

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

Tuesday October 30, 2007, 7:30 pm, at Station 810, 32601 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Introduction of Candidates for District Board.** The District Board has invited residents of the District who are registered to vote and who are interested in serving on the District Board to attend this meeting in order to introduce themselves. The Board wishes to fill the vacancy on the District Board which was created by the resignation of Sam Levine, and may do so at this meeting, or at a special meeting to be scheduled for early November.
3. **Fire Chief's report, including operational needs.**
 - A) **Incident reports.** The Fire Chief is requested to report on the types of calls to which the Department has responded since the last Board meeting, with an emphasis on any trends which would suggest a need for changes to the District's and the Department's planning.
 - B) **Fund raising, gifts and service fees.** The Fire Chief will report current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
 - C) **Fire Department report.** The Fire Chief will report on other Department progress.
 - D) **Fire Department operational needs.** The Fire Chief will report on Department needs.
4. **Treasurer's report.** Current financial statements for the District will be presented by the District's bookkeeper, and Alan Taeger as Treasurer will make any necessary explanations.
5. **Secretary's report.**
 - A) **Communications to the Board will be presented.**
 - B) **Minutes.** Minutes of the September 26, 2007 meeting, which have not been approved, will be approved or revised and approved.
 - C) **Communication to Department.** The Board Secretary will request direction from the Board regarding conveying information to the Department with respect to decisions made at Board meetings.
6. **Update on Station 811 Project:** There will be an update on progress on this project.
7. **Items for consideration and possible action:**
 - A) **COLA Adjustment to Partial Reimbursement to Firefighters.** The Board will consider whether or not it should now make an adjustment to the \$600 partial reimbursement made annually to firefighters to reflect increases in the cost of living since the payments were first made in 2002.
 - B) **Emergency Response Services Fees.** Further consideration of this item will await formulation of a form of ordinance, and further information with respect to water rescue fees.
 - C) **Benefits for Firefighters.** The Board will consider whether or not it should offer to pay the cost for flu shots for firefighters.
8. **Land, buildings and equipment.**
 - A) **Power to 815.** There will be a report on progress.
 - B) **Roof of 810.** There will be a report on progress of the project of tying the façade into the new roof.
9. **Committee reports:** Committee reports, if any, will be presented.
 - A) **Real Estate**
 - B) **Grants**
 - C) **Insurance**
 - D) **Requirements**
 - E) **Web Site**
10. **Long-Range Planning.** The Board will review any comments received from members of the Auxiliary or the Department regarding the draft update/review of the long-range planning document sent to them via e-mail.
11. **Procedures and Considerations with Respect to Fire Chief.** The Board will review and consider revision of its description of the Chief for the Albion-Little River Volunteer Fire Department, which includes qualifications and duties; procedures for appointment and removal of the Fire Chief; and procedures for communications between the District Board and members of the Department in connection with the Department's election of its Chief.
12. **Board Directors' reports.** Individual Board members may report on topics including but not limited to insurance, bylaws, a website, and benefits for firefighters. The Board may schedule a session so that the Board may be trained on its responsibilities in relationship to the Department and on financial matters.
13. **Closed Session.** The Board will have a closed session to consider personnel matters involving

employment

and evaluation of the Chief of the Albion-Little River Volunteer Fire Department, Inc.

14. Scheduling of Special Meetings. The Board may schedule special meetings: in order to consider-appointment of a new Board member to fill the vacancy created by the resignation of Sam Levine from the Board; and to discuss the update/review of the long-range planning document with interest members of the community.

15. Next meeting date and agenda.

16. Adjournment.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.