

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, August 30, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Call to order and determination of a quorum: Meeting called to order by President Alan Taeger at 7:38pm. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Ted Williams, Scott Roat and Steve Acker represented the Fire Department. Brad Montgomery was also present.

Public communication to the board: None.

Previous meeting minutes: The minutes of the July 26, 2011 regular business meeting and the August 19, 2011 special meeting were approved by unanimous vote of the Board on a motion by Ken.

Fire chief's report: 30 August, 2011, by Ted Williams. Jeff Wall initiated and remains on medical leave. The department met at a special meeting on 28 August, 2011 to officially acknowledge Wall's leave. At this meeting a motion was passed by a quorum of members: *During the medical leave absence of the Chief, Ted Williams is designated "District Liaison Chief" and is charged with conducting business and communications between the Albion Little - River Volunteer Fire Dept., Inc. and the Albion - Little River Fire Protection District Board of Directors, in the same manner and with the same authority from the department as the Chief. The District Liaison Chief shall possess all authorities and duties of the Chief, including but not limited to, attend District meetings as requested by the District, shall be available for communications from the District, and shall keep the Department fully informed through the Assistant Chiefs and the Corporate Officers of all interactions with the District during which Department affairs are discussed or acted upon.* My first act, with the assistance of department treasurer Steve Acker, will be to ensure that any unprocessed bills are handled with expediency.

Incident Report: In the intervening period between the Albion-Little River Fire Protection District regular meetings held Tuesday July 26th 2011 and today, August 30th, the Albion-Little River Volunteer Fire Department ("department") was dispatched and responded to twelve incidents consisting of: 6 medical aids, 3 traffic collisions (two out of district), 1 smoke check (source discovered outside the bounds of our district), 3 fire - automated fire alarms (from a single residence).

Fund Raising Gifts, Service Fees: The department received a donation of one-hundred-eleven abalone from the California Department of Fish and Game to be used for a fund raiser. A chest freezer was purchased and installed at station 812 to store a portion of the delivery. The specifics of this event are in the incubation stage, but considering an amount of money verging on four-thousand dollars recognized at our prior abalone feed, we anticipate a financially significant affair. At this juncture, financial gain from the 2011 department BBQ has not been calculated.

Fire Department Operational Needs: Historically, one of the most effective tools employed to fight fires in our district has been what we term quick-attack or fast-water apparatus -- typically a pickup-sized truck with a "slide-in" tank/pump unit. Recent examples include the current 8132 (deployed to station 812 in Little River) and 8165 (on permanent loan from the US government via CalFire, deployed to station 815 on Navarro Ridge). These trucks, being quick to reach fires in their infancy and drivable by anyone without a special license or extensive training, have held numerous wild-land and structure fires in check over the years

until larger apparatus could arrive at scene. Each ridge should have a dedicated quick-attack vehicle. A timely and economically viable route to reach this goal might be the purchase of a late model four wheel drive Ford F350/450 size truck for deployment to station 810 and two identical slide in pump/tank units, one for the new vehicle and one to replace the aging and questionable unit in 8132. The department is researching options and obtaining pricing to present to the board. Rescue 8132, our only gasoline powered vehicle, urgently required fuel on the night of Thursday, August 25th. The vehicle was refueled at the Little River Market using Ted's personal fueling card. Now that this vehicle is positioned at station 812, fueling at Albion Grocery is impractical. It's my recommended that the district obtain a Commercial Fueling Network card specifically for 8132.

Vehicle Maintenance Report: The department met on August 25th to perform an evening of vehicle inspections. Inventory sheets were completed, cabs were tidied and fluids were checked. It is the department's intention to resume periodic inspections. The department will be working with the board to remedy a plethora of minor issues through board approved methods. Some examples include: a couple of the compartment struts on engine 8163 fail to stay open, 8162 needs a driver's side reverse light, road flare containers should be added to cabs, the pressure relief valve on 8163 should be repaired, apparatus radio wiring in some vehicles requires attention, hose fittings/adapters and o-rings need to be purchased and engine 8181 could use a knob on the gear selector. Rescue 8130 briefly returned to Sport Chrysler Jeep Dodge (for a few hours on August 30th) for a change of oil, transmission and coolant fluids. (Last oil change was in 2009.)

Communications to the board: 7/29/11 Received postcard from US Department of Commerce Economics and Statistics Administration with notice that the district will be receiving the 2011 Government Units Survey in October; 8/1/11 Received notice from county planning department of a Coastal Development Permit application for a SFD on Little River Road near Jacobs Ranch Road; 8/4/11 Received completed county road encroachment permit for new fire station project; 8/5/11 Received 3 notices from PG&E of a bi-annual review of "Essential Use" accounts for electrical service at Stations 810(Albion), 811(D Road), & 812(airport). No response is required from the district if there is no change of use; 8/22/11 Alan and Ed received copies of an email thread between Bob Schlosser and Joel Davis of Empire Steel Buildings discussing shop drawing redesign details with latest scheduled completion date of September 18; 8/24/11 Alan received a telephone call from Jennifer Peters of Golden State Risk Management Authority (GSRMA) with an announcement of a new appraisal program to be implemented soon. She said that the district will be contacted by Laura Carlisle of Alliant Appraisal Services to make an October appointment to visit the district.

Financial report: Current financial statements were presented.

Items for consideration and possible action:

Appointment of liaison to the board: The board voted unanimously on a motion by Terry that Ted Williams be appointed Acting Chief and will serve with full responsibility and authority of the Chief during Chief Wall's absence.

New state responsibility area fees: Moved to next months agenda. No action taken

Committee reports:

New fire station committee. We have the encroachment permit. We are still waiting to hear from Empire Steel Buildings with redesign details. Latest date of completion is 9/18/11.

Vehicle committee. See Chief's report

Directors' discussion: None.

Next meeting schedule: Tuesday, September 27, 2011, 7:30 pm.

Adjournment: 9:20 pm.

Minutes approved as presented by unanimous vote of the board at the September 27, 2011 regular business meeting.