

**ORDINANCE 2016-1****AN ORDINANCE OF THE ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
REVISING A SCHEDULE OF FEES, INCLUDING THE ADDITION OF NEW FEES**

The Board of Directors of the Albion-Little River Fire Protection District (The District) do ordain as follows:

1. AUTHORIZATION AND PURPOSE

This ordinance to revise a schedule of fees including the establishment of new fees is adopted pursuant to Section 13916 of the Health and Safety code which provides that the District may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. This ordinance rescinds any other Fee Schedule Ordinance or Resolution.

2. APPLICABILITY

The schedule of fees set forth by this ordinance indicates fees charged pursuant to Sections 13917 and 13918 of the Health and Safety Code which provides that the District may charge residents of the district a fee which is less than the fee which it charges to nonresidents of the District and provides that the District may charge a fee to other public agencies.

3. WAIVER OF FEES

Pursuant to Health and Safety Code Section 13919, after adopting by resolution policies and procedures governing waivers, the Board of Directors may waive payment of a fee when it determines that payment would not be in the public interest.

4. COST RECOVERY OF SERVICES

A fee in accordance with the following schedules shall be paid to the district at the time of application or upon the receipt of an invoice for services rendered.

- a. The following field services may be cost recovered at the rate of \$40 per hour for office time and/or site visits** to anyone receiving those services. This rate may be billed for the actual time required (one hour minimum, subsequent time rounded to the nearest half hour) to provide the required: research, written report, and phone consultation. Costs for site visits or inspection will include travel time plus mileage at the current IRS rate for all required or requested:
- i.** Plan Reviews (all types).
 - ii.** Subdivision Reviews (minor or major).
 - iii.** All work required for commenting on Use Permits or Amendments to Existing Use Permits.
 - iv.** Fire Suppression Equipment Inspection (all types).
 - v.** Hydrant Tests or Inspections.
 - vi.** All work required for installation or removal of Combustible/Flammable Liquid Storage Tanks.
 - vii.** All requested inspections for licensing compliance.
 - viii.** All required outside professional services at actual cost plus a 10% administrative fee.

- b. **The following rates for *Apparatus, Equipment and Personnel Responding to Emergencies*** may be charged to persons or entities receiving services from the Albion-Little River Fire Protection District, including non-taxpaying public agencies, *excluding fire agencies with mutual aid agreements*. (All charges include cleaning and restocking.)

Resource Type	Personnel Included	Fee	Per
Engine/Pumper	3	\$175	Hour
Rescue Unit	1	\$150	Hour
Tender	1	\$150	Hour
Utility/Patrol/Command Vehicle	1	\$125	Hour
Vehicle Extrication Equipment		\$150	Incident
Consumable Supplies			*Actual Cost
Hired Equipment			*Actual Cost
Additional Required Personnel		\$50	Each/Hour

*A 10% administration fee will be added to the price of resources billed at actual cost.

c. **Standby Services Rates.**

Rates for apparatus, personnel, and equipment to standby shall be the same as emergency response rates, but with the following exceptions:

- i. **Standby Apparatus Rates:** The cost for apparatus will be the same as Emergency Response Rates, which does not include a charge for personnel costs. When members of the Fire Department are involved in emergency responses, they function as unpaid volunteers. The volunteer commitment does not include providing committed standby duty which often involves extended hours of work. Therefore, separate personnel charges shall apply as described below:
- ii. **Standby Personnel Rates:** All personnel - \$50 per hour each.

Note: The above labor rates are for straight time. Standard overtime rules will apply (time and a half over eight (8) hours a day or 40-hours per week, double time over 12-hours per day.)

Personnel Administrative Charges – a 10% Personnel Administrative Rate will apply to all personnel rates to cover the District's cost to provide the personnel. This consists of the employer's portion of payroll taxes and other administrative costs.

d. **Medical Supplies and Equipment Rates:**

The following fees may be billed for the listed medical supplies and equipment. (Note: Includes cost of disposable equipment.)

Packaging of Patients to Provide for Spinal Protection	\$50
Oxygen Administration	\$30
Ventilation	\$30
Oral or Nasal Airway	\$30
Splinting Materials	\$30
Defibrillation	\$100/Incident
Other Disposable Equipment or supplies	Actual Cost

Note: The cost of providing Scene Management, Traffic Control, Patient Assessments and Medical Evacuation Helicopter coordination, including establishing and securing helicopter landing zones, is included in the billing for apparatus.

e. Administrative Services Rates:

- i. Incident Reports \$5.00 each
- ii. Copies of Code Excerpts \$5.00 each up to 5 pages, \$1.00 per each additional page
- iii. Copies of other Documents \$5.00 each up to 5 pages, \$1.00 per each additional page
- iv. Photographs \$10.00 each
- v. Postage Actual Cost
- vi. Administrative Billing Fee \$45.00 per Incident

Any constituent wishing to receive meeting notices, agendas and/or meeting packets by mail may do so by written request per California Government Code Section 54954.1 for a fee not to exceed the cost of providing the service.

f. Third Party Services Rates:

Any third party services required may be billed at the actual cost billed for the services.

g. False Fire Alarm Response Rates:

- i. **ALARM COMPANIES** – Alarm companies providing services within the response area of the Albion-Little River Fire Protection District may be billed for responses to third and subsequent false alarms utilizing the Apparatus, Equipment and Personnel fee schedule in Section 4, Paragraph B above, when no apparent valid cause is discovered for the alarm sounding. Examples of “valid cause” include, but are not limited to, activation of the manual pull station, the presence of smoke, or heat from any source. Alarm companies may be billed for all apparatus that respond to the call (if the alarm is canceled prior to any apparatus responding, no fees will be charged). Alarm companies may also be billed for Fire Department response to alarm companies testing equipment and failing to notify dispatch of the test.
- ii. **PROPERTY OWNERS AND RESIDENTS** – Property owners or residents residing within the District may be charged for the third and subsequent False Alarm responses to structures under their control if it is determined the alarms were generated by their actions and do not involve “good intent”, i.e., repeatedly triggering a false alarm by creating dust during cleaning and failing to notify the alarm company or repeatedly triggering a false alarm response from the normal operation of heating or cooking equipment. Property owners or residents will be billed at one half the rates established in Section 4, Paragraph B.

h. Out-of-District Responses:

The Albion-Little River Fire Protection District provides services to approximately 150 square miles that are adjacent to the district but not included in it. Property owners and residents within these areas receive services but provide no income to the district. Anyone receiving services in these areas may be charged for the cost of providing the service as defined in Sections A through G.

i. Strike Team Rates:

Strike Team rates will be governed by separate contract.

5. SEVERABILITY

If any section, subsection, sentence, phrase or clause of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board

hereby declares that they would have adopted the ordinance and each section despite the fact that any one or more sections, subsections, sentences, phrases or clauses be declared invalid.

6. OTHER INFORMATION

All fees are due and payable within thirty (30) days of being invoiced. After 30 days, a service charge of 1.5% per month will be assessed on the remaining balance. Any fees unpaid after 60 days may be turned over to a collection agency.

7. EFFECTIVE DATE:

This ordinance shall take effect and be in force thirty (30) days after its adoption and prior to the expiration of fifteen (15) days from the passage thereof notice of said Ordinance will be published twice in the local area newspaper of general circulation in the County of Mendocino, State of California.

PASSED AND ADOPTED, by the Board of Directors of the Albion-Little River Fire Protection District, County of Mendocino, State of California, on December 18, 2017, by the following vote:

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Issel	X			
Director Taeger	X			
Director Acker	X			
Director Greenberg	X			
Director Crowningshield	X			


 Michael Issel, Director & President
 Albion Little River Fire Protection District
 Board of Directors

ATTEST:


 Alan Taeger, Director & Secretary
 Albion Little River Fire Protection District
 Board of Directors

Dated

18 December 2017