUDITS	1,666.50		827.76	-838.74
86-2187-ED AND TRAINING	4,554.71		4,138.87	-415.84
86-2189-PROF AND SPEC	0.00		206.93	206.93
86-2220-SM TOOLS	189.70		1,241.67	1,051.97
86-2231-ELECTION SUP	0.00		0.00	0.00
86-2250-TRANSPORTATION	2,417.86		6,622.21	4,204.35
86-2260-UTILITIES	1,333.57		1,241.67	-91.90
86-3113-PAYMNTS TO GOVT AGENCIES	0.00		413.87	413.87
86-4360-BUILDINGS AND IMPROVEMENTS	90.00		0.00	-90.00
86-4370-EQUIPMENT	0.00		1,241.67	1,241.67
TOTAL OUTFLOWS	19,538.16		39,277.88	19,739.72
OVERALL TOTAL	-15,611.57		21,615.85	-37,227.42

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
MEETING MINUTES**

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, 29 November 2006, 7:30pm

Location: Fire House 810, Albion, California

1. **Call to order and determination of a quorum:** at 7:29; attending were Ahrens, Taeger, Shock, plus Chief Seeler, Carolyn Latkin, firefighters Josh Latkin, Stacy Weil-Dye, _____, visitors Rick McDonald, Scott _____, Laura Vogelgesang, and William Huff.
2. **Secretary's Report:** Thorpe and Tucker have resigned.
3. **Election of new officers:** Shock was chosen Chairman; Taeger was chosen Treasurer.
4. **Call for replacements for members of the Board who have resigned:** the two positions will be posted and an article will be sent to *The Mendocino Beacon*, inviting prospective members to a Special Meeting on Monday, 11 December.
5. **Treasurer's Report:** the Treasurer's Report was handed out.
6. **Items for consideration:**
 - 6E) **Review of nominees for Chief:** the single nominee for Chief, Oliver Seeler, was accepted by the Board.
 - 6G) **Tutorial on Long Range Plan implementation:** Chief Seeler requested that the Board get involved in updating the Long Range Plan.
 - 6H) **Tactical radios for the firefighters:** the radios have been purchased, and they will be distributed shortly. The Board agreed to pay one-half of the costs.
7. **Public communication to the Board, opportunity for public comment with respect to matters whether or not on the agenda:**
 - A) Visitor Rick McDonald expressed his personal concern that the Board is unable to do its function of providing emergency services during the tenure of Chief Seeler.
 - B) Visitor Laura Vogelgesang expressed concern over the website being out of date.
8. **Land, buildings and equipment:**
 - A) Chief Seeler restated the need to move the Navarro Ridge repeater before January.
 - B) The Board requested a one-page map of the Department's area of concern, also showing _____ the location of the various stations.
9. **Fund raising, gifts, and service fees:**
 - A) A bill for the collectable DUI was sent to the offender
 - B) Due to a change in the Mutual Aid Agreement with CDF, a new salary fee schedule needs _____ to be written and passed by the Board, in order to collect fees for mutual aid.
10. **Long Range Plan implementation:** the CERT section of the LRP needs to be rewritten.
11. **Other business:** none
12. **Fire Chief's report, including operational needs:**
 - A) A rescue truck has been purchased, and will be here, probably by the end of the year.
 - B) The effort to obtain Proposition 172 funds is continuing.
 - C) The department supports CERT, but not every member of the Department supports CERT.
13. **Committee Reports:** none
14. **Board Directors reports:** a motion was made by Shock, seconded by Taeger, passed 3 - 0, to give signature authority on our checking account to bookkeeper Caroline Latkin.
15. **Next meeting date and agenda:** Special Meeting for candidates for Board positions, in addition to the regular monthly meeting: Monday, 11 Dec. 2006, 7:30pm, Station 810.
16. **Closed session:** no action taken.
17. **Adjournment:** 8:39 pm
Richard W. Ahrens,
Secretary