

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
WEDNESDAY, FEBRUARY 12, 2014 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:02

1. Fire department operations meeting

- a. Roll call** – Board: Riley; Canclini; Levine; Roat; Skywalk
Firefighters: Chief Ted Williams; J. Crowningshield; A. Crowningshield; D. Wolfe;
S. Wolfe; Issel; Reese; Pennebacker; Citali; Placido; Oakley; Goforth; Tim; Levine;
Roat
Guests: Trey Loy; Tim Bray; Elaine Boy; Valerie Nelson; Wayne Lewis; Carlos

Public Comment:

Valerie Nelson and Wayne Lewis of Heritage House gave a presentation offering to do a Casino Night at their establishment. There was a discussion on how the event would be structured and whom would be responsible for what. The proposed date will not work because of it being the same weekend as Easter. They will look for a different date and get back to the Department. (proposal attached)

- b. Chief's Report: Chief Williams presented a detailed written report of fire department operations.** See attached.

- c. Review and discussion of chief's report.** Was reviewed.

d. Other fire department business:

Carlos of Burton Fire came to discuss the possibility of compressed air foam using current vehicles. He will be providing a quote as soon as possible.

Cliff training went well. Nice to have it combined with Mendocino. We will be sending two firefighters to CMC cert class in Chico on March 31st. \$1000.00 per person plus food and lodging costs.

Discussion on reimbursement for 2014 mileage and other expensed for firefighters. Firefighters must submit their own mileage log to get reimbursed effective Jan. 1st 2014.

Fish & Game has given permission to train and to pump emergency water out of the rivers. Discussion on inviting Mendo, Comptche and Elk Fire.

Discussion re Auxillary and their roll; political, locate water sources, etc.

Chris would like to see what they want to do and will report back. The dept. and board will identify needs.

Little River Inn will be doing a Concert to benefit the District, they are providing rooms and meals and run the bar.

All AED's need to be checked as well as glucose for expiration. Marshall and Andrew retrieved the new Forest Service truck from Santa Maria. There is an upcoming class for Class B, it is in Willits.

e. Adjournment

8:47 Called to order

2. Board of Directors meeting.

- a. Call to order** By President Rich Riley with a quorum present with board members: Bob Canclini; Sam Levine; Scott Roat and Chris Skyhawk

- b. **Approval of agenda** Unanimous
- 3. **Approval of minutes.**The, minutes of Special Meeting of January 7, 2014, Regular Business Meeting of January 9, 2014, and Special Meeting of January 17, 2014 were reviewed and approved unanimously 5-0.
- 4. **Public Comment:** Trey Loy discussed his concern regarding the drought. He also expressed a willingness to help with grants and the address problem.
- 5. **Financial Report:** Current financial statements for the district were presented.
- 6. **Items for Board Consideration and possible action:**
 - a. **Personnel:** Kevin Spring, new firefighter applicant for probationary membership, authorized by Chief Williams, was approved.
 - b. **Bylaws Revision:** The proposed amendment to change meeting day from 2nd Thursday of the month to the 2nd Wednesday (Section 1100-6a Board Meeting Schedule) was adopted & approved unanimously 5-0.
 - c. **Parcel Tax Adjustment:** Discussion of possible ballot measure to increase Special Fire Tax, to be put on June, 2014 ballot. Bob and Chris met with the parcel tax committee that included citizens as well as Chief Williams. The last day to get it on June ballot is March 7th 2014. There would need to be a special meeting to approve a resolution, then send it to county counsel to review the language of the resolution to be put on the ballot. February 26th was set as a Special meeting to approve the resolution.

There was a very lengthy discussion on the pros and cons of raising the assessment and what the needs of the District are. It was discussed that a sales tax as an option would not be worth it in a small district such as ours. If no action was taken at current spending requirements the District would be out of money in 1 to 2 years. There was discussion on what the new assessment should be and if it should be indexed to increase over a period of time. After many different options were presented Skyhawk made a motion to increase the assessment to \$75 per year with no index, so that most properties assessment would be \$75 times 2 (one for land, one for structure) Approved unanimously 5-0.
- 7. **Potable Water Replacement Policy:** There was discussion re: residents being reimbursed for potable water if it was used in a fire. It was determined that the District does not have the funds nor the means to do this. However, it would benefit everyone to have the correct water fire fittings in place for a truck to attach to water storage.
- 8. **Correspondence:** Correspondence to and from the Board will be presented.
 - a. Jan. 9, 2014 sent letter to Michael Jani, President of Mendocino Redwood Co. thanking him for their generous donation to the ALRFPD.
- 9. **Committee Reports:**
- 10. **Status of National Fire Incident Reporting System:** Sam is making progress on reporting
- 11. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
 - a. **D Road Vehicle Garage (Station 811)**

Sam has spoken with 5 different builders and they all have different bids. It looks like the building will be roughly 76ft by 36 ft deep. There would be 2 unisex bathrooms inside. A few contractors have offered to help. Sam proposed that the money to build the building be borrowed instead of using up all of the reserves. There was a discussion with everyone agreeing on the project and the need to have all building suppliers checked thru the Better Business Bureau.
 - b. **Fund Raising** tabled until later
 - c. **Reimbursed Mileage;** After a brief discussion it was determined that for 2013 firefighters would be reimbursed 12 miles per call and training.
- 12. **Next Meeting:** Wednesday, March 12, 2014, 7:00 PM
- 13. **Adjournment** at 11:13

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.