

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

Wednesday, Dec. 17, 2008, 7:30 pm, at Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum.** Called to order at 7:40pm with Directors Rich Riley, Ed Petrykowski, Alan Taeger, Nick Pillsbury, and Dan Sitts along with Chief Derek Wilson and Ted Williams.
2. **Public communication to the Board.** None at this time.
3. **Fire Chief's report, including operational needs.**
  - A) **Incident reports.** Chief reports 4 traffic accidents, 2 medical calls.
  - B) **Fund raising, gifts and service fees.** Derek, on behalf of the fire department, reported that a check has been presented to the district for \$76,583.50 to defray district incurred equipment and support costs of the Lightning Complex Fire. This check comes to the district as part of state funds received from the fire department's billings for services fighting this fire.
  - C) **Fire Department report.** 1 new intern in fire department. 20 current active firefighters in department.
  - D) **Fire Department operational needs.** Because of new OSHA requirements the Department will need to upgrade SCBAs to high pressure types. Possible \$15,000 cost for these SCBAs. Derek will bring copy of OSHA requirements to Board. To be an agenda item for next meeting.  
Chief also reports the need for a communication repeater at station 810. To be an agenda item for next meeting.  
Chief also reports the need to replace failing repeater on Navarro Ridge. To be an agenda item for next meeting.  
Chief also reports the need for a generator for Navarro Ridge. To be an agenda item for next meeting.
4. **Financial report.** Alan presented current Budget Overview Worksheet. Alan explained that our insurance is provided through a "risk management authority" (RMA) which is a California special district (as is the ALRFPD). We are insured by way of a "joint powers agreement" with many other participants in the RMA (all CA special districts) through collective self insurance.
5. **Secretary's report.**
  - A) **Communications to the Board will be presented.** FY 2007-2008 Insurance policy report documents were received from GSRMA and Nick will review them.
  - B) **Minutes.** Minutes from Oct 29, 2008 business meeting. Nov. 19, 2008 business meeting, and November 22, 2008 special meeting were unanimously approved with corrections. Minutes from Nov. 4, 2008 special meeting were previously approved.
6. **Items for consideration and possible action**
  - A) **Election of Officers.** Nothing in District Bylaws about electing officers. No action taken. Agenda item for next meeting – by law change for election of officers.
7. **Land, buildings and equipment.**
  - A) **Vehicle maintenance report.** None at this time.
8. **Committee reports:**
  - A) **Property Tax to Board report** No report. Item to be removed from agenda.
  - B) **Station 811 report.** Ed presented permit fee worksheet showing estimated cost of station 811 construction. Total valuation of 811 – \$626,001.60 and fees at 9,371.11. Funding concerns were raised but no action taken.
  - C) **Vehicle Committee** Rich reports that Fort Bragg Diesel found parts for some of the repairs needed on 8182. Vehicle 8182 should be at FBD for a while.
9. **Board Directors' reports.** Board discussed agenda document layout. Changes to this document will be seen on January 2009 agenda. Board requested agenda item for next month meeting to clarify officers duties in District bylaws.
10. **Next meeting January 28, 2009 at 7:30pm, Station 810.**
11. **Adjournment** at 8:30 pm.