

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, April 26, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the March 29, 2011 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. **Chief's absence:** The board will review and discuss for possible action the continuing extended absence of Chief Wilson from the district and how this absence affects the operations of the district including: communication and cooperation between the board and the fire department; communication and cooperation among members of the fire department; communication and cooperation between the fire department and the community at large; coordination of recruitment and training; coordination of vehicle and property maintenance; receiving and processing bills and invoices for timely and accurate payment and other pertinent and relevant duties of the chief.
 - b. **Fire department member expense compensation policy:** The board will review current policy to clarify and possibly affirm or revise.
 - c. **Budget:** The board may vote to make revisions to the FY 2010-2011 district budget.
 - d. **Bylaws revision:** The board will review and discuss a proposed amendment to the Albion Little River Fire Protection District Bylaws, Policies and Procedures (Section 1017 – Appointment and Removal of Fire Chief) to be considered for adoption at the May 31, 2011 regular business meeting.
8. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.**
 - c. **Property maintenance committee.**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Tuesday, May 31, 2011, 7:30 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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FD bus mtg 12th

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, March 29, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** meeting was called to order by President Alan Taeger at 7:35pm. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Ted Williams, Erica Geer and Marshall Brown attended from the fire Department. Brad Montgomery was also present.
2. **Public communication to the board:** Alan read the e-mail correspondence from Chief Wilson.
3. **Previous meeting minutes:** The minutes of the February 22, 2011 regular business meeting were approved as presented by unanimous vote of the board members present on a motion by Ed.
4. **Fire chief's report:** provided by Ted Williams.
 - a. **Incident reports:** 8 medical, 1 power line, 1 vehicle accident and 1 vehicle that hit a telephone pole.
 - b. **Fund raising, gifts, service fees:** A fundraiser was held at Little River Inn, organized by Scott Roat, that brought in \$442.00.
 - c. **Fire department report:** Ted reported a conversation with Dave Thorpe, airport manager, presenting the possibility of the fire department obtaining access to an unused county owned hanger. The fire department will investigate further.
 - d. **Fire department operational needs:** No report.
 - e. **Vehicle maintenance report:** 8163 is at Opperman's where they are working on the pressure relief valve. Rich will follow up. 8192-which is the water tender had a dead battery that is now up and running. The fire department used it in a recent training.
5. **Communications to the board:**
 - a. We received a letter from CSDA requesting nominations for a seat on their board.
 - b. Letter from LAFCO with a notice for an upcoming budget workshop.
 - c. Letter from CSDA Finance Corporation offering money for capital projects.
 - d. Letter from the County Planning and building committee that there is a proposed development on property up Albion Little River Road that involves a demolition and rebuild.
 - e. Letter from the Board of Supervisors that included a list of properties that have been foreclosed on and that will go up for auction.
 - f. Letter from County counsel that will be discussed later tonight.
 - g. GSRMA annual report.
6. **Financial report:** Current financial statements were presented.
7. **Items for consideration and possible action:**
 - a. **Roles and responsibilities:** No action taken. Discussion only.
 - b. **Temporary shelter for tender at Little River fire station:** The Board approved by unanimous vote on a motion by Ken to allot up to \$3,000 from the structures and improvements (864360) budget category to erect a temporary metal carport/canopy to protect an un-housed emergency vehicle. The quoted cost will be \$2,679.00.
 - c. **Fire department member expense compensation policy:** Moved to next month.
8. **Committee reports:**
 - a. **New fire station committee.** Bob Schlosser e-mailed Alan informing him that the metal building shop drawings have been sent to Lee Welty for development of a foundation plan. Ed is still seeking a qualified biologist to perform necessary conditional permit work.
 - b. **Vehicle committee.** See vehicle maintenance report above.
 - c. **Property maintenance committee.** Alan is still working on the electrical at station 812
9. **Directors' discussion:** Discussion on roles and responsibilities of Board members, the chief and the current condition of the Fire department.
10. **Next meeting schedule:** Tuesday, April 26, 2011, 7:30 pm.
11. **Adjournment:** meeting was adjourned at 9:30 pm.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 4/26/2011	2006-2007	PER 6/30/07	2007-2008	PER 6/30/08	2008-2009	PER 06/30/09	2009-2010	PER 6/30/10	2010-2011	PER 4/26/11
CODE #	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL
DESCRIPTION										
REVENUE										
821110 CURRENT SECURED TAX	61,117.00	63,466.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	67,780.99	72,586.00	40,294.67
821120 CURRENT UNSECURED TAX	1,916.00	2,127.35	2,063.00	2,120.79	2,074.00	2,330.60	2,322.00	2,483.32	2,405.00	2,464.78
821130 SB 813 SUPPLEMENTAL TAX	2,237.00	2,985.03	2,894.00	2,516.55	2,288.00	1,136.75	1,572.00	472.10	569.00	258.50
821210 PRIOR SECURED PROPERTY TAX	0.00	(70.95)	0.00	331.97	(244.48)	(244.48)	27.00	(779.89)	114.00	(96.09)
821220 PRIOR UNSECURED PROPERTY TAX	109.00	129.57	106.00	32.41	34.00	62.84	27.00	139.31	114.00	94.01
821300 SPECIAL TAX (FIRE ASSESSMENTS)	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	77,394.00	77,630.00	42,600.50
821600 TIMBER YIELD TAX	397.00	448.29	466.00	383.82	374.00	279.74	314.00	52.46	71.00	169.29
821700 HIGHWAY PROPERTY RENTAL	0.00	0.39	0.00	0.00	0.00	0.00	0.00	0.26	0.00	1.37
821400 INTEREST	3,000.00	13,154.55	9,009.00	13,581.82	10,000.00	5,493.08	10,000.00	1,056.06	1,000.00	426.46
825481 HOMEOWNER PROPERTY TAX RELIEF	806.00	809.12	809.00	802.76	803.00	399.77	788.00	778.28	778.00	385.46
825490 STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
826140 ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
827500 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
827700 OTHER	0.00	0.00	0.00	15,394.00	76,583.50	77,363.50	0.00	5,555.21	0.00	0.00
827702 INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	147,126.00	160,780.09	157,757.00	181,065.22	239,260.50	226,626.02	167,597.00	154,892.10	155,153.00	86,538.95
FUND BALANCE CARRIED FORWARD			290,000.00	315,157.00	347,520.83	347,520.83	264,846.08	264,846.08	256,504.94	256,504.94
TOTAL AVAILABLE FOR APPROPRIATIONS			447,757.00	496,212.22	586,781.33	574,146.85	432,443.08	419,738.18	411,657.94	343,043.89
APPROPRIATIONS										
861035 WORKERS COMPENSATION INSURANCE	6,000.00	6,208.00	6,000.00	4,960.00	6,000.00	5,407.00	7,000.00	5,183.00	86,000.00	0.00
862050 CLOTHING & PERSONAL ITEMS	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	2,124.44	\$12,000.00	1,434.43
862060 COMMUNICATIONS	5,000.00	5,947.31	6,000.00	9,157.86	10,000.00	4,247.81	5,000.00	4,918.24	\$5,000.00	4,189.47
862101 INSURANCE - GENERAL	6,000.00	5,880.00	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	0.00
862120 MAINTENANCE - EQUIPMENT	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	50,000.00	59,591.88	30,000.00	19,534.22
862130 MAINTENANCE - STRUCTURES & GROUNDS	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,526.05	10,000.00	2,866.01	8,000.00	2,551.33
862140 MEDICAL LAB SUPPLIES	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	3,786.44	6,000.00	3,548.24
862150 MEMBERSHIPS	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	2,349.00
862170 OFFICE EXPENSE	200.00	398.35	600.00	479.13	3,000.00	3,034.72	2,000.00	698.41	1,000.00	897.24
862181 AUDITING & FISCAL SERVICES	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	2,821.91	7,000.00	6,041.31
862184 ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	14,950.98	0.00	0.00
862187 EDUCATION & TRAINING	10,000.00	12,270.50	10,000.00	1,551.00	1,500.00	1,441.69	15,000.00	5,233.03	15,000.00	10,871.07
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	500.00	1,554.20	1,500.00	1,500.00	1,500.00	1,441.69	1,500.00	1,501.37	1,500.00	488.00
862210 RENTS & LEASES BUILDINGS & GROUNDS	0.00	4.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00
862220 SMALL TOOLS & INSTRUMENTS	3,000.00	4,294.64	3,500.00	3,173.66	3,500.00	2,381.66	7,000.00	6,291.44	4,000.00	178.60
862231 ELECTION SUPERVISION & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	400.00	315.05	400.00	0.00
862250 TRANSPORTATION & TRAVEL	16,000.00	20,212.59	25,000.00	17,394.54	26,000.00	22,540.45	26,000.00	22,227.44	26,000.00	19,840.38
862260 UTILITIES	3,000.00	3,340.58	3,000.00	3,483.86	5,000.00	4,627.18	5,000.00	3,728.73	5,000.00	5,803.32
863113 PAYMENTS TO OTHER GOVT AGENCIES	1,000.00	2,380.19	3,000.00	285.89	3,000.00	1,663.11	3,000.00	1,771.50	2,000.00	1,459.41
864350 LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
864360 STRUCTURES & IMPROVEMENTS	0.00	7,502.14	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	3,154.36	35,000.00	8,824.55
864370 EQUIPMENT	3,000.00	27,304.46	5,000.00	2,818.09	205,000.00	204,571.20	12,000.00	12,190.01	10,000.00	9,806.00
TOTAL APPROPRIATIONS	94,700.00	133,374.29	132,600.00	107,917.72	362,800.00	309,300.77	197,000.00	163,233.24	184,900.00	97,816.57
UNAPPROPRIATED FUNDS (funds balance)			315,157.00	347,520.83	223,981.33	264,846.08	235,443.08	256,504.94	226,757.94	245,227.32

7500



Albion Little River Fire Protection District
Budget vs. Actual
 July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
82-1110 CURRENT SECURED TAX	40,234.67	72,586.00	-32,351.33	55.4%
82-1120-CURRENT UNSECURED TAX	2,464.78	2,405.00	59.78	102.5%
82-1130-SB813 SUPPLEMENTAL TAX	258.50	569.00	-310.50	45.4%
82-1210-PRIOR SECURED TAX	-96.09			
82-1220-PRIOR UNSECURED TAX	94.01	114.00	-19.99	82.5%
82-1300-SPECIAL TAX	42,600.50	77,630.00	-35,029.50	54.9%
82-1600-TIMBER TAX	169.29	71.00	98.29	238.4%
82-1700-Highway Property Rental	1.37			
82-4100-INTEREST INCOME	426.46	1,000.00	-573.54	42.6%
82-5481-HOMEOWNER PROPERTY TAX	385.46	778.00	-392.54	49.5%
Total Income	86,538.95	155,153.00	-68,614.05	55.8%
Gross Profit	86,538.95	155,153.00	-68,614.05	55.8%
Expense				
86-1035-WORKERS COMPENSATION IN	0.00	6,000.00	-6,000.00	0.0%
86-2050-CLOTHING & PERSONAL ITE	1,434.43	12,000.00	-10,565.57	12.0%
86-2060-COMMUNICATIONS				
ATT	2,284.95			
Comcast	1,277.28			
MCN	30.00			
U.S. Cellular	467.34			
86-2060-COMMUNICATIONS - Other	129.90	5,000.00	-4,870.10	2.6%
Total 86-2060-COMMUNICATIONS	4,189.47	5,000.00	-810.53	83.8%
86-2101-INSURANCE GENERAL	0.00	8,000.00	-8,000.00	0.0%
86-2120-MAINTENANCE EQUIPMENT				
Firefighting Equipment	695.54			
Radio Maintenance	207.05			
Vehicle Maintenance				
8131	300.79			
8162	9,991.73			
8163	4,079.60			
8165	1,399.68			
8181	1,530.86			
8182	127.50			
8192	87.00			
Vehicle Maintenance - Other	1,023.32			
Total Vehicle Maintenance	18,540.48			
86-2120-MAINTENANCE EQUIPMENT - Other	91.15	30,000.00	-29,908.85	0.3%
Total 86-2120-MAINTENANCE EQUIPMENT	19,534.22	30,000.00	-10,465.78	65.1%
86-2130-MAINTENANCE STRUCTURES				
Station 810	46.05			
Station 811	239.52			
Station 812	1,831.24			
86-2130-MAINTENANCE STRUCTURES - Other	434.52	8,000.00	-7,565.48	5.4%
Total 86-2130-MAINTENANCE STRUCTURES	2,551.33	8,000.00	-5,448.67	31.9%
86-2140-MEDICAL, LAB SUPPLIES	3,548.24	6,000.00	-2,451.76	59.1%
86-2150-MEMBERSHIPS				
CALSTAR	480.00			
CSDA	599.00			
Mendocino Ambulance SVC	790.00			
REACH	480.00			
86-2150-MEMBERSHIPS - Other	0.00	3,000.00	-3,000.00	0.0%
Total 86-2150-MEMBERSHIPS	2,349.00	3,000.00	-651.00	78.3%
86-2170-DISTRICT OFFICE SUPPLIE	897.24	1,000.00	-102.76	89.7%
86-2181-AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	3,500.00			
Bookkeeping Services	2,541.31			
86-2181-AUDITING & FISCAL SERVI - Other	0.00	7,000.00	-7,000.00	0.0%
Total 86-2181-AUDITING & FISCAL SERVI	6,041.31	7,000.00	-958.69	86.3%

Albion Little River Fire Protection District
Budget vs. Actual
 July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
86-2187-EDUCATION & TRAINING	10,871.07	15,000.00	-4,128.93	72.5%
86-2189-PROFESIONAL & SPECIAL S	488.00	1,500.00	-1,012.00	32.5%
86-2220-SMALL TOOLS & SUPPLIES	178.60	4,000.00	-3,821.40	4.5%
86-2231-ELECTION SUPERVISION &	0.00	400.00	-400.00	0.0%
86-2250-TRANSPORTATION & TRAVEL				
Albion K	540.49			
Firefighter Stipends	16,200.00			
Walsh Oil	2,966.99			
86-2250-TRANSPORTATION & TRAVEL - Other	132.90	26,000.00	-25,867.10	0.5%
Total 86-2250-TRANSPORTATION & TRAVEL	19,840.38	26,000.00	-6,159.62	76.3%
86-2260-UTILITIES				
Albion Water District	405.00			
PG&E	3,328.34			
Suburban Propane	747.04			
Thompson Septic Service	1,073.00			
Waste Management	249.94			
86-2260-UTILITIES - Other	0.00	5,000.00	-5,000.00	0.0%
Total 86-2260-UTILITIES	5,803.32	5,000.00	803.32	116.1%
86-3113-PAYMNTS TO GOVT AGENCIE	1,459.41	2,000.00	-540.59	73.0%
86-4360-BUILDINGS & IMPROVEMENT	8,824.55	25,000.00	-16,175.45	35.3%
86-4370-EQUIPMENT (PURCHASE)				
Computer Equipment	1,123.77			
Firefighting Equipment	471.95			
Medical Equipment	315.00			
Radios	3,184.24			
86-4370-EQUIPMENT (PURCHASE) - Other	4,711.04	10,000.00	-5,288.96	47.1%
Total 86-4370-EQUIPMENT (PURCHASE)	9,806.00	10,000.00	-194.00	98.1%
Total Expense	97,816.57	174,900.00	-77,083.43	55.9%
Net Income	-11,277.62	-19,747.00	8,469.38	57.1%

Albion Little River Fire Protection District
Transaction Detail Report
 March 29 through April 25, 2011

Type	Date	Num	Name	Memo	Amount
County					
Check	4/14/2011	0494...	West Coast Metal Building...	Canopy Balance	-2,411.27
Check	4/14/2011	0409...	Alan Taeger	Reimb. for Electrical ser...	-1,831.24
Total County					-4,242.51
County Transfers					
Transfer	4/14/2011	0409...	County Check	AFP 6494 #3132-3142	-1,434.10
Total County Transfers					-1,434.10
District Checking					
Check	4/3/2011	3137	Waste Management	799-0001196-2561-4	-25.26
Check	4/3/2011	3138	Comcast	8155300570034801	-75.36
Check	4/3/2011	3139	Katsiaryna Gregonis	#32	-211.36
Check	4/6/2011	3140	PG&E	0210095100-9	-238.26
Check	4/6/2011	3141	Thompson's PortaSeptic S...	#14574	-98.30
Check	4/6/2011	3142	West Coast Metal Building...	VOID: Canopy deposit 1...	
General Jo...	4/6/2011	388R	West Coast Metal Building...	For CHK 3142 voided on...	-267.92
General Jo...	4/7/2011	388RR	West Coast Metal Building...	Reverse of GJE 388R -- ...	267.92
Check	4/7/2011	3143	Willts Power Equipment	Canopy deposit 10%	-267.92
Check	4/13/2011	3144	Matheson Tri-Gas Inc.	10206 #02303421	-56.10
Check	4/13/2011	3145	Fort Bragg Diesel	#10399	-87.00
Check	4/13/2011	3146	County Of Mendocino	County Counsel Services ...	-488.00
Transfer	4/14/2011	0409...	County Check	AFP 6494 #3132-3142	1,434.10
Check	4/20/2011	3147	AT&T	0301538359001	-37.47
Check	4/20/2011	3148	AT&T	96075541735558	-193.63
Check	4/20/2011	3149	Comcast	8155300570124362	-59.95
Total District Checking					-404.51
86-2060-COMMUNICATIONS					
ATT					
Check	4/20/2011	3147	AT&T	0301538359001	37.47
Check	4/20/2011	3148	AT&T	96075541735558	193.63
Total ATT					231.10
Comcast					
Check	4/3/2011	3138	Comcast	8155300570034801	75.36
Check	4/20/2011	3149	Comcast	8155300570124362	59.95
Total Comcast					135.31
Total 86-2060-COMMUNICATIONS					366.41
86-2120-MAINTENANCE EQUIPMENT					
Vehicle Maintenance					
8192					
Check	4/13/2011	3145	Fort Bragg Diesel	#10399	87.00
Total 8192					87.00
Total Vehicle Maintenance					87.00
Total 86-2120-MAINTENANCE EQUIPMENT					87.00
86-2130-MAINTENANCE STRUCTURES					
Station 812					
Check	4/14/2011	0409...	Alan Taeger	Reimb. for Electrical ser...	1,831.24
Total Station 812					1,831.24
Total 86-2130-MAINTENANCE STRUCTURES					1,831.24
86-2140-MEDICAL, LAB SUPPLIES					
Check	4/13/2011	3144	Matheson Tri-Gas Inc.	10206 #02303421	56.10
Total 86-2140-MEDICAL, LAB SUPPLIES					56.10
86-2170-DISTRICT OFFICE SUPPLIE					
Check	4/3/2011	3139	Katsiaryna Gregonis	#32	8.80
Total 86-2170-DISTRICT OFFICE SUPPLIE					8.80

Albion Little River Fire Protection District
Transaction Detail Report
 March 29 through April 25, 2011

Type	Date	Num	Name	Memo	Amount
86-2181-AUDITING & FISCAL SERVI					
Bookkeeping Services					
Check	4/3/2011	3139	Katsiaryna Gregonis	#32	202.56
Total Bookkeeping Services					<u>202.56</u>
Total 86-2181-AUDITING & FISCAL SERVI					202.56
86-2189-PROFESIONAL & SPECIAL S					
Check	4/13/2011	3146	County Of Mendocino	County Coussel Services ...	488.00
Total 86-2189-PROFESIONAL & SPECIAL S					<u>488.00</u>
86-2260-UTILITIES					
PG&E					
Check	4/6/2011	3140	PG&E	0210095100-9	238.26
Total PG&E					<u>238.26</u>
Thompson Septic Service					
Check	4/6/2011	3141	Thompson's PortaSeptic S...	#14574	98.30
Total Thompson Septic Service					<u>98.30</u>
Waste Management					
Check	4/3/2011	3137	Waste Management	799-0001196-2561-4	25.26
Total Waste Management					<u>25.26</u>
Total 86-2260-UTILITIES					361.82
86-4370-EQUIPMENT (PURCHASE)					
Check	4/6/2011	3142	West Coast Metal Building...	VOID: Canopy deposit 1...	0.00
General Jo...	4/6/2011	388R	West Coast Metal Building...	For CHK 3142 voided on...	267.92
General Jo...	4/7/2011	388RR	West Coast Metal Building...	Reverse of GJE 388R - ...	-267.92
Check	4/7/2011	3143	Willts Power Equipment	Canopy deposit 10%	267.92
Check	4/14/2011	0494...	West Coast Metal Building...	Canopy Balance	2,411.27
Total 86-4370-EQUIPMENT (PURCHASE)					<u>2,679.19</u>
TOTAL					<u><u>0.00</u></u>

should be 864360 - Bldgs & Imprmnts

Albion Little River Fire Protection District Building Fund
Balance Sheet
As of June 30, 2011

	<u>Jun 30, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	5,202.67
Savings	13,186.29
Total Checking/Savings	<u>18,388.96</u>
Total Current Assets	<u>18,388.96</u>
TOTAL ASSETS	<u><u>18,388.96</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	200.00
Retained Earnings	1.28
Net Income	18,187.68
Total Equity	<u>18,388.96</u>
TOTAL LIABILITIES & EQUITY	<u><u>18,388.96</u></u>

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
ALBION LITTLE RIVER VOLUNTEER FIRE DEPARTMENT
MEMBER ANNUAL EXPENSE COMPENSATION POLICY**

Fire Department Member Annual Expense Compensation. It is policy of the Albion Little River Fire Protection District (ALRFPD) to reimburse the Albion Little River Volunteer Fire Department (ALRVFD) for the department's payment of partial compensation to qualified Albion Little River Volunteer Fire Department, Inc. active duty members for out-of-pocket expenses incurred while responding to emergency calls [e.g. tire wear & fuel for personal vehicles responding to the fire station, wear & tear of personal clothing & equipment (eyeglasses, etc.)] during the course of a year. The ALRFPD board of directors has approved reimbursement for payment by ALRVFD of up to \$900 to each qualified active duty Albion Little River Volunteer Fire Department member in December of each year.

apd

For presentation for discussion and possible action at board of directors regular business meeting April 26, 2011.

1017
APPOINTMENT AND REMOVAL OF FIRE CHIEF

Procedure for appointment of Fire Chief by Board of Directors:

1. Department submits names of candidates to Board of Directors at the meeting prior to annual department election.
2. Board accepts or rejects candidate(s) based on criteria of qualifications:
 - o Qualifications for Fire Chief:
 - Experience in department activities
 - Ability to perform duties
 - Desire to fill position
3. If all candidates are rejected with cause, this process shall be repeated until candidate(s) acceptable to the Board of Directors are approved.
4. After the department elects a Fire Chief, he or she shall be officially appointed by the Board of Directors at the following regular Board meeting. It is understood that the Fire Chief is serving with the consent of the Board in the interim.
5. The Fire Chief shall serve until the next annual Department election.

In order for the Board of Directors to Remove the Fire Chief, at least one of the following conditions must exist:

1. There must be a petition of a majority of regular Department members to the Board of Directors at a regular meeting.
2. The Board must be informed, in writing, of a serious misapplication of the policies, regulations, rules, or procedures of the Albion-Little River Fire District or Department.

If either of the above conditions exists, the Board shall call a special meeting to discuss the allegations with the Fire Chief. If after this discussion, a majority of Board members feels that removal of the Fire Chief should be considered, the Board may call a properly noticed and agendized special closed session to discuss the removal in accordance with Govt. Code 54957(b)(2) "As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in open session rather than closed session...".

It shall require a 4/5 majority of the Board of Directors to dismiss the Fire Chief.

[This page revised by unanimous vote of the Board of Directors April 8, 2009.]

APPOINTMENT AND REMOVAL OF FIRE CHIEF

The Fire Chief is the only employee of the District. The Board of Directors is responsible for appointing and dismissing the Fire Chief. (new)

Procedure for appointment of Fire Chief by the Board of Directors

1. Department submits names of candidates to the Board of Directors at the meeting prior to annual department election. (no change)
2. Board accepts or rejects candidate(s) based on criteria of qualifications.

Qualifications for Fire Chief: (no change)

- Experience in department activities
- Ability to perform duties
- Desire to fill position

3. If all candidates are rejected with cause, this process shall be repeated until candidates(s) acceptable to the Board of Directors are approved. (no change)
4. After the Department elects a Fire Chief, he/she will be reviewed and interviewed by the Board of Directors, and if acceptable to the Board, he/she will be appointed by the Board. (changed)
5. The Fire Chief shall serve until the next annual Department election. (no change)

Procedure for dismissal of the Fire Chief

In order for the Board of Directors to remove the Fire Chief, at least one of the following conditions must exist:

1. A petition of a majority of regular Department members requesting removal of the Fire Chief is presented to the Board of Directors at a regular meeting. (no change)
2. The Board is informed in writing of a serious misapplication of policies, regulations, rules or procedures of the Albion-Little River Fire District or Department. (no change)
3. The Board of Directors determines the chief is unable to fulfill his/her duties. The determination will be made at a regular Board meeting and will require a simple majority vote of the Board. (new)

If any of the above 3 conditions exist, the Board shall call a special meeting to discuss the allegations with the Fire Chief. If after this discussion, a majority of Board members feels the removal of the Fire Chief should be considered, the Board may call a properly noticed and agendized special closed session to discuss the removal in accordance with Govt. Code 54957(b)(2) "As a condition of holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in open session rather than closed session...". (no change)

It shall require 4/5 majority of the Board of Directors to dismiss the Fire Chief (no change)

Ken prop.

APPOINTMENT AND REMOVAL OF FIRE CHIEF

The Fire Chief is the only employee of the District. The Board of Directors is responsible for appointing and dismissing the Fire Chief. (new)

Procedure for appointment of Fire Chief by the Board of Directors

1. Department submits names of candidates to the Board of Directors at the meeting prior to annual department election. (no change)
2. The Board of Directors interviews candidates and using the criteria below selects the Fire Chief. (change)

Qualifications for Fire Chief: (no change)

- Experience in department activities
 - Ability to perform duties
 - Desire to fill position
3. If all candidates are rejected with cause, this process shall be repeated until a Fire Chief is selected. (change)
 4. The Fire Chief shall serve until the next annual Department election. (no change)

Procedure for dismissal of the Fire Chief

In order for the Board of Directors to remove the Fire Chief, at least one of the following conditions must exist:

1. A petition of a majority of regular Department members requesting removal of the Fire Chief is presented to the Board of Directors at a regular meeting. (no change)
2. The Board is informed in writing of a serious misapplication of policies, regulations, rules or procedures of the Albion-Little River Fire District or Department. (no change)
3. The Board of Directors determines the chief is unable to fulfill his/her duties. The determination will be made at a regular Board meeting and will require a simple majority vote of the Board. (new)

If any of the above 3 conditions exist, the Board shall call a special meeting to discuss the allegations with the Fire Chief. If after this discussion, a majority of Board members feels the removal of the Fire Chief should be considered, the Board may call a properly noticed and agendized special closed session to discuss the removal in accordance with Govt. Code 54957(b)(2) "As a condition of holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in open session rather than closed session...". (no change)

It shall require 4/5 majority of the Board of Directors to dismiss the Fire Chief (no change)

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
ALBION LITTLE RIVER VOLUNTEER FIRE DEPARTMENT
MEMBER ANNUAL EXPENSE COMPENSATION POLICY**

Fire Department Member Annual Expense Compensation. It is policy of the Albion Little River Fire Protection District (ALRFPD) to reimburse the Albion Little River Volunteer Fire Department (ALRVFD) for the department's payment of partial compensation to qualified Albion Little River Volunteer Fire Department, Inc. active duty members for out-of-pocket expenses incurred while responding to emergency calls [e.g. tire wear & fuel for personal vehicles responding to the fire station, wear & tear of personal clothing & equipment (eyeglasses, etc.)] during the course of a year. The ALRFPD board of directors has approved reimbursement for payment by ALRVFD of up to \$900 to each qualified active duty Albion Little River Volunteer Fire Department member in December of each year.

For presentation for discussion and possible action at board of directors regular business meeting April 26, 2011.

SUSAN M. RANOCHAK
ASSESSOR-COUNTY CLERK-
RECORDER

REGISTRAR OF VOTERS

COMMISSIONER OF
CIVIL MARRIAGES

FAX: (707) 463-4257



COUNTY OF MENDOCINO
OFFICE OF ASSESSOR, COUNTY CLERK-RECORDER
AND ELECTIONS
501 LOW GAP ROAD, RM. 1020
UKIAH, CALIFORNIA 95482
E-MAIL: www.co.mendocino.ca.us/acr

Assessor: (707) 463-4311
County Clerk: (707) 463-4370
Recorder: (707) 463-4376

KATRINA BARTOLOMIE
ASSISTANT REGISTRAR OF VOTERS
Acting ASSISTANT CLERK-RECORDER
(707) 463-4371

March 30, 2011

Albion/Little River Fire Protection District
Attn: Alan Taeger
PO Box 634
Albion, CA 95410

Dear Alan:

In my letter dated February 15, 2011, I failed to update the filing period dates in some of the letters. This letter is to remind you (if you haven't already) to complete and send me your "Notice of Elective Officers to be Filed and a map showing your boundaries; and to give you the correct filing dates.

As you are aware, your District Election will be conducted on Tuesday, November 8, 2011 in accordance with the provisions of your principal act. Accordingly, there are certain items that must be executed and filed with this office no later than 125 days (July 6, 2011) prior to the date of your election, per Elections Code §10522/10524. These items are listed below:

The "Notice of Elective Offices to be Filled" and "Statement of Responsibility for Statements of Qualifications" (this was sent to you on February 15, 2011).

A map showing the boundaries of the district and the boundaries of the division of the district.

Potential candidates may obtain their filing forms directly from our office (501 Low Gap Road, Room 1020, Ukiah, CA 95482). Forms are available and the filing period begins on **July 18, 2011** and ends at 5:00pm on **August 12, 2011**.

Please feel free to contact this office if you have any questions.

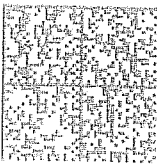
Sincerely,

SUSAN M. RANOCHAK
Assessor-County Clerk-Recorder

Katrina Bartolomie
Assistant Registrar of Voters

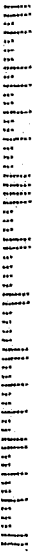
1941
SUSAN M. RANOCCHAK
COUNTY CLERK-RECORDER
501 LOW GAP ROAD, ROOM #1020
UKIAH, CA 95482-3738

Albion / Little River FPD
ATTN: Alan Taeger
PO Box 634
Albion, CA 95410



UNITED STATES POSTAGE
FIRST CLASS
\$00.44
000426984E 14P 34 2004
MAILED FROM ZIP CODE 95422

3541081 14 8005





COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES

790 SOUTH FRANKLIN STREET · FORT BRAGG · CALIFORNIA · 95437

IGNACIO GONZALEZ, DIRECTOR
 Telephone 707-964-5379
 FAX 707-961-2427
 www.co.mendocino.ca.us/planning

March 30, 2011

Planning-Ukiah
 DOT
 Environmental Health

Building Inspection (FB)
 Assessor
 Dept of Fish & Game

Coastal Commission
 Albion Little River Fire District

***CASE#:** CDPR #49-2003(2011)
OWNER: Scott Roat and Karin Uphoff
REQUEST: Fifth, one year renewal of CDP # 49-2003, which authorized construction of a 1,983 ft² single family-residence with a 484 ft² attached garage, total of 2,467 ft², with an average maximum height of 24' above finished grade. Installation of 758 ft² of decks, solar panels, septic system, propane tank, generator, connection to existing well and utilities, and restoration of grading done without a permit within 100' of Smith Creek. **This renewal would result in a new expiration date of March 3, 2012.**

APPEALABLE AREA: Yes
LOCATION: In the coastal zone, approx. 2.5 miles SSE of Little River, on both sides of Frog pond Rd (private), approx. 0.6 mile E of Highway 1 at 33080 Frog Pond Rd, Little River (APN: 121-030-07).

***PROJECT COORDINATOR:** Abbey Stockwell
RESPONSE DUE DATE: April 14, 2011

***PLEASE NOTE THE CASE NUMBER AND NAME OF PROJECT COORDINATOR WITH ALL CORRESPONDENCE TO THIS DEPARTMENT.**

Attached to this form is information describing the above noted project(s). The County Department of Planning and Building Services is soliciting your input, which will be used in staff analysis. If we do not receive a response within fifteen (15) days, we will assume no response is forthcoming.

You are invited to comment on any aspect of the proposed project(s). Please address any concerns or recommendations on environmental considerations and specific information regarding permits you may require to the project coordinator at the above address.

REVIEWED BY: Name _____ Department _____ Date _____

_____ No Comment

_____ Comment to follow

_____ Comments attached or Below

COASTAL DEVELOPMENT PERMIT REVIEW SHEET

<input checked="" type="checkbox"/> STANDARD	<input type="checkbox"/> ADMINISTRATIVE	<input type="checkbox"/> MODIFICATION	CDP # 49-2003(09)(2010)
<input type="checkbox"/> USE PERMIT	<input type="checkbox"/> VARIANCE	<input checked="" type="checkbox"/> RENEWAL	DATE FILED: 3/2/11
APPEALABLE AREA:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO Within 100' of ESHA	GOV'T CODE DATE:

OWNER: Scott Roat and Karin Uphoff
PO Box 25 Mendocino, CA 95460

APPLICANT: Scott Roat
PO Box 25 Mendocino, CA 95460

REQUEST: Fifth, one year renewal of CDP # 49-2003, which authorized construction of a 1,983 ft² single family residence with a 484 ft² attached garage, total of 2,467 ft², with an average maximum height of 24' above finished grade. Installation of 758 ft² of decks, solar panels, septic system, propane tank, generator, connection to existing well and utilities, and restoration of grading done without a permit within 100' of Smith Creek.

Renewal would result in a new expiration date of March 3, 2012.

LOCATION: In the coastal zone, approx. 2.5 miles SSE of Little River, on both sides of Frog pond Rd (private), approx. 0.6 mile E of Highway 1 at 33080 Frog Pond Rd, Little River (APN: 121-030-07)

STREET ADDRESS: 33090 Frog Pond Rd, Little River

APN: 121-030-07

GENERAL PLAN: RR-5

ZONING: RR: L-5

PARCEL SIZE: ~5 ac

EXISTING USES: Undeveloped

SUPERVISORIAL DISTRICT: 5

TOWNSHIP:

RANGE:

SECTION:

USGS QUAD#:

RELATED CASES: CDP 49-03, ST 23662, BF 2006-0355 SFR

PERMITS ON HOLD PENDING CDP:

REFERRAL AGENCIES:

<input checked="" type="checkbox"/> Planning (Ukiah)	<input checked="" type="checkbox"/> Coastal Commission	<input type="checkbox"/> Sewer District
<input checked="" type="checkbox"/> Environmental Health (FB)	<input type="checkbox"/> Caltrans	<input type="checkbox"/> Water District
<input checked="" type="checkbox"/> Building Inspection (FB)	<input type="checkbox"/> Northwest Information Center	<input checked="" type="checkbox"/> Fire District - Albion - Little River
<input checked="" type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Department of Fish & Game	<input type="checkbox"/> Community Svcs
<input type="checkbox"/> MHRB	<input type="checkbox"/> Department of Parks & Recreation	<input type="checkbox"/> City Planning
<input checked="" type="checkbox"/> Assessor	<input type="checkbox"/> RWQCB	<input type="checkbox"/> School District
<input type="checkbox"/> County Water Agency	<input type="checkbox"/> US Fish & Wildlife Service	
<input type="checkbox"/> Air Quality Management District	<input type="checkbox"/> Army Corps of Engineers	
<input type="checkbox"/> ALUC	<input type="checkbox"/> Trails Advisory Council	<input type="checkbox"/> Friends of Schooner Gulch
<input type="checkbox"/> Gualala Municipal Advisory Council	<input type="checkbox"/> Native Plant Society	<input type="checkbox"/> Point Arena City Hall

ADDITIONAL INFORMATION:

ASSESSOR'S PARCEL #:

PROJECT COORDINATOR: Abbey Stockwell

PREPARED BY: AS

DATE: 3/24/11

COUNTY OF MENDOCINO
DEPT OF PLANNING & BUILDING SERVICES

790 SOUTH FRANKLIN STREET
FORT BRAGG, CA 95437
Telephone: 707-964-5379
Fax: 707-961-2427

Case No(s) 49-03(2011)
Date Filed
Fee \$
Receipt No.
Received by

Office Use Only

COASTAL DEVELOPMENT PERMIT RENEWAL APPLICATION FORM

Name of Applicant SCOTT ROAT	Name of Owner(s) SCOTT ROAT KARIN UPHOFF	Name of Agent SCOTT ROAT
Mailing Address same	Mailing Address PO Box 25 Mendocino, CA 95460	Mailing Address same
Telephone Number same	Telephone Number 707.937.1410	Telephone Number same

Please describe any actions taken to initiate development since issuance of the coastal development permit. List any changes to the property and or structure(s) since CDP issuance.

None taken.

Driving Directions

The site is located on the E (N/S/E/W) side of Frog Pond Road (name road)
approximately 1 mile (feet/miles) NE (N/S/E/W) of its intersection with
Highway One (provide nearest major intersection).

Assessor's Parcel Number(s) 121-030-07	Date of expiration of issued CDP March 3, 2011
---	---

Parcel Size <u>5</u> <input type="checkbox"/> Square Feet <input checked="" type="checkbox"/> Acres	Street Address of Project 33080 Frog Pond Road Little River, CA 95456
--	---

COASTAL DEVELOPMENT PERMIT RENEWAL

APPLICATION QUESTIONNAIRE

The purpose of this questionnaire is to relate information concerning your application to the Planning & Building Services Department and other agencies that will be reviewing your project proposal. The more detail that is provided, the easier it will be to promptly process your application. Please answer all questions. For those questions, which do not pertain to your project, please indicate "Not Applicable" or "N/A".

1. Describe your project and include secondary improvements such as wells, septic systems, grading, vegetation removal, roads, etc.

Single Family Residence
Septic

2. If the project is residential, please complete the following:

TYPE OF UNIT	NUMBER OF STRUCTURES/UNITS	SQUARE FEET PER UNIT
<input checked="" type="checkbox"/> Single Family	SFR + Garage	2467
<input type="checkbox"/> Mobile Home	_____	_____
<input type="checkbox"/> Duplex/Multifamily	_____	_____

3. Are there existing structures on the property? Yes No
If yes, describe below and identify the use of each structure on the plot plan.

4. Utilities will be supplied to the site as follows:

- A. Electricity
- Utility Company (service exists to the parcel).
 - Utility Company (requires extension of services to site: 100 feet _____ miles)
 - On Site generation, Specify: _____
 - None
- B. Gas
- Utility Company/Tank
 - None
- C. Telephone: Yes No

5. Will there be any exterior lighting? Yes No

If yes, describe below and identify the location of all exterior lighting on the plot plan and building plans.

Down pointed lights to line driveway
and exterior placement on front
and rear doors

6. What will be the method of sewage disposal?

- Community sewage system, specify supplier _____
 Septic Tank (indicate primary + replacement leachfields on plot plan) _____
 Other, specify _____

7. What will be the domestic water source?

- Community water system, specify supplier _____
 Well _____
 Spring _____
 Other, specify _____

8. Is any grading or road construction planned? Yes No

Estimate the amount of grading in cubic yards _____ c.y. If greater than 50 cubic yards or if greater than 2 feet of cut or 1 foot of fill will result, please provide a grading plan.

Describe the terrain to be traversed (e.g., steep, moderate slope, flat, etc.).

9. Will vegetation be removed on areas other than the building sites and roads? Yes No
If yes, explain:

10. Is the proposed development visible from:

- A. State Highway 1? Yes No
B. Park, beach or recreation area? Yes No

If you answered yes to either question, explain.

11. Project Height. Maximum height of structure(s). 24' 4" feet

12. Describe all exterior materials and colors of all structures.

Wood Sidney

13. Are there any water courses, anadromous fish streams, sand dunes, rookeries, marine mammal haul-out areas, wetlands, riparian areas, pygmy vegetation, rare or endangered plants, animals or habitat which support rare and endangered species located on the project site or within 100 feet of the project site?

Smith Creek - not
within 100 ft. of
project site.

14. If the project is **commercial**, **industrial**, or **institutional**, complete the following:

Total square footage of all structures: _____

Estimated employees per shift: _____

Estimated shifts per day: _____

Type of loading facilities proposed: _____

Will the proposed project be phased? Yes No

If Yes, explain your plans for phasing.

Parking will be provided as follows:

Number of Spaces Existing _____ Proposed _____ Total _____

Number of standard spaces _____ Size _____

Number of handicapped spaces _____ Size _____

NOTICE OF PERMIT RENEWAL

A COASTAL PERMIT RENEWAL APPLICATION FOR DEVELOPMENT ON
THIS SITE IS PENDING BEFORE THE COUNTY OF MENDOCINO:

CDP # TO BE RENEWED: CDP 49 - 03

PROJECT DESCRIPTION:

Single Family Residence

LOCATION:

33080 Frog Pond Rd.
Little River, CA 95456

APPLICANT:

SCOTT ROAT

ASSESSOR'S PARCEL NUMBER (S):

121.030.07

DATE NOTICE POSTED:

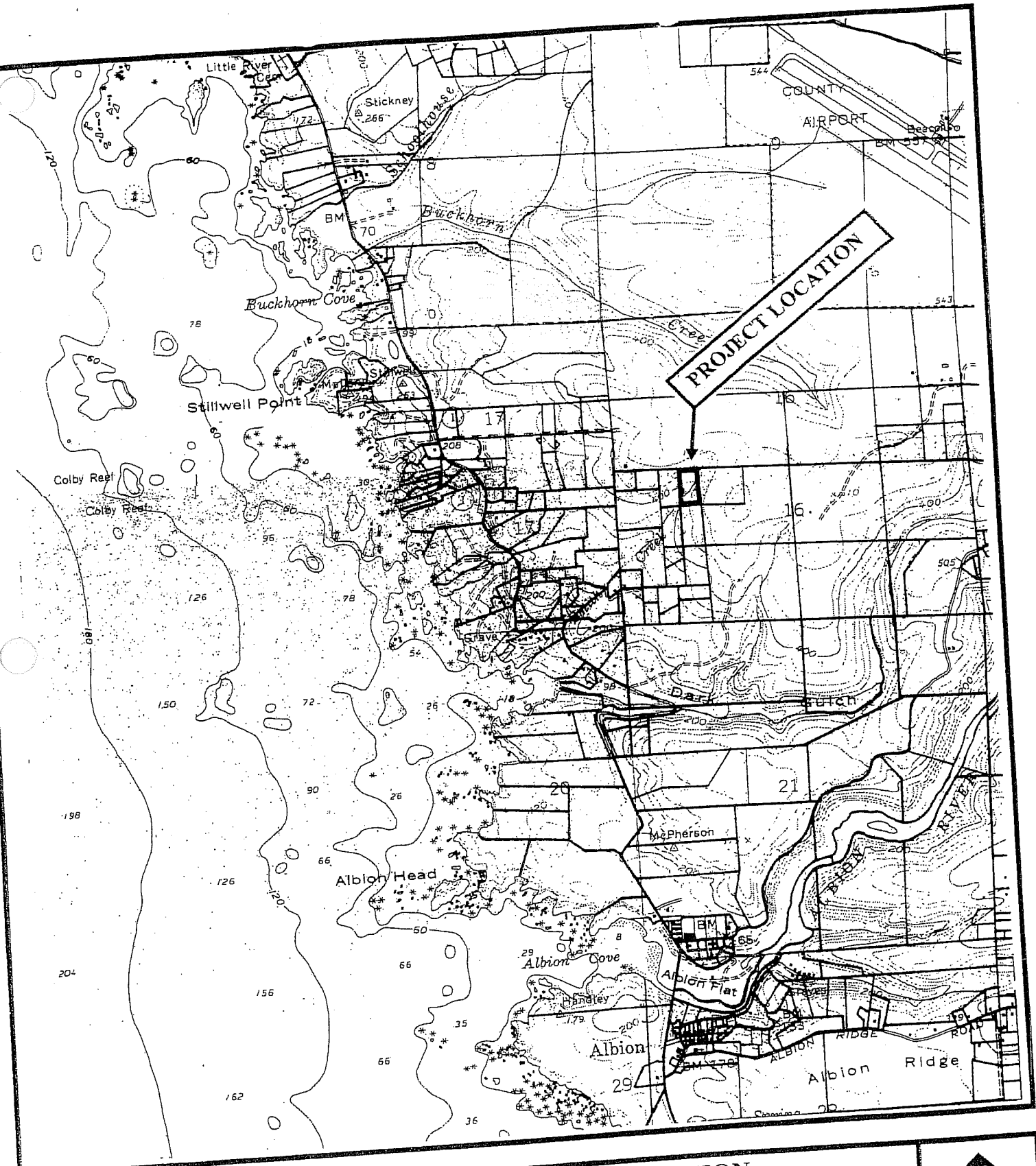
2.27.11

ANY PERSON WISHING TO CONTEST THE GRANTING OF THIS RENEWAL
WITHOUT A PUBLIC HEARING MUST SUBMIT TO THE PLANNING DIVISION A
WRITTEN REQUEST WITHIN 10 DAYS TO HOLD A PUBLIC HEARING. FOR
FURTHER INFORMATION, PLEASE TELEPHONE OR WRITE TO:

COUNTY OF MENDOCINO
PLANNING & BUILDING SERVICES
790 SOUTH FRANKLIN STREET
FORT BRAGG, CA 95437

TELEPHONE 707-964-5379 • FAX 707-961-2427
HOURS: 8:00 - 12:00 & 1:00 - 5:00





CASE NO: CDP 49-03

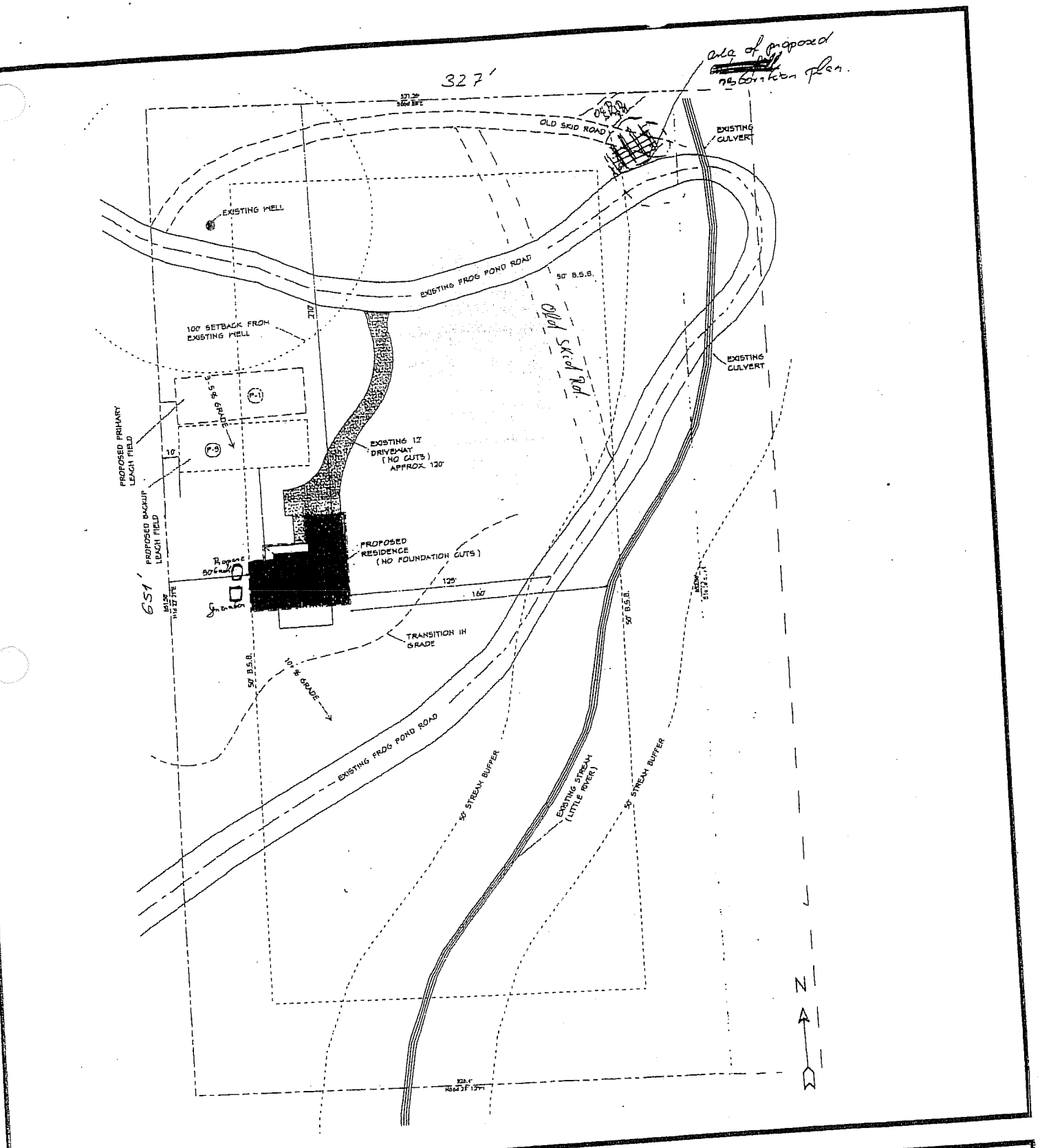
EXHIBIT A

ANDREAS ANTON

LOCATION MAP

SCALE: 1 INCH = 2000 FEET

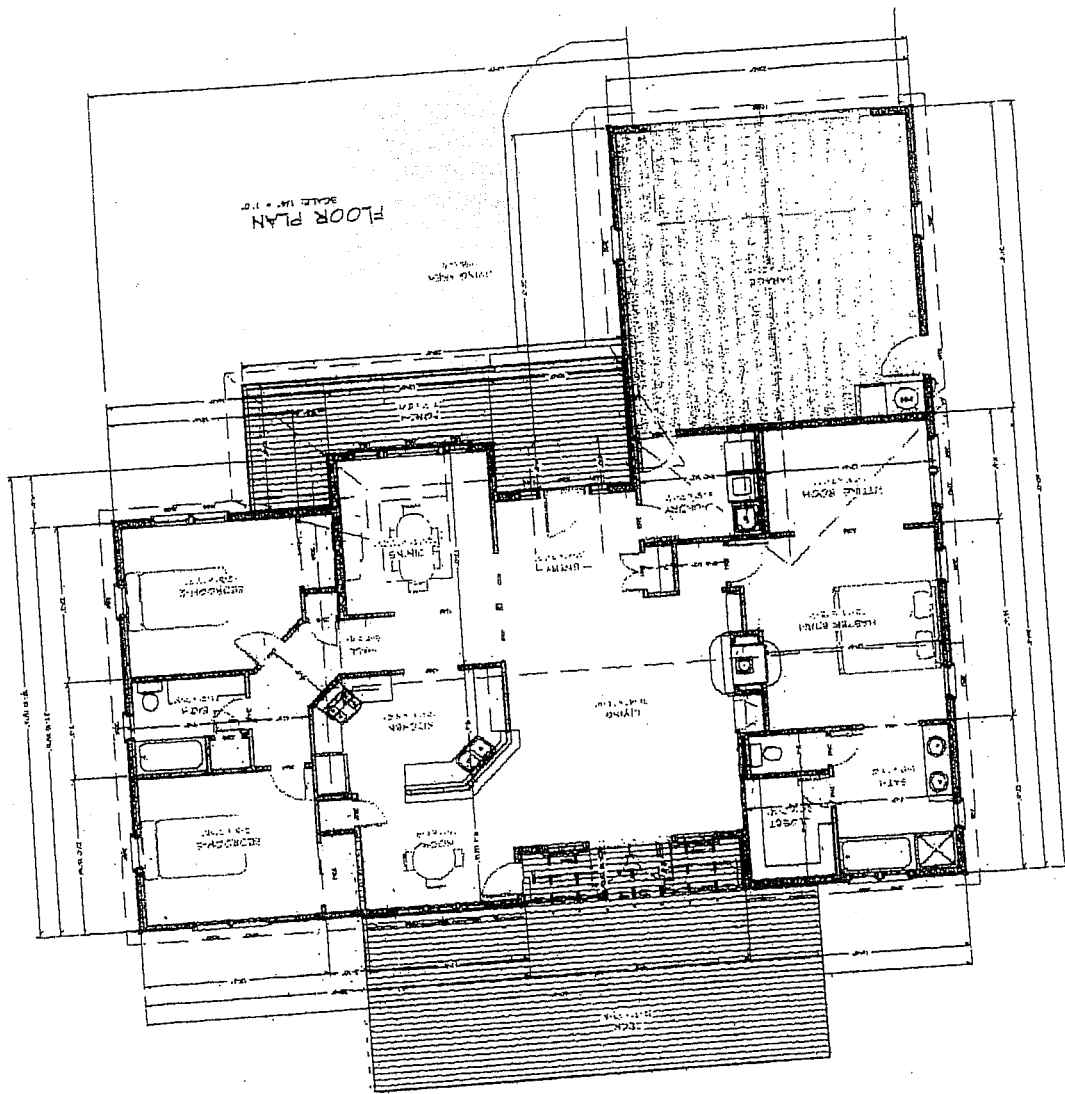




CASE NO: CDP 49-03
EXHIBIT B

ANDREAS ANTON
SITE PLAN
 SCALE: NONE





CASE NO: CDP 49-03

EXHIBIT C

ANDREAS ANTON

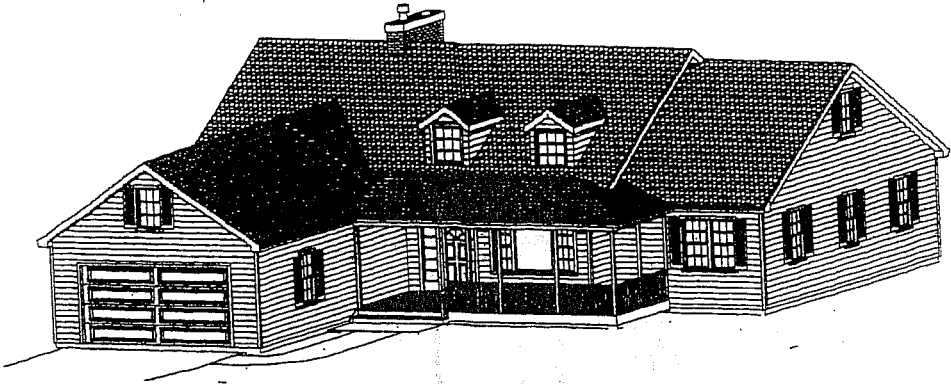
FLOOR PLAN

SCALE: NONE

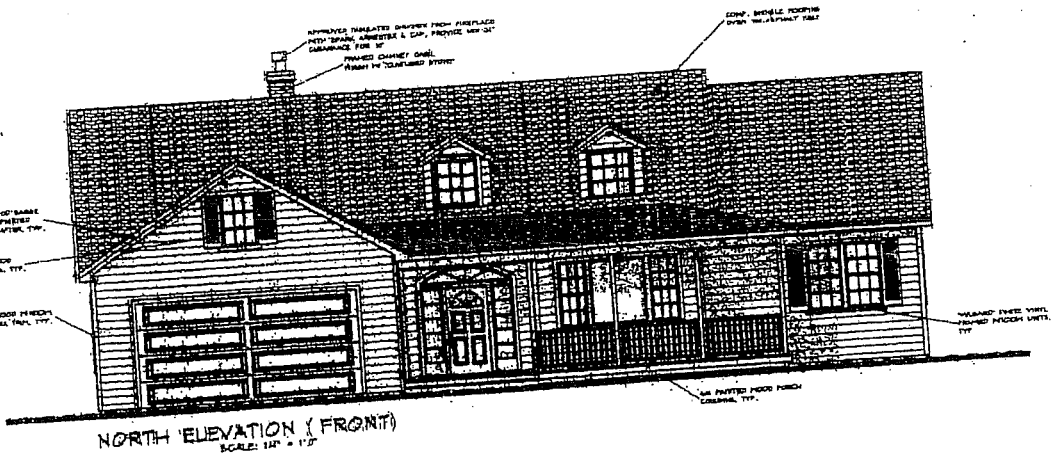
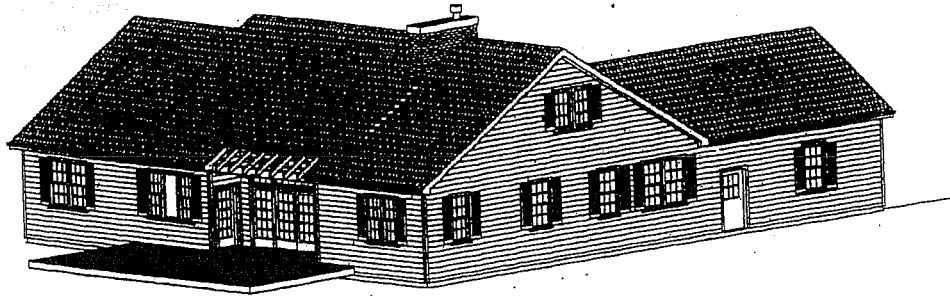


NORTH

Roof with "Solar panels;"
black



EXTERIOR OVERVIEWS
FOR REFERENCE ONLY
NOT TO SCALE

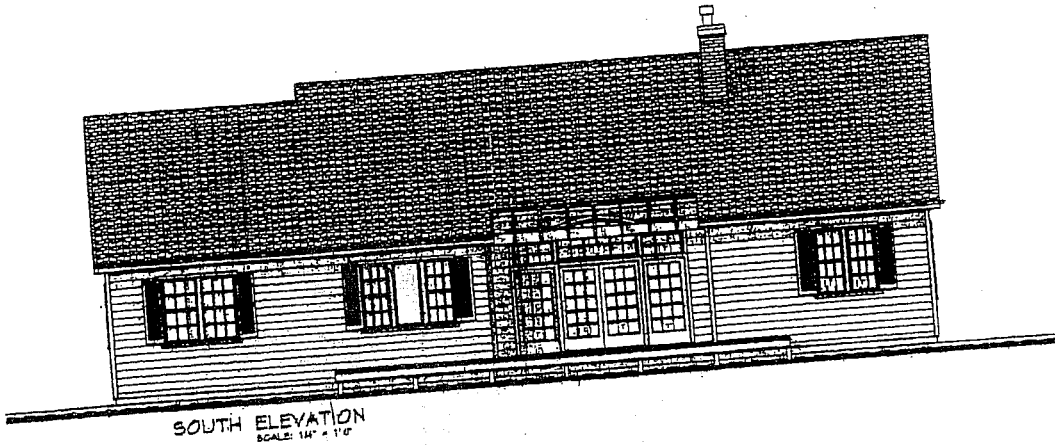


CASE NO: CDP 49-03

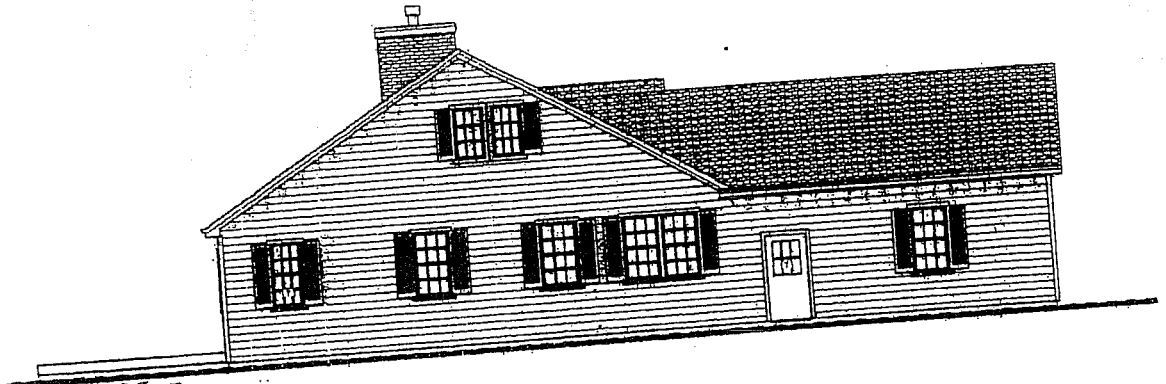
EXHIBIT D

ANDREAS ANTON

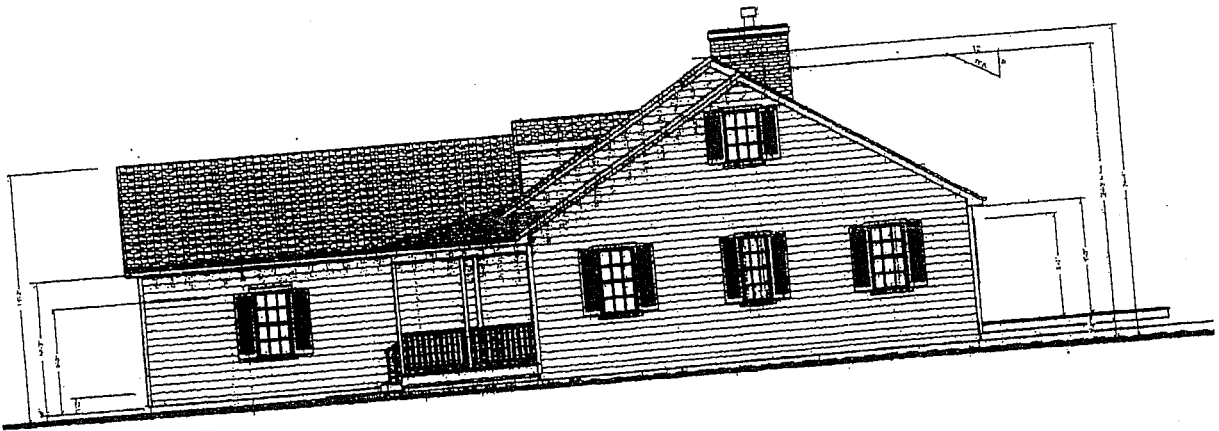
FRONT ELEVATION & OVERVIEWS
SCALE: NONE



SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



EAST
SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



WEST ELEVATION
SCALE: 1/4" = 1'-0"

CASE NO: CDP 49-03

EXHIBIT E

ANDREAS ANTON

ELEVATIONS

SCALE: NONE

RESTORATION PLAN FOR DISTURBED AREA

AREA AS DESCRIBED ON SITE PLAN

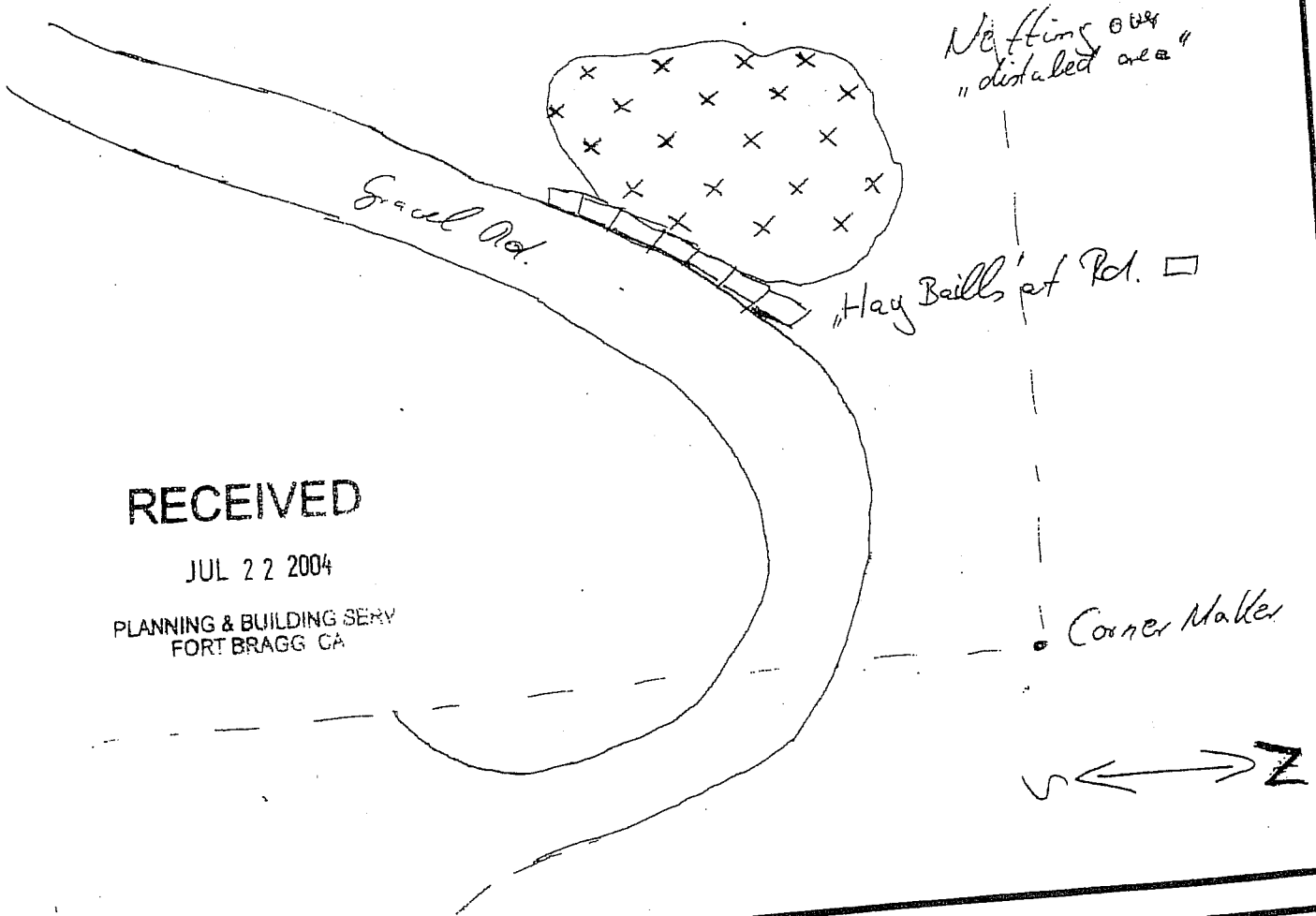
SLOPE: 30-35%

RECOMMENDED PLANTS: PSEUDOTSUGA MENZIESI, PINUS MURICATA,
SEQUOIA SEMPERVIRENS.
Will be planted every 4ft in a cross pattern. Height 1-3 ft

The area is currently receded with grass and "natural" receding with a variety of plants
took place within the last few months.

An erosion control blanket will be covering the restoration area (28 x 30 ft). Please find
attached brochure form North American Green.

PLOT PLAN:



RECEIVED

JUL 22 2004

PLANNING & BUILDING SERV
FORT BRAGG CA

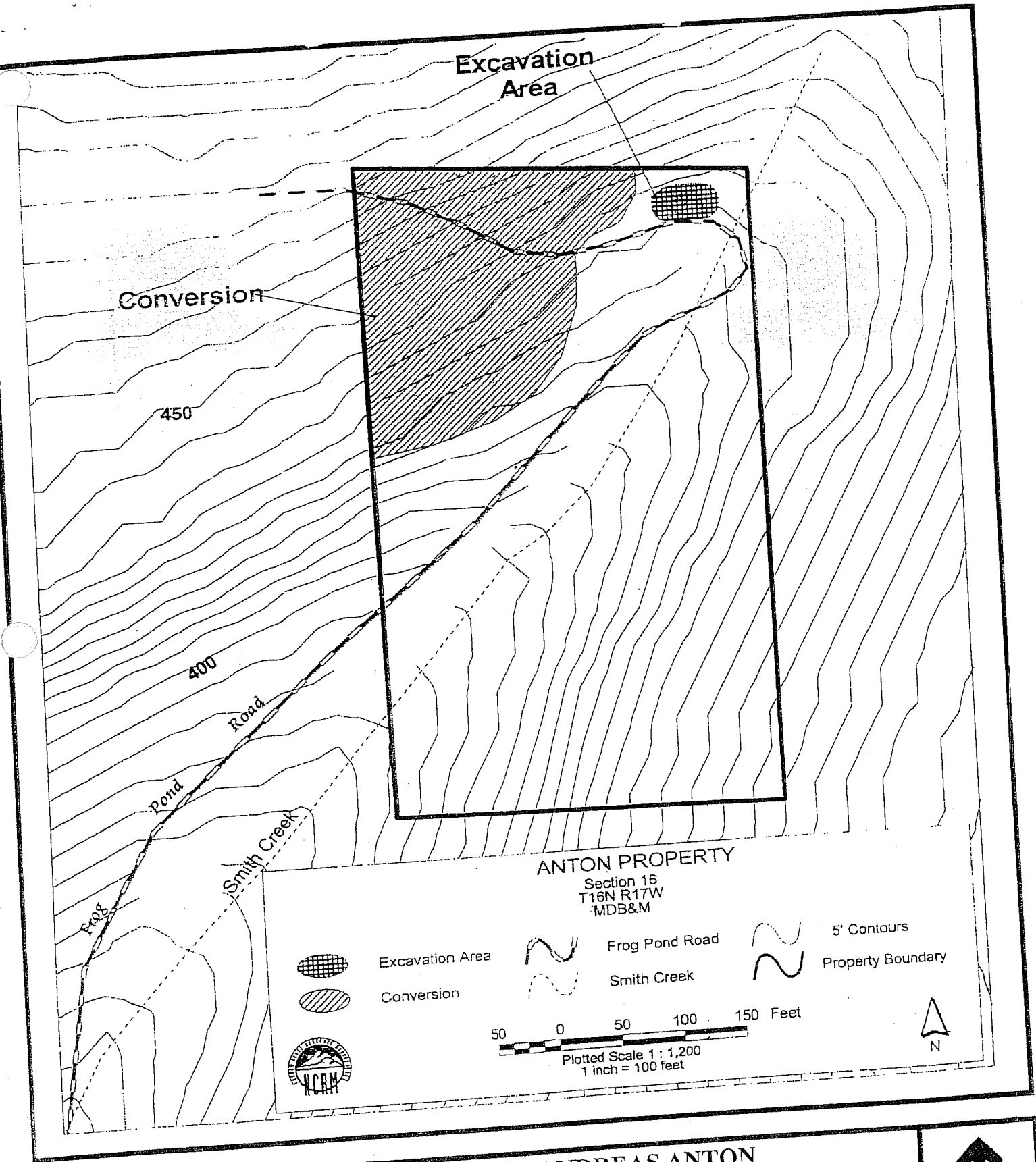
CASE NO: CDP 49-03

EXHIBIT F

ANDREAS ANTON

RESTORATION PLAN

SCALE: NONE

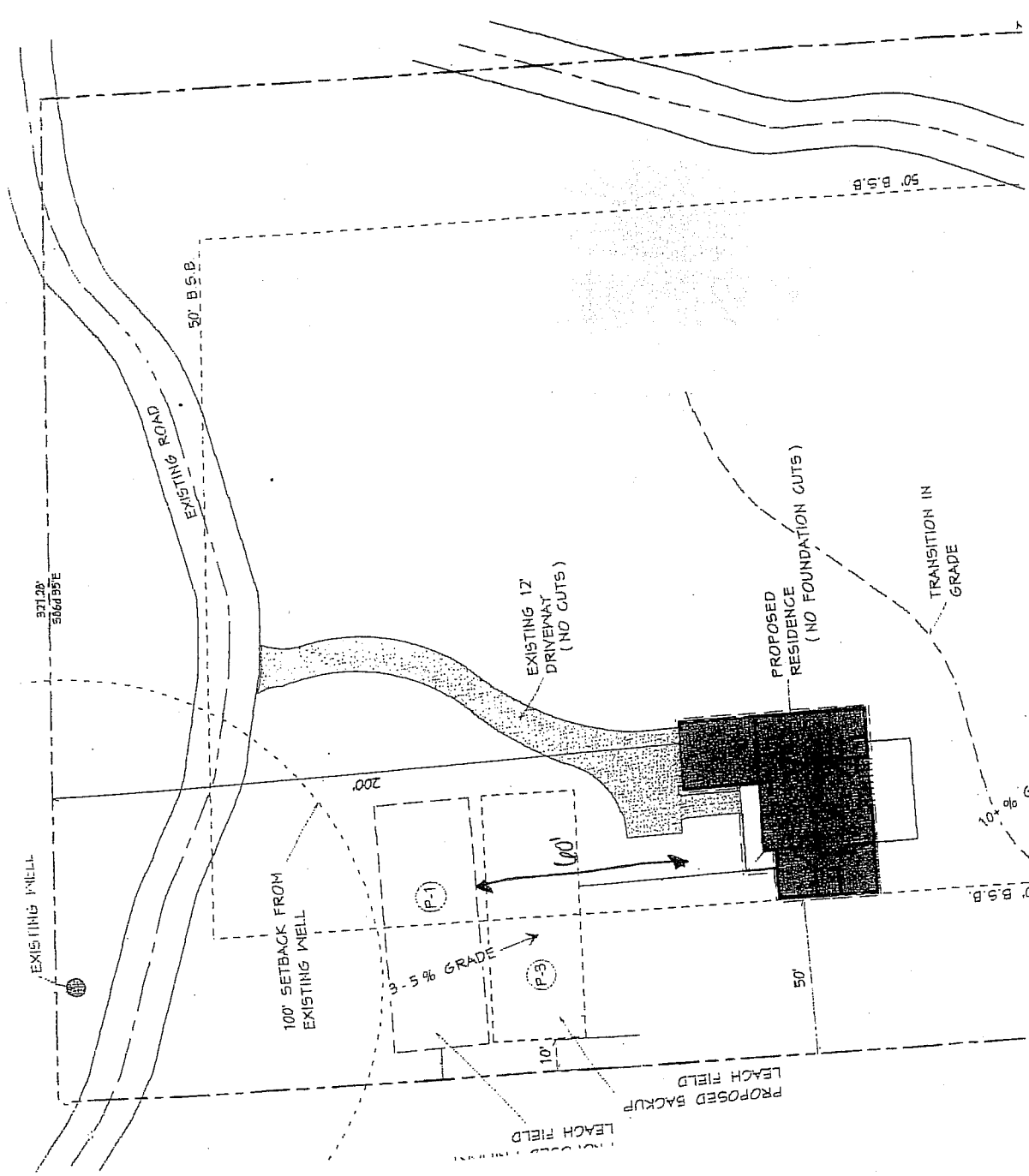


CASE NO: CDP 49-03

EXHIBIT G

ANDREAS ANTON
 CONVERSION AREA
 SCALE: NONE

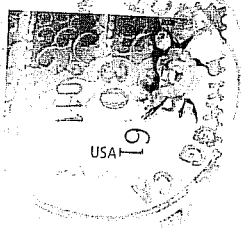




**DEPARTMENT OF PLANNING
& BUILDING SERVICES**

MENDOCINO COUNTY
790 SO. FRANKLIN ST.
FORT BRAGG, CA 95437

Albion LR FPD
PO Box 111
Albion CA 95410





COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060
Ukiah, California 95482
Phone (707) 463-4321
Fax (707) 463-4166

Shari L. Schapmire
Treasurer-Tax Collector

DATE: APRIL 7, 2011
TO: MENDOCINO COUNTY POOL PARTICIPANTS
FROM: SHARI L. SCHAPMIRE, TREASURER-TAX COLLECTOR
SUBJECT: INVESTMENT REPORT – MARCH 31, 2011

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of March 31, 2011. The investments have been made in accordance with the Investment Policy and are permitted investments according to current California law. The market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments.

Due to the nature of a public funds portfolio, it is mandatory that moneys be available to meet the monetary requirements inherent to operating a public entity. With this obligation in mind, the pool remains extremely liquid in light of the continuing budget issues that are surrounding the State of California. Liquidity needs severely impact investment types; therefore, the pool has substantial funds situated in the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). Funds in both LAIF and CAMP are accessible with same-day notice.

Due to the current financial environment, interest apportionment rates continue to be at a historically low rate and will more than likely continue that way for much of 2011. In an effort to better identify each individual security, the CUSIP number will now be included on the quarterly report; CUSIP stands for Committee on Uniform Securities Identification Procedures. Through this process, each security is assigned a CUSIP number which uniquely identifies an issuer and the type of security. If you have any questions regarding this report or the investments reported, please do not hesitate to contact me directly.



COUNTY OF MENDOCINO

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

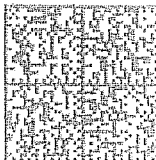
**INVESTMENTS OF MENDOCINO COUNTY
(QUARTER ENDING - MARCH 31, 2011)**

INVESTMENT	CUSIP NUMBER	AMORTIZED COST VALUE	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:								
BARCLAYS BANK	06740MVL4	\$ 5,000,000	\$ 5,000,000	\$ 4,997,300	1.06%	02/07/11	02/07/13	679
BARCLAYS BANK	06738U5H8	\$ 5,000,000	\$ 5,000,000	\$ 5,011,850	0.99%	11/30/09	11/30/12	610
NORDEA BANK	65556QTX1	\$ 8,000,000	\$ 8,000,000	\$ 8,064,960	1.03%	11/12/09	11/13/12	593
UNION BANK	90527MNT9	\$ 5,000,000	\$ 5,000,000	\$ 5,002,050	0.40%	02/25/11	08/26/11	148
BNP PARIBAS	0556M5JH9	\$ 5,009,346	\$ 5,000,000	\$ 5,007,400	0.86%	03/02/11	07/21/11	112
BANK OF TOKYO-MITSUBISHI	06538AK95	\$ 5,013,540	\$ 5,000,000	\$ 5,009,250	0.98%	02/04/11	07/12/11	103
SVENSKA HANDELSBANKEN	86959BQZ1	\$ 5,000,000	\$ 5,000,000	\$ 4,999,750	0.28%	03/10/11	06/15/11	76
NATIXIS	63230GL85	\$ 6,000,000	\$ 6,000,000	\$ 6,002,160	0.96%	04/21/08	04/21/11	21
LOCAL AGENCY INVESTMENT FUND		\$ 50,000,000	\$ 50,000,000	\$ 50,000,000	0.44%	N/A	N/A	1
UNION BANK SWEEP ACCOUNT		\$ 224,600	\$ 224,600	\$ 224,600	0.02%	N/A	N/A	1
CALIFORNIA ASSET MANAGEMENT		\$ 23,000,000	\$ 23,000,000	\$ 23,000,000	0.17%	N/A	N/A	1
COMMERCIAL PAPER:								
MEDIUM TERM NOTES:								
PRINCIPAL LIFE FUNDING	74254PPF3	\$ 4,236,792	\$ 4,270,000	\$ 4,230,161	0.48%	12/23/10	11/08/13	953
PRICOA GLOBAL	74153WBJ7	\$ 2,908,533	\$ 3,000,000	\$ 2,958,870	0.50%	11/18/09	09/27/13	911
CREDIT SUISSE USA INC.	225434AP4	\$ 4,961,975	\$ 5,000,000	\$ 4,993,200	0.55%	12/18/09	04/12/13	743
J P MORGAN CHASE	46623EJA8	\$ 6,361,762	\$ 6,348,000	\$ 6,390,405	0.98%	05/12/10	02/26/13	698
NAT: BANK OF AUSTRALIA	6325COBA8	\$ 4,990,010	\$ 5,000,000	\$ 5,002,600	0.80%	05/12/10	01/08/13	649
SUNTRUST BANK	86787EAL1	\$ 3,949,563	\$ 4,000,000	\$ 3,991,480	0.40%	04/18/08	05/21/12	417
GE CAP. CORP.	36962G2M5	\$ 8,920,719	\$ 9,000,000	\$ 9,008,460	0.41%	04/18/08	04/10/12	376
WELLS FARGO	92976WAK2	\$ 3,874,447	\$ 4,000,000	\$ 4,004,880	0.45%	02/09/09	03/01/12	336
PRICOA GLOBAL	74153WBN8	\$ 1,978,234	\$ 2,000,000	\$ 1,991,280	1.22%	09/01/09	01/30/12	305
MORGAN STANLEY	61746BCX2	\$ 3,935,992	\$ 4,000,000	\$ 4,000,120	1.65%	11/18/09	01/09/12	284
MERRILL LYNCH	59018YXY2	\$ 6,770,856	\$ 6,830,000	\$ 6,831,161	1.50%	08/10/09	07/25/11	116
TREASURIES:								
AGENCIES:								
TOTAL INVESTMENTS		\$170,136,368	\$ 170,672,600	\$ 170,721,936				

Prepared By:
Shari Schapmire, Treasurer
April 6, 2011

Mendocino County
Treasurer-Tax Collector
501 Low Gap Road, Room 1060
Ukiah, CA 95482-4498

ALBION-LITTLE RIVER FIRE
DISTRICT
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ALBION, CA 95410



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Local Agency Formation Commission of Mendocino County -- LAFCO

200 S. School St.
Ukiah, CA 95482
707 463 4470

To: District Boards of Directors and General Managers, Mayors, City Councils and
City Managers, Board of Supervisors, Clerk of the Board of Supervisors/Clerk of
City Select Committee, and CEO of Mendocino County

Subject: Public Hearing for Proposed Budget for Fiscal Year 2010-2011

Date: April 6, 2011

.....

Enclosed are the Notice of Public Hearing and the Commission's Final Budget for Fiscal Year
2011-2012. The Commission reviewed the Proposed Budget at the first public hearing on April
4, 2011. At the April 4, 2011 meeting, the Commission made changes to the Proposed Budget for
the Final Budget. Please review accordingly.

The Commission will adopt the Final Budget at a public hearing at its regular meeting on May 2,
2011.

Please contact me if you have any questions.

Sincerely,

Frank McMichael
Executive Officer

Notice of Public Hearing

In accordance with Sections 56660, 56153 and 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, notice is hereby given that the Local Agency Formation Commission of Mendocino County will hold a public hearing to be held Monday, May 2, 2011 at 10:00 AM or soon thereafter at the City of Ukiah Council Chambers, 300 Seminary Ave. Ukiah, CA to consider adoption of the FY 2011-2012 Final Budget. Persons wishing to comment may do so at the hearing.

For purposes of review by the public, a copy of the FY 2011-2012 Final Budget is available at the LAFCO office, 200 S. School St., Ukiah, CA or it may be viewed or downloaded from the LAFCO website www.mendolafco.org.

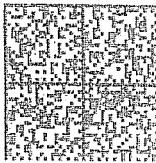
Signed
Frank McMichael
Executive Officer

Commission's Proposed Budget Fiscal Year 2011-2012

Line #	County A/C #	Description	FY 2011/12 Amount	FY 2010/11 Amount	Inc/(Dec)
		Revenue			
1	862390	LAFCO Apportionment Fees	150,000.00	165,902.32	(15,902.32)
2	826390	Application Filing Revenue	5,000.00	-	5,000.00
3	824100	Interest Income	500.00	-	500.00
		Total Income	155,500.00	165,902.32	4,597.68
		Expenses			
10	862189	Contract Services-Office and Staff	69,812.32	99,812.32	(30,000.00)
11	862181	Audit Services	3,000.00	3,000.00	-
12	862239	Contracted Services (financial)	3,000.00	-	3,000.00
13	862183	Legal Counsel	4,000.00	4,000.00	-
14	862194	A-87 Costs County Services	5,000.00	3,500.00	1,500.00
15	862101	Insurance-General Liability	2,200.00	3,000.00	(800.00)
16	862182	Website Costs	2,000.00	2,000.00	-
17	862060	District Election Postage	500.00	1,000.00	(500.00)
18	862150	CALAFCO Membership	775.00	775.00	-
19	862150	CSDA Membership	900.00	775.00	125.00
20	862250	Commissioner Travel-In County	500.00	1,000.00	(500.00)
21	862253	Commission Travel-Out of County	3,000.00	6,000.00	(3,000.00)
22	862239	Miscellaneous Expense	3,000.00	8,000.00	(5,000.00)
23	862239	Commission Training	5,000.00	-	5,000.00
24	862189	SOI/MSR Process-56425/56430Mandates	67,000.00	57,040.00	9,960.00
25	862190	Publication and Legal Notices	1,000.00	1,000.00	-
26	860011	General Reserve	10,000.00	10,000.00	-
		Total Apportionment Expenses	180,687.32	200,902.32	20,215.00
27	862184	Application Filing Expenses	5,000.00	2,000.00	3,000.00
		Total Expenses	185,687.32	202,902.32	17,215.32
		Net	(30,187.32)	(37,000.00)	(6,812.8)
		Fund Balance	Budgeted 6/30/2012	Projected 6/30/2011	Actual 6/30/2010
		Legal Reserves	20,000.00	20,000.00	20,000.00
		Service Review Reserves	20,000.00	20,000.00	20,000.00
		Unreserved	54,812.68	85,000.00	89,202.00
		Total Fund Balance	86,812.68	125,000.00	129,202.00
		Change in Fund Balance	(30,187.32)	(4,202.00)	

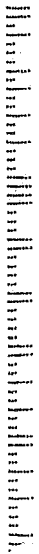
LAFCO of Mendocino County
200 S. School St.
Ukiah, CA 95482

Board of Directors
Albion/Little River FPD
P.O. Box 634
Albion, Ca 95410



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**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
ALBION LITTLE RIVER VOLUNTEER FIRE DEPARTMENT
MEMBER ANNUAL EXPENSE COMPENSATION POLICY**

Fire Department Member Annual Expense Compensation. It is policy of the Albion Little River Fire Protection District (ALRFPD) to reimburse the Albion Little River Volunteer Fire Department (ALRVFD) for the department's payment of partial compensation to qualified Albion Little River Volunteer Fire Department, Inc. active duty members for out-of-pocket expenses incurred while responding to emergency calls [e.g. tire wear & fuel for personal vehicles responding to the fire station, wear & tear of personal clothing & equipment (eyeglasses, etc.)] during the course of a year. The ALRFPD board of directors has approved reimbursement for payment by ALRVFD of up to \$900 to each qualified active duty Albion Little River Volunteer Fire Department member in December of each year.

Adopted by unanimous vote of the members of the board of directors at the April 26, 2011 regular business meeting.

Second Version

1017

APPOINTMENT AND REMOVAL OF FIRE CHIEF

The Fire Chief is the only employee of the District. The Board of Directors is responsible for appointing and dismissing the Fire Chief. (new)

Procedure for appointment of Fire Chief by the Board of Directors

1. Department submits names of candidates to the Board of Directors at the meeting prior to annual department election. (no change)
2. The Board of Directors interviews candidates and using the criteria below selects the Fire Chief. (change)

Qualifications for Fire Chief: (no change)

- Experience in department activities
 - Ability to perform duties
 - Desire to fill position
3. If all candidates are rejected with cause, this process shall be repeated until a Fire Chief is selected. (change)
 4. The Fire Chief shall serve until the next annual Department election. (no change)

Procedure for dismissal of the Fire Chief

In order for the Board of Directors to remove the Fire Chief, at least one of the following conditions must exist:

1. A petition of a majority of regular Department members requesting removal of the Fire Chief is presented to the Board of Directors at a regular meeting. (no change)
2. The Board is informed in writing of a serious misapplication of policies, regulations, rules or procedures of the Albion-Little River Fire District or Department. (no change)
3. The Board of Directors determines the chief is unable to fulfill his/her duties. The determination will be made at a regular Board meeting and will require a simple majority vote of the Board. (new)

If any of the above 3 conditions exist, the Board shall call a special meeting to discuss the allegations with the Fire Chief. If after this discussion, a majority of Board members feels the removal of the Fire Chief should be considered, the Board may call a properly noticed and agendized special closed session to discuss the removal in accordance with Govt. Code 54957(b)(2) "As a condition of holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in open session rather than closed session...". (no change)

It shall require 4/5 majority of the Board of Directors to dismiss the Fire Chief (no change)

[Presented for review and discussion at the April 26, 2011 regular business meeting. To be presented for possible adoption at the May 31, 2011 regular business meeting.]

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, April 26, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** meeting called to order by President Alan Taeger at 7:33pm. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Chief Derek Wilson, Erica Geer, Ted Williams, Scott Roat, John Crowningshield and Marshall Brown attended from the Fire Department. Brad Montgomery also was present.
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the March 29, 2011 regular business meeting were approved as presented by unanimous vote of the board members present on a motion by Ken.
4. **Fire chief's report:**
 - a. **Incident reports:** 4 medical, 1 boat/trailer fire.
 - b. **Fund raising, gifts, service fees:** The BBQ will be held on July 9th, 2011 from 1pm-4pm followed by a benefit concert until 10pm.
 - c. **Fire department report:** Chief Wilson announced his resignation effective end of May. Marshall Brown and Andrew Crowningshield completed the Fire Fighter I training course offered by the CalFire Academy. John Crowningshield will talk to Dave Thorpe at the airport about the availability of a hanger at the airport for fire department use.
 - d. **Fire department operational needs:** The equipment that was recently stolen from 812 will need to be replaced. Some of the cost will be covered by insurance. Derek will research the cost of the replacement equipment to provide necessary information to complete the insurance claim.
 - e. **Vehicle maintenance report:** 8132- is at FB Diesel for maintenance. 8163- is still at Opperman's and should be back by April 28th. 8162 will be going to Opperman's for water level indicator replacement. 8192- Is having water pumping difficulty.
5. **Communications to the board:**
 - a. Received a letter from LAFCO with a notice of its final budget hearing for FY 2011-2012 to be held at its regular meeting on May 2, 2011.
 - b. Received correspondence from CSDA with a notice of availability of financial assistance.
 - c. Received quarterly investment report from the county treasurer.
 - d. Received notice from county planning and building services of an application for renewal of CDP #49-2003.
 - e. Received a letter from the county clerk with the correct filing dates (7/18/11-8/12/11) for the board member election in November.
6. **Financial report:** Current financial statements were presented.
7. **Items for consideration and possible action:**
 - a. **Chief's absence:** Chief Wilson has resigned effective end of May. The fire department will discuss nominations for a new chief at their next business meeting May 12, 2011. No action taken.
 - b. **Fire department member expense compensation policy:** Presented for adoption after introduction, discussion and revision at the March 29, 2011 regular business meeting. Approved (as attached) by unanimous vote of the members of the board on a motion by Alan.
 - c. **Budget:** The board members voted unanimously to Increase budget category 86-2260 Utilities by \$2,500 (to \$7,500) on a motion by Alan.

Minutes approved as presented by unanimous vote of the board at the May 31, 2011 regular business meeting.

- d. **Bylaws revision:** The board reviewed and discussed attached proposed amendment to the Albion Little River Fire Protection District Bylaws, Policies and Procedures (Section 1017 – Appointment and Removal of Fire Chief). The board will further review and consider the amendment for possible adoption at the May 31, 2011 regular business meeting.
8. **Committee reports:**
- a. **New fire station committee.** Lee Welty is reviewing documents provided by the metal building manufacturer to determine what is needed to move forward with the foundation engineering. He has completed plans for the encroachment permit.
 - b. **Vehicle committee.** No report.
 - c. **Property maintenance committee.**
 - i. New electrical system is in place at Station 812 in Little River. A concrete generator pad needs to be placed for a generator. (Generator yet to be selected by the fire department.)
 - ii. The temporary metal canopy/carport has been installed at Station 812. The gate and fence in front of the canopy will need to be moved.
 - iii. Alan requested that there be a meeting of the Building Committee, including fire department committee members, to further discuss property maintenance issues.
9. **Directors' discussion:** Ed reported that he will attend a special tax assessment update seminar in Ukiah next month. Rich reported that he attended a Mendocino Fire District/Fire Department meeting to observe how their meetings run.
10. **Next meeting schedule:** Tuesday, May 31, 2011, 7:30 pm.
11. **Adjournment:** meeting adjourned at 8:34 pm.